



AGENDA

MEASURE U CITIZENS OVERSIGHT COMMITTEE TUESDAY, MARCH 25, 2025 3:00 PM REGULAR MEETING

Committee Members

Jamie Baker
Henry Haugse
Adelia Kehoe
Frank Smithson
Geoff Yarema

1644 Oak Street, Solvang, Ca 93463
Solvang Chamber

AGENDA AND SUPPORTING MATERIALS – Available for viewing 8:00a.m.-5:00p.m. at City Hall, 1644 Oak Street, Solvang, and on the City’s website <https://www.cityofsolvang.com/agendacenter>. Additional writings distributed to a majority of the City Council after the posting of the agenda will be made available at City Hall and on the City’s website.

AGENDA POSTING NOTIFICATION - Subscribe to receive email or text message notifications when agendas are posted online through “Notify Me” at: <https://www.cityofsolvang.com/List.aspx>

PUBLIC COMMENT - The public is encouraged to address the City Council in-person, virtually, or in-writing on agenda and non-agenda items. If provided in writing, comments must be submitted to the City Clerk at cityclerk@cityofsolvang.com by 5:00 p.m. on the Friday before the meeting to be considered. Your comment will be recorded and distributed appropriately. Comments on agenda items will be heard at the time each item is considered, including non-agenda items. In-person speakers will be invited to make public comments first. Virtual speakers will follow.

CAMPAIGN CONTRIBUTION DISCLOSURE - Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council [or commission] in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party’s agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

AMERICANS WITH DISABILITIES ACT - If, as a participant of this meeting, you need special assistance the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk at either (805) 688-5575 x206 or cityclerk@cityofsolvang.com. 72- hours’ notice is requested.

LET YOUR VOICE BE HEARD! Do you have about one minute a month to help make Solvang better? The City of Solvang is working with FlashVote to engage the community and gather valuable input from residents to inform our decisions. We encourage residents to sign up at www.flashvote.com/Solvang or call 775-235-2240 to participate by phone or text only.

3:00 PM REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVE ORDER OF AGENDA AS PRESENTED

2. CONSENT ITEMS

Consent is designed for routine; administrative city matters and is approved with one motion. The Chair will call on anyone wishing to address the Committee on any Consent item on the agenda which has not been pulled by the Committee for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

- a. Approve Minutes of September 16, 2024

- b. Approve Minutes of January 28, 2025
- c. Receive and file FY 23/24 Measure U Fund budget vs actual.
- d. Receive and file the budget vs. actual FY 24/25 Measure U Fund revenue and expense.

3. DISCUSSION ITEMS

- a. Discussion and possible action to recommend to City Council the Measure U proposed expenditures for FY 25/26 budget using the categories approved by the voters.

4. COMMITTEE MEMBERS' CLOSING COMMENTS

5. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Annamarie Porter, City Clerk for the City of Solvang, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the City of Solvang City Hall bulletin board at 1644 Oak Street, Solvang, CA and on the City of Solvang website not less than 72 hours prior to the meeting, per Government Code 54954.2.
Dated this 21st day of March 2025.



**MINUTES
MEASURE U CITIZENS OVERSIGHT COMMITTEE
4:00 PM SEPTEMBER 16, 2024**

1. CALL TO ORDER

Chair Yarema called the workshop to order at 4:03 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

ROLL CALL

Present: Members Jamie Baker, Henry Haugse, Adelia Kehoe, Frank Smithson, Char Yarema

Officials Present: Councilmember District 4 Elizabeth Orona

Staff: City Manager Randy Murphy, Admin Services Director Wendy Berry

Approve order of Agenda as presented:

Motion by Member Haugse to move Discussion Item C before Discussion Item A, seconded by Member Smithson and carried 5/0.

2. CONSENT ITEMS

None

3. DISCUSSION ITEMS

- a. Discussion and possible action to Receive and File Measure U Revenue and Expenses to date.**

Motion by Member Smithson to receive and file the Measure U revenue and expenses to date, seconded by member Haugse and carried 5/0. and the motion passed 5/0.

- b. Discussion and possible action to approve the list of Measure U funds standard expenses for future budgeting purposes.**

Motion by Member Yarema to table Discussion Item b seconded by Member Haugse and carried 5/0.

- c. Discussion and possible action to Receive and File Title 2, Chapter 6 of the Solvang Municipal Code regarding Measure U Citizens' Oversight Committee purpose, scope and general duties.**

Motion by Member Kehoe to receive and file Title 2, Chapter 6 of the Solvang Municipal Code regarding Measure U Citizens' Oversight Committee purpose, scope and general duties, and recommend expenditures moving forward, seconded by Member Smithson, and carried 5/0.

d. Discussion and possible action to provide staff a recommendation regarding a community Measure U workshop.

Motion by Member Haugse to hold a workshop to seek policy guidance from City Council in order to carry out City Council assigned responsibilities, with two members from the Measure U Committee to prepare materials for the meeting. A committee member would come up with a list of stakeholders to invite to the workshop. Staff would create a list of needs based on ballot measure categories of Pothole and street repair, flammable brush removal, 911 emergency response, neighborhood police patrols, recreation programs and general government use., seconded by Member Smithson and carried 5/0.

e. Discussion and possible action on Measure E oversight, if passed by the voters.

Motion by Member Kehoe to support staff's recommendation for Measure E's oversight by the Measure U Citizens Oversight Committee, seconded by Member Smithson, and carried 5/0.

f. Discussion and possible action to approve additional expenditures from Measure U funds for the Solvang Park Lighting project.

*Motion by Member Smithson to **approve additional expenditures from Measure U funds for the Solvang Park Lighting project.**, seconded by Member Yarema, and carried 5/0.*

4. COMMITTEE CLOSING COMMENTS

5. ADJOURNMENT – 6:00 p.m.

Respectfully submitted:

Wendy Berry, Administrative Services Director



MINUTES
SOLVANG MEASURE U COMMITTEE COMMUNITY WORKSHOP
3:00 PM TUESDAY, JANUARY 28, 2025

1. CALL TO ORDER

Chair Yarema called the workshop to order at 3:04 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

PLEDGE OF ALLEGIANCE

Adelia Kehoe led in the Pledge of Allegiance.

ROLL CALL

Present: Members Henry Haugse, Adelia Kehoe, Frank Smithson, Char Yarema

Absent: Jamie Baker

Officials Present: Mayor David Brown, (left at 4:40 p.m.) Councilmembers Mark Infanti, Elizabeth Orona

Staff: City Manager Randy Murphy, Management Analyst Olivia Uribe-Mutal, Accounting Supervisor Jason Banta, City Clerk Annamarie Porter.

2. DISCUSSION ITEMS

Staff Request for Assistance in Prioritizing Measure U Fund Expenditures

Discussions regarding the below ensued.

Prioritize city-identified projects and brainstorm additional projects for each category outlined in the ballot language of Measure U.

Potholes and street repair

Sidewalk and curb repair – The need for a condition assessment
Road maintenance

Flammable brush removal

HCA Park, goat weed abatement, supplemental brush clearance and tree trimming
Fire Safety

Additional suggestions for a Firewise Community, a Community Wildfire Protection Plan, Councilmember Elizabeth Orona to work with Joan Hartman regarding possible grants, Prop 4 and applying for fire protection grants, Santa Barbara County Fire Safe Council, CalFire vs USDA, and community chipping program (City purchasing a chipper for community use).

911 Emergency response and neighborhood police patrols

Camera/video surveillance system
Supplemental police services beyond contracted services

Recreation programs

Parks and Recreation Masterplan
Pickleball Courts
Solvang Park Upgrades

General Government Use

Marketing
Parking improvements
Visitor bureau
Crossing guards

Public and Officials that commented were:

Ron Kamalian
Scott Coffman, Former Fire Chief
Hank Homburg
Elizabeth Orona
Mark Infanti

b. Staff Request for Committee Input to Develop Policy Guidelines

Members reviewed each of the below questions and answers.

Measure U Citizens Oversight Committee, City of Solvang
Questions and Proposed Answers to Establish Policy Guidance for Independent Oversight and
Accountability
Draft December 30, 2024

1. Should the Committee annually gather information on City needs in the Named Categories and review City plans for expenditures to meet those needs?

Yes. In setting up independent oversight, the voters should expect verification that the City is attending to needs in the Named Categories in a timely way.

2. Should the City generally prioritize measure expenditures on Named Categories?

Yes. Without limiting the discretion of the City Council to spend measure revenues in any way legally authorized, the Committee should encourage prioritization of spending to meet clear needs as they arise in each of the Named Categories, not simply as budgetary stopgaps. The Council's establishment of a track record of attention to these needs is essential to meet voter expectations.

3. Should measure revenue expended on Named Categories be spent primarily to cover costs in excess of spending in such categories at historical levels (as of election date)?

Yes. To the extent possible, the City's general fund should be used for the maintenance of effort in the Named Categories, focusing measure revenues on cost increases above the historical baseline, covering new programs, expanded scopes, inflation and other types of cost increases.

4. Should measure revenues be spent primarily for services benefitting residents, as opposed to supporting tourism?

The Committee sense is that Measure U generally was intended to prioritize spending for the benefit of residents.

5. Should the Committee's role be limited to clearly establishing categories for measure expenditures and leaving to staff the discretion to decide whether and to what extent a given expense is within

the spirit and letter of voter intent?

No. The Committee believes:

- such an approach would undermine voter expectations for independent oversight and strict accountability;
- any process inefficiencies can be minimized by early Committee involvement in City budget planning; and
- Committee recommendations on appropriateness of expenditures should limit the need and expense for it to perform, as authorized, independent audits.

6. Should measure revenue be spent primarily on services within Named Categories or should major capital expenses beyond repairs be actively considered?

Case by case. While the ballot materials focus on protecting and maintaining services in the Named Categories, the Committee understands that capital costs sometimes are needed to provide those services. The Committee cautions, however, that capital projects can be very expensive, often involve long term commitments and can handicap revenue availability to meet needed services in other Named Categories for multiple years. That consequential outcome should be considered in making any capital cost recommendations.

7. Should the Committee periodically review the extent to which the City followed the Committee's recommendations in the prior fiscal year?

Yes. the Committee should annually review the City's actual expenditures of measure revenues during the preceding fiscal year and render a report on its observations. The focus of the report should evolve over time, in cooperation with City staff, so the Committee serves the City in as valuable and efficient a role as possible. Possible inquiries could be:

- the extent to which the Council followed Committee recommendations;
- the extent to which the recommended expenditures were not in fact expended;
 - confirmation that measure expenditures were made without administrative overhead;
- recommendations, if any, to the Council to revise the guidelines, based on actual experience; and
- whether, when and for what purposes an independent audit is indicated and reservation of funding for same.

8. What role, if any, should the Committee play in making recommendations of specific amounts of monies that should be spent on planned measure expenditures?

Generally, the Committee feels staff should inform the Committee of amounts it expects to spend for the work items it is presenting to the Committee. In taking action, however, the Committee need not recommend specific caps on work items but should focus instead on the extent to which the City's use of measure revenues is meeting priority needs in the Named Categories.

The Committee recognizes that budget planning does not always reflect secured contract bids or even precise cost estimates; even when it does, change orders can occur. As a result, the Committee feels staff needs flexibility in managing ongoing and new work.

Nevertheless, the annual review of prior FY measure expenditures the Committee recommends and any audits the Committee deems appropriate could comment retrospectively on any such noteworthy issues for Council and staff review.

It was a consensus of the Committee to recommend that City Council adopt the FAQs.

The Committee then reviewed the anticipated meeting schedules to be set in January for review of past expenditures, mid-March or later for the budgeting process, and June for the Budget Adoption.

3. **COMMITTEE CLOSING COMMENTS**

4. **ADJOURNMENT** – 5:32 p.m.

Respectfully submitted:

Annamarie Porter, CMC
City Clerk



MEASURE U CITIZENS OVERSIGHT COMMITTEE STAFF REPORT

AGENDA ITEM: 2.c

Meeting Date: March 25, 2025

SUBJECT: Receive and file FY 23/24 Measure U Fund budget vs. actual

PREPARED BY: Wendy Berry, Administrative Services Director

The City received \$2,440,090 in revenue and spent \$500,000 on the law enforcement contract. Expenditures were kept at a minimum because it was the first full year of receiving Measure U funds and the exact revenue was uncertain. March of 2022 is when the City began collection Measure U money. For FY 22/23, the City received \$537,021.50 from March to June.

ALTERNATIVES:

N/A

FISCAL IMPACT:

None

ATTACHMENTS:

A. FY 23/24 Budget vs. actual



City of Solvang

My Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 207 - MEASURE U							
Department: 2700 - Measure U							
Program: 807 - Measure U							
Revenue							
207-2700-807-30002	Sales Tax	1,200,000.00	1,200,000.00	560,345.43	2,440,909.55	1,240,909.55	203.41 %
Budget Detail							
Description		Units	Price	Amount			
Measure U Sales Tax Revenue		1.00	-1,200,000.	-1,200,000.00			
207-2700-807-42001	Interest Income	0.00	0.00	11,767.87	57,924.50	57,924.50	0.00 %
Revenue Total:		1,200,000.00	1,200,000.00	572,113.30	2,498,834.05	1,298,834.05	108.24%
Expense							
207-2700-807-56006	Law Enforcement Contract	500,000.00	500,000.00	0.00	500,000.00	0.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Measure U Portion of Law Enforcement Contract		0.00	0.00	500,000.00			
Expense Total:		500,000.00	500,000.00	0.00	500,000.00	0.00	0.00%
Program: 807 - Measure U Surplus (Deficit):		700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%
Department: 2700 - Measure U Surplus (Deficit):		700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%
Fund: 207 - MEASURE U Surplus (Deficit):		700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%
Report Surplus (Deficit):		700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 207 - MEASURE U						
Department: 2700 - Measure U						
Program: 807 - Measure U						
Revenue	1,200,000.00	1,200,000.00	572,113.30	2,498,834.05	1,298,834.05	108.24%
Expense	500,000.00	500,000.00	0.00	500,000.00	0.00	0.00%
Program: 807 - Measure U Surplus (Deficit):	700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%
Department: 2700 - Measure U Surplus (Deficit):	700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%
Fund: 207 - MEASURE U Surplus (Deficit):	700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%
Report Surplus (Deficit):	700,000.00	700,000.00	572,113.30	1,998,834.05	1,298,834.05	-185.55%



MEASURE U CITIZENS OVERSIGHT COMMITTEE STAFF REPORT

AGENDA ITEM: 2.d

Meeting Date: March 25, 2025

SUBJECT: Receive and file the budget vs. actual FY 24/25 Measure U Fund revenue and expense

PREPARED BY: Wendy Berry, Administrative Services Director

The City currently has received \$1,227,863 in revenue through December, \$49,900 coming from interest. The Measure U funds received are more than projected, however, December's revenue was 14% below what we received last year. Revenue projected is \$1,780,000 with \$30,000 from interest. Expenditures are projected to be \$2,187,512.

ALTERNATIVES:

N/A

FISCAL IMPACT:

None

ATTACHMENTS:

- A. FY 24/25 Budget vs. actual
- B. 24/25 Fund Balance recap



City of Solvang

My Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 06/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 207 - MEASURE U							
Department: 2700 - Measure U							
Program: 807 - Measure U							
Revenue							
207-2700-807-30002	Sales Tax	1,750,000.00	1,750,000.00	0.00	1,177,970.37	-572,029.63	32.69 %
207-2700-807-42001	Interest Income	30,000.00	30,000.00	0.00	49,892.96	19,892.96	166.31 %
	Revenue Total:	1,780,000.00	1,780,000.00	0.00	1,227,863.33	-552,136.67	31.02%
Expense							
207-2700-807-56006	Law Enforcement Contract	1,500,000.00	1,500,000.00	0.00	1,500,000.00	0.00	0.00 %
207-2700-807-57066	Senior Services	450,000.00	450,000.00	0.00	450,000.00	0.00	0.00 %
207-2700-807-57067	Recreation Services	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
207-2700-807-57068	Fire Safety	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
207-2700-807-57069	Street Repairs	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
207-2700-807-60005	Emergency Plan/Supplies	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
207-2700-807-70959	Traffic Improvements	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
207-2700-807-70985	Public Spaces	115,000.00	115,000.00	0.00	237,512.76	-122,512.76	-106.53 %
	Expense Total:	2,700,000.00	2,700,000.00	0.00	2,187,512.76	512,487.24	18.98%
	Program: 807 - Measure U Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%
	Department: 2700 - Measure U Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%
	Fund: 207 - MEASURE U Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%
	Report Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 207 - MEASURE U						
Department: 2700 - Measure U						
Program: 807 - Measure U						
Revenue	1,780,000.00	1,780,000.00	0.00	1,227,863.33	-552,136.67	31.02%
Expense	2,700,000.00	2,700,000.00	0.00	2,187,512.76	512,487.24	18.98%
Program: 807 - Measure U Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%
Department: 2700 - Measure U Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%
Fund: 207 - MEASURE U Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%
Report Surplus (Deficit):	-920,000.00	-920,000.00	0.00	-959,649.43	-39,649.43	-4.31%

FUND	Measure U 207
Actual Fund Balance as of 6/30/24	
	\$ 2,535,096.92
FY 24-25 (adopted budget)	
+Revenues	\$ 1,780,000.00
-Expenditures	\$ 2,700,000.00
Capital Expenses	
Projected Fund Balance as of 6/30/25	
	\$ 1,615,096.92
FY 25-26 (adopted budget)	
+Revenues	\$ 1,780,000.00
-Expenditures	\$ 2,679,000.00
Capital Expenses	
Projected Fund Balance as of 6/30/26	
	\$ 716,096.92



MEASURE U CITIZENS OVERSIGHT COMMITTEE STAFF REPORT

AGENDA ITEM: 3.a

Meeting Date: March 25, 2025

SUBJECT: Discussion and possible action to recommend to City Council, the Measure U proposed expenditures for FY 25/26 budget using the categories approved by the voters

PREPARED BY: Wendy Berry, Administrative Services Director

In preparation of the upcoming budget process, staff has determined the 25/26 expenditures will total \$3,129,000. The approximate fund balance for Measure U at the end of 25/26 is estimated to be \$266,097. Staff has considered a decrease in projected revenue based on the current trend of the revenue received. December had a 14% decrease in revenue from 2024 and that is the City's busiest month. If the committee recommends these expenses, they will be included in the budgeting process. Staff is recommending the standard list of expenses to be:

Law Enforcement Contract	\$1,600,000
Weed Abatement/Brush Removal	\$41,000
P & R Masterplan	\$118,000
Solvang Turf replacement	\$15,000
Crossing Guards	\$30,000
Video Surveillance	\$100,000
Roads/Street repair	\$750,000
Fire Safety	\$25,000
Aquatic Foundation Pool	\$450,000
Total	\$3,129,000

ALTERNATIVES:

N/A

FISCAL IMPACT:

None

ATTACHMENTS:

A. Proposed Rev/Exp/Fund Balance FY 25/26

25/26 Measure U
Revenue and Expenses

25/26 Estimated Fund Balance at Year End	Estimated Revenue	Expense Item	Expenses
\$ 266,097.00			
	\$2,200,000	Law enforcement Contract	\$ 1,600,000.00
		Weed abatement/Brush Removal	\$ 41,000.00
		P & R Masterplan	\$ 118,000.00
		Solvang Park-Turf Replacement	\$ 15,000.00
		Crossing Guards	\$ 30,000.00
		Video Surveillance	\$ 100,000.00
		Roads/Streets Repair	\$ 750,000.00
		Fire Safety	\$ 25,000.00
		Aquatic Foundation Pool	\$ 450,000.00
			\$ 3,129,000.00
		Net Revenue /Expense	(\$929,000.00)
		*negative amounts will decrease fund balance	