



AGENDA

SOLVANG CITY COUNCIL MONDAY FEBRUARY 24, 2025 6:30 PM REGULAR MEETING

City Council:

David Brown,	Mayor
Mark Infanti	District 1
Claudia Orona	Mayor pro tem District 2
Louise Smith	District 3
Elizabeth Orona	District 4

1644 Oak Street, Solvang, Ca 93463
Virtual & in Council Chamber

AGENDA AND SUPPORTING MATERIALS – Available for viewing 8:00a.m.-5:00p.m. at City Hall, 1644 Oak Street, Solvang, and on the City's website <https://www.cityofsolvang.com/agendacenter>. Additional writings distributed to a majority of the City Council after the posting of the agenda will be made available at City Hall and on the City's website.

AGENDA POSTING NOTIFICATION - Subscribe to receive email or text message notifications when agendas are posted online through "Notify Me" at: <https://www.cityofsolvang.com/List.aspx>

PUBLIC COMMENT - The public is encouraged to address the City Council in-person, virtually, or in-writing on agenda and non-agenda items. If provided in writing, comments must be submitted to the City Clerk at cityclerk@cityofsolvang.com by 5:00 p.m. on the Friday before the meeting to be considered. Your comment will be recorded and distributed appropriately. Comments on agenda items will be heard at the time each item is considered, including non-agenda items. In-person speakers will be invited to make public comments first. Virtual speakers will follow.

CAMPAIGN CONTRIBUTION DISCLOSURE - Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council [or commission] in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

AMERICANS WITH DISABILITIES ACT - If, as a participant of this meeting, you need special assistance the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk at either (805) 688-5575 x206 or cityclerk@cityofsolvang.com. 72- hours' notice is requested.

LET YOUR VOICE BE HEARD! Do you have about one minute a month to help make Solvang better? The City of Solvang is working with FlashVote to engage the community and gather valuable input from residents to inform our decisions. We encourage residents to sign up at www.flashvote.com/Solvang or call 775-235-2240 to participate by phone or text only.

PARTICIPATING IN THE MEETING -City Council meetings will be in person and conducted by video/teleconferencing through Zoom. The meeting will also be broadcast live on Channel 23 and streamed on the City's website, Vimeo, and YouTube <https://www.youtube.com/@CityofSolvang1/>

- To join by Zoom, visit <https://zoom.us/j/3066529195>. If you wish to speak, please use the "raised hand" symbol.
- To join by phone, call (888) 788-0099 and enter Meeting ID: **306 652 9195#**. The phone line will be open 30 minutes before the meeting.

6:30 PM REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS

None

2. PRESENTATIONS

- a. City Attorney Brown Act, Public Records Act & Levine Act Training

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3. PUBLIC COMMUNICATIONS – NON- AGENDA AND CONSENT ITEMS

This section is intended to provide members of the public with the opportunity to address the Council on items not on the Agenda and on Consent. This section is limited to 30 minutes. Each speaker will be afforded three minutes and may speak only once. State law does not allow the Council to discuss or act on issues not on the agenda, except to briefly respond or ask Staff to follow up on such items.

4. CITY MANAGER REPORT AND ADVANCE CALENDAR

Informational Report

71

5. GC SECTION 53232.3(d) (aka AB 1234) and GC SECTION 84308 (aka SB 1439) REPORT OUT EX-PARTE COMMUNICATIONS, COUNCIL COMMENTS, REQUESTS

Reports of meetings attended, contributions made or received, and Comments and requests from City Council Members.

6. CONSENT ITEMS

Consent is designed for routine; administrative city matters and is approved by roll call vote with one motion. These items are discussed only at the request of council members. Members of the public were afforded an opportunity to speak on Consent items during the Public Communications portion of this agenda.

- a. Approve Order of Agenda as Presented.

- b. Approve City Council Minutes: February 10, 2025

72

- c. Receive and file SYVT Monthly Memo – January 2025 Ridership Reports

75

- d. Receive and file Quarterly Investment Report Oct – Dec 2024

76

- e. Approve Amendment 1 to the agreement with Extreme Clean Janitorial for additional janitorial services for the additional amount of \$765,422 for a total contract amount not to exceed \$1,380,138 and extend the term to June 30, 2026, and authorize the Mayor to execute on behalf of the City; and

102

Approve a budget adjustment of \$215,422.

- f. Receive and file Quarterly Council Goals Update.

106

7. PUBLIC HEARINGS

None

8. DISCUSSION ITEMS:

- a. Discussion and possible action by the Mayor to Appoint two City Council members to the Ad Hoc Budget Committee

110

9. COUNCIL CLOSING COMMENTS

10. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Annamarie Porter, City Clerk for the City of Solvang, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Solvang City Hall bulletin board at 1644 Oak Street, Solvang, CA and on the City of Solvang website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated this 19th day of February 2025.



Transparency Laws and Due Process – What You Need to Know

February 24, 2025

Presented by: Craig Steele – Richards, Watson & Gershon

Open Government

"The people have the right of access to information concerning the conduct of the people's business, and, therefore, the meetings of public bodies and the writings of public officials and agencies shall be open to public scrutiny."

- California Constitution, Art. I, §3(b)(1)

Open Government

- **The Brown Act**
 - Open meetings and public participation
- **The Political Reform Act**
 - Conflicts of interest
 - Gifts and perks
- **The Public Records Act**
 - Public access to government records
- **The Levine Act**
 - Political fundraising and conflicts of interest
- **Due Process**
 - Bias
 - Fair process laws

Purposes of the Brown Act

- Public Participation in the Decision-Making Process
- Public Oversight of the Decision-Making Process
- Protection of public agencies' legitimate confidentiality interests

Open Meeting Rule

"All meetings of the legislative body of a local agency shall be *open and public*, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter."

Gov. Code § 54953(a)

Applies to “Legislative Bodies”

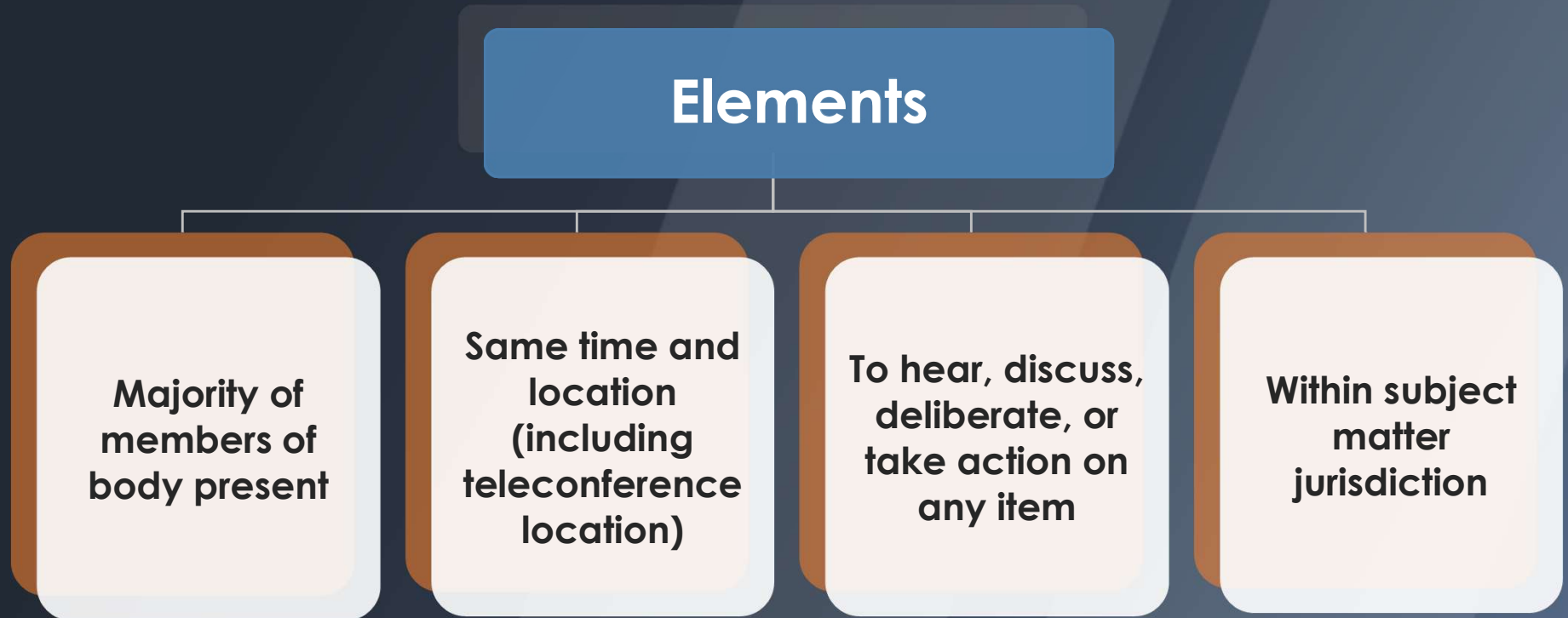
- **What is a “legislative body?”**

- Governing body of the local agency
- Subordinate boards & commissions created by formal action of the governing body
- Standing committees with a regular meeting schedule and continuing subject matter jurisdiction

- **What is not a “legislative body?”**

- Advisory committees, composed solely of the members of the legislative body that are less than a quorum of the legislative body

What is a “Meeting”?



Serial Meetings Are Illegal

- **What is an illegal serial meeting?**

- Series of direct or indirect communications (through intermediaries or using technology)
- By a majority of the body
- To discuss, deliberate, or take action on any item of business or potential business

- **Individual briefings are okay**

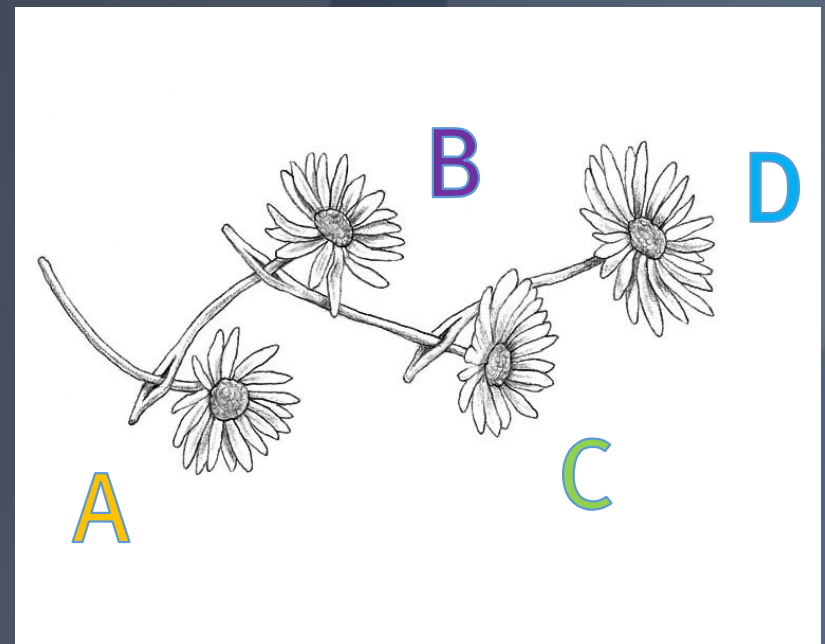
- “Unidirectional”
- Don’t describe views of any other members
- Don’t ask about other member’s views

2 Types of Illegal Serial Meetings

Hub & Spoke



Chain



Unintentional Serial Meetings

Serial meetings in the digital age

Group e-mails and texts

Comment sections

Social Media

**Twitter, Instagram, Facebook, etc.
can result in inadvertent violations**

Serial Meeting Takeaways

- Avoid discussing City business with more than one other member outside a public meeting
- Avoid soliciting or communicating the view of other member outside a public meeting
- Avoid interacting with other members on social media

Tips for Electronic Communication

DO NOT:

Communicate your position
on a pending matter to a
majority of members

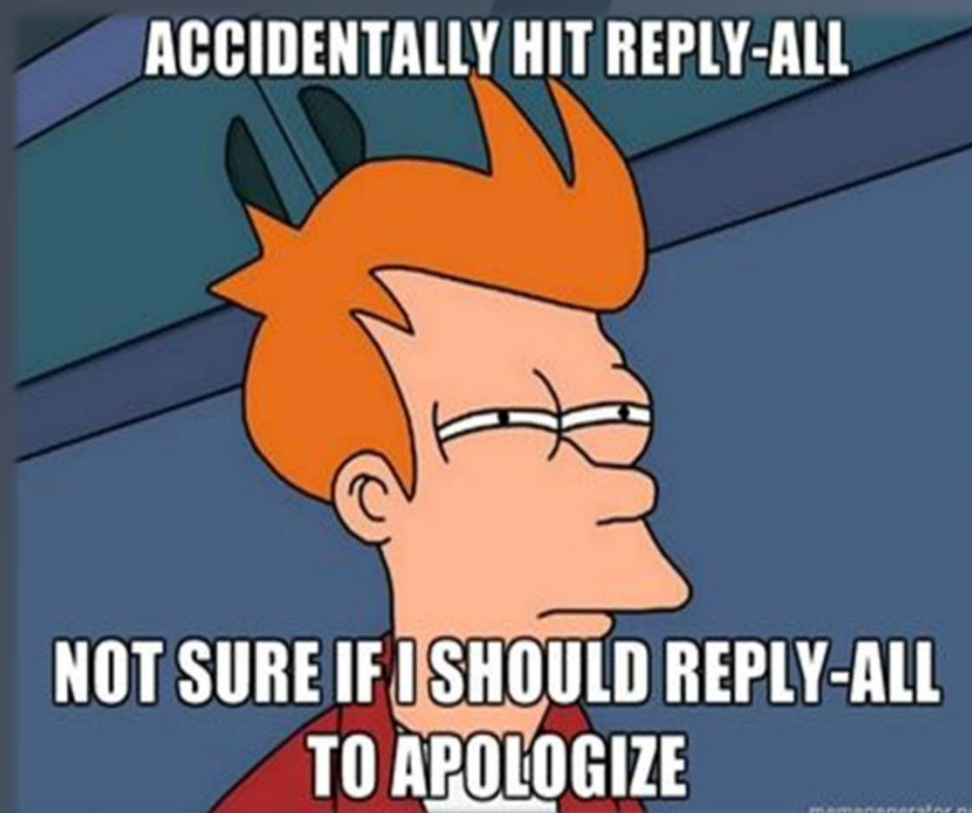
Solicit responses from other
members when forwarding
information you receive

REPLY ALL

Tips for Electronic Communication

DO: Use caution (“bcc”!)
when emailing other
members

Deliberations must occur
publicly in a meeting.
Not by text or on
social media!



Internet-Based Social Media Platforms (Gov't Code 54952.2)

DO NOT:

**Make, post
or share
comments
between
members of a
legislative body**

**Includes
comments or use
of digital icons
that express
reactions to
communications
made by other
members of the
legislative body**

**Applies to TWO
members –
majority not
required**

Internet-Based Social Media Platforms (Gov't Code 54952.2)

OKAY TO:

**Answer
questions from
the public**

**Provide
information to
the public**

**Solicit
information from
the public**

Teleconference Meetings

- **Traditional Rules:**

- Quorum participates from within the agency's jurisdiction (e.g., the regular location)
- Teleconference location is identified on the agenda
- Notice is posted at the teleconference site
- Teleconference location provides for public participation

Teleconference Meetings – Other Options

- **AB 2449 – just cause/emergency:**

- A quorum of legislative body members must be in person at the same site, and approve.
- Only if the physical attendance quorum requirement is met
- A legislative body member may request virtual attendance because of “just cause” or as a result of “emergency circumstances.”

- **AB 361 - imminent risk to health & safety of attendees**

- Proclaimed emergencies only

Meeting Exceptions

**When is a meeting
not a “meeting” subject
to the Brown Act?**

**Individual
contacts
(unless
serial)**

**Conferences
and seminars**

**Community
meetings
that are
open and
publicized**

**Another
body of the
Agency when
it is an open
and noticed
meeting of
that body**

**Social or
ceremonial
events**

**Ad hoc
committee
meetings**

**Observation
of standing
committee
meetings**

Regular Meeting



Day, time, & location set by
resolution or ordinance

Agenda must be
posted 72 hours in
advance

General, brief
description of
items of business

Special Meeting: Special Rules

Called by presiding officer or majority of the board

Notice must be posted 24 hours in advance, stating the time, place, and agenda

Notice must be received by each member and press unless waived

Consider only items on the agenda

Agenda Requirements



Agendas must be publicly accessible and distributed in advance to those who request copies

Agenda must be posted on Agency's website

Teleconference location, if any, must be included on the agenda*

Agenda Requirements

No discussion or action on items not on the posted agenda

- Absolute rule for special meetings
- Limited exceptions for regular meetings

Adding to an Agenda

Items not on the posted agenda can be discussed and acted upon if:

Item came to the Agency's attention after the agenda was posted and

There is an immediate need to take action before the next meeting

Two-thirds vote required



Agenda Requirements

Exceptions

Brief
response to
public
comments

Questions
for
clarification
/ refer to
staff

Brief
announce
ment or
report on
activities

Request for
future report

Agree to
place item
on future
agenda

Emergency
situation
exists –
requires a
majority
vote

Public Participation



The public has a right to speak on:

- Any item within the subject matter jurisdiction of the body (regular meetings only)
- A specific item of business on the agenda (any meeting)

Public Participation

- Public agencies may not prohibit public criticism of the agency or the legislative body
- Reasonable regulations of public comments are allowed:
 - Time limits
 - Speaker cards
 - Rules of decorum
 - Recording permitted

Enforcement & Consequences

Types of enforcement actions:

- **CIVIL action to invalidate a decision or action**
 - District attorney or any interested person
 - Notice and opportunity to cure, with commitment to refrain from alleged violation
 - If not cured and there is subsequent court action, challenger can recover attorneys' fees and costs
- **CRIMINAL prosecution**
 - Brought by the district attorney
 - There must have been an **action taken at a meeting** in violation of the Brown Act, **with intent** to deprive public of information
 - Misdemeanor

Conflicts of Interest

- **Sources of Law on Conflicts**

- Political Reform Act (financial conflicts)
- Common Law Rules (bias or prejudice)
- Government Code Section 1090 (contractual conflict)

- **The law is aimed not just at actual misconduct, but also at the perception of misconduct and temptation**

The Political Reform Act: Recusal (Abstention) Requirements

- Prohibits public officials from making, participating in, or influencing a decision in which they have a reason to know they have a material financial interest

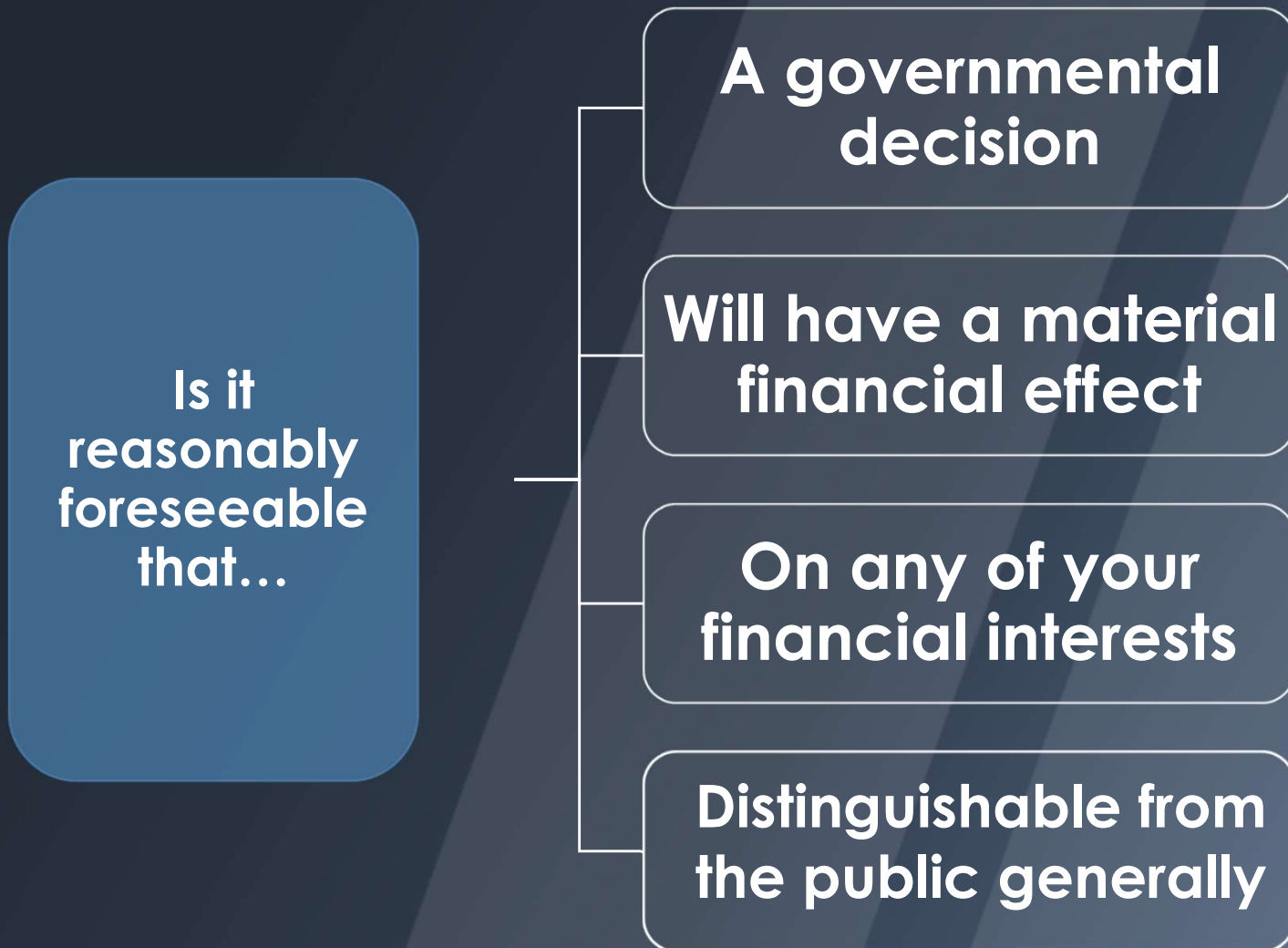
The Political Reform Act: Filing Obligations

- **Form 700 Statement of Economic Interests (SEI)**
 - Report your interests accurately
 - Penalties for late filing / failure to file
 - Accurate reporting prevents conflicts & increases public confidence
 - Failure to report an interest will almost always make the FPPC, public, and press more suspicious

The Political Reform Act: Filing Obligations

- **Other types of disclosures:**
 - **As a candidate, report campaign contributions**
 - Various FPPC Reporting Forms (Form 410 and others)
 - **As an elected officeholder, report “Behested contributions”**
 - Contributions by a third party to a nonprofit at your request equaling or exceeding \$5,000 in a calendar year
 - Applies only when a single source contributes the \$5,000 (not multiple sources) to the nonprofit
 - FPPC Reporting Form 803

How Do You Know if You Have a Conflict?



Is a Governmental Decision Involved?

Is the public official making, participating in the making, using or attempting to use his or her official position to influence a governmental decision?

“Governmental decision”

- Votes: motion, resolution or ordinance
- Deliberations
- Makes appointments
- Commits agency to a course of action
- Enters into a contract
- Determines not to act

Is a Governmental Decision Involved?

“Participates in making” a decision

- Acts within authority of his/her office or position and advises or makes recommendations to decision-maker
- Negotiates, without significant substantive review, with third party regarding governmental decision

“Attempts to use an official position to influence a decision”

- Contacts staff, consultants, or other elected officials to advocate position
- Advocates on behalf of his/her agency to another governmental agency

What are your Financial Interests?



- Real property interests worth at least \$2,000
- Sources of income of \$500 or more in the last 12 months
 - Includes non-profit entities
- Investments worth \$2,000 or more
- Business interests
- Gifts of \$630 from a single source over the last 12 months
- Personal Finances > \$500

Identifying a Conflict

- **4-Step Test for Conflicts of Interest:**

1. Will the governmental decision result in a “reasonably foreseeable” financial effect on one of your financial interests?
2. If yes, is the effect on that interest “material”?
3. If the effect is material, is the effect the same as effects on the “public generally”?
4. If the effect is material and no exceptions apply, then you may not make, participate in, or use your official position to influence that governmental decision

Identifying a Conflict

Bottom line:



If you are considering a “materiality” question, it is time to ask for legal assistance

If You Are Disqualified

1. Don't discuss with or influence staff or colleagues
2. Identify the nature of your conflict at the meeting
3. Leave chambers after stating abstention (except for items on consent calendar)

Note: You cannot avoid disclosure by leaving chambers



Materiality Standards: Real Property Interests

■ Direct Decisions

- Property is subject of a general plan amendment, zoning/rezoning, or permit decision

■ Indirect Decisions

- The decision could change the development potential, the character, or the use of the property, and the official's property is near the affected property



Materiality Standards: Real Property Interests

- **500/1000/1000+ Foot Rule**
 - No longer a bright line but still very relevant.
- **New Rules:**
 - Within 500 feet of the official's property – likely material
 - Property between 500 and 1000 feet of the official's property that changes: apply factors
 - Property 1,000 feet or more from official's property, rebuttable presumption of no material effect

Exceptions to Materiality Standards: Real Property Interests

■ Exceptions

1. There is no material financial effect if a decision solely concerns **repairs, replacement or maintenance of existing streets, water, sewer, storm drainage** or similar facilities
2. There is no material financial effect if a decision solely concerns **general plan policy decisions**, unless the decision is initiated by the public official
3. **Common areas in common interest developments** are now **excluded from the definition of “real property”** for the purpose of conducting a conflict of interest analysis

Exceptions to Recusal Requirements

- **Public Generally Exception**

- A significant segment of the public will be affected in the same manner

- **Legally Required Participation Exception – Rule of Necessity**

- Not enough members to participate because of conflicts of interest
- Random selection process
- Explanation in minutes as to why exception must be used

Conflicts in Decisions Affecting Prospective Employer

- **This preclusion commences when either:**
 - you have an interview with an entity for an employment position; or
 - you get an offer of employment from an entity
- **Exception:** does not apply if you are seeking employment with a local, state or federal governmental entity



Campaign Contributions (Gov. Code § 84308)

- Local elected & appointed officials subject to disqualification
- Decisions on licenses, permits, or other entitlements
- Contributions greater than \$500 in the prior 12 months (effective 1/1/25, previously \$250)

Disclosure of Contributions (Gov. Code § 84308)

- **Local appointed & elected officials must:**
 - Disclose campaign contribution greater than \$500
 - Received from a party or participant in a proceeding involving a license, permit, or other entitlement
 - In the 12 months before a final decision in the proceeding

Prohibited Contributions (Gov. Code § 84308)

- **Local appointed & elected officials must not:**

- Accept, solicit, or direct a contribution greater than \$500
- On behalf of themselves or another official, candidate, or committee
- During a proceeding involving a license, permit, or other entitlement and for 12 months thereafter
- From a party, a participant, or their agents
- Who the official knows, or has reason to know, has a financial interest in the proceeding

- **Opportunity to Cure**

Participation as a Member of the Public

- Recuse yourself from participating in your official capacity
- May only speak as a member of the public to represent your “Personal” interests
 - Owned property
 - Owned / controlled business



Political Reform Act Penalties



- **Invalidation of decision**
- **Misdemeanor**
 - could result in loss of office
- **Fines**
 - \$5,000 to \$10,000 per violation
- **Attorney's fees**
 - yours and others
- **Embarrassment**
 - personal / political

Getting Help

- Talk to your legal counsel
- Seek advice from the FPPC
 - 1-866-ASK-FPPC
 - Request a formal advice letter, if time permits
- “If in doubt, sit it out.”

Other Conflict Issues

- **Common Law Conflicts**

Prohibits your participation in a decision when there is reasonable doubt about your ability to make a fair decision

Can be implicated by:
nonfinancial or personal interests
or biases (positive or negative)
about the facts or the parties

- **Government Code Section 1090**

Prohibits making a contract where you or a member of your family would have an interest (direct or indirect) in a contract with the City

The Public Records Act



- PRA affords any “person” the right to inspect and be provided a copy of any identifiable public record
- “Person” includes an individual or corporation and elected members of local agencies
- “Public record” is defined broadly

What is a Public Record?



- **“Public record” defined as**
 - Any writing
 - with information relating to the conduct of the public’s business
 - prepared, owned, used or retained by a state or local agency
 - regardless of physical form or characteristics

What is a Public Record?



- **“Writing” includes**
 - Handwritten or printed documents
 - Photos and videos
 - Voicemails
 - Drawings, plans, maps
 - **Emails, text messages, tweets, etc.**

Avoid Combining Public & Private



- **Personal or political business?**
 - Don't tack it onto an email about public agency's business
- **Email Threads**
 - Changing Topics? Create new email

Common Statutory Exemptions

- Preliminary drafts, notes or interagency or intra-agency memoranda not kept in ordinary course of business (balancing test)
- Personnel, medical or similar records
- Documents created in anticipation of, or during, litigation
- Personal information like SS#s, home address and telephone #
- Salary information **IS** subject to disclosure

Fair Process Laws



The Due Process Clause

- “No person shall be ... deprived of life, liberty, or property, without due process of law...”

U.S. Constitution, Amendment V

Due Process in Local Government

- **The Due Process Clause is implicated whenever a local agency conducts a hearing**
 - Land use entitlements (Conditional Use Permits)
 - License revocations
 - Terminating or disciplining certain employees
- **But it's also implicated when adopting ordinances, internal policies, General Plans, etc.**

What does “Due Process” Mean?

- Before government may constitutionally take an action that affects a protected interest, the holder of that interest is entitled to:
 - Reasonable *notice*
 - A reasonable *opportunity to be heard*
 - An *impartial* decision-maker

Local Government Actions

Legislative Decisions

- Impact numerous people
- City-wide policies
- Department policies
- Ordinances and laws
- Use of City property
- Public works projects
- General Plan and Specific Plans
- New zoning

Quasi-judicial Decisions

- Impact one person or a few people
- Apply existing laws/policies to a specific situation
- Impact a person's property, license, permit, entitlement, or vested interest in employment

“Reasonable Opportunity to be Heard”

- Allow a reasonable amount of time for the interested party to present his or her case
- Interested parties may be invited to submit their comments to the body *in writing*
- Allow for rebuttal from the interested party

“Reasonable Opportunity to be Heard”

- **The hearing creates “the record”**
 - “substantial evidence in the record of the proceeding....”
- **Follow the script**
 - Staff report
 - Questions of staff
 - Open the public hearing
 - Applicant presentation
 - Questions of the Applicant
 - Public comment / testimony
 - Rebuttal
 - Close the public hearing
 - Deliberation

“Reasonable Opportunity to be Heard”

- The substance of the hearing *cannot* occur outside of the hearing
- ***Ex Parte Contacts***
 - Not prohibited but discouraged
 - Must be disclosed

An “Impartial Decisionmaker”

**Disqualifying bias
requires:**

Concrete proof of a
specific prejudice
against a person
affected by the
decision

Bias which is sufficient
to impair the decision-
maker's ability to
decide the matter on
appropriate grounds

Bias: *Fairfield v. Superior Court*

- Campaign statements do not disqualify a councilmember from voting
- The courts *expect* local elected officials to express their views to their constituents on issues of policy and public controversy



Tips for Decisionmakers



- If you think you cannot be fair, don't participate
- Avoid statements before the close of a hearing that suggest your mind is made up
- Behave judiciously; avoid the appearance of bias

Tips for Decisionmakers



- If you make private site visits, don't make any commitments to applicants or neighbors
- Disclose at the hearing any "off-the-record" (ex-parte) information you have obtained



Thank you!

Craig Steele
csteele@rwglaw.com



CITY COUNCIL ADVANCE CALENDAR

Meeting Date	Agenda Item	Agenda	Dept
10-Mar	Future Studies - Infrastructure & Land Use Planning	Discussion	Planning
	California Consulting Grants Consultant	Presentation	City Manager
24-Mar	Short Term Vacation Rental update	Discussion	Finance/Planning
	Annual Housing & General Plan Report	Discussion	Planning
	Fire Chief Year in Review	Presentation	City Manager
28-Apr	Adopt Fee Schedule Reso	Consent	Administration
27-May	Fire Hazard Severity Zone Ordinance 1st reading	Discussion	City Manager
	Preliminary Budget Review	Public Hearing	Administration
9-Jun	Fire Hazard Severity Zone Ordinance 2nd reading	Consent	City Manager
	Draft Budget Discussion	Discussion	Administration
23-Jun	Final Budget Adoption	Consent	Administration
Future Meetings	RFQ Interim Financing WWTP Administration	Discussion	Finance
	Santa Ynez Valley Community Aquatic Complex Reso	Consent	City Manager
	Storm drain modification	Discussion	Public Works
	Outdoor dining ordinance	Public Hearing	Planning
	Modify City Code Title 9, Chapter 3, 9-3D-3 Water Conservation	Public Hearing	Utilities
	JJ Fisher Construction NOC	Discussion	Public Works
	Award Nyborg Estates Water Mainline Replacement Contract unfunded liability	Discussion	Utilities
	Calpers Debt Reduction Plan	Discussion	City Manager
	Flag Etiquette	Presentation	

Council Requested Agenda Items

Meeting Date	Agenda Item	Agenda	Dept
	Fire abatement and brush removal program	Discussion	City Manager
	Guidebook for development standards	Discussion	Planning
	DRC Role & Processing Procedures	Discussion	Planning
	On-street Parking Restrictions Policy Direction	Discussion	Public Works

Annual Reports

	Agenda Item	Agenda	Dept
January	Annual Comprehensive Financial Report	Discussion	Finance
January (odd years)	Brown Act, Public Records Act, Levine Act Training	Presentation	City Attorney
January (odd years)	Appointment to Boards, Commissions, Committees	Discussion	City Clerk
January	Fee Schedule Review	Discussion	Finance
January	Investment Policy Annual Review	Discussion	Finance
February (even years)	Budget to Actual	Discussion	Finance
February	Measure A 5-Year Local Program of Projects	Public Hearing	Public Works
February	Mid-Year Budget Adjustments		Finance
February (even years)	Council Budget Goal Setting	Public Workshop	City Manager
March	Housing General Plan Annual Report	Discussion	Planning
March	SB1 RMRA project List	Public Hearing	Public Works
March	Solvang Mesa LLMD Annual Assessment	Public Hearing	Public Works
March	FTA 5311 Grant Agreement	Consent	Public Works
March	TDA Grant Funding	Consent	Public Works
May (even years)	Ordinance 1st Reading & Adoption Conflict of Interest	Public Hearing	City Attorney
May	Grant Funding Applications review	Discussion	Finance
Oct/Jan/April/July	Quarterly Financial Reports	Consent	Finance
Oct/Jan/April/July	Quarterly Marketing Update	Presentation	Parks & Rec
Oct/Jan/April/July	Quarterly Public Records Requests Report	Consent	City Clerk
June	Preliminary Budget	Discussion	Finance
June	Two-Year Financial Plan Development or Supplemental Budget adoption	Discussion	Finance
June	Capital Improvement Program	Discussion	FIN/Public Works
June/July	Amend Appropriation Limit (GANN)	Public Hearing	
November	Stormwater Management Program Annual Report	Consent	Public Works
December	AB 1600 Report	Discussion	Public Works
December	City Council Reorganization - Appointment of Mayor pro tem	Discussion	City Clerk
December (even years)	City Council Reorganization Council selection of representatives to Committees and Agencies	Discussion	City Clerk



**MINUTES
SOLVANG CITY COUNCIL
MONDAY, FEBRUARY 10, 2025**

Regular Meeting – 6:30 PM

6:30 PM REGULAR MEETING

CALL TO ORDER

Honorary Mayor Audrey Smith, called the Regular meeting to order at 6:31 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Honorary Mayor for the Day Audrey Smith, Mayor David Brown, Mayor pro tem Claudia Orona, Councilmembers Elizabeth Orona, Mark Infanti, Louise Smith

Absent: None

Staff: City Manager Randy Murphy, Acting City Attorney Craig Steele, City Clerk Annamarie Porter, Administrative Services Director Wendy Berry, Planning Manager Rafael Castillo, Parks & Recreation Director Jenny McClurg, Management Analyst Olivia Uribe-Mutal

PLEDGE OF ALLEGIANCE

Honorary Mayor Smith led in the Pledge of Allegiance.

Mayor Brown presented a City pin to Honorary Mayor Smith in appreciation of her service.

1. PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS - None

2. PRESENTATIONS

a. Office of the City Clerk Presentation

City Clerk Porter narrated a PowerPoint presentation detailing the Office of the City Clerk including its history and responsibilities.

Honorary Mayor Smith left the chamber.

3. PUBLIC COMMUNICATIONS – NON-AGENDA AND CONSENT ITEMS

Mayor Brown invited public comments.

Michael Baker
Dennis Bebee
Al Cortese
Craig Kent
Lansing Duncan
Steve Martin

There were no other public communications on Non-Agenda and Consent Items.

4. CITY MANAGER REPORT AND ADVANCE CALENDAR

City Manager Murphy announced a public cleanup on February 15, 2025, reported the grant application period is open and there will be a mandatory workshop regarding the application process on February 19, 2025 at 5:30 p.m. and March 11, 2025 at 3:00 p.m.; and discussed the Solvang Town Hall meeting on February 11, 2025 at 5:30 p.m.

5. GC SECTION 53232.3(d) (aka AB 1234) and GC SECTION 84308 (aka SB 1439) REPORT OUT, COUNCIL COMMENTS, REQUESTS

Councilmember Elizabeth Orona reported participating in the Measure U Workshop and attending the recent REACH Conference in Santa Barbara.

Mayor Brown reported attending the REACH Conference.

6. CONSENT ITEMS

- a. Approve Order of Agenda as Presented
- b. Approve City Council Minutes: January 27, 2025
- c. Receive and file SYVT Quarterly Memo
- d. This item was pulled from Consent Items, for separate discussion.

Councilmember Elizabeth Orona pulled Item No. 6.d for separate consideration.

Motion by Mayor pro tem Claudia Orona, to approve consent items excluding Item No. 6.d, seconded by Councilmember Elizabeth Orona, and carried 5-0.

EXCLUDED FROM CONSENT

- d. **Approve an Agreement with Rincon Consultants, Inc to prepare an Initial Study and prepare documents for California Environmental Quality Act (CEQA) compliance in connection with Land Use Application LUP-23-242 (Wildwood, APN 139-530-001,002), for the total amount not to exceed \$252,272. For the term February 10, 2025 – December 31, 2026, and authorize the Mayor to execute on behalf of the City.**

Planning Manager Castillo explained how the public will be notified of the findings of the various studies, how there can be public input in the plans, how the planning process works, what tribal consultation is, and who bears additional costs.

Acting City Attorney Steele explained this document is just for issues pertaining to CEQA; distinguished between the scope of work for the contract and the scope of the environmental document, itself; addressed preparation of the project description, the CEQA process and hiring a consultant to deliver a legally adequate CEQA document and discussed the ability to modify the scope along the way.

Motion by Councilmember Infanti to approve Item No. 6.d, as presented, seconded by Mayor pro tem Claudia Orona, and carried 4-1, Councilmember Smith opposed.

7. PUBLIC HEARINGS - None

8. DISCUSSION ITEMS

City Manager Murphy requested that Council consider Item No. 8.c prior to 8.a and Council concurred.

Mayor Brown moved to Item No. 8.c.

b. Discussion and possible action to:

- i. Expand existing Security Cameras**
- ii. Provide Direction to Staff regarding a Video Surveillance Policy**

Management Analyst Olivia Uribe-Mutal provided background on item 8.c, detailing the need for surveillance and the benefits of upgraded technology.

Mayor Brown invited public comments.

There were no public comments.

Staff was provided direction to return with different scenarios of costs and proposed locations.

Mayor Brown returned to Item No. 8.a.

a. Discussion and possible action to approve Mid-Year Budget Adjustments

Administrative Services Director Berry provided the background; noted the General Fund balance will increase by \$693,577, the Measure U Fund balance will decrease \$116,000, water will decrease \$138,821, wastewater will increase \$32,000, transit will increase \$5,500 and all restricted funds will increase except for the gas tax which will decrease \$13,123.

Mayor Brown invited public comments. There were no public comments.

Motion by Councilmember Elizabeth Orona, to approve Mid-Year Budget Adjustments for the fiscal year 2024-2025 as presented, seconded by Councilmember Smith, and carried 5-0.

c. Discussion and possible action to Approve the agreement with Melton Design Group (MDG) for the Parks and Recreation Master Plan in the amount of \$210,825 with a 10% contingency of \$21,085, for a total amount not to exceed \$231,910. for the term February 10, 2025 – December 31, 2026, authorize the Mayor to execute on behalf of the City, and Approve any Necessary Budget Adjustments.

Parks and Recreation Director McClurg provided background; the need to update the Parks and Recreation Master Plan in order to apply for grants, the RFP evaluation process; and the chosen consultant.

Mayor Brown invited public comments. There were no public comments.

Motion by Councilmember Infanti, to approve the contract with MDG for the Parks and Recreation Master Plan, seconded by Mayor pro tem Claudia Orona, and carried 4-1,. Councilmember Elizabeth Orona opposed.

9. COUNCIL CLOSING COMMENTS

Councilmember Infanti announced the City of Lompoc passed the Wine BID.

10. ADJOURNMENT – 8:24 p.m.

The meeting was adjourned at 8:24 p.m.

Respectfully submitted:

Annamarie Porter, CMC, City Clerk



Roadrunner Management Services, Inc.

95 Dawson Drive
Camarillo, CA 93012
(805) 389-8196

Randy Murphy
City Manager
City of Solvang
411 Second St.
Solvang, CA. 93463

January 31, 2025

Subject: January 2025 Monthly Report

Dear Randy,

During the month of January, the On-Time Performance for the SYVT Fixed Route System was 97%, Los Olivos loop 100%, and the Dial-a-Ride Service had an On-Time Performance of 98%. As for the ridership, the Fixed Route had 3499 riders in the month of January with a total of 193 transfers, 86 bikes and 4 wheelchair lift assists. Los Olivos loop had 50 transfers, 25 bikes and 0 wheelchair lift assist. Dial-a-Ride had 72 Solvang passengers, 67 Buellton Passengers, and 18 County passengers totaling 157 passengers with 56 wheelchair lift assists.

In comparing prior month's ridership and year to year

SYVT Ridership		
	Fixed Route	Dial-A-Ride
December 2024	3672	156
January 2025	3499	157
January 2024	3568	163

There were no accidents in the month of January involving an SYVT vehicle. During the month we had no employee separations, and no new drivers were hired. Roadrunner Management Services emphasizes providing outstanding customer service along with safe and reliable transportation to the residents in the Santa Ynez Valley.

Sincerely,

Dominick Perez

General Manager
Roadrunner Management Services, Inc.



Quarterly Investment Report

October 2024-December 2024

CITY OF SOLVANG

**By
Wendy Berry**

Quarterly Investment Report

October 2024-December 2024

This report is consistent with the reporting requirements in the Investment Policy.
There are sufficient funds to meet the next six months' obligations.

LAIF Activity

Balance Ending 9-30-2024	\$1,290,213.20
Prior Quarter Interest	\$90,104.98
Transfer to Five Star/CD	0
Balance as of 12/31/2024	\$1,380,318.80

Five Star Activity

<u>Balance ending 9-30-2024</u>	\$9,207,822.73
Interest	\$105,704.55
Deposit to California Class	0
Balance as of 12/31/2024	\$ 9,313,527.28

California Class

<u>Balance ending 9-30-2024</u>	\$23,168,897.21
Interest	\$282,020.08
Deposit to Account	0
Balance as of 12/31/2024	\$23,450,917.29

Notes

- As part of our cash management strategy, funds are deposited to or withdrawn from LAIF, California Class and/or Five Star Bank after evaluating daily cash needs to meet current obligations.
- LAIF interest earned on the balance for the quarter is \$15,922.40 and will be credited to the account in January 2025.
- LAIF quarterly interest rates have increased from 4.518% in October 2024 to 4.434% in December 2024.
- Five Star Bank interest rate In October was 4.575% to 4.477% in December.
- California Class interest rate in October was 5.0756% to 4.532% in December.

CD Activity

- In July 2024, the City invested \$1,238,000.00 in CD's. The City originally purchased five CD's but one was called so the money was reinvested into another CD. The CD's are listed below.

Goldman Sachs	\$248,000	4.9%	Called
American Commerce	\$249,000	4.4%	18 Months
Valley Bank NA	\$244,000	4.4%	24 Months
First Fed. Saving Bank	\$249,000	4.25%	2.5 Years
Texas Exchange	\$248,000	5.0%	3 years
JP Morgan Chase	\$240,000	4.5%	15 Months

CERBT Activity

The City has invested money in the California Employers' Retirement Benefit Trust (CERBT), managed by CalPERS to reduce our unfunded liability of retiree medical and health benefits (OPEB), and to prefund future payments.

Balance as of 9/30/2024	\$1,337,471.62
Contributions	\$0
Investment Earnings	(\$52,299.01)
Investment/Admin Expenses	(\$231.41)

Balance as of 12/31/2024	\$1,284,941.20
---------------------------------	----------------

Notes:

- Investment/Administrative Expenses are .10% and are assessed on the daily balance.

Included in this Report:

- Monthly Fund Balance Reports for October 2024-December 2024
- LAIF Statement –December 2024
- Five Star Bank Statement – December 2024
- California Class Statement – December 2024
- CD Statements – December 2024
- CERBT Statement- December 2024

CITY OF SOLVANG INVESTMENTS
OCTOBER 2024

FUND #	FUND	FUND BALANCE	% OF TOTAL
100	GENERAL FUND	\$ 18,964,371.68	50.63%
200	GOVERNMENTAL IMPACT FEES	\$ 1,668,302.64	4.45%
201	TRAFFIC SAFETY	\$ 6,805.68	0.02%
202	GAS TAX FUND	\$ 315,183.39	0.84%
203	LOCAL TRANSPORTATION	\$ 508,914.46	1.36%
204	MEASURE A	\$ 1,587,648.28	4.24%
205	SKYTT MESA LLMD	\$ 469,029.26	1.25%
207	MEASURE U	\$ 1,731,754.87	4.62%
300	CAPITAL PROJECTS	\$ (389,625.66)	-1.04%
500	WATER FUND	\$ 6,964,523.03	18.60%
501	WASTEWATER	\$ 1,982,234.59	5.29%
502	TRANSIT FUND	\$ 2,288,078.67	6.11%
600	EQUIPMENT/VEHICLE POOL	\$ 1,263,121.05	3.37%
800	GENERAL FIXED ASSET GROUP	0.00	0.00%
TOTALS		\$ 37,453,175.76	100%

		Interest Rate
LAIF BALANCE	\$ 1,380,318.18	4.518%
CHECKING ACCOUNTS	\$ 36,072,857.58	4.575%/4.949%
TOTALS	\$ 37,453,175.76	

** All City investments for the month are in compliance with California Government Code, Section 53646(b)(1).

** Current investments meet expenditure requirements for the next six months.

CITY OF SOLVANG INVESTMENTS
NOVEMBER 2024

FUND #	FUND	FUND BALANCE	% OF TOTAL
100	GENERAL FUND	\$ 19,456,979.19	50.74%
200	GOVERNMENTAL IMPACT FEES	\$ 1,679,119.18	4.38%
201	TRAFFIC SAFETY	\$ 7,526.20	0.02%
202	GAS TAX FUND	\$ 345,035.91	0.90%
203	LOCAL TRANSPORTATION	\$ 510,674.84	1.33%
204	MEASURE A	\$ 1,629,355.71	4.25%
205	SKYTT MESA LLMD	\$ 455,251.65	1.19%
207	MEASURE U	\$ 1,697,303.13	4.43%
300	CAPITAL PROJECTS	\$ (481,337.61)	-1.26%
500	WATER FUND	\$ 7,404,443.59	19.31%
501	WASTEWATER	\$ 2,104,384.99	5.49%
502	TRANSIT FUND	\$ 2,230,195.33	5.82%
600	EQUIPMENT/VEHICLE POOL	\$ 1,267,490.29	3.31%
800	GENERAL FIXED ASSET GROUP	0.00	0.00%
TOTALS		\$ 38,343,327.22	100%

		Interest Rate
LAIF BALANCE	\$ 1,380,318.18	4.518%
CHECKING ACCOUNTS	\$ 36,963,009.04	4.518%/4.827%
TOTALS	\$ 38,343,327.22	

** All City investments for the month are in compliance with California Government Code, Section 53646(b)(1).

** Current investments meet expenditure requirements for the next six months.

CITY OF SOLVANG INVESTMENTS
DECEMBER 2024

FUND #	FUND	FUND BALANCE	% OF TOTAL
100	GENERAL FUND	\$ 19,984,709.68	50.67%
200	GOVERNMENTAL IMPACT FEES	\$ 1,713,262.67	4.34%
201	TRAFFIC SAFETY	\$ 8,477.36	0.02%
202	GAS TAX FUND	\$ 372,839.51	0.95%
203	LOCAL TRANSPORTATION	\$ 513,015.41	1.30%
204	MEASURE A	\$ 1,684,844.58	4.27%
205	SKYTT MESA LLMD	\$ 564,693.53	1.43%
207	MEASURE U	\$ 1,580,903.96	4.01%
300	CAPITAL PROJECTS	\$ (505,383.69)	-1.28%
500	WATER FUND	\$ 7,777,782.48	19.72%
501	WASTEWATER	\$ 2,216,011.80	5.62%
502	TRANSIT FUND	\$ 2,218,314.54	5.62%
600	EQUIPMENT/VEHICLE POOL	\$ 1,271,829.99	3.22%
800	GENERAL FIXED ASSET GROUP	0.00	0.00%
TOTALS		\$ 39,438,002.64	100%

		Interest Rate
LAIF BALANCE	\$ 1,380,318.18	4.434%
CHECKING ACCOUNTS	\$ 38,057,684.46	4.477%/4.532%
TOTALS	\$ 39,438,002.64	

** All City investments for the month are in compliance with California Government Code, Section 53646(b)(1).

** Current investments meet expenditure requirements for the next six months.



MALIA M. COHEN
California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	SOLVANG
Account Number	98-42-876

As of 01/15/2025, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2024.

Earnings Ratio		.00012664187216722
Interest Rate		4.62%
Dollar Day Total	\$	125,727,802.84
Quarter End Principal Balance	\$	1,380,318.18
Quarterly Interest Earned	\$	15,922.40



City of Solvang
1644 Oak Street
Solvang CA 93463

Date 12/31/24
Enclosures

Page 1

Public Money Market		Number of Enclosures	0
Account Number	Ending 6606	Statement Dates	12/01/24 thru 12/31/24
Previous Balance	9,278,130.98	Average Ledger	9,278,130.98
Deposits/Credits	.00	Average Collected	9,278,130.98
Checks/Debits	.00	Annual Percentage Yield Earned	4.58%
Service Charge	.00	2024 Interest Paid	607,986.04
Current Balance	9,313,527.28	Interest Paid	35,396.30
DEPOSITS AND ADDITIONS			
Date	Description	Amount	
12/31	Interest Deposit	35,396.30	
DAILY BALANCE INFORMATION			
Date	Balance	Date	Balance
12/02	9,278,130.98	12/31	9,313,527.28
INTEREST RATE SUMMARY			
	Date	Rate	
	12/01	4.518000%	
	12/06	4.477000%	



Summary Statement

December 31, 2024

Page 1 of 3

Investor ID: CA-01-0175

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City of Solvang
1644 Oak Street
Solvang, CA 93463

California CLASS

California CLASS		Average Monthly Yield: 4.6385%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0175-0001	CLASS Savings Account	23,359,156.25	0.00	0.00	91,761.04	450,917.29	23,362,116.28	23,450,917.29
TOTAL		23,359,156.25	0.00	0.00	91,761.04	450,917.29	23,362,116.28	23,450,917.29



Account Statement

December 31, 2024

Page 2 of 3

Account Number: CA-01-0175-0001

CLASS Savings Account

Account Summary

Average Monthly Yield: 4.6385%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	23,359,156.25	0.00	0.00	91,761.04	450,917.29	23,362,116.28	23,450,917.29

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2024	Beginning Balance			23,359,156.25	
12/31/2024	Income Dividend Reinvestment	91,761.04			
12/31/2024	Ending Balance			23,450,917.29	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
12/01/2024	0.000000000	4.7498%
12/02/2024	0.000129595	4.7433%
12/03/2024	0.000129619	4.7441%
12/04/2024	0.000129446	4.7377%
12/05/2024	0.000128716	4.7110%
12/06/2024	0.000386010	4.7093%
12/07/2024	0.000000000	4.7093%
12/08/2024	0.000000000	4.7093%
12/09/2024	0.000128609	4.7071%
12/10/2024	0.000128657	4.7089%
12/11/2024	0.000128809	4.7144%
12/12/2024	0.000128426	4.7004%
12/13/2024	0.000384270	4.6881%
12/14/2024	0.000000000	4.6881%
12/15/2024	0.000000000	4.6881%
12/16/2024	0.000128056	4.6868%
12/17/2024	0.000128365	4.6982%
12/18/2024	0.000127964	4.6835%
12/19/2024	0.000126121	4.6160%
12/20/2024	0.000368385	4.4943%
12/21/2024	0.000000000	4.4943%
12/22/2024	0.000000000	4.4943%
12/23/2024	0.000122622	4.4880%
12/24/2024	0.000245754	4.4973%
12/25/2024	0.000000000	4.4973%
12/26/2024	0.000124126	4.5430%
12/27/2024	0.000376965	4.5990%
12/28/2024	0.000000000	4.5990%
12/29/2024	0.000000000	4.5990%
12/30/2024	0.000124648	4.5621%
12/31/2024	0.000123841	4.5326%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

ENV# CEBRDBCTBBBJDQW_BBBBB
CAMBRIDGE INVESTMENT RESEARCH
1776 PLEASANT PLAIN RD
FAIRFIELD, IA 52556-8757
888-245-0452

CITY OF SOLVANG
1644 OAK ST
SOLVANG CA 93463



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

STATEMENT FOR THE PERIOD DECEMBER 1, 2024 TO DECEMBER 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537

YOUR FINANCIAL PROFESSIONAL
Mark Edelman
RR#: S6Q

For questions about your accounts:
Local: 281 582 6500

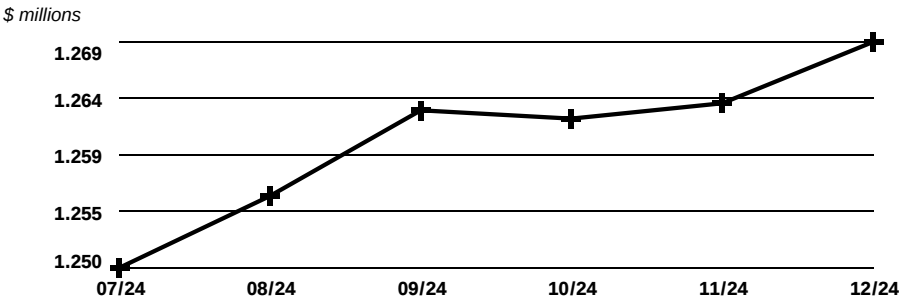
BEGINNING VALUE OF YOUR PORTFOLIO	\$1,263,631.60
TOTAL VALUE OF YOUR PORTFOLIO	\$1,268,638.30

FOR YOUR INFORMATION

IBDP program banks may have changed. Please visit <https://www.joincambridge.com/information-for-investors/investor-resources/cambridge-disclosures/> for the most current list of program banks.

Due to industry and regulatory changes, positions not within Cambridge interval fund or mutual fund share class of choice may be converted into our share class of choice on an ongoing basis. Please contact your financial professional with questions.

CHANGE IN VALUE OF YOUR PORTFOLIO



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member
NYSE, SIPC

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



KING
CAPITAL ADVISORS

Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$1,263,631.60	\$0.00
Additions and Withdrawals	\$0.00	\$1,250,000.00
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$2,904.59	\$15,119.74
Taxes, Fees and Expenses	(\$2.00)	(\$9.00)
Change in Value	\$2,104.11	\$3,527.56
ENDING VALUE (AS OF 12/31/24)	\$1,268,638.30	\$1,268,638.30
Total Accrued Interest	\$7,878.58	
Ending Value with Accrued Interest	\$1,276,516.88	

Refer to Miscellaneous Footnotes for more information on Change in Value.

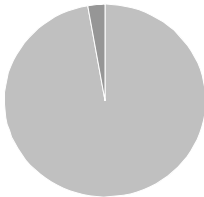
INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$114.44	\$362.32
Taxable Interest	\$2,790.15	\$14,757.42
TOTAL TAXABLE	\$2,904.59	\$15,119.74
TOTAL INCOME	\$2,904.59	\$15,119.74

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TAXES, FEES AND EXPENSES	Current Period	Year-to-Date
Account Fees	(\$2.00)	(\$9.00)
TOTAL TAXES, FEES AND EXPENSES	(\$2.00)	(\$9.00)

ACCOUNT ALLOCATION

Money Markets 2.8%



CDs 97.2%

	Percent	Prior Period	Current Period
Money Markets	2.8 %	\$31,216.39	\$35,075.05
Bank Deposits	0.0	\$960.26	\$0.69
CDs	97.2	\$1,231,454.95	\$1,233,562.56
TOTAL	100.0 %	\$1,263,631.60	\$1,268,638.30

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Account Overview *continued*

REALIZED GAIN (LOSS)	Current Period	Year-to-Date
Short Term Gain	\$0.00	\$0.00
Short Term Loss	\$0.00	\$2.64
Disallowed Short Term Loss	\$0.00	\$0.00
TOTAL SHORT TERM GAIN (LOSS)	\$0.00	(\$2.64)
Long Term Gain	\$0.00	\$0.00
Long Term Loss	\$0.00	\$0.00
Disallowed Long Term Loss	\$0.00	\$0.00
TOTAL LONG TERM GAIN (LOSS)	\$0.00	\$0.00

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for your tax reporting purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

MESSAGES AND ALERTS

National Financial Services has been advised by Cambridge Investment Research, Inc that Cambridge may receive payment for directing order flow. Upon written request to Cambridge, you may obtain the identity of the venue to which your orders were routed for the six months prior to your request and the time of the transactions that may have resulted from such orders. Please contact your financial professional with any questions.

Effective February 2025, Deutsche Bank will be added to the Bank Deposit Sweep Program, BDSP, bank list, and United Community Bank will be removed from the BDSP bank list. Further, effective March 2025, BankUnited, Pinnacle Bank, and Axos Bank will be removed from the BDSP bank list and effective April 2025 Centennial Bank will be removed from the BDSP bank list. No action is required. If you would like to opt out of banks or have questions, please contact your financial professional.

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

AI (Accrued Interest) - Represents interest accumulated since the last coupon date, but not yet paid by the issuer or received by NFS. There is no guarantee that AI will be paid by the issuer.

For additional information regarding your holdings, please refer to the footnotes at the end of the statement.

CASH AND CASH EQUIVALENTS - 2.76% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 12/31/24	Current Market Value	Estimated Annual Income
Money Markets					
FIDELITY TREASURY MONEY MARKET FUND	FZFXX	35,075.05	\$1.00	\$35,075.05	
7 DAY YIELD 4.11%	CASH				
Dividend Option Reinvest					
Capital Gain Option Reinvest					
Bank Deposits					
Bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Customers are responsible for monitoring their total deposits at each Program Bank to determine the extent of available FDIC insurance. Refer to the Bank Deposit Detail section which appears later in this statement for information on the banks holding your deposits. If your account was established on the last business day of this month, your statement will not include a Bank Deposit Detail section. The Interest Rate below is the interest rate effective for Cash Balances in your FDIC-Insured Bank Deposit Sweep on the last day of the statement period.					
INSURED BANK DEPOSIT PROGRAM	QIDPQ	0.69	\$1.00	\$0.69	
Interest Rate 0.25%	CASH				
Total Cash and Cash Equivalents				\$35,075.74	

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



HOLDINGS > FIXED INCOME - 97.24% of Total Account Value

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available.

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Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 12/31/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
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CDs

Certificates of Deposit (CDs), including Market Indexed CD s and Market Linked CDs (collectively, MCDs) are generally shown at estimated market prices based upon a matrix or model pricing method that may not represent the actual price if sold prior to maturity. However, CDs and MCDs may be shown at face value for up to seven calendar days from date of issue if estimated market prices have not been received from a third party pricing vendor. The actual value of CDs and MCDs may be different from their purchase price. CDs and MCDs are subject to interest rate risk. The estimated market price reflected for MCDs may not be based on the actual closing value of the linked market index on the final maturity date and the market value of MCDs may not correspond directly to increases or decreases in the underlying linked market index. You may sell CDs or MCDs in the secondary market subject to market conditions. The secondary market for CDs and MCDs is generally illiquid. If sold prior to maturity, the value of MCDs may be less than the purchase amount or face value. The sale or redemption of any fixed income security prior to maturity may result in a substantial gain or loss, and an early withdrawal penalty may apply. Certain MCDs may only be redeemed on pre-specified liquidation dates and may have call features that allow the issuer to call the MCD prior to maturity. Certain Step Rate CDs are also subject to reinvestment risk if call provisions are exercised by the issuer and if a CD with a comparable rate is not available.

See sales materials or contact your broker/dealer for additional information.

JPMORGAN CHASE BK N A CD 4.50000%	46657VPF1	240,000	\$1.00069	\$240,165.60		\$240,003.50	
11/13/2025 FDIC INSURED	CASH						
CPN PMT @ MATURITY							
ON NOV 13							
1ST CPN DTE 11/13/2025							
CALLABLE ON 05/13/2025 @ 100.0000							
Accrued Interest \$1449.86							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$240,003.03	D \$162.57

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

HOLDINGS > FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 12/31/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
AMERICAN COMM BK NA BREMEN GA CD 4.40000% 02/17/2026 FDIC INSURED CPN PMT MONTHLY Next Interest Payable: 01/14/25 Estimated Yield 4.38% Accrued Interest \$540.30 Average Unit Cost \$1.00 Adjusted Cost Basis YTD Amortized Premium	02519TBF2 CASH	249,000	\$1.00323	\$249,804.27	\$10,956.00	\$249,003.50	
						\$249,002.64 D	\$801.63
VALLEY NATL BK PASSAIC N J CD 4.40000% 08/06/2026 FDIC INSURED CPN PMT SEMI-ANNUAL ON FEB 06, AUG 06 1ST CPN DTE 02/06/2025 Next Interest Payable: 02/06/25 Estimated Yield 4.37% Accrued Interest \$4353.23 Average Unit Cost \$1.00 Adjusted Cost Basis	919853NH0 CASH	244,000	\$1.00477	\$245,163.88	\$10,736.00	\$244,003.50	
						\$244,002.82 D	\$1,161.06
FIRST FED SVGS BK HUNTINGTON CD 4.25000% 05/06/2027 FDIC INSURED CPN PMT MONTHLY Next Interest Payable: 01/06/25 Estimated Yield 4.22% Accrued Interest \$753.82 Average Unit Cost \$1.00 Adjusted Cost Basis YTD Amortized Premium	32021YFJ7 CASH	249,000	\$1.00529	\$250,317.21	\$10,582.50	\$249,003.50	
						\$249,003.01 D	\$1,314.20
TEXAS EXCHANGE BK CROWLEY CD 5.00000% 08/09/2027 FDIC INSURED CPN PMT MONTHLY Next Interest Payable: 01/09/25 CALLABLE ON 01/09/2025 @ 100.0000 Estimated Yield 4.99% Accrued Interest \$781.37 Average Unit Cost \$1.00 Adjusted Cost Basis	88241TST8 CASH	248,000	\$1.00045	\$248,111.60	\$12,400.00	\$248,003.50	
						\$248,003.07 D	\$108.53

Account carried with National Financial Services LLC, Member
NYSE, SIPC

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



HOLDINGS > FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 12/31/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
TEXAS EXCHANGE BK CROWLEY CD 5.00000%	88241TST8	<i>continued</i>					
YTD Amortized Premium	\$0.36 E						
Total CDs		1,230,000		\$1,233,562.56	\$44,674.50	\$1,230,014.57	\$3,547.99
Total Fixed Income		1,230,000		\$1,233,562.56	\$44,674.50	\$1,230,014.57	\$3,547.99
Total Securities				\$1,233,562.56	\$44,674.50	\$1,230,014.57	\$3,547.99
TOTAL PORTFOLIO VALUE				\$1,268,638.30	\$44,674.50	\$1,230,014.57	\$3,547.99

Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

PURCHASES, SALES, AND REDEMPTIONS

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Securities Purchased					
12/20/24	CASH	YOU BOUGHT	FIDELITY TREASURY MONEY MARKET FUND PROSPECTUS UNDER SEPARATE COVER SOLICITED ORDER @ 1.0000	3,747.72	(\$3,751.22)
12/31/24	CASH	REINVESTMENT	FIDELITY TREASURY MONEY MARKET FUND REINVEST @ \$1.000	114.44	(\$114.44)
Total Securities Purchased					(\$3,865.66)
Securities Sold					
12/20/24	CASH	YOU SOLD	FIDELITY TREASURY MONEY MARKET FUND REDEEMED TO COVER A SETTLED OBLIGATION @ 1	(3.5)	\$3.50
Total Securities Sold					\$3.50

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



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ACTIVITY > CORE FUND ACTIVITY

For more information about the operation of your core account, please refer to your Customer Agreement.

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
12/06/24	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM MORNING TRADE @ 1	869.79	(\$869.79)
12/09/24	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM MORNING TRADE @ 1	1,019.18	(\$1,019.18)
12/16/24	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM MORNING TRADE @ 1	900.49	(\$900.49)
12/16/24	CASH	YOU SOLD	INSURED BANK DEPOSIT PROGRAM @ 1	(2)	\$2.00
12/20/24	CASH	YOU SOLD	INSURED BANK DEPOSIT PROGRAM @ 1	(3,747.72)	\$3,747.72
12/23/24	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM @ 1	0.69	(\$0.69)
TOTAL CORE FUND ACTIVITY					\$959.57

ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Taxable Dividends					
12/31/24	CASH	DIVIDEND RECEIVED	FIDELITY TREASURY MONEY MARKET FUND DIVIDEND RECEIVED		\$114.44
Total Taxable Dividends					\$114.44
Taxable Interest					
12/06/24	CASH	INTEREST	FIRST FED SVGS BK HUNTINGTON CD 4.25000% 05/06/2027		\$869.79
12/09/24	CASH	INTEREST	TEXAS EXCHANGE BK CROWLEY CD 5.00000% 08/09/2027		\$1,019.18

Statement for the Period December 1, 2024 to December 31, 2024

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ACTIVITY > INCOME > TAXABLE INCOME continued

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
12/14/24	CASH	INTEREST	AMERICAN COMM BK NA BREMEN GA CD 4.40000% 02/17/2026		\$900.49
12/23/24	CASH		INSURED BANK DEPOSIT PROGRAM INTEREST RECEIVED		\$0.69
Total Taxable Interest					\$2,790.15
Total Taxable Income					\$2,904.59
TOTAL INCOME					\$2,904.59

ACTIVITY > TAXES, FEES AND EXPENSES

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Account Fees					
12/16/24	CASH	FEE	Trade Confirms 11/2024		(\$2.00)
Total Account Fees					(\$2.00)
TOTAL TAXES, FEES AND EXPENSES					(\$2.00)

ACTIVITY > BANK DEPOSIT DETAIL

Bank Deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). Funds are not FDIC insured until swept to a Program Bank. Customers are responsible for monitoring their total deposits at each Program Bank to determine the extent of available FDIC insurance. Your ending balance at each Program Bank as of the end of this statement period is shown below. If you participate in the Bank Deposit Sweep Program, the Bank Deposit Detail section lists banks and ending balances. Funds pending settlement reflect deposits to (credit) or withdrawals from (debit) to a Program Bank. Please refer to the Program Disclosure document for additional details that may impact the program.

Bank	Beginning Balance	Ending Balance
Bank of China-New York Branch	\$960.26	\$0.69
Total Bank Deposits	\$960.26	\$0.69

Account carried with National Financial Services LLC, Member
NYSE, SIPC

Statement for the Period December 1, 2024 to December 31, 2024

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Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

D - Adjusted cost basis reflects any cumulative original issue discount, premium, or acquisition premium, and it assumes such amounts were amortized by the taxpayer over the life of the security from acquisition date through disposition date. For securities still held, maturity date was used instead of disposition date. Premium amortization was calculated using the yield-to-maturity method. Acquisition premium was calculated using the ratable accrual method. If applicable, adjusted cost basis reflects market discount accretion which was calculated using the straight-line method and was recognized at disposition date. Gain/loss displayed for this transaction was based on cost basis as adjusted for premium and discount as stated above and does not reflect any losses disallowed because of wash sales (if applicable). The adjusted cost basis may not reflect all adjustments necessary for tax reporting purposes and may also not apply if you are using an alternative amortization calculation method. Refer to IRS Publication 550, Investment Income and Expenses, for additional information. **E** - YTD amortized premium was calculated on the yield-to-maturity amortization method. Cumulative premium amortization from acquisition date through disposition date is reflected in the adjusted cost basis. For securities still held, maturity date was used instead of disposition date. For tax-exempt securities, amortization of premium is required and is not deductible from taxable income. For taxable bonds, a tax election may be required to amortize premium, and the current year's amortized premium may be deductible from taxable income. Our adjusted cost basis calculation may not reflect all adjustments necessary for tax reporting purposes. It may not be applicable if you have not made an appropriate tax election or if you are using an alternative amortization calculation method. Review prior adjustments that you have made, and consult your tax advisor and IRS Publication 550, Investment Income and Expenses, for additional information.

If a sale, redemption or other disposition involved multiple tax lots, the transaction's totals may have been calculated using a combination of adjusted and unadjusted cost basis information. For lots where adjusted cost basis and its associated gain/loss are known, that was used, otherwise "regular" unadjusted cost basis and its associated gain/loss was used.

Statement for the Period December 1, 2024 to December 31, 2024

CITY OF SOLVANG - Unincorporated Assn
Account Number: A4B-000537



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Miscellaneous Footnotes

CHANGE IN VALUE OF YOUR PORTFOLIO is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2010, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

CHANGE IN VALUE reflects appreciation or depreciation of your holdings due to price changes plus any activity not reflected within Additions and Withdrawals, Misc. & Corporate Actions, Income, Taxes, Fees and Expenses, and Other Activity sections. Change in Value does not reflect activity related to assets in which NFS is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away).

CALLABLE SECURITIES LOTTERY - When street name or bearer securities held for you are subject to a partial call or partial redemption by the issuer, NFS may or may not receive an allocation of called/redeemed securities by the issuer, transfer agent and/or depository. If NFS is allocated a portion of the called/redeemed securities, NFS utilizes an impartial lottery allocation system, in accordance with applicable rules, that randomly selects the securities within customer accounts that will be called/redeemed. NFS' allocations are not made on a pro rata basis and it is possible for you to receive a full or partial allocation, or no allocation. You have the right to withdraw uncalled fully paid securities at any time prior to the cutoff date and time established by the issuer, transfer agent and/or depository with respect to the partial call, and also to withdraw excess margin securities provided your account is not subject to restriction under Regulation T or such withdrawal will not cause an undermargined condition.

PRICING INFORMATION - Prices displayed are obtained from sources that may include pricing vendors, broker/dealers who clear through NFS and/or other sources. Prices may not reflect current fair market value and/or may not be readily marketable or redeemable at the prices shown.

FOREIGN EXCHANGE TRANSACTIONS - Some transaction types necessitate a foreign currency exchange (FX) in order to settle. FX transactions may be effected by Fidelity Forex, LLC. on a principal basis. Fidelity Forex, LLC., an affiliate of NFS, may impose a commission or markup on the prevailing interbank market price, which may result in a higher price to you. Fidelity Forex, LLC. may share a portion of any FX commission or markup with NFS. More favorable rates may be available through third parties not affiliated with NFS. The rate applicable to any transaction involving an FX is available upon request through your broker-dealer.

COST BASIS LEGISLATION - New IRS Rules will require National Financial Services to report cost basis and holding period information for the sale of shares of open end Mutual Fund holdings purchased on or after January 1, 2012 on Form 1099-B. National Financial Services determines the cost basis for all shares of open end mutual funds using a default method of average cost. Alternatively, account owners or their brokers and advisors can instruct National Financial Services to determine the cost basis for shares of open end mutual funds by 1) setting up their non-retirement accounts with one of our eleven tax lot disposal methods available to investors or 2) identifying specific tax lots to sell at the time of a transaction. Contact your broker or advisor to learn more about the cost basis tracking of your holdings.

Interval Fund Owners: Please note an interval fund is structured as an unlisted closed-end mutual fund, and not a traditional open-end mutual fund. Material differences between an interval fund and a traditional open-end mutual fund may exist, including trading/liquidity limitations, and buyback and repurchase features. Please refer to the prospectus for the interval fund you own for specific information and other important considerations or contact your financial professional.

GLOSSARY Short Account Balances -If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places but the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for **fixed income securities**, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. In certain situations, a price may be derived from a single broker quote. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The Market Value of a security, including those

CUSTOMER SERVICE: Please review your statement and report any inaccuracy or discrepancy immediately by **calling the telephone number of your broker-dealer reflected on the front of this statement**. Reports of any inaccuracy or discrepancy regarding your brokerage account or the activity therein should be directed to your **broker-dealer at the telephone number and address reflected on the front of this statement** and National Financial Services LLC ("NFS").

NFS carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer. **In addition to your initial contact with your broker-dealer you may contact NFS at (800) 801-9942**. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either your broker-dealer or NFS, remember to include your entire brokerage account number to ensure a prompt reply.

ADDITIONAL INFORMATION Free credit balances ("FCB") are funds payable to you on demand. FCB are subject to open commitments such as uncleared checks and exclude proceeds from sales of certificated securities without delivery of the certificate. If your FCB is swept to a core position, you can liquidate the core position and have the proceeds sent to you or held in your account subject to the terms of your account agreement. Required rule 10b-10(a) information not contained herein will be provided on written request. Fidelity may use this free credit balance in connection with its business, subject to applicable law.

Credit Adjustment Program. Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

Options Customers. Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer. Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest.** Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

Equity Dividend Reinvestment Customers. Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in 'over-the-counter' securities.

Retirement Contributions/Distributions. A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. **Income Reporting.** NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. **A financial statement** of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

Statement Mailing. NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability, if you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

Sales Loads and Fees. In connection with (i) access to, purchase, sale, exchange or redemption of, and/or maintenance of positions in mutual funds, ETFs and other investment products such as alternative investments or private placements ("funds") or (ii) infrastructure needed to support such funds, some funds, or their investment

priced at par value, may differ from its purchase price and may not closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer.

Estimated Annual Income (EAI) & Estimated Yield (EY) - EAI for fixed income is calculated using the coupon rate. For all other securities, EAI is calculated using an indicated annual dividend (IAD). The IAD is an estimate of a security's dividend payments for the next 12 months calculated based on prior and/or declared dividends for that security. EY reflects only the income generated by an investment and not changes in its price which may fluctuate. Interest and dividend rates are subject to change at any time and may be affected by current and future economic, political and business conditions. EAI and EY are estimates only and may include return of principal and/or capital gains, which would render them overstated. EAI and EY are provided for informational purposes only and should not be used or relied on for making investment, trading or tax decisions. EAI and EY are based on data obtained from information providers believed to be reliable, but no assurance can be made as to accuracy, timeliness or completeness.

affiliates, pay your introducing broker dealer and/or NFS sales loads and 12b-1 fees described in the Offering Materials as well as additional compensation for shareholder services, start-up fees, platform support and maintenance, and marketing, engagement and analytics programs. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by FBS or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase. **Margin.** If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request.

NYSE and FINRA. All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at www.finra.org. **FINRA Rule 4311** requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request. **Your broker-dealer is responsible for:** (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs. **NFS shall, at the direction of your broker-dealer:** (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS. (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs. **Securities in accounts carried by** NFS are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. The \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit **www.sipc.org** or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Precious metals are not covered by SIPC protection. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

End of Statement

722239.10.0



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$1,337,471.62	\$1,240,707.12
Contribution	0.00	0.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	(52,299.01)	44,741.03
Administrative Expenses	(89.26)	(247.93)
Investment Expense	(142.15)	(259.02)
Other	0.00	0.00
Ending Balance	\$1,284,941.20	\$1,284,941.20
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$1,284,941.20	\$1,284,941.20

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	58,537.289	58,537.289
Unit Purchases from Contributions	0.000	0.000
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	58,537.289	58,537.289
Period Beginning Unit Value	22.848200	21.195160
Period Ending Unit Value	21.950817	21.950817

Please note the Grand Total is your actual fund account balance at the end of the period, including all contributions per GASB 74 paragraph 22 and accrued disbursements. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT4U@calpers.ca.gov.

Statement of Transaction Detail for the Quarter Ending 12/31/2024

City of Solvang

Entity #: SKB7-6953823005-001



Date	Description	Amount	Unit Value	Units	Check/Wire	Notes
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Client Contact:
CERBT4U@CalPERS.ca.gov



CITY COUNCIL STAFF REPORT

AGENDA ITEM 6.e

Meeting Date: February 24, 2025

SUBJECT: Approve Amendment 1 to the agreement with Extreme Clean Janitorial for additional janitorial services for the additional amount of \$765,422 for a total contract amount not to exceed \$1,380,138 and extend the term to June 30, 2026, and authorize the Mayor to execute on behalf of the City; and Approve a budget adjustment of \$215,422.

PREPARED BY: Wendy Berry, Director of Administrative Services

DISCUSSION:

The City entered into a janitorial contract with a new contractor, Extreme Clean Janitorial in December of 2023. The contract was approved through December 31, 2025 with a contract amount not to exceed \$307,358 each year for a total amount of \$614,716. As listed below, the current expense for FY 24/25 is \$291,512 so an amendment is needed. The \$215,422 is the estimated budget for the rest of FY 24/25 and then \$550,000 is the estimated budget for FY 25/26.

Staff is requesting the contract be extended through June 30, 2026 to coincide with the budgeting process.

The contract is for janitorial services for cleaning all City's restrooms. City Hall, Veteran's Memorial Hall and the Annex, empty trash receptacles, closing Sunny Field Park and complete hazmat cleanup of homeless encampments when necessary.

The costs for janitorial services for the last six months are listed below:

Sunny Fields	Sunny Fields Reservation	Annex Clean	City Hall Clean	Trash	Restrooms	Vets Hall Clean	Hazardous Clean	Total
\$11,648	\$1,144	\$8,320	\$8,320	\$79,170	\$175,240	\$7,150	\$520	\$291,512

The increase in costs comes from additional services to open and close Sunny Fields Park, additional trash pickup and restroom cleanings during Danish Days, Julefest, and other events. Of the \$291,512, \$76,090 was spent for bathrooms and trash pickup during Julefest alone. Staff did not include janitorial costs in the mid-year budget adjustments because of the contract extension and dollar amount.

Extreme Clean has done an amazing job cleaning restrooms and picking up trash. The Visitor's Center didn't receive one negative comment during Julefest and staff was extremely satisfied with their performance.

ALTERNATIVES:

Hire additional staff to bring cleaning and trash collection duties in house.

FISCAL IMPACT:

A. Budget adjustment will be required for \$215,422 and 25/26 budget will be amended to update the janitorial services to \$550,000.

ATTACHMENTS:

- A. Amendment 1, Campaign Disclosure
- B. Fee Schedule

AMENDMENT NO. 1

to the Janitorial Agreement with

MANUEL J. PINA dba EXTREME CLEAN JANITORIAL

THIS FIRST AMENDMENT is made and entered into this **24TH** day of **February 2025** between the **CITY OF SOLVANG**, a municipal corporation, and Charter City (City), and **MANUEL J. PINA dba EXTREME CLEAN JANITORIAL**, a Sole Proprietorship (Contractor). In consideration of the mutual covenants and conditions set forth in the original janitorial contract for janitorial services dated, **December 11, 2023**, for an additional amount of **\$765,422**, and to extend the term to **June 30, 2026** for a total contract amount not to exceed, **\$1,380,138**.

Campaign Contribution Disclosure: Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached [Exhibit B](#) 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

All remaining portions of the original Agreement and applicable portions of prior Amendment(s) shall remain in full force and effect.

CITY OF SOLVANG

**MANUEL J. PINA dba EXTREME CLEAN
JANITORIAL**

David Brown, Mayor

Manuel Pina, Owner

APPROVED AS TO FORM:

ATTEST:

Craig Steele, Acting City Attorney

Annamarie Porter, City Clerk



CITY OF SOLVANG

Applicant/Interested Party Campaign Contribution Disclosure Form

1644 Oak Street | Solvang, CA 93463 | www.cityofsolvang.com | (805) 688-5575

APPLICANT/INTERESTED PARTY INFORMATION

Applicant Name: **Manuel Piña**Phone: **805-245-9274**Email (required): **extremecleanjanitorial@live.com**

Representative/Agent:

Phone:

Email:

Mailing Address: **PO Box 621**City: **Buellton**State: **CA**Zip: **93427**Website: **extremecleanjanitorial.net**

Name and subject matter of applicant's proceeding:

CONTRIBUTION DISCLOSURE (GOVERNMENT CODE SECTION 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

Contributor Name:

Date of Contribution

Recipient Office/Candidate

Contribution
Amount (\$):Refund: Yes or No;
Date of Refund.

N/A

☒ By checking this box I certify that I have not given any contributions consistent with Government Code Section 84308

ACKNOWLEDGEMENT

This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).

I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct:

Signature:

Date: **2.13.25**Print Name: **Manuel J Piña**

OFFICIAL USE ONLY

File/Project No:

Date Received:

EXTREME CLEAN JANITORIAL
 431 Second Street Ste. 9
 Solvang, CA 93463
 805-697-7873
 Rebekah@extremecleanjanitorial.net



CITY OF SOLVANG BILLING OUTLINE

All 3 Downtown Restrooms

2 Daily Cleanings	Per Occurrence - \$156	Daily - \$312
3 Daily Cleanings with 3 rd Cleaning/Light tidy-up for Friday/Saturday/Sunday/Holidays/Peak Times	Per Occurrence – (2)\$156/(1)\$78	Daily - \$390
3 rd Cleaning (Light tidy-up) Solvang Park Wednesdays for Farmers Market	Per Occurrence/Daily - \$52	

Trash Collection

1 Daily Pick-up Cycle	Per Occurrence - \$156	Daily - \$156
2 Daily Pick-up Cycles	Per Occurrence - \$156	Daily - \$312
3 Daily Pick-up Cycles	Per Occurrence - \$156	Daily - \$468

City Hall Weekly Deep Cleaning Per Occurrence/Daily - \$260

Annex Building Weekly Deep Cleaning Per Occurrence/Daily - \$260

Sunny Fields Park

1 Daily Restroom Cleaning	Per Occurrence/Daily - \$52
With Trash Collection	Per Occurrence/Daily - \$78

Hans Christian Andersen Park

1 Daily Restroom Cleaning	Per Occurrence/Daily - \$78
With Trash Collection	Per Occurrence/Daily - \$130

VETS Hall Typical Full Facility Cleaning Per Occurrence/Daily - \$375

**Extreme Clean Janitorial Proposes the Hourly Billing Rate of \$52/hr.
 This includes “On-Call Custodial Services” and additional custodial services as needed
 Upon Approval and/or as Directed by the City of Solvang.**



SUBJECT: Receive and file Solvang Council Goals 2024/26 Second Quarter Update

PREPARED BY: Randy Murphy, City Manager

DISCUSSION:

As you know, Council held a workshop in March 2024 and identified a list of 33 community goals. These goals were discussed during the subsequent budget process and Council identified the first sixteen as priorities during the current biennial budget cycle. By way of reminder, many of the goals were not expected to be achieved within the two-year budget cycle. However, they are intended to help keep staff focused on areas that Council has determined to be most important.

By way of an additional reminder, we experienced a vacancy for the Public Works Director, which has only recently been filled, so progress on some of the goals has been slow. Staff anticipates more momentum for the next quarterly update.

All of that said, the attached contains updates on the approved list.

ALTERNATIVES:

None.

FISCAL IMPACT:

None.

ATTACHMENTS:

Update #2 to Solvang City Council Goals 2024/2026

Update #2 to Solvang City Council Goals 2024/2026

- 1. Analyze all parking improvement opportunities to relieve congestion and financial options. – Public Works/Planning**
Continuing to search for applicable grant funding. The initial meeting with Caltrans District 5 staff was held on February 13 and seemed to get some traction. More to come.
- 2. Analyze limited uses in the Urban Growth Boundary for affordable and work force housing to meet State Law and community needs. – Planning**
City staff will be preparing an item for March 2025 to discuss the UGB and options the City Council has regarding the municipal code and potential analysis to remove, modify, etc. for water security, emergency ingress/egress, and potential future housing locations.
- 3. Identify all existing opportunities for affordable housing in TRC especially from “walkable” locations. – Planning**
City Council adopted a new zoning ordinance that went into effect January 8, 2025. The new ordinance allows for conversions of 2nd story or non-ground floor office/retail into residential spaces by right, up to 4 units. Property owners have approached staff to complete this now that it is available. Those include:
 - 423 Second Street
 - 485 Alisal (Fredrick’s Square)
 - 1697 Copenhagen
 - Denmark Square

Conversion of underutilized commercial and office space into residential units during the Housing Element planning period allows for the city to take credit for creation of residential units.
- 4. Pursue Solvang becoming a regional Wastewater Treatment Provider. – Utilities**
Staff has had conversations with LOCSD regarding their interest in the City treating its waste disposal. This option is viable for both the City and LOCSD based on initial studies and a strong consideration at this time. The recommendation is to maintain communication with LOCSD staff and possibly make this happen after the WWTP upgrades, approximately in mid to late 2028.
- 5. Start process to update outdated codes and ordinances. – Planning**
The City council has adopted a major overhaul of the City’s Zoning Ordinance that went to effect January 8, 2025. City staff has identified additional work efforts that need to be completed in 2025. Those include amendments to the Sign Ordinance and Subdivision Ordinance, as well as landscaping, lighting, and fencing amendments. City staff will also have to codify the 2025 California Building Code (CBC) by Fall of 2025.
- 6. Analyze means to improve police response and enforcement including private security, technology, and increased Sheriff services. – City Manager**
Working with the Measure U Committee to establish spending guidelines.
- 7. Assess opportunities and financing to improve traffic, pedestrian, and bicycle circulation in general and especially on SR 246. – Planning/Public Works**
This is included as a part of Goal # 1.
- 8. Develop more local events to broaden and even out tourism activities. – Marketing**
Parks and Rec added the Turkey Bingo event, a longstanding annual community event that was put on by Alpha Pi and then Solvang School. Solvang School stopped holding the event in 2022. We brought it back in 2024 and will plan to offer this community centered event to our community. Additionally, the marketing team is working on adding a shoulder season event called Solvang Brick and Builds , a local Lego convention and event throughout downtown Solvang for both tourists and locals who enjoy Lego building. Solvang Parks and Rec already holds approximately 20-25 events throughout the year for our community that all locals can enjoy

Update #2 to Solvang City Council Goals 2024/2026 (cont.)

9. Assess opportunities to support and use local organizations more effectively to meet community needs and volunteers. – Marketing

Parks and Rec utilizes volunteers in various roles and functions throughout the year. Some examples: Teen Dances (approximately 20-25 volunteers per dance), Easter Eggstravaganza (20 volunteers), Mother/Son Luau (approximately 30 volunteers), Haunted House (50-75 volunteers), Turkey Bingo (approximately 10 volunteers), Tree Burn (approximately 20 volunteers). Groups we currently work with: Santa Ynez High School, Boys Scouts, Solvang Chamber, SBC Fire, Mission Santa Ines, National Charity League, various performers for Julefest, etc. In addition, staff worked with a local security and traffic company in obtaining crossing guards for Julefest on the busier days. Staff plans to utilize this company more often and add crossing guards to more events in Solvang as well as increasing dates and times during Julefest 2025. Staff presented the idea to add crossing guards as a requirement in the special event permit for busier events such as Danish Days (although Copenhagen is already closed so may not warrant the need) and 4th of July from the time of the parade to after the Fireworks. The TAC suggested the City pay for these services as costs are already high to hold a special event in Solvang.

10. Streamline the entitlement and building process make it easier for residents and businesses to improve their property. – Planning

The new Zoning Ordinance allows for more “by right” projects through the creation of a zoning ordinance process. City staff has established time frames for building permits and has taken over permitting functions and is now issuing permits 5 day a week and has completed a transition to accepting all digital submittals. City staff has completed Planning Application checklists and Building Permit Checklists which are now available on our website. City staff has revamped its permitting systems and is now tracking metrics to ensure timely reviews of building permits to meet established building permit turnaround times. Building Permit turn around times have fallen between 20 and 25 business days for major construction projects, less than 24 hours for over the counter permits, and minor permits less than 10 business days.

11. Evaluate market potential for expanding business meetings, retreats, and boutique conferences. – Marketing

Have had discussions with VisitSYV re coordination of this effort. More to come.

12. Explore BID to support downtown in a manner that would have Chamber support. – City Manager

Some very preliminary discussions with a vendor have happened.

13. Analyze increased water storage and/or supply with additional and/or larger reservoirs and development of injection wells for ground water storage for drought years independently or with other water purveyors. – Utilities

The City is currently working on development of HCA middle well. Part of this development is exploring the possibility of using this well as an injection well for groundwater storage. The City is also looking at beginning the planning phase for expansion of storage at Reservoir 3 site.

14. Assess Library needs, opportunities, and funding. – Administration

No update.

15. Assess regional opportunities on use and development of water infrastructure. – Utilities

No update.

16. Analyze feasibility to reuse wastewater either as reclaimed wastewater, enhanced treatment for well injection or as direct potable water. – Utilities (combine w 15)

No update.

Council directed staff to work on the top 16 for FYs 24/5 to 25/6. Other goals that were identified during the process but not currently in focus:

17. Evaluate feasibility of workforce housing opportunities with Alisal Ranch and Lot 72. – Planning
18. Assess opportunities to make existing transit more effective in the overall transportation needs of the community. – Public Works
19. Evaluate the opportunities to improve overall public safety services. – City Manager (combine w 6)
20. Develop a Danish Heritage Master Plan. – Planning
21. Assess the ability to expand and diversify commerce and industry to augment tourism dependent revenues. – City Manager
22. Analyze community meeting space needs and methods of achieving those needs with existing and additional facilities. – City Manager (combine w 11)
23. Develop a long-term infrastructure Maintenance Master Plan. – Public Works
24. Explore means to minimize the adverse impacts of tourism on the quality of life of the residents. – Marketing
25. Develop a five-year marketing plan for tourism and other business opportunities for a more sustainable and less volatile revenue base. – Marketing
26. Analyze the opportunities for broader business development. – Planning (combine w 21)
27. Develop options for meeting the cities administrative and operational needs. – Administration
28. Develop a long-term infrastructure and funding plan. – Finance
29. Evaluate the Senior Service programs long term needs. – Administration
30. Update sign codes and home occupation ordinances. – Planning
31. Consider establishing mid-range housing requirements. – Planning
32. Develop strategy to reduce or eliminate PERS liability. – City Manager
33. Assess community outreach programs. – City Manager



CITY COUNCIL STAFF REPORT

Agenda Item: 8.a

Meeting Date: February 24, 2025

SUBJECT: Discussion and Possible Appointment by the Mayor of two City Council members to the Ad Hoc Budget Committee.

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

As we prepare for the upcoming budget season, the City Council needs to appoint two members of the Council to serve on the Ad Hoc Budget Committee. As an informal ad hoc Committee, the members are determined by the Mayor, based on expressions of interest by City Councilmembers. Last year, the committee included the Mayor and one other City Council member.

The Ad Hoc Budget Committee would include two Councilmembers, the City Manager, Admin Services Director and Finance Supervisor. The purpose of the Committee would be to review the proposed budget and prepare funding applications prior to full City Council budget consideration.

The proposed dates for the Ad Hoc budget meetings are April 17, April 21 and May 7. Staff aims to hold a public hearing for the budget on May 27 and present the draft final budget to City Council on June 9 and seek final adoption on June 23, 2025.

ALTERNATIVES:

None

FISCAL IMPACT:

No fiscal impact.

ATTACHMENTS:

No Attachments