



AGENDA
MEASURE U CITIZENS OVERSIGHT COMMITTEE
FRIDAY, MAY 30, 2025
3:00 PM REGULAR MEETING

1644 Oak Street, Solvang, Ca 93463
 Solvang Chamber

Jamie Baker
 Henry Haugse
 Adelia Kehoe
 Frank Smithson
 Geoff Yarema

AGENDA AND SUPPORTING MATERIALS – Available for viewing 8:00a.m.-5:00p.m. at City Hall, 1644 Oak Street, Solvang, and on the City’s website <https://www.cityofsolvang.com/agendacenter>. Additional writings distributed to a majority of the City Council after the posting of the agenda will be made available at City Hall and on the City’s website.

AGENDA POSTING NOTIFICATION - Subscribe to receive email or text message notifications when agendas are posted online through “Notify Me” at: <https://www.cityofsolvang.com/List.aspx>

PUBLIC COMMENT - The public is encouraged to address the City Council in-person, virtually, or in-writing on agenda and non-agenda items. If provided in writing, comments must be submitted to the City Clerk at cityclerk@cityofsolvang.com by 5:00 p.m. on the Friday before the meeting to be considered. Your comment will be recorded and distributed appropriately. Comments on agenda items will be heard at the time each item is considered, including non-agenda items. In-person speakers will be invited to make public comments first. Virtual speakers will follow.

CAMPAIGN CONTRIBUTION DISCLOSURE - Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council [or commission] in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party’s agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

AMERICANS WITH DISABILITIES ACT - If, as a participant of this meeting, you need special assistance the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk at either (805) 688-5575 x206 or cityclerk@cityofsolvang.com. 72- hours’ notice is requested.

LET YOUR VOICE BE HEARD! Do you have about one minute a month to help make Solvang better? The City of Solvang is working with FlashVote to engage the community and gather valuable input from residents to inform our decisions. We encourage residents to sign up at www.flashvote.com/Solvang or call 775-235-2240 to participate by phone or text only.

3:00 PM REGULAR MEETING

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

1. APPROVE ORDER OF AGENDA AS PRESENTED

2. CONSENT ITEMS

Consent is designed for routine; administrative city matters and is approved with one motion. The Chair will call on anyone wishing to address the Committee on any Consent item on the agenda which has not been pulled by the Committee for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

- a. Approve Minutes of March 24, 2025

3. DISCUSSION ITEMS

- a. Discussion and possible action to recommend to City Council the Measure U proposed expenditures for FY 25/26 budget using the categories approved by the voters.
- b. Discussion and possible action to recommend to City Council the Measure E proposed expenditures for FY 25/26 budget using the categories approved by the voters.

4. COMMITTEE MEMBERS' CLOSING COMMENTS

5. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Annamarie Porter, City Clerk for the City of Solvang, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the City of Solvang City Hall bulletin board at 1644 Oak Street, Solvang, CA and on the City of Solvang website not less than 72 hours prior to the meeting, per Government Code 54954.2. Dated this 27th day of May 2025.



MEASURE U CITIZENS OVERSIGHT COMMITTEE STAFF REPORT

Meeting Date: May 30, 2025

SUBJECT: Discussion and possible action to Elect the Chair and Vice Chair to the Measure U Committee.

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

Each Committee shall have a Chair and a Vice-Chair. Each year, officers should be elected by the majority vote of the members present at the first regular meeting of the Committee in the calendar year. The Chair will conduct the meetings and guide the members through the agenda items and the Vice-Chair will serve as the Chair when the Chair is unable to attend the meetings.

A Committee Member may make a motion, second a motion or vote upon a motion only if they are present at the meeting. A motion shall pass if approved by a simple majority of the members present and voting at the meeting. A quorum shall consist of three members and at least three members must be present to conduct a meeting.

Meetings are called, noticed and conducted in compliance with the Ralph M. Brown Act as amended in the Government Code §54950 et seq.

The Committee shall serve as an advisory capacity to the City Council and shall have no independent authority to expend or direct the expenditure of funds received by the City under Measure U.

ALTERNATIVES:

N/A

FISCAL IMPACT:

No fiscal impact.

ATTACHMENTS:

None



MINUTES
MEASURE U CITIZENS OVERSIGHT COMMITTEE
TUESDAY, MARCH 25, 2025
3:00 PM REGULAR MEETING

1. CALL TO ORDER

Chair Yarema called the workshop to order at 3:02 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Members Henry Hauge, Adelia Kehoe, Frank Smithson, Jamie Baker, Char Yarema

Absent: None

Officials Present: Mayor David Brown, (left at 4:40 p.m.) Councilmembers Mark Infanti, Elizabeth Orona

Staff: City Manager Randy Murphy, Administrative Services Director Wendy Berry, City Clerk Annamarie Porter.

PLEDGE OF ALLEGIANCE

Henry Hauge led in the Pledge of Allegiance.

1. APPROVE ORDER OF AGENDA AS PRESENTED

2. CONSENT ITEMS

Consent is designed for routine; administrative city matters and is approved with one motion. The Chair will call on anyone wishing to address the Committee on any Consent item on the agenda which has not been pulled by the Committee for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

- a. Approve Minutes of September 16, 2024
- b. Approve Minutes of January 28, 2025
- c. Receive and file FY 23/24 Measure U Fund budget vs actual. – *Pulled for discussion*
- d. Receive and file the budget vs. actual FY 24/25 Measure U Fund revenue and expense.- *Pulled for discussion*

Motion my member Baker, seconded by member Smithson to approve Consent items “a” and “b” motion carried 5/0.

Items Pulled for Discussion:

- c. Receive and file FY 23/24 Measure U Fund budget vs actual – *Pulled for discussion*
- d. Receive and file the budget vs. actual FY 24/25 Measure U Fund revenue and expense - *Pulled for discussion*

Motion my member Smithson, seconded by member Kehoe to approve items “c” and “d” motion

carried 5/0.

3. DISCUSSION ITEMS

- a. Discussion and possible action to recommend to City Council the Measure U proposed expenditures for FY 25/26 budget using the categories approved by the voters.

Motion my member Yarema, seconded by member Baker to recommend to City Council the Measure U proposed expenditures for FY 25/26 budget using the categories approved by the voters, motion carried 5/0.

4. COMMITTEE CLOSING COMMENTS

5. ADJOURNMENT – 5:07 p.m.

Respectfully submitted:

Annamarie Porter, CMC, City Clerk



MEASURE U CITIZENS OVERSIGHT COMMITTEE STAFF REPORT

AGENDA ITEM: 3.a

Meeting Date: May 30, 2025

SUBJECT: Discussion and possible action to recommend to City Council, the Measure U proposed expenditures for FY 25/26 budget using the categories approved by the voters

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

On March 25, 2025, City staff met with the Measure U Citizens Oversight Committee to review the proposed Measure U expenditures in preparation for the upcoming budget process. The Committee reviewed the proposed allocations and agreed to recommend the attached list of expenditures, with the exception of the Mission Parking/Lot 72 and Theaterfest items. These particular items were previously addressed during the budget review with the Ad Hoc Budget Committee.

The Committee also discussed the Aquatics Pool proposal and affirmed that the project falls within the scope of services approved by voters. However, they expressed a desire for additional information from the Foundation. The Budget Ad Hoc Committee supported the funding request for the Aquatics Pool, with the stipulation that funds will be released upon groundbreaking.

The total proposed expenditures for Fiscal Year 2025–26 amount to \$3,429,000. Following these allocations, the estimated Measure U fund balance at the end of FY 25/26 is projected to be approximately \$120,096.92.

Staff will present the Measure U Committee's recommendations to the City Council; however, the current budget figures will remain unchanged at this time.

ALTERNATIVES:

N/A

FISCAL IMPACT:

None

ATTACHMENTS:

A. Proposed Rev/Exp/Fund Balance FY 25/26

25/26 RMOC
Revenue and Expenses

25/26 Estimated Fund Balance at Year End **	Estimated Revenue	Expense Item	Expenses	RMOC Categories/ Measure U & E
\$ 120,096.92	\$2,050,000			
		Law enforcement Contract	\$ 1,600,000.00	911 Emergency Services
		Video Surveillance	\$ 100,000.00	911 Emergency Services Neighborhood Police
		Weed Abatement	\$ 41,000.00	Fire Safety
		Fire Safety	\$ 25,000.00	Fire Safety
		P & R Masterplan	\$ 118,000.00	Recreation Services
		Solvang Park-Turf Replacement	\$ 15,000.00	Recreation Services
		Crossing Guards	\$ 30,000.00	Recreation Services
		Alamon Pintado Rehab	\$ 50,000.00	Street Repair
		Roads/Streets Repair	\$ 750,000.00	Street Repair
		Update Emergency Plan	\$ 125,000.00	911 Emergency Services
		Aquatic Foundation Pool	\$ 450,000.00	Recreation Services
		Mission Parking/Lot 72	\$ 100,000.00	Public Spaces
		Theaterfest	\$ 25,000.00	Public Spaces
		Total Expense	\$ 3,429,000.00	
		Amount from Fund Balance	(\$1,379,000.00)	**
** Subject to change based on actuals				



MEASURE U CITIZENS OVERSIGHT COMMITTEE STAFF REPORT

AGENDA ITEM: 3.b

Meeting Date: May 30, 2025

SUBJECT: Discussion and possible action to recommend to City Council the Measure E proposed expenditures for FY 25/26 budget using the categories approved by the voters.

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

Measure E (Solvang Tourism Enhancement and Mitigation Measure) is a 2% increase of the Transient Occupancy Tax (TOT) that was passed by the voters November 2024. Measure E is considered General Fund money.

The expense categories presented to the voters were to continue Solvang Tourism related services such as: pothole, street/sidewalk repair, traffic safety, parking relief, senior, adult/youth recreation programs, 911 response and general government use.

Currently, the Measure E balance is \$169,642 which includes an expenditure of \$36,000 for the Re-Sod project at Solvang Park.

ALTERNATIVES:

N/A

FISCAL IMPACT:

None

ATTACHMENTS:

A. Measure E Reconciliation

