



AGENDA

SOLVANG CITY COUNCIL MONDAY JUNE 9, 2025 5:30 PM SPECIAL CLOSED SESSION 6:30 PM REGULAR MEETING

City Council:

David Brown,	Mayor
Mark Infanti	District 1
Claudia Orona	Mayor pro tem, District 2
Louise Smith	District 3
Elizabeth Orona	District 4

1644 Oak Street, Solvang, Ca 93463
Virtual & in Council Chamber

AGENDA AND SUPPORTING MATERIALS – Available for viewing 8:00a.m.-5:00p.m. at City Hall, 1644 Oak Street, Solvang, and on the City’s website <https://www.cityofsolvang.com/agendacenter>. Additional writings distributed to a majority of the City Council after the posting of the agenda will be made available at City Hall and on the City’s website.

AGENDA POSTING NOTIFICATION - Subscribe to receive email or text message notifications when agendas are posted online through “Notify Me” at: <https://www.cityofsolvang.com/List.aspx>

PUBLIC COMMENT - The public is encouraged to address the City Council in-person, virtually, or in-writing on agenda and non-agenda items. If provided in writing, comments must be submitted to the City Clerk at cityclerk@cityofsolvang.com by 5:00 p.m. on the Friday before the meeting to be considered. Your comment will be recorded and distributed appropriately. Comments on agenda items will be heard at the time each item is considered, including non-agenda items. In-person speakers will be invited to make public comments first. Virtual speakers will follow.

CAMPAIGN CONTRIBUTION DISCLOSURE - Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council [or commission] in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party’s agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

AMERICANS WITH DISABILITIES ACT - If, as a participant of this meeting, you need special assistance the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk at either (805) 688-5575 x206 or cityclerk@cityofsolvang.com. 72- hours’ notice is requested.

LET YOUR VOICE BE HEARD! Do you have about one minute a month to help make Solvang better? The City of Solvang is working with FlashVote to engage the community and gather valuable input from residents to inform our decisions. We encourage residents to sign up at www.flashvote.com/Solvang or call 775-235-2240 to participate by phone or text only.

PARTICIPATING IN THE MEETING -City Council meetings will be in person and conducted by video/teleconferencing through Zoom. The meeting will also be broadcast live on Channel 23 and streamed on the City’s website, Vimeo, and YouTube <https://www.youtube.com/@CityofSolvang1/>

- To join by Zoom, visit <https://zoom.us/j/3066529195>. If you wish to speak, please use the “raised hand” symbol.
- To join by phone, call **(888) 788-0099** and enter Meeting ID: **306 652 9195#**. The phone line will be open 30 minutes before the meeting.

5:30 PM SPECIAL CLOSED SESSION

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

1. PUBLIC COMMUNICATIONS ON CLOSED SESSION ONLY

This section is intended to provide members of the public with the opportunity to comment on Closed Session Items. This section is limited to 30 minutes. Each speaker will be afforded three minutes and may speak only once.

2. RECESS TO CLOSED SESSION

- a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – pursuant to Government Code Section 54957(b)(1)

Title: City Manager

- b. **CONFERENCE WITH LABOR NEGOTIATORS** – pursuant to Government Code Section 54957.6

Agency Designated Representative: Chelsea O’Sullivan, City Attorney

Unrepresented employee: City Manager

RECONVENE TO OPEN SESSION

3. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

4. ADJOURNMENT

6:30 PM REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS

Troop 33 Scouting America Proclamation

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2. PRESENTATIONS

Flag etiquette presentation

3. PUBLIC COMMUNICATIONS – NON- AGENDA AND CONSENT ITEMS

This section is intended to provide members of the public with the opportunity to address the Council on items not on the Agenda and on Consent. This section is limited to 30 minutes. Each speaker will be afforded three minutes and may speak only once. State law does not allow the Council to discuss or act on issues not on the agenda, except to briefly respond or ask Staff to follow up on such items.

4. CITY MANAGER REPORT AND ADVANCE CALENDAR

Informational Report

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5. GC SECTION 53232.3(d) (aka AB 1234) and GC SECTION 84308 (aka SB 1439), REPORT OUT, EX-PARTE COMMUNICATIONS, COUNCIL COMMENTS, REQUESTS

Reports of meetings attended, contributions made or received, communications, and Comments and requests from City Council Members.

6. CONSENT ITEMS

Consent is designed for routine; administrative city matters and is approved by roll call vote with one motion. These items are discussed only at the request of council members. Members of the public were afforded an opportunity to speak on Consent items during the Public Communications portion of this agenda.

- a. Approve Order of Agenda as Presented. 7
- b. Approve City Council Minutes: May 27, 2025. 11
- c. Approve Warrants May 2025. 22
- d. Approve the Agreement with Tom Jones & Associates, Inc for Tourism Marketing Services in the amount of \$393,000 plus \$246,000 for paid advertising campaigns, \$21,000 pass through for Crowdriff subscription, and a \$103,500 contingency for a total Contract Amount not to Exceed \$763,500 for the term July 01, 2025 – June 30, 2028. 53
- e. Approve the Agreement with Islett Agency, Inc for Organic Social Media Marketing for the Amount not to Exceed \$187,500 for the term July 01, 2025 – June 30, 2028. 70
- f. Approve the Agreement with Anna Ferguson dba Stiletto Marketing for PR and media relations in the amount of \$136,188 plus \$52,016 paid media budget for a total Contract Amount not to Exceed \$188,204 for the term July 01, 2025 – June 30, 2028. 89
- g. For Second Reading Adoption by Title Only Ordinance 25-0382 amending Chapter 2 Fire Prevention and Protection of Title 10 (Building Codes) of the Solvang Municipal Code, Adopting the Fire Severity Zone Map in a Local Responsibility Area (LRA) Pursuant California Government Code Section 51178.5, as recommended by the California Dept. of Forestry and Fire Protection under the Direction of the Office of the State Fire Marshal and Making a Determination of Exemption under the California Environmental Quality Act. 95
- h. For Second Reading Adoption by Title Only Ordinance No. 25-0380 Amending the Title of Chapter 6 of Title 2 of the Solvang Municipal Code and Sections 1-11-2(B)(10), 2-6-1 and 2-6-3(A) and (B) to revise the name of the Measure U Citizens' Oversight Committee to the Revenue Measures Oversight Committee and Finding such action to be Exempt from the California Environmental Quality Act. 99
- i. For Second Reading Adoption by Title Only, Ordinance No. 25-0381 Amending Sections 7-3-10 and Chapter 6 (Camping) to Title 5 (Public Health and Safety) of the Solvang Municipal Code and Making a Determination of Exemption under the California Environmental Quality Act. 108
- j. Receive and file SYVT Quarterly Memo FY 2025 Q4 111
- k. Receive and file Letter of Opposition to SB 79 (Wiener) Transit Oriented Development

7. PUBLIC HEARINGS

8. DISCUSSION ITEMS:

- a. Discussion and possible action to Approve the Memorandum of Agreement (MOA) between the City of Solvang and the Santa Barbara County Office of Emergency Management (SBC OEM) for activation of the ReadySBC Alerts system and access to and use of the Genasys EVAC emergency zone mapping platform for zero dollars for the term June 10, 2025 – until terminated; and Authorize the City Manager to execute on behalf of the City. 113
- b. Discussion and possible action to Approve Purchase of an Emergency Generator for Water Facilities from Quinn Power Systems in the amount not to Exceed \$175,777. 151
- c. Award Contract to Tierra Contracting Inc. for the Nyborg Estates Waterline Replacement Project PW 25-001 for the Amount not to Exceed \$2,224,170 plus a contingency of \$222,417 for a total contract amount not to exceed \$2,446,587, for the term June 9, 2025 – January 31, 2026, and Authorize the Mayor to Execute on behalf of the City 163

d. Discussion and possible action to review the FY 2025-26 Draft Budget.

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9. COUNCIL CLOSING COMMENTS

10. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Annamarie Porter, City Clerk for the City of Solvang, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Solvang City Hall bulletin board at 1644 Oak Street, Solvang, CA and on the City of Solvang website not less than 72 hours prior to the meeting, per Government Code 54954.2.
Dated this 5th day of June 2025.

**CITY OF SOLVANG
PROCLAMATION HONORING TROOP 33
FOR PATRIOTIC AND CIVIC CONTRIBUTIONS**

WHEREAS, Troop 33 of Scouting America, established in 1916, has been a steadfast presence in the Santa Barbara community, fostering the development of young individuals through Scouting's core values; and

WHEREAS, the mission of Scouting America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law; and

WHEREAS, Troop 33 exemplifies this mission by engaging in numerous community service projects, including environmental conservation efforts, participation in local events, and support for civic initiatives; and

WHEREAS, the Scouts and adult leaders of Troop 33 have consistently demonstrated their commitment to patriotic and civic education, contributing positively to the fabric of our community; and

WHEREAS, as we approach our Flag Day celebration on June 14th, it is fitting to recognize organizations like Troop 33 that instill a sense of duty, honor, and service in our youth;

NOW, THEREFORE BE IT RESOLVED, that I, David Brown, along with the City Council of the City of Solvang, California do hereby commend Troop 33 of Scouting America for their unwavering dedication to fostering civic pride, community service, and the development of young leaders.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Solvang to be affixed this 9th day of June 2024.



David Brown, Mayor



CITY COUNCIL ADVANCE CALENDAR

Meeting Date	Agenda Item	Agenda	Dept
23-Jun	Final FY 25/26 Budget Adoption	Consent	Administration
	Award Information Technology Services Contract	Discussion	Administration
	Amend Appropriation Limit (GANN)	Public Hearing	Administration
	Capital Improvement Plan	Discussion	FIN/Public Works
14-Jul	Chain Retailers	Discussion	Planning
	Short term rentals outside of the TRC	Discussion	Planning
	Award surveillance Camera Agreement	Discussion	Administration
	Special Events Guidelines Update	Discussion	Parks & Rec
28-Jul	No Meeting		
11-Aug	Qly Financial Report	Consent	Finance
25-Aug	No Meeting		
Future Meetings	RFQ Interim Financing WWTP Administration	Discussion	Finance
	Outdoor dining	Discussion	Planning
	Modify City Code Title 9, Chapter 3, 9-3D-3 Water Conservation	Public Hearing	Utilities
	Divestment of Transit responsibility	Discussion	Public Works
	On-Street Parking Restrictions Policy	Discussion	Public Works
	Calpers Debt Reduction Plan	Discussion	City Manager
	Surveillance Camera Policy	Discussion	Administration

Council Requested Agenda Items

Target Date	Agenda Item	Agenda	Dept
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Annual Reports

	Agenda Item	Agenda	Dept
January	Annual Comprehensive Financial Report	Discussion	Finance
January (odd years)	Brown Act, Public Records Act, Levine Act Training	Presentation	City Attorney
January (odd years)	Appointment to Boards, Commissions, Committees	Discussion	City Clerk
January	Fee Schedule Review	Discussion	Finance
January	Investment Policy Annual Review	Discussion	Finance
February (even years)	Budget to Actual	Discussion	Finance
February	Measure A 5-Year Local Program of Projects	Public Hearing	Public Works
February	Mid-Year Budget Adjustments		Finance
February (even years)	Council Budget Goal Setting	Public Workshop	City Manager
March	Housing General Plan Annual Report	Discussion	Planning
March	SB1 RMRA project List	Public Hearing	Public Works
March	Solvang Mesa LLMD Annual Assessment	Public Hearing	Public Works
March	FTA 5311 Grant Agreement	Consent	Public Works
March	TDA (Transit Development Act) Grant Funding	Consent	Public Works
May (even years)	Ordinance 1st Reading & Adoption Conflict of Interest	Public Hearing	City Attorney
May	Human Services Grant Funding Awards	Discussion	Finance
May	AB 2561 Vacancy Report	Public Hearing	Administration
Oct/Jan/April/July	Quarterly Financial Reports	Consent	Finance
Oct/Jan/April/July	Quarterly Marketing Reports	Consent	Parks & Rec
Oct/Jan/April/July	Quarterly Public Records Requests Report	Consent	City Clerk
June	Preliminary Budget	Discussion	Finance
June	Two-Year Financial Plan Development or Supplemental Budget adoption	Discussion	Finance
June	Capital Improvement Program	Discussion	FIN/Public Works
June/July	Amend Appropriation Limit (GANN)	Public Hearing	Administration
November	Stormwater Management Program Annual Report	Consent	Public Works
December	AB 1600 Report	Discussion	Public Works
December	City Council Reorganization - Appointment of Mayor pro tem	Discussion	City Clerk
December (even years)	City Council Reorganization Council selection of representatives to Committees and Agencies	Discussion	City Clerk



**MINUTES
SOLVANG CITY COUNCIL
TUESDAY, MAY 27, 2025**

Regular Meeting – 6:30 PM

6:30 PM REGULAR MEETING

CALL TO ORDER

Mayor Brown called the Regular meeting to order at 6:31 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Acting City Attorney Steele advised the Council to make a motion to allow Councilmember Infanti to participate remotely due to an illness, per Government Code Section 54953.

Motion by Mayor Brown to accept Councilmember Infanti's request to attend remotely via Zoom, due to illness, seconded by Councilmember Elizabeth Orona, and carried 5-0.

Present: Mayor David Brown, Mayor pro tem Claudia Orona, Councilmembers Mark Infanti (via Zoom), Elizabeth Orona, Louise Smith

Staff: City Manager Randy Murphy, City Attorney Craig Steele, City Clerk Annamarie Porter, Public Works Director Bridget Paris, Planning Manager Rafael Castillo, Administrative Services Director Wendy Berry

PLEDGE OF ALLEGIANCE

Resident Linda Palmer led the Pledge of Allegiance.

1. **PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS** - None
2. **PRESENTATIONS** - None
3. **PUBLIC COMMUNICATIONS – NON-AGENDA AND CONSENT ITEMS**

Mayor Brown invited public comments.

Jamie Baker

There were no further public communications on Non-Agenda and Consent Items.

4. CITY MANAGER REPORT AND ADVANCE CALENDAR

City Manager Murphy announced the goats are here to eat the vegetation and asked the public not to pet them and reported that there will be a Measure U Oversight Committee meeting on Friday.

5. GC SECTION 53232.3(d) (aka AB 1234) and GC SECTION 84308 (aka SB 1439) REPORT OUT, EX-PARTE COMMUNICATIONS, COUNCIL COMMENTS, REQUESTS

Councilmember Smith reported attending a fundraiser for the Julia Child Foundation on May 17th.

Mayor pro tem C Orona reported attending the Memorial Day Service.

Councilmember E Orona reported participating in the recent ad hoc budgetary workshops.

Councilmember Infanti reported attending a GSA meeting.

Mayor Brown reported attending the Memorial Day Service; the Air Pollution Control District has monetary incentives to switch out wood burning fireplaces; reported attending the SBCAG meeting and subregional meeting on May 14th, a Board of Directors meeting on May 15th, and a meeting with the City Manager and Congressman Carbajal on May 23rd.

6. CONSENT ITEMS

- a. Approve Order of Agenda as Presented.
- b. Approve City Council Minutes: May 12, 2025

Motion by Councilmember Elizabeth Orona to approve Consent Items, as presented, seconded by Mayor pro tem Claudia Orona, and carried 5-0.

7. PUBLIC HEARINGS

- a. **Public Hearing to consider introduction by title only for first reading Ordinance 25-0382 to amend Title 10, Building Code Regulations, Chapter 2 Fire Prevention and Protection, adopting the Fire Severity Zone Map in a local responsibility Area (LRA) pursuant California Government Code Section 51178.5, as recommended by the California Dept. of Forestry and Fire Protection under the direction of the Office of the State Fire Marshal.**

Planning Manager Castillo narrated a PowerPoint presentation on Fire Severity Zones.

Discussion followed on how the new map differs from the old map, how the new changes will affect homeowners' insurance, and what is being done to mitigate hazards in high-risk zones.

Mayor Brown opened the public hearing and invited public comments.

Resident Roberta Beebe

There were no further comments and the public hearing was closed.

Motion by Mayor Brown to introduce by title only for first reading Ordinance 25-0382 to amend Title 10, Building Code Regulations, Chapter 2 Fire Prevention and Protection, adopting the Fire Severity Zone Map in a local responsibility Area (LRA) pursuant California Government Code Section 51178.5, as recommended by the California Dept. of Forestry and Fire Protection under the direction of the Office of the State Fire Marshal, seconded by Councilmember Elizabeth Orona, and carried 5-0.

- b. **Public Hearing to Consider Adoption of Resolution No. 25-1292 to approve the SB1 – Road Maintenance and Rehabilitation Account – Project List for 2025/26.**

Public Works Director Paris gave a staff report.

Mayor Brown opened the public hearing and invited public comments.

There were no public comments and the public hearing was closed.

Motion by Councilmember Elizabeth Orona to adopt Resolution No. 25-1292, seconded by Councilmember Infanti, and carried 5-0.

c. Public Hearing to consider to receive and file AB 2561 local agencies report of vacancies, recruitment and retention efforts.

Administrative Services Director Berry gave a staff report, noting the Teamster Union will not present on this item.

Mayor Brown opened the public hearing and invited public comments.

There were no public comments at this time and the public hearing was closed.

Motion by Councilmember Elizabeth Orona to receive and file AB 2561, seconded by Councilmember Smith, and carried 5-0.

8. DISCUSSION ITEMS

a. Discussion and possible action to Award Human Services Grant Funding Requests.

Mayor Brown recused himself citing personal conflicts; turned the meeting over to Mayor pro tem Claudia Orona and left the dais at 7:17 pm.

Administrative Services Director Berry gave a staff report, which included the approved grant funding requests.

Discussion followed on the pledge for the Aquatic Center and how the process went this year.

Mayor pro tem C Orona invited public comments.

Erica Flores (via Zoom)

There were no further public comments.

Motion by Councilmember E Orona to accept the recommendations for grant funding adds to the budget, as stated in the agenda package, seconded by Councilmember Smith, and carried 4-0,. Mayor Brown was absent (recused).

Mayor Brown returned to the Chamber at 7:33 p.m..

b. Discussion and possible action to Adopt Resolution No. 25-1293 Approving the Measure A 5-Year Local Program of Projects for Fiscal Years 2025/26-2029/30.

Public Works Director Paris gave a staff report.

Mayor Brown invited public comments.

There were no public comments.

Motion by Mayor pro tem C Orona to adopt Resolution No. 25-1293, seconded by Councilmember E, and carried 5-0.

c. Discussion and possible action to approve request from Eastern Management Area Groundwater Sustainability Agency to extend loan repayment terms for member agency contributions.

City Manager Murphy gave a staff report.

Mayor Brown invited public comments.

There were no public comments.

Discussion followed on how much money has already been allocated and budgeted for this project.

Motion by Councilmember Infanti to approve the request from Eastern Management Area Groundwater Sustainability Agency to extend loan repayment terms for member agency contributions with deferred interest, seconded by Mayor pro tem C Orona, and carried 5-0.

d. Continued discussion and possible action to Introduce for first reading by Title Only Ordinance 25- 0381 an Ordinance of the City Council amending Section 7-3-10 (Recreational Vehicles) and Chapter 6 (Camping) of Title 5 (Public Health and Safety) of the Solvang Municipal Code to Establish Camping Regulations in the City and Making a Determination of Exemption Under the California Environmental Quality Act.

Acting City Attorney Steele gave a staff report and reviewed the changes suggested by feedback from the County.

Mayor Brown invited public comments.

There were no public comments.

Motion by Councilmember E Orona to Introduce for first reading by Title Only Ordinance 25- 0381 amending Section 7-3-10 (Recreational Vehicles) and Chapter 6 (Camping) of Title 5 (Public Health and Safety) of the Solvang Municipal Code to Establish Camping Regulations in the City and Making a Determination of Exemption Under the California Environmental Quality Act, seconded by Mayor pro tem C Orona, and carried 5-0.

9. COUNCIL CLOSING COMMENTS - None

10. ADJOURNMENT – 8:00 p.m.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted:

Annamarie Porter, CMC, City Clerk



City of Solvang

City of Solvang Warrant Register

By Vendor Name

Date Range: 05/01/2025 - 05/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: APBNK-AP Bank Code						
	Void	05/20/2025	EFT	0.00	0.00	7361
10613	Advantage Group, The	05/12/2025	EFT	0.00	188.00	7338
180463	Invoice	01/31/2025	Monthly HRA/Payroll - February	0.00	188.00	
10613	Advantage Group, The	05/27/2025	EFT	0.00	194.00	7371
183682	Invoice	04/30/2025	Monthly HRA/Payroll - May	0.00	194.00	
10875	Alliant Insurance	05/05/2025	EFT	0.00	967.00	7329
3062614	Invoice	04/23/2025	Liability Insurance	0.00	967.00	
50978	Alma Rivera	05/20/2025	Regular	0.00	100.00	47229
INV0013453	Invoice	05/13/2025	Recreation Refund	0.00	100.00	
10823	Atco International	05/27/2025	EFT	0.00	197.99	7372
I0644402	Invoice	05/13/2025	Nitty-Gritty	0.00	197.99	
11666	Brandon James Roberts	05/12/2025	Regular	0.00	665.00	47175
4/27-2026	Invoice	04/30/2025	Guitar Lessons	0.00	665.00	
10553	BrightView Landscape Services	05/12/2025	Regular	0.00	9,320.61	47176
9305553	Invoice	04/30/2025	Skytt Mesa LLMd Maint. Contract	0.00	8,328.00	
9351069	Invoice	04/30/2025	Broken Ball Valve Replacement	0.00	992.61	
11687	California Consulting, Inc.	05/12/2025	Regular	0.00	4,600.00	47177
7407	Invoice	05/01/2025	Grant Services Amendment 1	0.00	4,600.00	
11279	Carollo Engineers, Inc	05/12/2025	EFT	0.00	6,351.38	7339
FB65033	Invoice	04/10/2025	WWTP Water Quality Project	0.00	6,351.38	
11279	Carollo Engineers, Inc	05/20/2025	EFT	0.00	65,581.80	7352
FB65867	Invoice	05/07/2025	WWTP Water Quality Project	0.00	65,581.80	
11008	Carrs Boots & Western Wear	05/20/2025	EFT	0.00	173.99	7353
17483	Invoice	05/08/2025	Safety Boots for Marcelo L.	0.00	173.99	
11680	Central Holding Group, LLC	05/27/2025	Regular	0.00	2,797.13	47242
INV0013480	Invoice	05/20/2025	Transit Rent - June	0.00	2,797.13	
10647	Chiloni Huffman	05/12/2025	Regular	0.00	160.00	47178
118	Invoice	04/30/2025	April Wednesday Classes	0.00	160.00	
10224	Christophe Millner	05/20/2025	EFT	0.00	773.50	7363
INV0013450	Invoice	05/13/2025	Tai Chi - Adult Programs	0.00	87.50	
INV0013451	Invoice	05/13/2025	Kung Fu Youth Program	0.00	686.00	
10095	City of Buellton	05/12/2025	Regular	0.00	2,809.48	47179
2025-0501	Invoice	05/01/2025	Shared Rec Expenses/Revenue Jan 25 - Ma...	0.00	2,809.48	
10195	City of Lompoc Finance Dept.	05/20/2025	EFT	0.00	1,666.66	7354
17330	Invoice	05/02/2025	Transit Services - June	0.00	1,666.66	
11091	CivicPlus, LLC	05/20/2025	EFT	0.00	3,467.50	7355
335594	Invoice	05/12/2025	Civic Rec Annual Renewal FY25/26	0.00	3,467.50	
52223	Club Hijos Ausentes Los Vergara, Inc.	05/27/2025	Regular	0.00	800.00	47239
INV0013485	Invoice	05/22/2025	Recreation Refund	0.00	800.00	

City of Solvang Warrant Register

Date Range: 05/01/2025 - 05/31/2025

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
11587 8BC38120-0110	Column Software PBC Invoice	05/01/2025	05/05/2025 District No. 2004-1 for FY25-26	Regular	0.00 0.00	110.60 110.60	47152
11587 8BC38120-0111 8BC38120-0112 8BC38120-0113	Column Software PBC Invoice Invoice Invoice	05/15/2025 05/15/2025 05/15/2025	05/27/2025 Notice CC PH AB 2561 Vacancies Recuitm... Notice CC PH Fire Severity Zones Map Notice CC PH RMRA Project List FY 25-26	Regular	0.00 0.00 0.00	241.46 76.35 90.31 74.80	47240
10197 976	County of Santa Barbara Invoice	05/05/2025	05/12/2025 Our Water Our World - Education and Out...	Regular	0.00 0.00	485.14 485.14	47180
10462 X3-250467739	Cummins Inc. Invoice	04/22/2025	05/05/2025 Annual Generator PM and load test both	EFT	0.00 0.00	4,299.51 4,299.51	7330
10462 X3-250567999	Cummins Inc. Invoice	05/02/2025	05/20/2025 Annual Generator PM and load test both	EFT	0.00 0.00	4,456.00 4,456.00	7356
10538 I2025-0575	D & H Water Systems, Inc Invoice	05/02/2025	05/12/2025 Spare Parts Kit	Regular	0.00 0.00	824.11 824.11	47181
11729 589683268 589905163	De Lage Landen Financial Services, Inc. Invoice Invoice	03/23/2025 04/07/2025	05/12/2025 Lease Payments Lease Payments	EFT	0.00 0.00 0.00	595.95 390.41 205.54	7340
11729 590187267	De Lage Landen Financial Services, Inc. Invoice	05/08/2025	05/20/2025 Lease Payment	EFT	0.00 0.00	215.82 215.82	7357
52367 INV0013481	Deisy Aguilar Invoice	05/21/2025	05/27/2025 Recreation Refund	Regular	0.00 0.00	72.50 72.50	47241
10467 3442	DellaValle Embroidery Invoice	04/30/2025	05/12/2025 Embroidered Work Shirts	EFT	0.00 0.00	329.51 329.51	7341
11570 762753	Dog Waste Depot Invoice	05/07/2025	05/20/2025 Dog Waste Roll Bag	Regular	0.00 0.00	768.59 768.59	47215
91301 INV0013452	Elisa Monroy Invoice	05/13/2025	05/20/2025 Reimbursement for Training in Rancho Co...	EFT	0.00 0.00	170.00 170.00	7358
10797 54K00009	Engel & Gray Invoice	04/20/2025	05/05/2025 Annual PO for Sludge Disposal	EFT	0.00 0.00	2,178.08 2,178.08	7331
10797 55400018	Engel & Gray Invoice	05/04/2025	05/20/2025 Annual PO for Sludge Disposal	EFT	0.00 0.00	1,537.33 1,537.33	7359
11617 3189	Extreme Clean Janitorial Invoice	04/28/2025	05/05/2025 Extreme Clean FY 24-25	Regular	0.00 0.00	8,528.00 8,528.00	47153
11617 3190	Extreme Clean Janitorial Invoice	05/05/2025	05/12/2025 Extreme Clean FY 24-25	Regular	0.00 0.00	8,372.00 8,372.00	47182
11617 3198	Extreme Clean Janitorial Invoice	05/12/2025	05/20/2025 Extreme Clean FY 24-25	Regular	0.00 0.00	8,476.00 8,476.00	47216
11617 3199	Extreme Clean Janitorial Invoice	05/19/2025	05/27/2025 Extreme Clean FY 24-25	Regular	0.00 0.00	7,982.00 7,982.00	47243

City of Solvang Warrant Register

Date Range: 05/01/2025 - 05/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10057	FGL Environmental, Inc.	05/20/2025	EFT	0.00	962.00	7360
504724A	Invoice	04/01/2025	Samples/Lab	0.00	115.00	
504726A	Invoice	04/01/2025	Samples/Lab	0.00	19.00	
505175A	Invoice	04/10/2025	Samples/Lab	0.00	75.00	
505176A	Invoice	04/10/2025	Samples/Lab	0.00	59.00	
505647A	Invoice	04/15/2025	Samples/Lab	0.00	120.00	
505648A	Invoice	04/24/2025	Samples/Lab	0.00	167.00	
505650A	Invoice	04/24/2025	Samples/Lab	0.00	25.00	
505651A	Invoice	04/15/2025	Samples/Lab	0.00	19.00	
505652A	Invoice	04/15/2025	Samples/Lab	0.00	115.00	
506067A	Invoice	04/22/2025	Samples/Lab	0.00	39.00	
506070A	Invoice	04/28/2025	Samples/Lab	0.00	75.00	
506550A	Invoice	04/30/2025	Samples/Lab	0.00	19.00	
506552A	Invoice	04/30/2025	Samples/Lab	0.00	115.00	
10057	FGL Environmental, Inc.	05/27/2025	EFT	0.00	357.00	7373
504483C	Invoice	05/15/2025	Samples/Lab	0.00	357.00	
11697	Five Star Bank	05/12/2025	Regular	0.00	13,358.08	47183
5250 04/30/2025	Invoice	04/30/2025	Acct# 5250	0.00	13,358.08	
11365	Frontier Communications	05/05/2025	Regular	0.00	88.73	47154
7459 04/25/2025	Invoice	04/25/2025	805-688-7459-060995-5	0.00	88.73	
11365	Frontier Communications	05/05/2025	Regular	0.00	105.68	47155
2900 04/28/2025	Invoice	04/28/2025	805-688-2900-110481-5	0.00	105.68	
11365	Frontier Communications	05/20/2025	Regular	0.00	151.67	47217
5575 05/13/2025	Invoice	05/13/2025	805-688-5575-062171-5	0.00	151.67	
11365	Frontier Communications	05/20/2025	Regular	0.00	189.34	47218
4056 05/11/2025	Invoice	05/11/2025	805-686-4056-091119-5	0.00	189.34	
11365	Frontier Communications	05/27/2025	Regular	0.00	494.35	47244
6997 05/19/2025	Invoice	05/19/2025	805-688-6997-072877-5	0.00	494.35	
11365	Frontier Communications	05/27/2025	Regular	0.00	98.64	47245
1425 05/20/2025	Invoice	05/20/2025	805-688-1425-042023-5	0.00	98.64	
11627	Full Moon Audio Co.	05/27/2025	EFT	0.00	425.00	7374
10571	Invoice	05/20/2025	On Call Technician	0.00	425.00	
52369	Gaia Farm	05/27/2025	Regular	0.00	50.00	47246
INV0013482	Invoice	05/21/2025	Business Certificate Fee Reimbursement	0.00	50.00	
11147	Government Revenue Solutions Holdings, LLC d	05/27/2025	EFT	0.00	150.00	7377
INV06-021018	Invoice	05/20/2025	Clearview/STARS Service for 4th Quarter 2...	0.00	150.00	
10211	Grainger	05/05/2025	Regular	0.00	115.16	47156
9469546809	Invoice	04/10/2025	Reducing Coupling	0.00	115.16	
10725	Hankering Corporation, The	05/12/2025	Regular	0.00	445.88	47184
91849	Invoice	04/01/2025	Build a Brick Sandwich Boards	0.00	445.88	
10081	Harrison Hardware	05/05/2025	Regular	0.00	166.92	47157
566002	Invoice	04/07/2025	Compression Cupling	0.00	43.99	
566220	Invoice	04/11/2025	Wire Brush	0.00	26.47	
566527	Invoice	04/17/2025	1/2" STR LQD-TIGHT	0.00	7.10	
566703	Invoice	04/22/2025	Nipple Galv 3/4" XCLOSE	0.00	20.86	
566884	Invoice	04/25/2025	Hex Key Ball Driver	0.00	68.50	
11740	Heracilo Lara	05/20/2025	Regular	0.00	105.00	47219
INV0013446	Invoice	05/12/2025	Basketball Referee	0.00	105.00	

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
11181 INV13125454	Hill Brothers Chemical Co. Invoice	04/24/2025	05/05/2025 Ammonia	Regular	0.00 0.00	1,028.32 1,028.32	47158
10069 1511603 4526335	Home Depot Credit Services Invoice Invoice	04/10/2025 04/07/2025	05/27/2025 47x64 PVC MB Cordless White Wall Pack Light	Regular	0.00 0.00 0.00	147.73 78.21 69.52	47247
10276 286226	Infosend, Inc Invoice	04/30/2025	05/20/2025 Utility Billing - April	EFT	0.00 0.00	1,359.63 1,359.63	7362
10083 162774	Inner Nature Invoice	04/30/2025	05/12/2025 Inner Nature downtown planters	Regular	0.00 0.00	3,675.00 3,675.00	47185
11486 1454	Islay Events Invoice	05/05/2025	05/12/2025 Islay Events FY 2023-24	Regular	0.00 0.00	2,289.50 2,289.50	47186
11652 2319	Islett Agency Inc. Invoice	05/01/2025	05/12/2025 Islett Agency FY 24-25	Regular	0.00 0.00	4,500.00 4,500.00	47187
10180 INV0013436	Jim's Service Center Invoice	05/01/2025	05/12/2025 Fuel - April	Regular	0.00 0.00	4,512.74 4,512.74	47188
10372 5409-R	JJ Fisher Construction, Inc Invoice	04/29/2025	05/05/2025 FY 2023-24 Concrete Repairs	Regular	0.00 0.00	26,749.39 26,749.39	47159
10391 INV0013449	John B. Salter Invoice	05/12/2025	05/20/2025 Basketball Referee	Regular	0.00 0.00	385.00 385.00	47221
11198 INV0013448	John H. Salter Invoice	05/12/2025	05/20/2025 Referee Scheduling	Regular	0.00 0.00	66.00 66.00	47222
11526 27735 28137	JV Outdoor Power Equipment Invoice Invoice	04/02/2025 05/02/2025	05/12/2025 Echo Shredder Gatorline	Regular	0.00 0.00 0.00	351.84 289.36 62.48	47189
11536 K009243 K009263	Kiza, Inc. Invoice Invoice	05/20/2025 05/22/2025	05/27/2025 Backup Business Internet - City Hall Business Internet - Solvang Water Treatm...	EFT	0.00 0.00 0.00	400.00 100.00 300.00	7375
11441 59282 59291 59303	Lanspeed Invoice Invoice Invoice	05/01/2025 05/01/2025 05/01/2025	05/12/2025 Monthly Billing for May Monthly Barracuda - May Monthly Sophos - May	Regular	0.00 0.00 0.00 0.00	5,715.88 4,902.00 302.40 511.48	47190
52370 INV0013483	Lili Leather Collection Invoice	05/21/2025	05/27/2025 Business Certificate Fee Reimbursement	Regular	0.00 0.00	50.00 50.00	47248
91315 INV0013455	Lisa Scherman Invoice	05/12/2025	05/27/2025 Reimbursement for Nuts & Bolts Training	EFT	0.00 0.00	683.10 683.10	7376
11171 3242	Mad Hatter Invoice	04/04/2025	05/05/2025 Sample Jackets	Regular	0.00 0.00	42.50 42.50	47160
11424 2025-05 SOLV D...	Maria Shafer Invoice	04/24/2025	05/05/2025 Minute Clerk	Regular	0.00 0.00	85.00 85.00	47161
11424 2025-054 SOLV PC 2025-056 SOLV CC	Maria Shafer Invoice Invoice	04/23/2025 05/05/2025	05/12/2025 Minute Clerk Minute Clerk	Regular	0.00 0.00 0.00	425.00 85.00 340.00	47191
11424 2025-057 SOLV PC 2025-058 SOLV CC	Maria Shafer Invoice Invoice	05/08/2025 05/19/2025	05/27/2025 Minute Clerk Minute Clerk	Regular	0.00 0.00 0.00	255.00 85.00 170.00	47249

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
11748 6720	Melton Design Group, Inc. Invoice	05/05/2025	05/12/2025 Regular Parks and Rec Master Plan	0.00 0.00	23,451.25 23,451.25	47192
10680 5397	Meridian Consultants LLC Invoice	04/17/2025	05/05/2025 Regular WWTP CEQA & NEPA Support	0.00 0.00	1,321.25 1,321.25	47162
11068 89773	MNS Engineers, Inc. Invoice	05/07/2025	05/12/2025 EFT FY 2024-25 Stormwater Services	0.00 0.00	2,720.00 2,720.00	7343
10885 25-5274 25-5275	Moore & Associates, Inc. Invoice Invoice	05/07/2025 05/07/2025	05/20/2025 EFT Transit Marketing SYVT Transit Managment	0.00 0.00 0.00	11,682.40 5,588.65 6,093.75	7364
11741 INV0013447	Moreia Green Invoice	05/12/2025	05/20/2025 Regular Basketball Referee	0.00 0.00	385.00 385.00	47223
10136 34508 34509 34510 34511	Nargan Fire Safety Invoice Invoice Invoice Invoice	05/02/2025 05/02/2025 05/02/2025 05/02/2025	05/27/2025 Regular Fire Extinguisher Annual Service - Visitors ... Fire Extinguisher Annual Service - WWTP Fire Extinguisher Annual Service-Water De... Fire Extinguisher Annual Service - Vets Hall	0.00 0.00 0.00 0.00	1,083.00 449.06 212.50 106.31 315.13	47250
11128 211559 212638 212721 212729 212925 213435	Nielsen Building Material Invoice Invoice Invoice Invoice Invoice Invoice	04/17/2025 04/24/2025 04/24/2025 04/24/2025 04/25/2025 04/29/2025	05/05/2025 Regular Lifeguard Hat Grinding Wheel 5/8" Coupling Plate Carb/Utility Knife Makita 18V LXT Hedge Shear 3-1/2 x 16 Doweled DF ACQ	0.00 0.00 0.00 0.00 0.00 0.00	427.50 60.84 38.78 33.16 78.22 128.09 88.41	47163
11128 215726	Nielsen Building Material Invoice	05/13/2025	05/20/2025 Regular 5/8x5" HD Titen	0.00 0.00	25.62 25.62	47225
11128 216759 216981	Nielsen Building Material Invoice Invoice	05/20/2025 05/21/2025	05/27/2025 Regular Flex Tube 1/2" Corrugated Sanding Disc	0.00 0.00	44.37 3.73 40.64	47251
10707 2502471	Oilfield Environmental & Compliance, Inc Invoice	04/22/2025	05/05/2025 Regular Annual PO for Lab Services	0.00 0.00	351.00 351.00	47164
10707 2502984 2503490 2503694	Oilfield Environmental & Compliance, Inc Invoice Invoice Invoice	05/09/2025 05/06/2025 05/07/2025	05/20/2025 Regular Annual PO for Lab Services Annual PO for Lab Services Annual PO for Lab Services	0.00 0.00 0.00	1,389.00 687.00 351.00 351.00	47226
10707 2502285 2502720 2503264 2503932	Oilfield Environmental & Compliance, Inc Invoice Invoice Invoice Invoice	05/16/2025 05/16/2025 05/16/2025 05/16/2025	05/27/2025 Regular Annual PO for Lab Services Annual PO for Lab Services Annual PO for Lab Services Annual PO for Lab Services	0.00 0.00 0.00 0.00	1,404.00 351.00 351.00 351.00 351.00	47252
10975 4372-105381 4372-105740 4372-105772	O'Reilly Automotive Stores, Inc. dba O'Reilly Au Invoice Invoice Credit Memo	04/23/2025 04/25/2025 04/25/2025	05/05/2025 EFT Lights for Water Buffalo Batteries Battery Return	0.00 0.00 0.00	110.22 12.05 185.68 -87.51	7334
10975 4372-106685 4372-466789 4372-466791 4372-466793	O'Reilly Automotive Stores, Inc. dba O'Reilly Au Invoice Invoice Credit Memo Invoice	04/29/2025 10/23/2024 10/23/2024 10/23/2024	05/12/2025 EFT O'Reilly DEF Locking Cap Locking Cap Return Locking Cap	0.00 0.00 0.00 0.00	54.92 32.29 22.63 -22.63 22.63	7345
10975 4372-110005	O'Reilly Automotive Stores, Inc. dba O'Reilly Au Invoice	05/14/2025	05/20/2025 EFT LED Lite Bar	0.00 0.00	293.77 293.77	7366

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10975	O'Reilly Automotive Stores, Inc. dba O'Reilly Au	05/27/2025	EFT	0.00	731.54	7378
4372-109914	Invoice	05/14/2025	LED Lite Bar - Truck #637	0.00	330.39	
4372-111055	Invoice	05/19/2025	Battery	0.00	440.22	
4372-111126	Credit Memo	05/19/2025	Core Reutrn	0.00	-66.00	
4372-111162	Invoice	05/19/2025	Butt Splice	0.00	26.93	
10920	Pacific Central Coast Health Centers	05/12/2025	Regular	0.00	675.00	47194
22462577	Invoice	03/03/2025	Drug Test - Anthony K.	0.00	55.00	
22462578	Invoice	03/03/2025	Drug Screening - Anthony K.	0.00	55.00	
22462579	Invoice	03/03/2025	Employee Physical - Anthony K.	0.00	115.00	
22960632	Invoice	03/26/2025	Employee Physical - Marcelo L.	0.00	115.00	
22960633	Invoice	03/26/2025	Drug Test - Marcelo L.	0.00	55.00	
22960634	Invoice	03/26/2025	Drug Screening - Marcelo L.	0.00	55.00	
22960986	Invoice	03/24/2025	Drug Screening - Nathan O.	0.00	55.00	
22960987	Invoice	03/24/2025	Drug Test - Nathan O.	0.00	55.00	
22960988	Invoice	03/24/2025	Employee Physical - Nathan O.	0.00	115.00	
10916	Pavement Engineering, Inc.	05/20/2025	Regular	0.00	13,552.50	47227
2504-062	Invoice	05/12/2025	Alamo Pintado Rehabilitation Project Ame...	0.00	13,552.50	
10025	Perry's Electric Motors & Controls	05/05/2025	Regular	0.00	1,239.37	47165
28131	Invoice	04/24/2025	New motor for Grit Classifier	0.00	1,239.37	
11136	Petty Cash	05/05/2025	Regular	0.00	85.80	47166
INV0013408	Invoice	04/29/2025	Reimbursement for Rec Cash Drawer	0.00	85.80	
11713	Placer Labs Inc.	05/12/2025	EFT	0.00	2,000.00	7346
INUS02577	Invoice	04/18/2025	Platform Access	0.00	2,000.00	
11650	PlanetBids, Inc.	05/12/2025	Regular	0.00	4,110.99	47195
1023405	Invoice	05/05/2025	PlanetBids	0.00	4,110.99	
10723	Procure Janitorial Supply, Inc	05/05/2025	EFT	0.00	786.11	7335
182182-1	Invoice	04/23/2025	Janitorial Supply - Streets	0.00	49.84	
182366	Invoice	04/25/2025	Janitorial Supply - RR#1	0.00	310.44	
182367	Invoice	04/25/2025	Janitorial Supply - RR#2	0.00	232.42	
182368	Invoice	04/25/2025	Janitorial Supply - RR#3	0.00	193.41	
10723	Procure Janitorial Supply, Inc	05/12/2025	EFT	0.00	1,237.84	7347
182525	Invoice	04/30/2025	Janitorial Supply - RR#1	0.00	457.66	
182526	Invoice	04/30/2025	Janitorial Supply - RR#2	0.00	390.09	
182527	Invoice	04/30/2025	Janitorial Supply - RR#3	0.00	390.09	
10723	Procure Janitorial Supply, Inc	05/20/2025	EFT	0.00	1,840.86	7367
182702	Invoice	05/07/2025	Janitorial Supply - RR#1	0.00	374.02	
182704	Invoice	05/07/2025	Janitorial Supply - RR#1	0.00	390.09	
182705	Invoice	05/07/2025	Janitorial Supply - RR#2	0.00	115.39	
182706	Invoice	05/07/2025	Janitorial Supply - RR#2	0.00	390.09	
182707	Invoice	05/07/2025	Janitorial Supply - RR#3	0.00	115.39	
182708	Invoice	05/07/2025	Janitorial Supply - RR#3	0.00	390.09	
182859	Invoice	05/12/2025	Janitorial Supplies - Vets Hall	0.00	65.79	
10723	Procure Janitorial Supply, Inc	05/27/2025	EFT	0.00	1,692.64	7379
182970	Invoice	05/16/2025	Janitorial Supply - RR#1	0.00	488.29	
182971	Invoice	05/16/2025	Janitorial Supply - RR#1	0.00	153.86	
182973	Invoice	05/16/2025	Janitorial Supply - RR#3	0.00	516.12	
182974	Invoice	05/16/2025	Janitorial Supply - Annex	0.00	269.25	
182975	Invoice	05/16/2025	Janitorial Supply - City Hall	0.00	72.80	
182976	Invoice	05/16/2025	Janitorial Supply - Vets	0.00	192.32	
11746	Professional Interpreting, LLC	05/12/2025	Regular	0.00	3,728.50	47196
7242	Invoice	05/07/2025	Translation of water disconnect policy	0.00	3,728.50	

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10305 FY24-25 Q2	Public Health Dept. Invoice	03/04/2025	05/05/2025 Animal Shelter and Field Services FY24-25...	Regular	0.00 0.00	12,883.00 12,883.00	47168
10305 FY24-25 Q3	Public Health Dept. Invoice	04/25/2025	05/12/2025 Animal Shelter and Field Services for Q3	Regular	0.00 0.00	12,883.00 12,883.00	47198
10298 0573 04/29/2025	Quadient Finance USA, Inc. Invoice	04/29/2025	05/12/2025 Acct# 7900 0440 8137 0573	EFT	0.00 0.00	500.00 500.00	7348
10636 11240	Ramsey Asphalt Construction Corp. Invoice	04/15/2025	05/05/2025 Fredensborg Cyn Rd Traffic Striping	Regular	0.00 0.00	7,275.00 7,275.00	47167
52368 INV0013484	Randy Meaney Invoice	05/21/2025	05/27/2025 Business Certificate Fee Reimbursement	Regular	0.00 0.00	50.00 50.00	47253
10034 05D6702214026	ReadyRefresh by Nestle Invoice	04/29/2025	05/05/2025 6702214026	EFT	0.00 0.00	21.74 21.74	7333
10034 25D0018038034	ReadyRefresh by Nestle Invoice	04/29/2025	05/12/2025 Acct# 0018038034	EFT	0.00 0.00	135.34 135.34	7344
10034 25D6708080529 35D6708080529	ReadyRefresh by Nestle Invoice Invoice	05/07/2025 05/08/2025	05/20/2025 6708080529 6708080529	EFT	0.00 0.00 0.00	78.47 21.74 56.73	7365
11639 S120151062.001 S120259051.001 S120261434.001	Reece Plumbing Invoice Invoice Invoice	02/28/2025 03/11/2025 03/11/2025	05/12/2025 Basin Faucet Closet Spud Wax Ring	Regular	0.00 0.00 0.00	132.76 107.04 21.09 4.63	47193
11639 S120638864.001 S120727771.001	Reece Plumbing Invoice Invoice	05/07/2025 05/12/2025	05/20/2025 Kids Toilet Seat 9"x25" Straw Wattle	Regular	0.00 0.00 0.00	323.67 203.65 120.02	47224
11544 252688 252689 252690 252691 252692 252693	Richards, Watson & Gershon A Professional Cor Invoice Invoice Invoice Invoice Invoice Invoice	04/28/2025 04/28/2025 04/28/2025 04/28/2025 04/28/2025 04/28/2025	05/20/2025 Professional Services - Water Rights Matte... Professional Services - Adv. S.Y. Valley Res... Professional Services - South Coast Proper... Professional Services - Personnel Professional Services - Administration Professional Services - Community Develo...	EFT	0.00 0.00 0.00 0.00 0.00 0.00	30,962.23 484.50 1,512.00 13,469.60 57.00 11,214.26 4,224.87	7368
10203 65176	Rincon Consultants, Inc Invoice	05/01/2025	05/20/2025 Wildwood Residential Project	Regular	0.00 0.00	23,320.25 23,320.25	47228
11539 CD 001113579	RingCentral, Inc. Invoice	05/15/2025	05/27/2025 DigitalLine Unlimited Standard	EFT	0.00 0.00	1,112.62 1,112.62	7380
11381 7014 7015	Roadrunner Management Services, Inc. Invoice Invoice	05/01/2025 05/01/2025	05/20/2025 Transit Opperations Fuel Reimbursement - April	EFT	0.00 0.00 0.00	78,065.79 68,974.07 9,091.72	7369
10033 INV0013439	S.Y.R.W.C.D. ID #1 Invoice	05/05/2025	05/12/2025 DWR/CCWA - Fixed Assessment for FY 25-...	Regular	0.00 0.00	2,166,048.97 2,166,048.97	47197
10033 0001 04/25/2025	S.Y.R.W.C.D. ID #1 Invoice	04/25/2025	05/20/2025 Acct# 00017040001	Regular	0.00 0.00	1,837.33 1,837.33	47230
10033 7501 04/30/2025	S.Y.R.W.C.D. ID #1 Invoice	04/30/2025	05/27/2025 000017037501	Regular	0.00 0.00	1,767.62 1,767.62	47254
10033 5001 04/30/2025	S.Y.R.W.C.D. ID #1 Invoice	04/30/2025	05/27/2025 000017005001	Regular	0.00 0.00	2,828.19 2,828.19	47255

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10004 2519	Santa Barbara Co Sheriff Dept Invoice	05/07/2025	05/12/2025 Regular Contracted Law Enforcement Services - M...	0.00 0.00	255,411.00 255,411.00	47199
11714 2025-01	Santa Ynez River Valley Groundwater Basin EM Invoice	05/07/2025	05/12/2025 Regular FY 24/25 EMA GSA Contribution #2	0.00 0.00	50,000.00 50,000.00	47200
11167 INV0013438	Santa Ynez Valley Hardware Invoice	04/30/2025	05/12/2025 Regular Supplies - April	0.00 0.00	1,900.80 1,900.80	47201
10281 AS05250195	Satcom Global FZE Invoice	05/01/2025	05/12/2025 EFT Iridium SIM Card	0.00 0.00	57.21 57.21	7349
11253 63452	SB Co. Air Pollution Control Invoice	05/06/2025	05/20/2025 Regular Annual Review Fee for Muni & Annex	0.00 0.00	307.00 307.00	47231
11742 230100	See The Human LLC Invoice	05/14/2025	05/20/2025 Regular 2-Day Offsite Retreat Follow-Up	0.00 0.00	10,850.00 10,850.00	47214
11448 152424178-001 152435689-001 152589817-001 152746804-001	SiteOne Landscaping Supply, LLC Invoice Invoice Invoice Invoice	04/22/2025 04/22/2025 04/24/2025 04/28/2025	05/05/2025 Regular I-25 Nozzle Pack Rain Bird 1806 Spray Pro-Trade 6" Sod Adjustable Rotor	0.00 0.00 0.00 0.00	616.38 139.25 65.71 316.82 94.60	47169
11448 153512769-001	SiteOne Landscaping Supply, LLC Invoice	05/14/2025	05/27/2025 Regular Fertilizer Bags	0.00 0.00	188.75 188.75	47256
11174 715062	Solvang Bakery Inc. Invoice	03/10/2025	05/20/2025 Regular Breakfast for Parks and Rec Training	0.00 0.00	14.13 14.13	47232
11146 6052	Solvang Chamber of Commerce Invoice	05/01/2025	05/12/2025 Regular Solvang Chamber of Commerce Directory...	0.00 0.00	20,000.00 20,000.00	47202
11613 1039	Solvang Hygge Huset LLC Invoice	05/07/2025	05/12/2025 Regular FY 2024-25 Visitor's Center	0.00 0.00	10,428.42 10,428.42	47203
10902 6030362050 6030362051 6030362052	Staples Advantage Invoice Invoice Invoice	04/26/2025 04/26/2025 04/26/2025	05/05/2025 EFT Dr Hang Hooks Lightning Charger Batteries	0.00 0.00 0.00	239.65 139.60 37.51 62.54	7336
10902 6031288196	Staples Advantage Invoice	05/03/2025	05/12/2025 EFT Office Supplies	0.00 0.00	269.58 269.58	7350
10902 6032207044 6032207045	Staples Advantage Invoice Invoice	05/17/2025 05/17/2025	05/27/2025 EFT Office Supplies Leather Chair	0.00 0.00 0.00	284.57 67.08 217.49	7381
11487 SOL-0425-1	Stiletto Events Invoice	05/08/2025	05/20/2025 Regular Updated GL for Stiletto Events	0.00 0.00	3,250.00 3,250.00	47233
10908 52389805	Tetra Tech, Inc Invoice	03/04/2025	05/05/2025 Regular Solvang Engineering Services	0.00 0.00	8,146.10 8,146.10	47170
10908 52405729	Tetra Tech, Inc Invoice	04/08/2025	05/27/2025 Regular Solvang Engineering Services	0.00 0.00	3,720.00 3,720.00	47257
11658 0325s	Tom Jones & Associates, Inc. Invoice	03/31/2025	05/12/2025 Regular Tom Jones & Associates Amendment #1	0.00 0.00	19,695.00 19,695.00	47204
11377 200536669 200539743	Tractor Supply Credit Plan Invoice Invoice	04/04/2025 04/21/2025	05/12/2025 Regular 2x6 Web Lifting Sling JS Dolly Furniture	0.00 0.00 0.00	157.26 81.86 75.40	47205

City of Solvang Warrant Register

Date Range: 05/01/2025 - 05/31/2025

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
11672 06-115167	Traffic Management, Inc. Invoice	05/01/2025	05/20/2025 Road Closed Aluminum Sign	Regular	0.00 0.00	580.37 580.37	47234
10888 INV0013445	Travola Rowles Invoice	05/12/2025	05/20/2025 Basketball Referee	Regular	0.00 0.00	22.00 22.00	47235
91241 INV0013442	Trevor Holley Invoice	05/13/2025	05/20/2025 Grade IV Certificate Renewal	Regular	0.00 0.00	203.00 203.00	47220
10992 025-506814	Tyler Technologies, Inc Invoice	05/01/2025	05/05/2025 Subscription FY25-26	Regular	0.00 0.00	54,446.59 54,446.59	47171
10992 025-507141	Tyler Technologies, Inc Invoice	05/01/2025	05/12/2025 Utility Billing - May	Regular	0.00 0.00	40.00 40.00	47206
11730 4361115 4363792-CAL 4364955	Ultrex Management Services, LLC Invoice Invoice Invoice	05/01/2025 05/05/2025 05/06/2025	05/12/2025 Toner - Annex Lease Payments Toner - City Hall	Regular	0.00 0.00 0.00	613.61 15.00 583.61 15.00	47207
11730 4365514	Ultrex Management Services, LLC Invoice	05/07/2025	05/20/2025 Toner - Annex	Regular	0.00 0.00	15.00 15.00	47236
11730 4375843-CAL	Ultrex Management Services, LLC Invoice	05/20/2025	05/27/2025 Lease Payments	Regular	0.00 0.00	99.00 99.00	47258
11182 24-253724 420250717	Underground Service Alert of Southern Californ Invoice Invoice	05/01/2025 05/01/2025	05/05/2025 California State Fee for Regulatory Costs New Ticket Charges	EFT	0.00 0.00 0.00	241.80 37.55 204.25	7337
10214 INV00695786	USA Blue Book Invoice	04/29/2025	05/05/2025 Hydrant Oil	EFT	0.00 0.00	224.14 224.14	7332
10214 INV00701829	USA Blue Book Invoice	05/05/2025	05/12/2025 Potassium Iodide	EFT	0.00 0.00	565.58 565.58	7342
11745 0035824	Valley Automotive LLC Invoice	04/25/2025	05/05/2025 Oil Change - Truck #640	Regular	0.00 0.00	145.04 145.04	47172
11745 0035766	Valley Automotive LLC Invoice	04/23/2025	05/12/2025 Work for truck #622	Regular	0.00 0.00	3,132.44 3,132.44	47208
11426 02-875425 02-875427 03-1384647 03-1392170 05-984341 05-993124	Valley Fresh Market, LLC Invoice Invoice Invoice Invoice Invoice Invoice	04/11/2025 04/11/2025 04/15/2025 04/23/2025 04/07/2025 04/23/2025	05/20/2025 Ranch for Mother/Son Luau Ranch for Mother/Son Luau Breakfast for CJPIA Training Water Bottles Water Bottles Water Bottles	Regular	0.00 0.00 0.00 0.00 0.00 0.00	145.00 7.18 24.13 51.66 19.48 19.48 23.07	47237
11562 27238 28224 28227 28228 28230	Valley Shield Termite and Pest Solutions, Inc. Invoice Invoice Invoice Invoice Invoice	02/06/2025 04/24/2025 04/17/2025 04/24/2025 04/24/2025	05/05/2025 Weekly Pest Control - SF Twice a Month AG Service - HCA Weekly Pest Control - SF Weekly Pest Control - SF Twice a Month AG Service - Vets	Regular	0.00 0.00 0.00 0.00 0.00	500.00 100.00 100.00 100.00 100.00 100.00	47173
11562 22113 28221 28330 29139	Valley Shield Termite and Pest Solutions, Inc. Invoice Invoice Invoice Invoice	07/01/2024 04/30/2025 04/30/2025 04/30/2025	05/12/2025 Monthly Pest Control - Vets Monthly Pest Control - Annex Monthly Pest Control - HCA Weekly Pest Control - SF	Regular	0.00 0.00 0.00 0.00	334.00 100.00 75.00 59.00 100.00	47209
11562 28803	Valley Shield Termite and Pest Solutions, Inc. Invoice	05/07/2025	05/20/2025 Twice a Month AG Service - HCA	Regular	0.00 0.00	300.00 100.00	47238

City of Solvang Warrant Register

Date Range: 05/01/2025 - 05/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
28805	Invoice	05/07/2025	Weekly Pest Control - SF	0.00	100.00	
28810	Invoice	05/07/2025	Twice a Month AG Service - Vets	0.00	100.00	
10084	Valley Sign	05/27/2025	Regular	0.00	1,300.00	47259
7705	Invoice	05/20/2025	refurbishing signs	0.00	1,300.00	
10872	Verizon Wireless Services, LLC	05/12/2025	Regular	0.00	1,750.91	47210
6111411870	Invoice	04/19/2025	Acct# 617131340-00001	0.00	1,750.91	
51996	Vicente Reyes	05/12/2025	Regular	0.00	300.00	47211
INV0013441	Invoice	05/07/2025	Recreation Refund	0.00	300.00	
10337	Visit the Santa Ynez Valley	05/20/2025	EFT	0.00	43,679.58	7370
INV0013454	Invoice	05/15/2025	SYVTBID - March (Collected in April)	0.00	43,679.58	
11561	Vital Records Control	05/12/2025	Regular	0.00	95.00	47212
4854976	Invoice	04/30/2025	Shredding Services - April	0.00	95.00	
91240	Wendy Berry	05/05/2025	Regular	0.00	211.00	47151
INV0013404	Invoice	04/28/2025	Expenses for HR Academy 4/28-5/1	0.00	211.00	
10497	West Coast Arborists, Inc	05/05/2025	Regular	0.00	23,047.50	47174
228169	Invoice	04/15/2025	Annual Street Tree trimming and pruning.	0.00	17,220.00	
228175	Invoice	04/15/2025	Annual Street Tree trimming and pruning.	0.00	5,827.50	
10497	West Coast Arborists, Inc	05/27/2025	Regular	0.00	20,370.00	47260
228620	Invoice	04/30/2025	Annual Street Tree trimming and pruning.	0.00	17,325.00	
228621	Invoice	04/30/2025	Annual Street Tree trimming and pruning.	0.00	3,045.00	
11469	Willdan Engineering	05/27/2025	Regular	0.00	10,200.39	47261
002-34868	Invoice	05/21/2025	Willdan Engineering FY 2024-25	0.00	5,727.89	
00234869	Invoice	05/21/2025	Willdan Engineering FY 2024-25	0.00	4,472.50	
10686	ZWorld GIS	05/12/2025	EFT	0.00	2,083.33	7351
2025-0167	Invoice	05/01/2025	GIS Services FY 2024-25	0.00	2,083.33	

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	171	110	0.00	2,907,920.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	103	53	0.00	279,352.68
	274	163	0.00	3,187,273.28

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	171	110	0.00	2,907,920.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	103	53	0.00	279,352.68
	274	163	0.00	3,187,273.28

Fund Summary

Fund	Name	Period	Amount
998	POOLED CASH	5/2025	3,187,273.28
			3,187,273.28



AGENDA ITEM 6.d

Meeting Date: June 9, 2025

SUBJECT: Approve the Agreement with Tom Jones & Associates, Inc for Tourism Marketing Services in the amount of \$393,000 plus \$246,000 for paid advertising campaigns, \$21,000 pass through for Crowdriff subscription, and a \$103,500 contingency for a total Contract Amount not to Exceed \$763,500 for the term July 01, 2025 – June 30, 2028, and authorize the Mayor to execute on behalf of the City

PREPARED BY: Candice Libera, Marketing & Events Coordinator

DISCUSSION:

The City of Solvang has long recognized the vital role that tourism plays in sustaining the local economy, supporting small businesses, and preserving the City's distinctive cultural charm. With this in mind, the City has taken a proactive and strategic approach to enhancing its tourism outreach and engagement.

In 2023, the City partnered with Tom Jones & Associates, Inc., who have consistently delivered high-quality tourism marketing services that have significantly elevated Solvang's profile as a travel destination. Notably, the firm led the development of the updated and user-friendly **SolvangUSA.com** website, ensuring it remains a modern, accessible, and informative hub for both visitors and residents. In addition to ongoing website design, maintenance, and Search Engine Optimization (SEO) improvements, the firm has executed comprehensive digital, print, and social paid media campaigns. Their efforts in brand development, blog creation, a well-received monthly newsletter, and the implementation of data-driven advertising strategies have all contributed to a cohesive and compelling promotional strategy that aligns with Solvang's identity and tourism goals.

Thanks to the thoughtful and consistent work of Tom Jones & Associates, Solvang has been able to maintain a strong presence in an increasingly competitive travel market. With the current agreement set to expire on June 30, 2025, City staff is recommending a three-year extension of the partnership. This extension will allow Solvang to continue benefiting from the firm's strategic insights, creative marketing, and proven ability to drive tourism while building upon the momentum already achieved.

ALTERNATIVES:

- 1) The City Council could deny this request and direct staff to issue a new Request for Proposals (RFP).
- 2) The City Council could approve a shorter term.
- 3) The City Council could provide alternate direction to staff.

FISCAL IMPACT:

The fiscal impact is \$763,500 over the three-year term and is accounted for annually through the Transient Occupancy Tax (TOT) revenues and is included in the City's Marketing budget. The only annual increase year over year is in the contingency, which requires prior approval for any expenditure.

ATTACHMENTS:

A – Professional Services Agreement with Tom Jones & Associates, Inc



CITY OF SOLVANG PROFESSIONAL SERVICES AGREEMENT

PARTIES AND DATE. This Agreement is made and entered into **this 01 day of July, 2025** (“Effective Date”) by and between the **CITY OF SOLVANG**, a Municipal Corporation and Charter City organized under the Constitution and laws of the State of California with its principal place of business at 1644 Oak Street, Solvang, CA 93463 (“City”) and **TOM JONES & ASSOCIATES, INC** a California Corporation with its principal place of business at 500 Cypress, Street. STE S-11, Pismo Beach, CA 93449 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement. The parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

1.0 GENERAL PROVISIONS

1.01 **Term:** This agreement will become effective on the date of execution set forth below, and will continue in effect until terminated as provided herein.

1.02 **Services :** Consultant shall perform the **scope of work (tasks)** described and set forth in **Exhibit A**, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the **project schedule** which is also set forth in **Exhibit A**.

Consultant shall determine the method, details and means of performing the above-referenced services.

Consultant may, at their own expense, employ such assistants and subconsultants, as Consultant deems necessary to perform the services required of Consultant by this agreement. However, Consultant may not assign this agreement to any other person or entity in the performance of required project-related services, and the City may not control, direct or supervise Consultant’s assistants or employees in the performance of those services.

1.03 **Standard of Performance:** Consultant’s services shall be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing under similar conditions. Whenever the scope of work requires or permits approval by the City, it is understood to be approval solely for the purposes of conforming to the requirements of the scope of work and not acceptance of any professional or other responsibility for the work. Such approval does not relieve the Consultant of responsibility for complying with the standard of performance or laws, regulations, industry standards, or from liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of Consultant or its subcontractors. By delivery of completed work, Consultant certifies that the work conforms to the requirements of this contract and all applicable federal, state and local laws. If Consultant is retained to perform services requiring a license, certification, registration or other similar requirement under California law, Consultant shall maintain that license, certification, registration or other similar requirement throughout the term of this Contract.

1.04 **Compensation:** In consideration for the services to be performed by Consultant, City agrees to pay Consultant monetary consideration for professional services in accordance with the **fee schedule** set forth in **Exhibit A**. The parties agree that total compensation for fees and costs for the services detailed in **Exhibit A** of \$393,000 for services, \$246,000 for paid advertising campaigns, \$21,000 pass through Crowdriff subscription, and

a \$103,500 contingency for a total not to exceed amount of **\$763,500** unless and until this Agreement is amended as provided herein.

1.05 **Billing/Payment Terms.** All charges for Consultant's services and authorized related reimbursable expenses shall be billed monthly, and all undisputed charges will be paid by City within 30 (thirty) days of receipt. The bills shall list all tasks under this Agreement, the task budget, project total budget, percentage completed for each task for that month, associated percentage billing against each task, and total billing for that month. In the event the Agreement is based on time & materials billing up to a not-to-exceed amount, the bill shall itemize by date all services and expenses provided during the invoice period (under this Agreement) including a brief description of the nature of work performed, the person or vendor performing them, the applicable billing rate, and the time expended. All Consultant service invoices must be approved by the City Manager prior to payment.

2.0 OBLIGATIONS OF CONTRACTOR

2.01 **Contract Management and Service Performance:** Principal shall serve as the project manager and will personally prepare, or direct and supervise the preparation of, all work product called for by this agreement. Consultant represents that it has the qualifications, experience and facilities to properly perform all services hereunder in a thorough, competent, timely, and professional manner and shall, at all times during the term of this Agreement, have in full force and effect all licenses required of it by law. Consultant agrees to devote the hours and the human resources necessary to timely perform the services set forth in this agreement in an efficient, professional, and effective manner.

2.02 **Avoidance of Conflict of Interest.**

(a) Consultant may represent, perform services for, and be employed by additional individuals or entities, in Consultant's sole discretion, as long as the performance of these extra-contractual services does not interfere with or present a conflict with City's business or interfere with the timely performance and completion of Consultant's services under this Agreement.

(b) Consultant shall comply with all conflict of interest laws and regulations including, without limitation, the City's Conflict of Interest Code (on file in the City Clerk's Office). All officers, employees and/or agents of Consultant who will be working on behalf of the City pursuant to this Agreement may be required to file Statements of Economic Interest. Therefore, it is incumbent upon the Consultant to notify the City of any staff changes relating to this Agreement.

(c) In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of the Consultant unless as indicated in Subsection (d), will be performing a very limited and closely supervised function, and therefore, unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection (d). _____ (*Initials*).

(d) In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally for the purpose of influencing a governmental decision. As a result, the following persons shall be subject to the City's Conflict of Interest Code.

_None_____

2.03 **Tools and Instrumentalities**: Consultant shall provide all tools and instrumentalities to perform the services under this agreement.

2.04 **Workers' Compensation and Other Employee Benefits**: City and Consultant intend and agree that Consultant is an independent contractor of City and agree that Consultant and Consultant's employees and agents have no right to Workers' Compensation and other City-sponsored employee benefits. Consultant agrees to provide Workers' Compensation and other employee benefits, where required by law, for Consultant's employees and agents. Consultant agrees to hold harmless and indemnify City for any and all claims arising out of any claim for injury, disability, or death of Consultant and any of Consultant's employees or agents.

2.05 **Indemnification**

(a) **Non-design, non-construction Professional Services**: To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, including the City's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(b) **Non-design, construction Professional Services**: To the extent the Scope of Services involve a "construction contract" as that phrase is used in Civil Code Section 2783, this paragraph shall apply in place of paragraph (a). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, except for such loss or damage arising from the active negligence, sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(c) **Design Professional Services**: In the event Consultant is a "design professional", and the Scope of Services require Consultant to provide "design professional services" as those phrases are used in Civil Code Section 2782.8, this paragraph shall apply in place of paragraphs (a) or (b). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8) Consultant shall indemnify, defend and hold harmless the City and its elected officials, officers, employees, volunteers and agents ("City Indemnitees"), from and against all claims, damages, injuries, losses, and expenses including costs, attorney fees, expert consultant and expert witness fees arising out of, pertaining to or relating to, the negligence, recklessness or willful misconduct of Consultant, except to the extent caused by the sole negligence, active negligence or willful misconduct of the City. Negligence, recklessness or willful misconduct of any subcontractor employed by Consultant shall be

conclusively deemed to be the negligence, recklessness or willful misconduct of Consultant unless adequately corrected by Consultant. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims. In no event shall the cost to defend charged to Consultant under this paragraph exceed Consultant's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, Consultant shall meet and confer with other parties regarding unpaid defense costs.

(d) Payment by City is not a condition precedent to enforcement of the indemnities in paragraph (a), (b), or (c). In the event of any dispute between Consultant and City, as to whether liability arises from the active negligence, sole negligence or willful misconduct of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as having been actively negligent, solely negligent or as having engaged in willful misconduct. Except as otherwise required by Civil Code Section 2782.8, Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation. The provisions of this Section 2.05 shall survive completion of Consultant's services or the termination of this Agreement.

2.06 **Insurance**: Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached to and part of this agreement.

2.07 **Campaign Contribution Disclosure**: Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached Exhibit C 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

3.0 OBLIGATIONS OF CITY

3.01 **Cooperation**: City agrees to comply with all reasonable requests of Consultant necessary to the performance of Consultant's duties under this agreement. City employees, agents and officers of the City agree to disclose all information relevant to this project to Consultant. Consultant shall be entitled to reasonably rely upon the accuracy and completeness of information furnished by City, provided that Consultant shall give City prompt written notice of any known defects in such information.

4.0 TERMINATION OF AGREEMENT

4.01 **Termination Notice**: Notwithstanding any other provision of this agreement, any party hereto may terminate this agreement, at any time, without cause, by giving at least 30 (thirty) days' prior written notice to the other parties to this agreement.

4.02 **Termination on Occurrence of Stated Events:** This agreement shall terminate automatically on the occurrence of any of the following events:

- a. Sale of the business of any party;
- b. The end of the 30 (thirty) days as set forth in section 4.01;
- c. End of the contract to which Consultant's services were necessary; or
- d. Assignment of this agreement by Consultant without the consent of City.
- e. Death of any party.

4.03 **Termination by any Party for Default:** Should any party default in the performance of this agreement or materially breach any of its provisions, the non-breaching party, at its option, may terminate this agreement, immediately, by giving written notice of termination to the breaching party.

4.04 **Termination:** This agreement shall terminate on **June 30, 2028**, unless earlier extended as set forth in this Section. The City, with the agreement of Consultant, is authorized to extend the term of this agreement beyond the termination date, as needed, under the same terms and conditions as set forth in this agreement. Any such extension shall be in writing and be an amendment to this agreement.

5.0 SPECIAL PROVISIONS

5.01 **Additional Tasks as May Be Assigned by the City Manager:** Prior to initiating any Consultant work on matters relating to the purposes of this Agreement, but outside the Scope of Services for this Agreement, it shall be the responsibility of Consultant to obtain written approval of the City Manager, prior to initiation of such tasks.

5.02 **Time Schedule:** Consultant is to begin work upon receipt and execution of City contract. Consultant agrees to engage its best efforts to adhere strictly to the schedule set forth in **Exhibit A** and incorporated herein.

5.03 **Work Outside Contract Scope:** No payment for changed or additional work shall be made unless the changed or additional work has first been approved in writing by the City Manager and the parties have agreed upon the appropriate adjustment, if any, to the payment schedule and maximum payment amount for the changed or additional work. The Contract Manger may order changes or additions to the scope of work. Whether a change or addition to the scope of work is proposed by the Consultant or ordered by the City Manager, the parties shall in good faith negotiate an appropriate adjustment, if any, to the payment schedule and maximum payment for the changed or additional work. An approved change or addition, along with the payment adjustment, if any, will be effective upon an amendment to this contract executed by both parties. The amendment shall not render ineffective or invalidate unaffected portions of this contract.

5.04 **Confidentiality:**

- (a) Confidential Nature of Information. Consultant shall treat all information obtained from the City in the performance of this contract as confidential and proprietary to the City. Consultant shall treat all records and work product prepared or maintained by Consultant in the performance of this contract as confidential.
- (b) Limitation on use and disclosure. Consultant agrees that it will not use any information obtained as a consequence of the performance of work for any purpose other than

fulfillment of Consultant's scope of work. Consultant will not disclose any information prepared for the City, or obtained from the City or obtained as a consequence of the performance of work to any person other than the City, or its own employees, agents or subcontractors who have a need for the information for the performance of work under this contract unless such disclosure is specifically authorized in writing by the City.

- (c) Security plan. If requested by the City Manager, Consultant shall prepare a security plan to assure that information obtained from the City or as a consequence of the performance of work is not used for any unauthorized purpose or disclosed to unauthorized persons. Consultant shall advise the City of any request for disclosure of information or of any actual or potential disclosure of information.
- (d) Survival. Consultant's obligations under this paragraph shall survive the termination of this contract.

6.0 MISCELLANEOUS

6.01 **Notices:** Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this agreement or by law to be served on or given to any party to this agreement shall be in writing and delivered or, in lieu of such personal service, when deposited in the United States mail, first class postage prepaid, to the following address for each respective party:

PARTY	ADDRESS
TO: CITY OF SOLVANG	City of Solvang 1644 Oak Street Solvang, CA 93463 Attention: City Clerk
Copy to:	Chelsea O'Sullivan, City Attorney Richards, Watson & Gershon 847 Monterey Street, Suite 206 San Luis Obispo, CA 93401
TO: CONSULTANT	Tom Jones & Associates, Inc John D Sorgenfrei, President 500 Cypress Street, Ste S-11 Pismo Beach, CA 93449

6.02 **Governing Law:** This agreement and all matters relating to this agreement shall be governed by the laws of the State of California in force at the time, should any need for interpretation of this agreement or any decision or holding concerning this agreement arise.

6.03 **Binding Effect:** This agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this Section shall be construed as consent by City to any assignment of this agreement or any interest in the agreement.

6.04 **Remedies:** The remedies set forth in this agreement shall not be exclusive, but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

6.05 **Due Authority:** The parties hereby represent that the individuals executing this agreement are expressly authorized to do so on and in behalf of the parties.

6.06 **Ownership of Work Product:** Upon delivery, the work product, including without limitation, all original reports, writings, recordings, drawings, files, and detailed calculations developed under this contract are the property of the City. Consultant agrees that all copyrights, which arise from creation of the work pursuant to this contract, shall be vested in the City and waives and relinquishes all claims to copyright or other intellectual property rights in favor of the City. City acknowledges that its use of the work product is limited to the purposes contemplated by the scope of work and that the Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by the scope of work.

6.07. **Integration and Modification:**

- (a) This contract represents the entire understanding and agreement of the City and Consultant as to those matters contained herein. This agreement correctly sets forth the obligations of the parties hereto to each other as of the date of this agreement. All agreements or representations respecting the subject matter of this agreement not expressly set forth or referred to in this agreement are null and void. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This contract may not be modified, amended, or altered except in writing signed by the City and Consultant.
- (b) In the event of any conflict between the terms of this agreement and the terms of an exhibit, the terms of this agreement shall control, even if the exhibit purports to modify this agreement. In the event an exhibit incorporates by reference any additional physical documents, websites, web links or other electronic location not under the control of the City, the parties agree that such additional documents shall have no impact on this agreement and shall be deemed to be void unless actually attached to the exhibit that purports to incorporate such additional document. Notwithstanding the foregoing sentence, the provisions of Section 2.05 of this agreement shall not be altered, amended, limited or otherwise affected in any manner by any language included in an exhibit to this agreement, even if such exhibit purports to affect the provisions of Section 2.05. Furthermore, any attempt to limit liability to the City that is expressed in an exhibit shall have no force or effect unless City has expressly agreed to such limitation by providing the initials of its authorized representative here: _____.

6.08. **Advice of Counsel:** The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms, and conditions of this contract, and that the decision of whether or not to seek the advice of counsel with respect to this contract is a decision which is the sole responsibility of each of the parties hereto. This contract shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of the contract.

6.09. **Independent Review:** Each party hereto declares and represents that in entering this contract it has relied and is relying solely upon its own judgment, belief and knowledge of the nature, extent, effect and consequence relating thereto. Each party further declares and represents that this contract is being made without reliance upon any statement or representation not contained herein of any other party, or any representative, agent, or attorney of any other party.

6.10. **Attorney Fees:** In the event of any controversy, claim or dispute between the parties hereto, arising out of or relating to this agreement, or the breach hereof, the prevailing party

shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorney fees.

6.11 **No waiver:** The waiver of any breach by any party of any provision of this agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this agreement.

6.12. **Assignment:** This agreement is specifically not assignable by Consultant to any person or entity. Any assignment or attempt to assign by Consultant whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this agreement, giving rise to a right to terminate as set forth in Section 4.03.

6.13. **Time for Performance:** Except as otherwise expressly provided for in this agreement, should the performance of any act required by this agreement to be performed by either party be prevented or delayed by reason by any act of God, strike, lockout, labor trouble, inability to secure materials, epidemics, pandemics, or any other cause, except financial inability, which is the fault of the party required to perform the act, the time for performance of the act will be extended for a period of time equivalent to the period of delay and performance of the act during the period of delay will be excused: provided, however, that nothing contained in this Section shall exclude the prompt payment by either party as required by this agreement of the performance of any act rendered difficult or impossible solely because of the financial condition of the party required to perform the act.

6.14 **Severability:** Should any provision of this agreement be held by a court of competent jurisdiction or by a legislative or rulemaking act to be either invalid, void or unenforceable, the remaining provisions of this agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

6.15. **Construction:** The parties agree that each has had an opportunity to have their counsel review this agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provision to which they relate.

6.16. **Amendments:** Amendments to this agreement shall be in writing and shall be made only with the mutual written consent of all the parties to this agreement.

6.17. **Signatures:** The individuals executing this contract represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this contract on the following date.

CITY OF SOLVANG

**CONTRACTOR
TOM JONES & ASSOCIATES, INC.**

David Brown, Mayor

John D Sorgenfrei, President

ATTEST:

APPROVED AS TO FORM
Richards, Watson & Gershon

Annamarie Porter, City Clerk

Chelsea O'Sullivan, City Attorney

EXHIBIT A
SCOPE OF WORK,
FEE SCHEDULE
&
PROJECT SCHEDULE

Solvang Strategic Marketing Plan 2025-2028

Prepared for the City of Solvang
By TJA Advertising



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Introduction

At TJA Advertising & Public Relations, we are thrilled to propose the continuation of our strategic partnership with the City of Solvang. Our focus remains steadfast on driving overnight stays, boosting Transient Occupancy Tax (TOT), elevating occupancy rates, and enhancing Revenue Per Available Room (RevPAR), all while invigorating patronage for local businesses and restaurants.

In the last two years under the TJA partnership, we have consistently met deadlines and adhered to the approved budget while successfully achieving the objectives established in our agreement and plan. Notable accomplishments include the launch of a revamped, user-friendly website designed to effortlessly add lodging listings, dining options, events, blogs, and refreshed visual content. Our campaign efforts have encompassed high-quality photo and video shoots, culminating in many engaging promotional videos shared with partners like Islet and Stiletto for a range of marketing purposes.

Additionally, we crafted impactful full-page advertisements for the Visit Santa Ynez Guide and developed all promotional materials for the advertising initiative with Bay Area News, Visit California, CCTC co-op Los Angeles Times, USA Today and many other publications and digital advertising websites which featured digital banner ads, native stories, and tailored social media campaigns.

TJA working with the City Manager, Marketing and Events Coordinator have successfully promoted Solvang's key events, Danish Days, Julefest, and the new Brick and Builds.

Understanding the growing significance of social media, TJA employed a targeted ad strategy that incorporated paid advertising and implemented Crowdriff to enrich our collection of user-generated photography, culminating in robust photo galleries and Localhood stories for the website. After years without access to a newsletter database, we re-engaged our audience by releasing monthly newsletters highlighting upcoming events and lodging promotions. These newsletters have consistently surpassed industry open rates each and every month.

With our website operational, blogs, replacing outdated content with fresh, engaging material. It is gratifying to report that our performance during these last eighteen months of the contract has been well-received by the City Manager, the Marketing and Events coordinator and the City Council.

The entire team at TJA is proud and grateful for this on-going support and partnership.

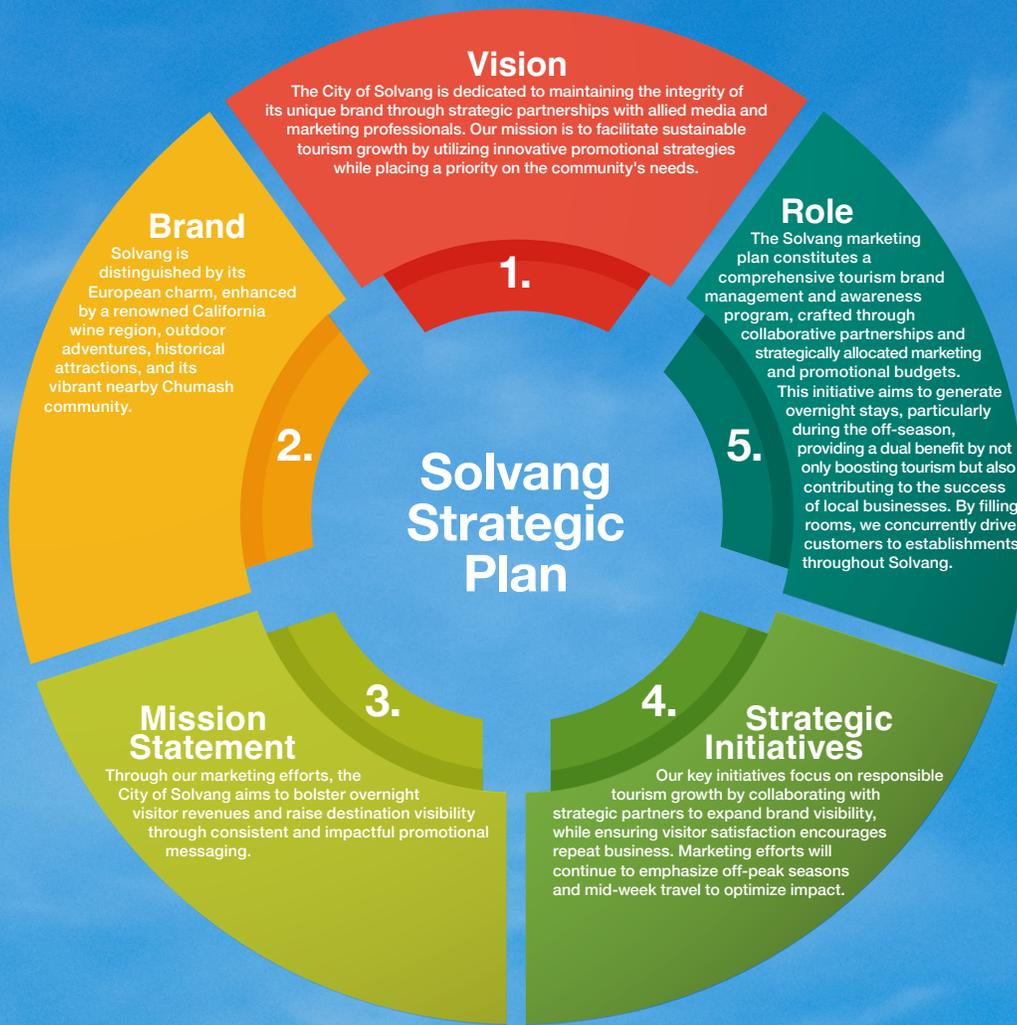
Looking ahead, TJA is committed to developing a sustainable marketing strategy. We will continue to collaborate with existing Public Relations and Social Media Contractors to maximize effectiveness while avoiding redundancy in both efforts and expenditures. TJA will continue to manage all facets of paid advertising, from planning and placement to creative execution across print, digital, and social channels. Furthermore, we will take full responsibility for website design, maintenance, updates, blog creation, and the monthly distribution of dedicated newsletters to Solvang's database.

Executive Summary and Purpose

This Executive Summary outlines our 2025-2028 Strategic Marketing Plan as a comprehensive framework designed to boost overnight stays and promote the rich array of services and experiences available to visitors in Solvang. Our aim is to elevate awareness of the Solvang tourism brand while serving as a crucial communication tool for collaboration among key stakeholders within the tourism landscape, including the City Council, local businesses, and various tourism organizations.

Diversity in Solvang

Diversity remains a cornerstone of Solvang's identity, transcending race, gender, age, physical ability, and sexual or religious orientation. Embracing diversity is essential, not just for its economic advantages but also for fostering principles of equity and inclusion. Solvang's reputation as a welcoming locale drives our commitment to ensure that hospitality is universally extended through all marketing endeavors.



Objectives and Strategies

Objectives

1. Stimulate shoulder season growth and encourage mid-week travel to support local lodging and businesses during low occupancy periods.
2. Collaborate with wine organizations and Visit Santa Ynez to attract wine enthusiasts.
3. Drive traffic to solvangusa.com through strategic marketing efforts.
4. Strengthen collaboration with CCTC, Visit California, Visit Santa Ynez, and other supporting organizations to amplify outreach.
5. Foster a unified approach among the Chamber of Commerce, Visit Santa Ynez, and other partners to work towards shared tourism goals. TJA will continue to focus marketing on the City of Solvang exclusively as it relates to lodging and local businesses and services.

Strategies

1. Promote local events to encourage visitors to extend their stays with a variety of activities.
2. Integrate compelling calls to action featuring lodging specials across all marketing materials and social media platforms.
3. Pursue co-op marketing and promotional opportunities with diverse organizations.
4. Cultivate strong relationships with key partners within the lodging and Solvang business community.
5. Enhance communication channels with local businesses and the hospitality sector to keep them informed of initiatives and enhancements.
6. Collaborate closely with Visit Santa Ynez Valley to identify co-op opportunities and minimize duplication of efforts.
7. Attend summits and board meetings as needed to remain engaged and informed.
8. Issue a monthly newsletter containing valuable updates and engaging content for all partners, incorporating actionable insights.
9. Increase production of high-quality video content to enhance branding and marketing efforts.
10. Develop native content aligned with brand messaging to foster deeper connections with our audience.
11. Support events and activities that align with brand development objectives.
12. Provide detailed reports on impressions and referrals to the lodging page following each advertising campaign.
13. Seek cooperative marketing opportunities that enhance brand visibility with allied entities.
14. Supply comprehensive collateral for advertising inquiries and press relations.
15. Create marketing tools that facilitate collaborative promotion of events among lodging properties.

Performance Measurement

1. Track performance indicators such as TOT, RevPAR, occupancy rates, Instagram followers, and Facebook engagement metrics monthly.
2. Evaluate event success through attendance numbers and ticket sales.
3. Monitor newsletter performance through metrics like open rates and subscription growth.
4. Continuously assess website statistics and traffic growth.
5. Establish a secure marketing portal on the website that houses marketing and media resources accessible to lodging properties, city staff, and other stakeholders.
6. Strive for continuous growth in RevPAR and TOT.
7. Quantify group tours passing through Solvang for better insights.
8. Collect data from surveys distributed to event organizers regarding out-of-area attendees.
9. Work with the Solvang Chamber of Commerce to develop initiatives that foster local business growth.
10. Highlight stories that emphasize stewardship and preservation of Solvang's heritage and culture.
11. Monitor visitor traffic to solvangusa.com regularly.

Social Media Objectives and Recommendations

- Design and implement a demographics-driven social media paid advertising campaign specifically aimed at target geo-locations of interest to support Solvang social media efforts
- Publish and create monthly blog posts to enhance visibility and support SEO objectives, sharing this content to Islett to support and enhance their social media and Anna for PR.
- Create and publish high-quality monthly email newsletters to engage and inform our audience, sharing content to Islett and Anna.
- Build and create content to focus social media storytelling on the wine region, outdoor activities, dining and golf and sharing this content to Islett to support their social media and Anna for PR .
- Expand lodging packages and specials to encourage prolonged visits and increased consumer spending.
- Integrate CrowdRiff galleries, maps, and stories throughout the website for improved SEO performance.
- Revamp Pinterest boards by curating engaging content from multiple channels.
- Enhance video and photo content production to reflect the brand’s vibrancy.
- Generate monthly performance reports for all platforms within our scope.



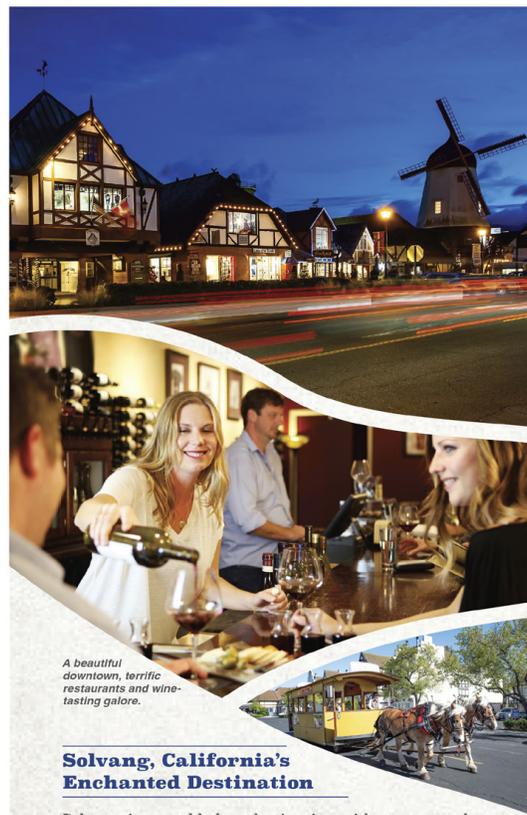
Website Objectives and Recommendations

- Continuously update the photo and video galleries as new content becomes available.
- Enhance the new media page to attract more press and enhance coverage.
- Conduct periodic photography sessions to refresh visual assets for lodging and dining.
- Collaborate with the team to maintain an updated events calendar.
- Manage the Solvang portal to regularly update data on marketing campaign performances.
- Maintain ongoing SEO efforts for heightened visibility.
- Encourage lodging members to feature offers and packages linked seamlessly to their sites.
- Include outbound referral reporting in monthly website updates.
- Leverage insights on lodging metrics to inform decisions on occupancy and revenue.
- Optimize the homepage for better navigation to lodging, events, and activities.
- Create an internal reporting dashboard that consolidates key metrics and marketing insights for stakeholder access.
- Provide regular maintenance and updates to ensure continued optimization of the website.



Creative Strategies, Objectives, and Recommendations

- Celebrate Solvang’s rich Danish heritage, architectural beauty, and the unique experience of enjoying its charm without needing to travel abroad.
- Retain the tagline “The Danish Capital of America” and its associated logo, which represent a significant investment in brand identity.
- Use “The Danish Capital of America” title to promote the broader offerings in the region, including wine tours and local attractions.
- Highlight diverse activities such as golfing, horseback riding, and cultural experiences to entice various visitor demographics.
- Develop itineraries that cater to visitors looking for structured experiences over short stays.
- Incorporate actionable messaging calling for visitors to “Check out our Lodging Specials” with links to a dedicated landing page on the Solvang website.



A beautiful downtown, terrific restaurants and wine-tasting galore.

Solvang, California's Enchanted Destination

Solvang is a world-class destination with a renowned wine region, exceptional golfing, excellent dining, cultural and historical points of interest, and many outdoor adventures. Solvang offers a taste of Europe, with its beautiful Danish village filled with charming boutiques and shops and world-famous Danish bakeries. Find outstanding lodging opportunities to meet everyone's needs and budgets. Solvang is the perfect location to stay and see it all.

Check our Lodging Specials
SolvangUSA.com

SOLVANG
The Danish Capital of America



Targeted Market Demographics

Empty Nesters-Adults (50 plus)

Adults aged 50 and above are key as they have the flexibility to travel during off-peak times and are often willing to spend more on extended stays.

Multigenerational Travelers

Families looking for shared experiences that accommodate diverse age groups, creating lasting memories across generations. These families often require multiple rooms or vacation rentals, which can lead to extended overnight stays.

Next Gen Travelers

Younger couples and singles who are tech-savvy and prioritize experiences that resonate with their interests. This group is attracted to outdoor adventures, scenic beauty, and the nearby wine region.

Target Markets

Our focus will remain on drive markets within three to six hours of Solvang to encourage overnight stays during non-peak times. We will employ strategies targeting Southern and Northern California, Santa Barbara, Ventura counties, and potentially Sacramento and the Inland Empire, using a blend of print and digital advertising approaches. TJA aims to conduct further market research to identify additional demographics that can drive future travel to Solvang.

Media Tactics

- Broaden marketing initiatives targeting Southern California, the Bay Area and the Inland Empire to attract higher-spending demographics.
- Use Placer research to help identify new markets and key target demographics.
- Explore new media opportunities while preserving those that have demonstrated success in the past.
- Develop innovative digital and native advertising campaigns in partnership with reputable media outlets. This will leverage targeted emails, social media, and retargeting strategies through key partners. Enhance awareness of Solvang events via compelling promotional materials, optimized ad placements, public relations initiatives, and engaging social media campaigns. This includes targeted advertisements and dedicated landing pages on solvangusa.com to facilitate ticket sales for events such as Danish Days, Julefest, and Solvang Brick and Build to mention just a few.
- Embrace cooperative marketing ventures with entities such as Visit California and the Central Coast Tourism Council, capitalizing on synergy to share resources and amplify messaging.



Year One: 2025 - 2026 Budget Outline

(July 2025 - June 2026)

Hourly Fee Structure

Creative and Production Services:	\$95 per hour.
Broadcast and Video Production:	\$95 per hour.
Website Design and Maintenance:	\$95 per hour.
Digital Marketing:	\$95 per hour for planning, execution, and reporting.
Creative Production:	\$23,000 Comprehensive design for print and digital ads, collateral, video production, photography, and copywriting.
Website Enhancements:	\$60,000 (\$5,000/month) Ongoing updates for tourism-related businesses, SEO management, event postings, and new measurement portal management.
Social Media Management:	\$30,000 (\$2,500/month) Professional management of paid social media ads, creative content, newsletters, and collaboration with PR.
Targeted Social Media Advertising:	\$30,000 (\$2500/month) Strategic planning and execution of ads targeting events, lodging specials, and dining promotions.
Fall Winter (LA Times):	\$26,000 (Two-month campaign) Promoting lodging specials and events through targeted digital campaigns.
Spring Advertising: (Orange County News Group):	\$26,000 (Two-month campaign) Focused campaigns on winter events and lodging specials, including Danish Days and Julefest.
Account Service Retainer:	\$18,000 (\$1,500/month) Managing all account activities, including oversight of creative production, meetings, and reporting.
Crowdriff Subscription:	\$7,000 (Yearly) Visual content marketing software for sourcing and optimizing travel brand visuals.
Contingency Funds:	\$24,500 Flexible budget for unplanned opportunities, requiring prior client approval for any expenditure.
Grand Total:	\$244,500



Year Two: 2027 - 2028 Budget Outline (July 2026 - June 2027)

Hourly Fee Structure

Creative and Production Services:	\$95 per hour.
Broadcast and Video Production:	\$95 per hour.
Website Design and Maintenance:	\$95 per hour.
Digital Marketing:	\$95 per hour for planning, execution, and reporting.
Creative Production:	\$23,000 Comprehensive design for print and digital ads, collateral, video production, photography, and copywriting.
Website Enhancements:	\$60,000 (\$5,000/month) Ongoing updates for tourism-related businesses, SEO management, event postings, and new measurement portal management.
Social Media Management:	\$30,000 (\$2,500/month) Professional management of paid social media ads, creative content, newsletters, collaboration with PR.
Targeted Social Media Advertising:	\$30,000 (\$2500/month) Strategic planning and execution of ads targeting events, lodging specials, and dining promotions.
Spring/Summer Advertising (LA Times):	\$26,000 (Two-month campaign) Promoting lodging specials and events through targeted digital campaigns.
Fall/Winter Advertising: (Orange County News Group)	\$26,000 (Two-month campaign) Focused campaigns on winter events and lodging specials, including Danish Days and Julefest.
AccountService Retainer:	\$18,000 (\$1,500/month) Managing all account activities, including oversight of creative production, meetings, and reporting.
Crowdriff Subscription:	\$7,000 (Yearly) Visual content marketing software for sourcing and optimizing travel brand visuals.
Contingency Funds:	\$34,500 Flexible budget for unplanned opportunities, requiring prior client approval for any expenditure.
Grand Total:	\$254,500



Year Three: 2028 - 2028 Budget Outline

(July 2027 - June 2028)

Hourly Fee Structure

Creative Production:	\$23,000 Comprehensive design for print and digital ads, collateral, video production, photography, and copywriting.
Website Enhancements:	\$60,000 (\$5,000/month) Ongoing updates for tourism-related businesses, SEO management, event postings, and new measurement portal management.
Social Media Management:	\$30,000 (\$2,500/month) Professional management of paid social media ads, creative content, newsletters, and collaboration with PR.
Targeted Social Media Advertising:	\$30,000 (\$2500/month) Strategic planning and execution of ads targeting events, lodging specials, and dining promotions.
Fall/Winter Advertising: (LA Times)	\$26,000 (Two-month campaign) Promoting lodging specials and events through targeted digital campaigns.
Spring Advertising: (Orange County News Group)	\$26,000 (Two-month campaign) Focused campaigns on winter events and lodging specials, including Danish Days and Julefest.
Account Service Retainer:	\$18,000 (\$1,500/month) Managing all account activities, including oversight of creative production, meetings, and reporting.
Crowdriff Subscription:	\$7,000 (Yearly) Visual content marketing software for sourcing and optimizing travel brand visuals.
Contingency Funds:	\$44,500 Flexible budget for unplanned opportunities, requiring prior client approval for any expenditure.
Grand Total:	\$264,500

An agency commission of 15% will apply to all media expenses. For any non-commissionable media, a 15% markup will be applied. We ensure transparency and flexibility in our recommendations to prioritize quality over commission potential. Areas not covered by agency commissions, like social media management and website development, will incur an hourly fee of \$100.

The only fixed retainer in our plan is an Account Service fee of \$1,500 per month.

This budget is fixed for the first year of the 3 year agreement encompassing all media placement expenses with integrated TJA commissions. Each budget category is adjustable based on project needs, with expenditures needing prior approval from the City for any significant changes.

Conclusion

The partnership between TJA Advertising & Public Relations and the City of Solvang aims to continue to transform Solvang into a premier travel destination while fostering local business growth. We are enthusiastic about the opportunities that lie ahead and are committed to working collaboratively to achieve shared objectives that elevate Solvang’s tourism brand. Together, we can craft compelling narratives, promote diverse experiences, and attract visitors eager to explore all that Solvang has to offer.

We are excited about the possibility of continuing our partnership and eagerly await the opportunity.

Sincerely,

TJA Advertising & Public Relations, Inc.

Management Team for Solvang

John Sorgenfrei | Account Supervisor

Claudia Torkelson | Marketing and Communications Manager

Rick Turton | Website/Online Director

Tom Walker | Website Design

Quint Stevens | Creative Director

Melissa Hageman | Finance Manager





TJA Advertising & Public Relations, Inc.
S Corporation

Main Office:
500 Cypress Street, Suite S11, Pismo Beach, CA 93449
(805) 541-6020 | (805) 541-6022 FAX | john@tjaadvertising.com





CITY OF SOLVANG

Applicant/Interested Party Campaign Contribution Disclosure Form

1644 Oak Street | Solvang, CA 93463 | www.cityofsolvang.com | (805) 688-5575

APPLICANT/INTERESTED PARTY INFORMATION

Applicant Name: John Sorgenfrei		
Phone: 805-441-0328	Email (required): john@tjaadvertisng.com	
Representative/Agent: TJA Advertising		
Phone: 805-441-0328	Email: john@tjaadvertising.com	
Mailing Address: 500 Cypress Street		
City: Pismo Beach	State: CA	Zip: 93448
Website: tjaadvertising.com		
Name and subject matter of applicant's proceeding: Advertising		

CONTRIBUTION DISCLOSURE (GOVERNMENT CODE SECTION 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

Contributor Name:			
Date of Contribution	Recipient Office/Candidate	Contribution Amount (\$):	Refund: Yes or No; Date of Refund.
<input checked="" type="checkbox"/> By checking this box I certify that I have not given any contributions consistent with Government Code Section 84308			

ACKNOWLEDGEMENT

This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).

I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct:

Signature: <u>John Sorgenfrei</u>	Date: <u>5/6/2025</u>
Print Name: <u>JOHN SORGENFREI</u>	

OFFICIAL USE ONLY

File/Project No:	Date Received:
------------------	----------------

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, or a City approved equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence and in the aggregate.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992, or a City approved equivalent. Consultant also agrees to require all contractors, and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement

or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.
5. Consultant's general liability policy shall not contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, reasonable modification and reasonable additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.
8. Certificate(s) are to reflect that the insurer will provide 30 days notice to City of any cancellation of coverage by the carrier.
9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.
10. Consultant agrees to require that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.
11. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions. Consultant shall be responsible for paying any deductibles or self-insured retentions on its policies.
12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.
13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.
15. Consultant will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.
17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.
18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.
19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.
20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.
21. Consultant agrees to be responsible for ensuring that no contract used between itself and its sub-consultants reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
22. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.



CITY OF SOLVANG

Applicant/Interested Party Campaign Contribution Disclosure Form

1644 Oak Street | Solvang, CA 93463 | www.cityofsolvang.com | (805) 688-5575

APPLICANT/INTERESTED PARTY INFORMATION			
Applicant Name: John Sorgenfrei			
Phone: 805-441-0328		Email (required): john@tjaadvertising.com	
Representative/Agent: TJA Advertising			
Phone: 805-441-0328		Email: john@tjaadvertising.com	
Mailing Address: 500 Cypress Street			
City: Pismo Beach	State: CA	Zip: 93448	
Website: tjaadvertising.com			
Name and subject matter of applicant's proceeding: Advertising			

CONTRIBUTION DISCLOSURE (GOVERNMENT CODE SECTION 84308)			
<i>Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.</i>			
Contributor Name:			
Date of Contribution	Recipient Office/Candidate	Contribution Amount (\$):	Refund: Yes or No; Date of Refund.
<input checked="" type="checkbox"/> By checking this box I certify that I have not given any contributions consistent with Government Code Section 84308			

ACKNOWLEDGEMENT	
This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).	
<i>I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct:</i>	
Signature: <u>John Sorgenfrei</u>	Date: <u>5/6/2025</u>
Print Name: <u>JOHN SORGENFREI</u>	

OFFICIAL USE ONLY	
File/Project No:	Date Received:



AGENDA ITEM 6.e

Meeting Date: June 9, 2025

SUBJECT: Approve the Agreement with Islett Agency, Inc for Organic Social Media Marketing for the Amount not to Exceed \$187,500 for the term July 01, 2025 – June 30, 2028, and authorize the Mayor to execute on behalf of the City

PREPARED BY: Candice Libera, Marketing & Events Coordinator

DISCUSSION:

Over the past two years, Islett Agency has played a pivotal role in elevating Solvang’s online presence and reinforcing its image as a premier travel destination in California. Through a targeted and consistent social media strategy, Islett has significantly expanded the reach and engagement of the City’s tourism-focused channels, effectively showcasing Solvang’s unique charm, events, and visitor experiences to both regional and national audiences.

The agency has successfully curated compelling content that aligns with Solvang’s brand—highlighting its Danish heritage, local businesses, seasonal festivities, and scenic attractions. Their efforts have translated into measurable growth in follower counts, audience interactions, and post reach across platforms such as Instagram, Facebook, and TikTok. Notably, Islett has leveraged emerging trends and platform algorithms to keep Solvang at the forefront of digital tourism marketing.

In addition to content creation and account management, Islett Agency has provided valuable campaign strategy, analytics reporting, and cross-promotion with regional partners to enhance visibility and drive visitation. Their contributions have helped maintain Solvang’s relevance in an increasingly competitive tourism market while supporting the City’s broader economic development goals.

Given their strong performance and the momentum built to date, staff recommends a continued partnership leveraging Islett Agency’s expertise and ensuring continuity in the City’s tourism marketing efforts.

ALTERNATIVES:

- 1) The City Council could deny this request and direct staff to issue a new Request for Proposals (RFP).
- 2) The City Council could approve a shorter term.
- 3) The City Council could provide alternate direction to staff.

FISCAL IMPACT:

The total fiscal impact is \$187,500 over the three-year term of the agreement. This amount includes a 5% annual cost adjustment based on the Consumer Price Index (CPI). The expenditure is funded annually through Transient Occupancy Tax (TOT) revenues and is included in the City’s Marketing budget.

ATTACHMENTS:

A – Islet Professional Services Agreement



CITY OF SOLVANG PROFESSIONAL SERVICES AGREEMENT

PARTIES AND DATE. This Agreement is made and entered into **this 1st** day of **July, 2025** (“Effective Date”) by and between the **CITY OF SOLVANG**, a Municipal Corporation and Charter City organized under the Constitution and laws of the State of California with its principal place of business at 1644 Oak Street, Solvang, CA 93463 (“City”) and **ISLETT AGENCY INC**, a California Corporation with its principal place of business at 310 Termino Ave, Long Beach, CA 90814 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement. The parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

1.0 GENERAL PROVISIONS

1.01 **Term:** This agreement will become effective on the date of execution set forth below, and will continue in effect until terminated as provided herein.

1.02 **Services :** Consultant shall perform the **scope of work (tasks)** described and set forth in **Exhibit A**, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the **project schedule** which is also set forth in **Exhibit A**.

Consultant shall determine the method, details and means of performing the above-referenced services.

Consultant may, at their own expense, employ such assistants and subconsultants, as Consultant deems necessary to perform the services required of Consultant by this agreement. However, Consultant may not assign this agreement to any other person or entity in the performance of required project-related services, and the City may not control, direct or supervise Consultant’s assistants or employees in the performance of those services.

1.03 **Standard of Performance:** Consultant’s services shall be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing under similar conditions. Whenever the scope of work requires or permits approval by the City, it is understood to be approval solely for the purposes of conforming to the requirements of the scope of work and not acceptance of any professional or other responsibility for the work. Such approval does not relieve the Consultant of responsibility for complying with the standard of performance or laws, regulations, industry standards, or from liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of Consultant or its subcontractors. By delivery of completed work, Consultant certifies that the work conforms to the requirements of this contract and all applicable federal, state and local laws. If Consultant is retained to perform services requiring a license, certification, registration or other similar requirement under California law, Consultant shall maintain that license, certification, registration or other similar requirement throughout the term of this Contract.

1.04 **Compensation:** In consideration for the services to be performed by Consultant, City agrees to pay Consultant monetary consideration for professional services in accordance with the **fee schedule** set forth in **Exhibit A**. The parties agree that total compensation for fees and costs for the services detailed in **Exhibit A** shall not exceed the sum of **\$187,500** (includes 5% CPI cost adjustment), unless and until this Agreement is amended as provided herein.

1.05 **Billing/Payment Terms.** All charges for Consultant's services and authorized related reimbursable expenses shall be billed monthly, and all undisputed charges will be paid by City within 30 (thirty) days of receipt. The bills shall list all tasks under this Agreement, the task budget, project total budget, percentage completed for each task for that month, associated percentage billing against each task, and total billing for that month. In the event the Agreement is based on time & materials billing up to a not-to-exceed amount, the bill shall itemize by date all services and expenses provided during the invoice period (under this Agreement) including a brief description of the nature of work performed, the person or vendor performing them, the applicable billing rate, and the time expended. All Consultant service invoices must be approved by the City Manager prior to payment.

2.0 OBLIGATIONS OF CONTRACTOR

2.01 **Contract Management and Service Performance:** Principal shall serve as the project manager and will personally prepare, or direct and supervise the preparation of, all work product called for by this agreement. Consultant represents that it has the qualifications, experience and facilities to properly perform all services hereunder in a thorough, competent, timely, and professional manner and shall, at all times during the term of this Agreement, have in full force and affect all licenses required of it by law. Consultant agrees to devote the hours and the human resources necessary to timely perform the services set forth in this agreement in an efficient, professional, and effective manner.

2.02 **Avoidance of Conflict of Interest.**

(a) Consultant may represent, perform services for, and be employed by additional individuals or entities, in Consultant's sole discretion, as long as the performance of these extra-contractual services does not interfere with or present a conflict with City's business or interfere with the timely performance and completion of Consultant's services under this Agreement.

(b) Consultant shall comply with all conflict of interest laws and regulations including, without limitation, the City's Conflict of Interest Code (on file in the City Clerk's Office). All officers, employees and/or agents of Consultant who will be working on behalf of the City pursuant to this Agreement may be required to file Statements of Economic Interest. Therefore, it is incumbent upon the Consultant to notify the City of any staff changes relating to this Agreement.

(c) In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of the Consultant unless as indicated in Subsection (d), will be performing a very limited and closely supervised function, and therefore, unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection (d). _____ (*Initials*).

(d) In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally for the purpose of influencing a governmental decision. As a result, the following persons shall be subject to the City's Conflict of Interest Code.

_None_____

2.03 **Tools and Instrumentalities**: Consultant shall provide all tools and instrumentalities to perform the services under this agreement.

2.04 **Workers' Compensation and Other Employee Benefits**: City and Consultant intend and agree that Consultant is an independent contractor of City and agree that Consultant and Consultant's employees and agents have no right to Workers' Compensation and other City-sponsored employee benefits. Consultant agrees to provide Workers' Compensation and other employee benefits, where required by law, for Consultant's employees and agents. Consultant agrees to hold harmless and indemnify City for any and all claims arising out of any claim for injury, disability, or death of Consultant and any of Consultant's employees or agents.

2.05 **Indemnification**

(a) **Non-design, non-construction Professional Services**: To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, including the City's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(b) **Non-design, construction Professional Services**: To the extent the Scope of Services involve a "construction contract" as that phrase is used in Civil Code Section 2783, this paragraph shall apply in place of paragraph (a). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, except for such loss or damage arising from the active negligence, sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(c) **Design Professional Services**: In the event Consultant is a "design professional", and the Scope of Services require Consultant to provide "design professional services" as those phrases are used in Civil Code Section 2782.8, this paragraph shall apply in place of paragraphs (a) or (b). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8) Consultant shall indemnify, defend and hold harmless the City and its elected officials, officers, employees, volunteers and agents ("City Indemnitees"), from and against all claims, damages, injuries, losses, and expenses including costs, attorney fees, expert consultant and expert witness fees arising out of, pertaining to or relating to, the negligence, recklessness or willful misconduct of Consultant, except to the extent caused by the sole negligence, active negligence or willful misconduct of the City. Negligence, recklessness or willful misconduct of any subcontractor employed by Consultant shall be

conclusively deemed to be the negligence, recklessness or willful misconduct of Consultant unless adequately corrected by Consultant. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims. In no event shall the cost to defend charged to Consultant under this paragraph exceed Consultant's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, Consultant shall meet and confer with other parties regarding unpaid defense costs.

(d) Payment by City is not a condition precedent to enforcement of the indemnities in paragraph (a), (b), or (c). In the event of any dispute between Consultant and City, as to whether liability arises from the active negligence, sole negligence or willful misconduct of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as having been actively negligent, solely negligent or as having engaged in willful misconduct. Except as otherwise required by Civil Code Section 2782.8, Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation. The provisions of this Section 2.05 shall survive completion of Consultant's services or the termination of this Agreement.

2.06 **Insurance**: Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached to and part of this agreement.

2.07 **Campaign Contribution Disclosure**: Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached Exhibit C 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

3.0 OBLIGATIONS OF CITY

3.01 **Cooperation**: City agrees to comply with all reasonable requests of Consultant necessary to the performance of Consultant's duties under this agreement. City employees, agents and officers of the City agree to disclose all information relevant to this project to Consultant. Consultant shall be entitled to reasonably rely upon the accuracy and completeness of information furnished by City, provided that Consultant shall give City prompt written notice of any known defects in such information.

4.0 TERMINATION OF AGREEMENT

4.01 **Termination Notice**: Notwithstanding any other provision of this agreement, any party hereto may terminate this agreement, at any time, without cause, by giving at least 30 (thirty) days' prior written notice to the other parties to this agreement.

4.02 **Termination on Occurrence of Stated Events:** This agreement shall terminate automatically on the occurrence of any of the following events:

- a. Sale of the business of any party;
- b. The end of the 30 (thirty) days as set forth in section 4.01;
- c. End of the contract to which Consultant's services were necessary; or
- d. Assignment of this agreement by Consultant without the consent of City.
- e. Death of any party.

4.03 **Termination by any Party for Default:** Should any party default in the performance of this agreement or materially breach any of its provisions, the non-breaching party, at its option, may terminate this agreement, immediately, by giving written notice of termination to the breaching party.

4.04 **Termination:** This agreement shall terminate on **June 30, 2028**, unless earlier extended as set forth in this Section. The City, with the agreement of Consultant, is authorized to extend the term of this agreement beyond the termination date, as needed, under the same terms and conditions as set forth in this agreement. Any such extension shall be in writing and be an amendment to this agreement.

5.0 SPECIAL PROVISIONS

5.01 **Additional Tasks as May Be Assigned by the City Manager:** Prior to initiating any Consultant work on matters relating to the purposes of this Agreement, but outside the Scope of Services for this Agreement, it shall be the responsibility of Consultant to obtain written approval of the City Manager, prior to initiation of such tasks.

5.02 **Time Schedule:** Consultant is to begin work upon receipt and execution of City contract. Consultant agrees to engage its best efforts to adhere strictly to the schedule set forth in **Exhibit A** and incorporated herein.

5.03 **Work Outside Contract Scope:** No payment for changed or additional work shall be made unless the changed or additional work has first been approved in writing by the City Manager and the parties have agreed upon the appropriate adjustment, if any, to the payment schedule and maximum payment amount for the changed or additional work. The Contract Manger may order changes or additions to the scope of work. Whether a change or addition to the scope of work is proposed by the Consultant or ordered by the City Manager, the parties shall in good faith negotiate an appropriate adjustment, if any, to the payment schedule and maximum payment for the changed or additional work. An approved change or addition, along with the payment adjustment, if any, will be effective upon an amendment to this contract executed by both parties. The amendment shall not render ineffective or invalidate unaffected portions of this contract.

5.04 **Confidentiality:**

- (a) Confidential Nature of Information. Consultant shall treat all information obtained from the City in the performance of this contract as confidential and proprietary to the City. Consultant shall treat all records and work product prepared or maintained by Consultant in the performance of this contract as confidential.
- (b) Limitation on use and disclosure. Consultant agrees that it will not use any information obtained as a consequence of the performance of work for any purpose other than

fulfillment of Consultant's scope of work. Consultant will not disclose any information prepared for the City, or obtained from the City or obtained as a consequence of the performance of work to any person other than the City, or its own employees, agents or subcontractors who have a need for the information for the performance of work under this contract unless such disclosure is specifically authorized in writing by the City.

- (c) Security plan. If requested by the City Manager, Consultant shall prepare a security plan to assure that information obtained from the City or as a consequence of the performance of work is not used for any unauthorized purpose or disclosed to unauthorized persons. Consultant shall advise the City of any request for disclosure of information or of any actual or potential disclosure of information.
- (d) Survival. Consultant's obligations under this paragraph shall survive the termination of this contract.

6.0 MISCELLANEOUS

6.01 **Notices:** Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this agreement or by law to be served on or given to any party to this agreement shall be in writing and delivered or, in lieu of such personal service, when deposited in the United States mail, first class postage prepaid, to the following address for each respective party:

PARTY	ADDRESS
TO: CITY OF SOLVANG	City of Solvang 1644 Oak Street Solvang, CA 93463 Attention: City Clerk
Copy to:	Chelsea O'Sullivan, City Attorney Richards, Watson & Gershon 847 Monterey Street, Suite 206 San Luis Obispo, CA 93401
TO: CONSULTANT	Islett Agency, Inc. Liana Cabrera, President 310 Termino Ave Long Beach, CA 90814

6.02 **Governing Law:** This agreement and all matters relating to this agreement shall be governed by the laws of the State of California in force at the time, should any need for interpretation of this agreement or any decision or holding concerning this agreement arise.

6.03 **Binding Effect:** This agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this Section shall be construed as consent by City to any assignment of this agreement or any interest in the agreement.

6.04 **Remedies:** The remedies set forth in this agreement shall not be exclusive, but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

6.05 **Due Authority:** The parties hereby represent that the individuals executing this agreement are expressly authorized to do so on and in behalf of the parties.

6.06 **Ownership of Work Product:** Upon delivery, the work product, including without limitation, all original reports, writings, recordings, drawings, files, and detailed calculations developed under this contract are the property of the City. Consultant agrees that all copyrights, which arise from creation of the work pursuant to this contract, shall be vested in the City and waives and relinquishes all claims to copyright or other intellectual property rights in favor of the City. City acknowledges that its use of the work product is limited to the purposes contemplated by the scope of work and that the Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by the scope of work.

6.07. **Integration and Modification:**

- (a) This contract represents the entire understanding and agreement of the City and Consultant as to those matters contained herein. This agreement correctly sets forth the obligations of the parties hereto to each other as of the date of this agreement. All agreements or representations respecting the subject matter of this agreement not expressly set forth or referred to in this agreement are null and void. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This contract may not be modified, amended, or altered except in writing signed by the City and Consultant.
- (b) In the event of any conflict between the terms of this agreement and the terms of an exhibit, the terms of this agreement shall control, even if the exhibit purports to modify this agreement. In the event an exhibit incorporates by reference any additional physical documents, websites, web links or other electronic location not under the control of the City, the parties agree that such additional documents shall have no impact on this agreement and shall be deemed to be void unless actually attached to the exhibit that purports to incorporate such additional document. Notwithstanding the foregoing sentence, the provisions of Section 2.05 of this agreement shall not be altered, amended, limited or otherwise affected in any manner by any language included in an exhibit to this agreement, even if such exhibit purports to affect the provisions of Section 2.05. Furthermore, any attempt to limit liability to the City that is expressed in an exhibit shall have no force or effect unless City has expressly agreed to such limitation by providing the initials of its authorized representative here: _____.

6.08. **Advice of Counsel:** The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms, and conditions of this contract, and that the decision of whether or not to seek the advice of counsel with respect to this contract is a decision which is the sole responsibility of each of the parties hereto. This contract shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of the contract.

6.09. **Independent Review:** Each party hereto declares and represents that in entering this contract it has relied and is relying solely upon its own judgment, belief and knowledge of the nature, extent, effect and consequence relating thereto. Each party further declares and represents that this contract is being made without reliance upon any statement or representation not contained herein of any other party, or any representative, agent, or attorney of any other party.

6.10. **Attorney Fees:** In the event of any controversy, claim or dispute between the parties hereto, arising out of or relating to this agreement, or the breach hereof, the prevailing party shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorney fees.

6.11 **No waiver:** The waiver of any breach by any party of any provision of this agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this agreement.

6.12. **Assignment:** This agreement is specifically not assignable by Consultant to any person or entity. Any assignment or attempt to assign by Consultant whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this agreement, giving rise to a right to terminate as set forth in Section 4.03.

6.13. **Time for Performance:** Except as otherwise expressly provided for in this agreement, should the performance of any act required by this agreement to be performed by either party be prevented or delayed by reason by any act of God, strike, lockout, labor trouble, inability to secure materials, epidemics, pandemics, or any other cause, except financial inability, which is the fault of the party required to perform the act, the time for performance of the act will be extended for a period of time equivalent to the period of delay and performance of the act during the period of delay will be excused: provided, however, that nothing contained in this Section shall exclude the prompt payment by either party as required by this agreement of the performance of any act rendered difficult or impossible solely because of the financial condition of the party required to perform the act.

6.14 **Severability:** Should any provision of this agreement be held by a court of competent jurisdiction or by a legislative or rulemaking act to be either invalid, void or unenforceable, the remaining provisions of this agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

6.15. **Construction:** The parties agree that each has had an opportunity to have their counsel review this agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provision to which they relate.

6.16. **Amendments:** Amendments to this agreement shall be in writing and shall be made only with the mutual written consent of all the parties to this agreement.

6.17. **Signatures:** The individuals executing this contract represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this contract on the following date.

CITY OF SOLVANG

**CONTRACTOR
ISLETT AGENCY, INC.**

David Brown, Mayor

Liana Cabrera, President

ATTEST:

APPROVED AS TO FORM
Richards, Watson & Gershon

Annamarie Porter, City Clerk

Chelsea O'Sullivan, City Attorney

EXHIBIT A
SCOPE OF WORK,
FEE SCHEDULE
&
PROJECT SCHEDULE

SOLVANG USA

SOCIAL MEDIA MARKETING + CONTENT PACKAGE

DELIVERABLES

- a team of four [4] dedicated social media experts
- monthly form outlining upcoming holidays and marketing initiatives
- optimize social media platforms
- bi-weekly editorial calendars with one [1] round of revisions
- custom hashtag development
- attend and present at quarterly city council meetings

STRATEGY:

- custom social media marketing strategy
- 30-minute weekly strategy and touch base session with your islett team of experts

REPORTING:

- quarterly + monthly report

INBOUND COMMUNITY MANAGEMENT

[Mon-Fri]:

- engage with comments on posts
- engage with tagged posts
- engage with geotagged posts
- respond to direct messages

PLATFORMS:

- Instagram, Facebook, TikTok

MONTHLY SOCIAL MARKETING

POST FREQUENCY:

- 15/month
- repost tagged Instagram Stories [M-F]

CONTENT:

- source and curate visitor posts
- source and curate Solvang business content
- recommended: annual content shoots [a la carte below]

07/25-06/26	\$4,200/MO
07/26-06/27	\$4,400/MO
07/27-06/28	\$4,600/MO

ANNUAL OVERVIEW

ITEMIZED SERVICES:

- Social Media Marketing x 12
- Photoshoot x 1
- Video Production x 1
- Giveaway Management x 1

07/25-06/26	\$59,650
07/26-06/27	\$62,500
07/27-06/28	\$65,350

A LA CARTE SERVICE OFFERINGS

PHOTOSHOOT

Full day 6-8 hour
documentary-style photoshoot

DELIVERABLES:

- 90 final retouched images
- islett pre-production planning
- onsite assistance from islett
- content ownership
- includes travel expenses

07/25-06/26	\$4,200
07/26-06/27	\$4,400
07/27-06/28	\$4,600

VIDEO PRODUCTION

Full day 6-8 hour
documentary-style photoshoot

DELIVERABLES:

- 30-40 final edited social media video [vertical] for Instagram Reels + TikTok
- storyboard & concept development for each video
- music & sound selection
- short form video trend monitoring
- pre-production + onsite assistance from islett agency

07/25-06/26	\$4,000
07/26-06/27	\$4,200
07/27-06/28	\$4,400

GIVEAWAY MANAGEMENT

1 annual giveaways

DELIVERABLES:

- Brand Partner Identification & Outreach
- Coordinate Giveaway Logistics with Brand Partners
- Giveaway Content Creation
- Winner Selection and Notification

07/25-06/26	\$1,050
07/26-06/27	\$1,100
07/27-06/28	\$1,150



EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, or a City approved equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence and in the aggregate.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992, or a City approved equivalent. Consultant also agrees to require all contractors, and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement

or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.
5. Consultant's general liability policy shall not contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, reasonable modification and reasonable additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.
8. Certificate(s) are to reflect that the insurer will provide 30 days notice to City of any cancellation of coverage by the carrier.
9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.
10. Consultant agrees to require that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.
11. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions. Consultant shall be responsible for paying any deductibles or self-insured retentions on its policies.
12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.
13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.
15. Consultant will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.
17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.
18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.
19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.
20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.
21. Consultant agrees to be responsible for ensuring that no contract used between itself and its sub-consultants reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
22. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.



CITY COUNCIL STAFF REPORT

AGENDA ITEM 6.f

Meeting Date: June 9, 2025

SUBJECT: Approve the Agreement with Anna Ferguson dba Stiletto Marketing for PR and media relations in the amount of \$136,188 plus \$52,016 paid media budget for a total Contract Amount not to Exceed \$188,204 for the term July 01, 2025 – June 30, 2028, and authorize the Mayor to execute on behalf of the City

PREPARED BY: Candice Libera, Marketing & Events Coordinator

DISCUSSION:

On April 13, 2025, the City of Solvang entered into a Professional Services Agreement with Anna Ferguson dba Stiletto Marketing to provide strategic public relations and media outreach services focused on enhancing Solvang's tourism visibility and brand identity.

Over the course of the current agreement, Ms. Ferguson has effectively supported the City's tourism goals by:

- Securing regional and national media placements,
- Developing and distributing press releases aligned with key events and initiatives,
- Organizing media visits and influencer engagements, and
- Providing strategic PR counsel in support of Solvang's tourism and economic development efforts.

The current agreement is set to expire on June 30, 2025. Staff is recommending continuing these services without interruption, particularly as the City enters a critical planning period for seasonal campaigns and event promotion.

Under the proposed extension, the scope of services and deliverables will remain substantially the same, with a continued emphasis on media outreach, press coordination, and collaborative messaging aligned with the City's tourism brand.

ALTERNATIVES:

- 1) The City Council could deny this request and direct staff to issue a new Request for Proposals (RFP).
- 2) The City Council could approve a shorter term.
- 3) The City Council could provide alternate direction to staff.

FISCAL IMPACT:

The total fiscal impact is \$188,204 over the three-year term and includes a 5% annual cost adjustment based on the Consumer Price Index (CPI). This is accounted for annually through the Transient Occupancy Tax (TOT) revenues and is included in the City's Marketing budget.

ATTACHMENTS:

A – Agreement with Anna Ferguson dba Stiletto Marketing



CITY OF SOLVANG PROFESSIONAL SERVICES AGREEMENT

PARTIES AND DATE. This Agreement is made and entered into **this 1st day of July, 2025** (“Effective Date”) by and between the **CITY OF SOLVANG**, a Municipal Corporation and Charter City organized under the Constitution and laws of the State of California with its principal place of business at 1644 Oak Street, Solvang, CA 93463 (“City”) and **ANNA FERGUSON dba STILETTO MARKETING**, an individual with its principal place of business at 3080 Santa Ynez Avenue, Santa Ynez, CA 93460 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement. The parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

1.0 GENERAL PROVISIONS

1.01 **Term:** This agreement will become effective on the date of execution set forth below, and will continue in effect until terminated as provided herein.

1.02 **Services :** Consultant shall perform the **scope of work (tasks)** described and set forth in **Exhibit A**, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the **project schedule** which is also set forth in **Exhibit A**.

Consultant shall determine the method, details and means of performing the above-referenced services.

Consultant may, at their own expense, employ such assistants and subconsultants, as Consultant deems necessary to perform the services required of Consultant by this agreement. However, Consultant may not assign this agreement to any other person or entity in the performance of required project-related services, and the City may not control, direct or supervise Consultant’s assistants or employees in the performance of those services.

1.03 **Standard of Performance:** Consultant’s services shall be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing under similar conditions. Whenever the scope of work requires or permits approval by the City, it is understood to be approval solely for the purposes of conforming to the requirements of the scope of work and not acceptance of any professional or other responsibility for the work. Such approval does not relieve the Consultant of responsibility for complying with the standard of performance or laws, regulations, industry standards, or from liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of Consultant or its subcontractors. By delivery of completed work, Consultant certifies that the work conforms to the requirements of this contract and all applicable federal, state and local laws. If Consultant is retained to perform services requiring a license, certification, registration or other similar requirement under California law, Consultant shall maintain that license, certification, registration or other similar requirement throughout the term of this Contract.

1.04 **Compensation:** In consideration for the services to be performed by Consultant, City agrees to pay Consultant monetary consideration for professional services in accordance with the **fee schedule** set forth in **Exhibit A**. The parties agree that total compensation for fees and costs for the services detailed in **Exhibit A** of \$136,188 for services, plus a media budget of \$52,016 for a total amount not to exceed **\$188,204** (includes 5% CPI cost adjustment), unless and until this Agreement is amended as provided herein.

1.05 **Billing/Payment Terms.** All charges for Consultant's services and authorized related reimbursable expenses shall be billed monthly, and all undisputed charges will be paid by City within 30 (thirty) days of receipt. The bills shall list all tasks under this Agreement, the task budget, project total budget, percentage completed for each task for that month, associated percentage billing against each task, and total billing for that month. In the event the Agreement is based on time & materials billing up to a not-to-exceed amount, the bill shall itemize by date all services and expenses provided during the invoice period (under this Agreement) including a brief description of the nature of work performed, the person or vendor performing them, the applicable billing rate, and the time expended. All Consultant service invoices must be approved by the City Manager prior to payment.

2.0 OBLIGATIONS OF CONTRACTOR

2.01 **Contract Management and Service Performance:** Principal shall serve as the project manager and will personally prepare, or direct and supervise the preparation of, all work product called for by this agreement. Consultant represents that it has the qualifications, experience and facilities to properly perform all services hereunder in a thorough, competent, timely, and professional manner and shall, at all times during the term of this Agreement, have in full force and effect all licenses required of it by law. Consultant agrees to devote the hours and the human resources necessary to timely perform the services set forth in this agreement in an efficient, professional, and effective manner.

2.02 **Avoidance of Conflict of Interest.**

(a) Consultant may represent, perform services for, and be employed by additional individuals or entities, in Consultant's sole discretion, as long as the performance of these extra-contractual services does not interfere with or present a conflict with City's business or interfere with the timely performance and completion of Consultant's services under this Agreement.

(b) Consultant shall comply with all conflict of interest laws and regulations including, without limitation, the City's Conflict of Interest Code (on file in the City Clerk's Office). All officers, employees and/or agents of Consultant who will be working on behalf of the City pursuant to this Agreement may be required to file Statements of Economic Interest. Therefore, it is incumbent upon the Consultant to notify the City of any staff changes relating to this Agreement.

(c) In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of the Consultant unless as indicated in Subsection (d), will be performing a very limited and closely supervised function, and therefore, unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection (d). _____ (Initials).

(d) In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally for the purpose of influencing a governmental decision. As a result, the following persons shall be subject to the City's Conflict of Interest Code.

_____None_____

2.03 **Tools and Instrumentalities:** Consultant shall provide all tools and instrumentalities to perform the services under this agreement.

2.04 **Workers' Compensation and Other Employee Benefits**: City and Consultant intend and agree that Consultant is an independent contractor of City and agree that Consultant and Consultant's employees and agents have no right to Workers' Compensation and other City-sponsored employee benefits. Consultant agrees to provide Workers' Compensation and other employee benefits, where required by law, for Consultant's employees and agents. Consultant agrees to hold harmless and indemnify City for any and all claims arising out of any claim for injury, disability, or death of Consultant and any of Consultant's employees or agents.

2.05 **Indemnification**

(a) **Non-design, non-construction Professional Services**: To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, including the City's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(b) **Non-design, construction Professional Services**: To the extent the Scope of Services involve a "construction contract" as that phrase is used in Civil Code Section 2783, this paragraph shall apply in place of paragraph (a). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, except for such loss or damage arising from the active negligence, sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(c) **Design Professional Services**: In the event Consultant is a "design professional", and the Scope of Services require Consultant to provide "design professional services" as those phrases are used in Civil Code Section 2782.8, this paragraph shall apply in place of paragraphs (a) or (b). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8) Consultant shall indemnify, defend and hold harmless the City and its elected officials, officers, employees, volunteers and agents ("City Indemnitees"), from and against all claims, damages, injuries, losses, and expenses including costs, attorney fees, expert consultant and expert witness fees arising out of, pertaining to or relating to, the negligence, recklessness or willful misconduct of Consultant, except to the extent caused by the sole negligence, active negligence or willful misconduct of the City. Negligence, recklessness or willful misconduct of any subcontractor employed by Consultant shall be conclusively deemed to be the negligence, recklessness or willful misconduct of Consultant unless adequately corrected by Consultant. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of

this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims. In no event shall the cost to defend charged to Consultant under this paragraph exceed Consultant's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, Consultant shall meet and confer with other parties regarding unpaid defense costs.

(d) Payment by City is not a condition precedent to enforcement of the indemnities in paragraph (a), (b), or (c). In the event of any dispute between Consultant and City, as to whether liability arises from the active negligence, sole negligence or willful misconduct of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as having been actively negligent, solely negligent or as having engaged in willful misconduct. Except as otherwise required by Civil Code Section 2782.8, Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation. The provisions of this Section 2.05 shall survive completion of Consultant's services or the termination of this Agreement.

2.06 **Insurance**: Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached to and part of this agreement.

2.07 **Campaign Contribution Disclosure**: Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached Exhibit C 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

3.0 OBLIGATIONS OF CITY

3.01 **Cooperation**: City agrees to comply with all reasonable requests of Consultant necessary to the performance of Consultant's duties under this agreement. City employees, agents and officers of the City agree to disclose all information relevant to this project to Consultant. Consultant shall be entitled to reasonably rely upon the accuracy and completeness of information furnished by City, provided that Consultant shall give City prompt written notice of any known defects in such information.

4.0 TERMINATION OF AGREEMENT

4.01 **Termination Notice**: Notwithstanding any other provision of this agreement, any party hereto may terminate this agreement, at any time, without cause, by giving at least 30 (thirty) days' prior written notice to the other parties to this agreement.

4.02 **Termination on Occurrence of Stated Events**: This agreement shall terminate automatically on the occurrence of any of the following events:

- a. Sale of the business of any party;
- b. The end of the 30 (thirty) days as set forth in section 4.01;
- c. End of the contract to which Consultant's services were necessary; or
- d. Assignment of this agreement by Consultant without the consent of City.
- e. Death of any party.

4.03 **Termination by any Party for Default:** Should any party default in the performance of this agreement or materially breach any of its provisions, the non-breaching party, at its option, may terminate this agreement, immediately, by giving written notice of termination to the breaching party.

4.04 **Termination:** This agreement shall terminate on **June 30, 2028**, unless earlier extended as set forth in this Section. The City, with the agreement of Consultant, is authorized to extend the term of this agreement beyond the termination date, as needed, under the same terms and conditions as set forth in this agreement. Any such extension shall be in writing and be an amendment to this agreement.

5.0 SPECIAL PROVISIONS

5.01 **Additional Tasks as May Be Assigned by the City Manager:** Prior to initiating any Consultant work on matters relating to the purposes of this Agreement, but outside the Scope of Services for this Agreement, it shall be the responsibility of Consultant to obtain written approval of the City Manager, prior to initiation of such tasks.

5.02 **Time Schedule:** Consultant is to begin work upon receipt and execution of City contract. Consultant agrees to engage its best efforts to adhere strictly to the schedule set forth in **Exhibit A** and incorporated herein.

5.03 **Work Outside Contract Scope:** No payment for changed or additional work shall be made unless the changed or additional work has first been approved in writing by the City Manager and the parties have agreed upon the appropriate adjustment, if any, to the payment schedule and maximum payment amount for the changed or additional work. The Contract Manger may order changes or additions to the scope of work. Whether a change or addition to the scope of work is proposed by the Consultant or ordered by the City Manager, the parties shall in good faith negotiate an appropriate adjustment, if any, to the payment schedule and maximum payment for the changed or additional work. An approved change or addition, along with the payment adjustment, if any, will be effective upon an amendment to this contract executed by both parties. The amendment shall not render ineffective or invalidate unaffected portions of this contract.

5.04 **Confidentiality:**

- (a) Confidential Nature of Information. Consultant shall treat all information obtained from the City in the performance of this contract as confidential and proprietary to the City. Consultant shall treat all records and work product prepared or maintained by Consultant in the performance of this contract as confidential.
- (b) Limitation on use and disclosure. Consultant agrees that it will not use any information obtained as a consequence of the performance of work for any purpose other than fulfillment of Consultant's scope of work. Consultant will not disclose any information prepared for the City, or obtained from the City or obtained as a consequence of the performance of work to any person other than the City, or its own employees, agents or

subcontractors who have a need for the information for the performance of work under this contract unless such disclosure is specifically authorized in writing by the City.

- (c) Security plan. If requested by the City Manager, Consultant shall prepare a security plan to assure that information obtained from the City or as a consequence of the performance of work is not used for any unauthorized purpose or disclosed to unauthorized persons. Consultant shall advise the City of any request for disclosure of information or of any actual or potential disclosure of information.
- (d) Survival. Consultant's obligations under this paragraph shall survive the termination of this contract.

6.0 MISCELLANEOUS

6.01 **Notices:** Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this agreement or by law to be served on or given to any party to this agreement shall be in writing and delivered or, in lieu of such personal service, when deposited in the United States mail, first class postage prepaid, to the following address for each respective party:

PARTY	ADDRESS
TO: CITY OF SOLVANG	City of Solvang 1644 Oak Street Solvang, CA 93463 Attention: City Clerk
Copy to:	Chelsea O'Sullivan, City Attorney Richards, Watson & Gershon 847 Monterey Street, Suite 206 San Luis Obispo, CA 93401
TO: CONSULTANT	Anna Ferguson dba Stiletto Marketing Anna Ferguson, Sole Proprietorship 3080 Santa Ynez Avenue Santa Ynez, CA 93460

6.02 **Governing Law:** This agreement and all matters relating to this agreement shall be governed by the laws of the State of California in force at the time, should any need for interpretation of this agreement or any decision or holding concerning this agreement arise.

6.03 **Binding Effect:** This agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this Section shall be construed as consent by City to any assignment of this agreement or any interest in the agreement.

6.04 **Remedies:** The remedies set forth in this agreement shall not be exclusive, but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

6.05 **Due Authority:** The parties hereby represent that the individuals executing this agreement are expressly authorized to do so on and in behalf of the parties.

6.06 **Ownership of Work Product:** Upon delivery, the work product, including without limitation, all original reports, writings, recordings, drawings, files, and detailed calculations

developed under this contract are the property of the City. Consultant agrees that all copyrights, which arise from creation of the work pursuant to this contract, shall be vested in the City and waives and relinquishes all claims to copyright or other intellectual property rights in favor of the City. City acknowledges that its use of the work product is limited to the purposes contemplated by the scope of work and that the Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by the scope of work.

6.07. **Integration and Modification:**

- (a) This contract represents the entire understanding and agreement of the City and Consultant as to those matters contained herein. This agreement correctly sets forth the obligations of the parties hereto to each other as of the date of this agreement. All agreements or representations respecting the subject matter of this agreement not expressly set forth or referred to in this agreement are null and void. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This contract may not be modified, amended, or altered except in writing signed by the City and Consultant.
- (b) In the event of any conflict between the terms of this agreement and the terms of an exhibit, the terms of this agreement shall control, even if the exhibit purports to modify this agreement. In the event an exhibit incorporates by reference any additional physical documents, websites, web links or other electronic location not under the control of the City, the parties agree that such additional documents shall have no impact on this agreement and shall be deemed to be void unless actually attached to the exhibit that purports to incorporate such additional document. Notwithstanding the foregoing sentence, the provisions of Section 2.05 of this agreement shall not be altered, amended, limited or otherwise affected in any manner by any language included in an exhibit to this agreement, even if such exhibit purports to affect the provisions of Section 2.05. Furthermore, any attempt to limit liability to the City that is expressed in an exhibit shall have no force or effect unless City has expressly agreed to such limitation by providing the initials of its authorized representative here: _____.

6.08. **Advice of Counsel:** The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms, and conditions of this contract, and that the decision of whether or not to seek the advice of counsel with respect to this contract is a decision which is the sole responsibility of each of the parties hereto. This contract shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of the contract.

6.09. **Independent Review:** Each party hereto declares and represents that in entering this contract it has relied and is relying solely upon its own judgment, belief and knowledge of the nature, extent, effect and consequence relating thereto. Each party further declares and represents that this contract is being made without reliance upon any statement or representation not contained herein of any other party, or any representative, agent, or attorney of any other party.

6.10. **Attorney Fees:** In the event of any controversy, claim or dispute between the parties hereto, arising out of or relating to this agreement, or the breach hereof, the prevailing party shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorney fees.

6.11 **No waiver:** The waiver of any breach by any party of any provision of this agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this agreement.

6.12. **Assignment:** This agreement is specifically not assignable by Consultant to any person or entity. Any assignment or attempt to assign by Consultant whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this agreement, giving rise to a right to terminate as set forth in Section 4.03.

6.13. **Time for Performance:** Except as otherwise expressly provided for in this agreement, should the performance of any act required by this agreement to be performed by either party be prevented or delayed by reason by any act of God, strike, lockout, labor trouble, inability to secure materials, epidemics, pandemics, or any other cause, except financial inability, which is the fault of the party required to perform the act, the time for performance of the act will be extended for a period of time equivalent to the period of delay and performance of the act during the period of delay will be excused: provided, however, that nothing contained in this Section shall exclude the prompt payment by either party as required by this agreement of the performance of any act rendered difficult or impossible solely because of the financial condition of the party required to perform the act.

6.14. **Severability:** Should any provision of this agreement be held by a court of competent jurisdiction or by a legislative or rulemaking act to be either invalid, void or unenforceable, the remaining provisions of this agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

6.15. **Construction:** The parties agree that each has had an opportunity to have their counsel review this agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provision to which they relate.

6.16. **Amendments:** Amendments to this agreement shall be in writing and shall be made only with the mutual written consent of all the parties to this agreement.

6.17. **Signatures:** The individuals executing this contract represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this contract on the following date.

CITY OF SOLVANG

CONTRACTOR
ANNA FERGUSON dba STILETTO MARKETING

David Brown, Mayor

Anna Ferguson, Sole Proprietorship

ATTEST:

APPROVED AS TO FORM
Richards, Watson & Gershon

Annamarie Porter, City Clerk

Chelsea O'Sullivan, City Attorney

EXHIBIT A
SCOPE OF WORK,
FEE SCHEDULE
&
PROJECT SCHEDULE

EXHIBIT A
PROPOSAL FOR CONTRACT EXTENSION – TO REFLECT WORK JULY 1, 2025,
THROUGH JUNE 30, 2028

SCOPE OF SERVICES

Scope of Work – SolvangUSA (Tourism function)

On a monthly basis, Consultant will:

- Write, edit (*with direction from City Manager, Marketing and Events Coordinator, and/or other City staff*), and distribute any press announcements which might need to go out during a particular month, either full length press releases, brief media alerts, or pitches.
 - Releases or pitches will be pushed out to local, near-regional, far-regional outlets, as well as appropriate national / industry publications, outlets, and contacts, with exact distribution audience to be determined by content of each finalized, written work.
 - Work includes creating and/or editing and distributing the press release(s) or pitch(es), as well as any necessary correspondence with press/media/writers surrounding the announcement(s)*.

*** *Coordination of any resulting media visit requests falls within this work.***
- Write, edit (*with direction from City Manager, Marketing and Events Coordinator, and/or other City staff*), and share with Marketing team any necessary content for additional uses such as consumer-facing newsletters, website copy, advertising, and/or social media campaigns.
- Conduct general media pitching and media outreach which is not necessarily tied to a specific press release or announcement; this would entail ongoing outreach to various editors, writers, outlets, and so forth.
- Field and respond to inbound media/PR and influencer requests for further information, photos, or possible media visits.
- Schedule, compile, and run through any one-off media itineraries and associated visits, or media group / media FAM tours of the destination and surrounding area.
- Pitch, plan and coordinate press / media / influencer stays or property visits, and/or any media preview events for new initiatives or events.
- Review inbound media queries / pitch opportunities on a regular basis and subsequently pitch in response to any appropriate queries, and conduct any required journalist follow-up.
- Conduct initial review of appropriate editorial calendars to determine a more precise pitching schedule for upcoming months or year ahead.
- Attend regular meetings with SolvangUSA Marketing team and/or appropriate City staff or Committees to keep up-to-date on Solvang happenings, brainstorming, upcoming media visit briefing, etc.
- Coordinate photo / video shoots, if necessary, for editorial or social media use.

- o *Professional-quality, high-resolution photos are **required** to submit along with any and all associated press releases, media alerts, or pitches.*
- Provide brief, monthly wrap-up report with status of editorial coverage; new developments during prior month and any existing implementation game-plan; reminders about upcoming/impending media visits.
 - o Reports to include any accessible or appropriate media valuation numbers and/or stats for prior month.
- Act as the interim media/PR liaison with other regional and statewide DMOs including Visit the Santa Ynez Valley, Visit Santa Barbara, Central Coast Tourism Council, and Visit California, as well as local Chambers of Commerce, to align Solvang efforts with peers and to alert them to Solvang initiatives for potential media pitching opportunities.
- Work regularly with SolvangUSA social media team(s) to offer links to news coverage, copy that has been created, or other content ideas for use in posts or campaigns.
- Communicate with City Planning department(s) for upcoming developments, openings, or major changes that might be of tourism interest.
- Communicate with Solvang Visitor Center staff / management as to VC trends, visitor numbers/stats, concerns, visitation feedback.
- Converse with Solvang Visitor Center and Solvang Chamber of Commerce to align marketing efforts and to support the Solvang business community, as necessary.
- Attend regular meetings of the Solvang City Council, in-person or via Zoom, as well as Solvang Tourism Advisory Committee (or similar) meetings, as is appropriate.

Focal Points and Goals for July 2025 through June 2026

- Emphasis on cultural pursuits and efforts in Solvang (such as Museum initiatives and news, Solvang Festival Theater offerings); Solvang's Danish / Denmark ties, both present-day and heritage; and, Solvang history.
- Appropriate use of new City-owned tracking data to better inform future press and media efforts, as far as target media contacts and optimal influencer audience demographics.

Proposed / Potential / Sample Timeline for Work, July 2025 through June 2026

[POTENTIAL] DELIVERABLE(S):

As part of the deliverables for any of these that have a press release component, any associated media valuation reports or stats will be presented to and/or handed over to the City prior to termination of Contract period.

July 2025 Press Release

- **Solvang Julefest '25-'26** (preliminary press release for Nov / Dec / Jan 2026 event)
- Content and format of July 2025 / initial Solvang Julefest press release to be discussed with City and event staff, and/or Committees, prior to creation and distribution.

August 2025 Press Release

- **Fall 2025 Travel Stories and Events** (Sept / Oct / Nov / Dec / Jan 2026), to possibly include:
 - Solvang Danish Days (*reminder about September 19-21, 2025 event*)
 - (*potential*) SYV Hispanic Heritage Celebration (*September / October*)
 - Various Car Shows or other events scheduled for fall months
 - SYV Scarecrow Fest, Solvang Farmer Pumpkin Patch, Solvang Haunted House (*October*)
 - Solvang Julefest (*reminder and follow-up, any new event details as necessary*)
- Content and format of August 2025 press release to be discussed with City and event staff, and/or Committees, prior to creation and distribution.

October / November 2025 Press Release

- **Solvang Julefest** (*follow-up press releases, as necessary, for 2025-2026 event*)
- Content and format of follow-up Solvang Julefest press releases to be discussed with City and event staff, and/or Committees, prior to creation and distribution.

December 2025 into January 2026 Press Release(s)

- **Solvang Julefest** (*follow-up press releases, as necessary, for 2025-2026 event*)
- Content and format of follow-up Solvang Julefest press releases to be discussed with City and event staff, and/or Committees, prior to creation and distribution.
- **“What’s New” in Solvang and “What’s on the Horizon for 2026,”** to possibly include:
 - Any new / Q1 2026 events scheduled
 - Opened-in-2025 or revamped / expanded Solvang businesses or activities, plus expected openings for 2026 (*e.g., new eateries or bars, new wine tasting establishments, new shops or attractions / activities, new tours, new hotels*)
- Content and format of “What’s New” press release to be discussed with City staff and/or Committees prior to creation and distribution.
- **JULY 4th / USA Semiquincentennial*** plans for Solvang’s “Fourth” and whole of 2026 celebration year, to possibly include:
 - Any enhanced Fourth of July (2026) events scheduled in honor of the special celebration
 - Additional, Solvang-specific 2026 milestones or anniversaries, such as Birkholm’s Bakery’s 75th (*which is July 26, 2026*)
- Content and format of “250th” press release to be discussed with City staff and/or Committees prior to creation and distribution.

Early-January 2026 Press Release or Pitches

- **Winter (“off” or “low” season) Travel Stories and Events** (*January through March/April 2026*), to possibly include:
 - Support of Visit SYV’s Santa Ynez Valley Restaurant Weeks, with a focus on participating Solvang businesses (*January 2026 dates*)
 - City-sponsored events scheduled for January through March/April, such as [2026 Solvang Brick & Builds](#)
 - Other Solvang events, milestones, business anniversaries, museum exhibits, openings, etc.
 - Ideas or suggested itineraries for family travel during schools’ Winter and Spring Breaks, or “Ski Week” travel alternatives

- o Ideas or suggested itineraries for “cozy” winter travel through the area, and/or Valentine’s escapes
- o Tips for Solvang trips in the off-season, with midweek and budget-friendly travel in mind (possibly highlighting Solvang travel packages or promos)
- o Easter happenings or Spring-themed initiatives (*Easter is April 5, 2026*)
- Content and format of early-January press release(s) to be discussed with City staff and/or Committees prior to creation and distribution.

Early-April 2026 Press Release

- **Summer Travel Stories and Events** (*May through September*), to possibly include:
 - o Santa Barbara Wine Country Half Marathon (*May 2026*)
 - o Solvang Chamber of Commerce Music in the Park (*starts late-June*)
 - o SYV Pride Parade and Festival (*June 2026*)
 - o ***Fourth of July (July 4, 2026)**
 - o Solvang Danish Days (*September 2026*)
 - o Other events, milestones, business anniversaries, museum exhibits, openings, etc.
- Content and format of early-April press release to be discussed with City staff and/or Committees prior to creation and distribution.

Media Support and Pitching – ONGOING, through June 2026

- Any necessary support of media efforts by Solvang businesses, nonprofits, or other institutions, such as art exhibits and openings at the various museums, as an example.
- General media pitching and media outreach which is not necessarily tied to a specific press release or announcement; ongoing outreach to gauge interest in the destination, either individually or as a whole along a “theme” (e.g., California Central Coast road trips, Europe-in-America, etc.).

SOLVANG TOURISM MONTHLY RETAINER FEE – JULY 2025 THROUGH JUNE 2026:

- **\$3,600.00 per month** (to include use of specific CISION and CoverageBook components for media tasks – these are media tracking platforms to which Consultant subscribes on a monthly basis)

RECOMMENDED MEDIA EXPENSE BUDGET – JULY 2025 THROUGH JUNE 2026:

- **\$16,500.00** (12-month period; July 1, 2025 through June 30, 2026)
 - o Media hosting and/or wire services funds, occasional awards entry fees, and the like, which would allow for approximately \$1,375.00 per month of any additional, agreed-upon expenses that might arise. **Any unused funds would roll over to the following month.** Funds would be used for any travel or hosting expenses for specific media visits/contacts which Solvang might incur and/or need to reimburse (such as gas or airfare, Solvang hotel costs, meals, etc., when contact is not hosted by local hotels, restaurants, or other businesses or

activities). Funds may also be used for additional wire services such as press release distribution via PR Newswire, or similar.

SOLVANG TOURISM MONTHLY RETAINER FEE – JULY 2026 THROUGH JUNE 2027:

- **\$3,780 per month** (to include use of specific CISION and/or other components for media tasks – these would be digital platforms to which Consultant subscribes on a monthly basis)

RECOMMENDED MEDIA EXPENSE BUDGET – JULY 2026 THROUGH JUNE 2027:

- **\$17,325.00** (12-month period; July 1, 2026 through June 30, 2027)
 - o Media hosting and/or wire services funds, occasional awards entry fees, and the like, which would allow for approximately \$1,443.75 per month of any additional, agreed-upon expenses that might arise. **Any unused funds would roll over to the following month.** Funds would be used for any travel or hosting expenses for specific media visits/contacts which Solvang might incur and/or need to reimburse (such as gas or airfare, Solvang hotel costs, meals, etc., when contact is not hosted by local hotels, restaurants, or other businesses or activities). Funds may also be used for additional wire services such as press release distribution via PR Newswire, or similar.

SOLVANG TOURISM MONTHLY RETAINER FEE – JULY 2027 THROUGH JUNE 2028:

- **\$3,969 per month** (to include use of specific CISION and/or other components for media tasks – these would be digital platforms to which Consultant subscribes on a monthly basis)

RECOMMENDED MEDIA EXPENSE BUDGET – JULY 2027 THROUGH JUNE 2028:

- **\$18,191.25** (12-month period; July 1, 2027 through June 30, 2028)
 - o Media hosting and/or wire services funds, occasional awards entry fees, and the like, which would allow for approximately \$1,515.94 per month of any additional, agreed-upon expenses that might arise. **Any unused funds would roll over to the following month.** Funds would be used for any travel or hosting expenses for specific media visits/contacts which Solvang might incur and/or need to reimburse (such as gas or airfare, Solvang hotel costs, meals, etc., when contact is not hosted by local hotels, restaurants, or other businesses or activities). Funds may also be used for additional wire services such as press release distribution via PR Newswire, or similar.

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, or a City approved equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence and in the aggregate.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992, or a City approved equivalent. Consultant also agrees to require all contractors, and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement

or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.
5. Consultant's general liability policy shall not contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, reasonable modification and reasonable additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.
8. Certificate(s) are to reflect that the insurer will provide 30 days notice to City of any cancellation of coverage by the carrier.
9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.
10. Consultant agrees to require that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.
11. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions. Consultant shall be responsible for paying any deductibles or self-insured retentions on its policies.
12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.
13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.
15. Consultant will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.
17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.
18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.
19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.
20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.
21. Consultant agrees to be responsible for ensuring that no contract used between itself and its sub-consultants reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
22. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.



CITY OF SOLVANG

Applicant/Interested Party Campaign Contribution Disclosure Form

1644 Oak Street | Solvang, CA 93463 | www.cityofsolvang.com | (805) 688-5575

APPLICANT/INTERESTED PARTY INFORMATION		
Applicant Name: <u>Anna Ferguson</u>		
Phone: <u>516-902-0090</u>	Email (required): <u>stilettoanna@gmail.com</u>	
Representative/Agent: <u>Anna Ferguson (self)</u>		
Phone: <u>516-902-0090</u>	Email: <u>stilettoanna@gmail.com</u>	
Mailing Address: <u>PO Box 779</u>		
City: <u>Buellton</u>	State: <u>CA</u>	Zip: <u>93427</u>
Website: <u>n/a</u>		
Name and subject matter of applicant's proceeding: <u>Consultant - Marketing</u>		

CONTRIBUTION DISCLOSURE (GOVERNMENT CODE SECTION 84308)			
<i>Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.</i>			
Contributor Name:			
Date of Contribution	Recipient Office/Candidate	Contribution Amount (\$):	Refund: Yes or No; Date of Refund.
<input checked="" type="checkbox"/> By checking this box I certify that I have not given any contributions consistent with Government Code Section 84308			

ACKNOWLEDGEMENT	
This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).	
<i>I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct:</i>	
Signature: <u>Anna K. Ferguson</u>	Date: <u>5/6/2025</u>
Print Name: <u>Anna K. Ferguson</u>	

OFFICIAL USE ONLY	
File/Project No:	Date Received:



AGENDA ITEM 6.g

Meeting Date: June 9, 2025

SUBJECT: For Second Reading Adoption by Title Only Ordinance 25-0382 amending Chapter 2 Fire Prevention and Protection of Title 10 (Building Codes) of the Solvang Municipal Code, Adopting the Fire Severity Zone Map in a Local Responsibility Area (LRA) Pursuant California Government Code Section 51178.5, as recommended by the California Dept. of Forestry and Fire Protection under the Direction of the Office of the State Fire Marshal and making a determination of Exemption under the California Environmental Quality Act

PREPARED BY: A. Rafael Castillo, AICP, Planning & Building Manager

DISCUSSION

At a public hearing on May 27, 2025, Ordinance 25-0382 was introduced for a first reading. The Ordinance amends Title 10, Building Code Regulations, chapter 2 Fire Prevention and Protection to adopt a new fire hazard severity zones map from the State Fire Marshal pursuant to California Government Code Section 51178. The proposed amendments included the following:

- Adopting a new fire hazard severity zone map, replacing the previously map which was not adopted;
- Adding a new section to Title 10, Building Codes, 10-2-4 creating code language for the adopted map.

The City Council voted 5-0 to adopt the proposed Solvang Municipal Code Amendments. Amendments to the City's Zoning Ordinance require a second reading to fully adopt changes. The proposed changes will go into effect July 9, 2025.

ALTERNATIVES:

None. Gov. Code Section 51179 requires the City to designate, by ordinance, moderate, high, and very high fire hazard severity zones within 120 days of receipt of recommendations from the Fire Marshal. We received the Fire Marshal's recommendations on March 10, 2025. Therefore, the City must adopt this map prior to July 8, 2025. City staff has consulted with the Santa Barbara County Fire Department and they concur with the State Fire Marshal's assessment.

FISCAL IMPACT:

None.

ATTACHMENTS:

A. Ordinance 25-0382

ORDINANCE NO. 25-0382

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA AMENDING CHAPTER 2 FIRE PREVENTION AND PROTECTION OF TITLE 10 (BUILDING CODES) OF THE SOLVANG MUNICIPAL CODE, ADOPTING THE FIRE SEVERITY ZONE MAP IN A LOCAL RESPONSIBILITY AREA (LRA) PURSUANT CALIFORNIA GOVERNMENT CODE SECTION 51178.5, AS RECOMMENDED BY THE CALIFORNIA DEPT. OF FORESTRY AND FIRE PROTECTION UNDER THE DIRECTION OF THE OFFICE OF THE STATE FIRE MARSHAL AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the State Fire Marshal of the California Department of Forestry and Fire Protection is required to identify areas in the State of California as moderate, high, and very high fire severity zones based on consistent statewide criteria and based on the severity of the fire hazard that is expected to prevail in those areas; and

WHEREAS, moderate high, and very high fire hazard severity zones are based on fuel loading, slope, fire, weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread; and

WHEREAS, The City of Solvang is the designated a “local agency” as defined in Government Code Section 51177(e); and

WHEREAS, In accordance with Government Code Section 51179(a), the City of Solvang hereby designates the Fire Hazard Severity Zones in its jurisdiction as recommended by the State Fire Marshal pursuant to Government Code section 51178 and received by the City on March 10, 2025; and

WHEREAS, In accordance with California Government Code section 51178.5, within 30 days of receiving the Fire Hazard Severity Zones as recommended by the State Fire Marshal, the City of Solvang made the information available for public review and comment and presented the information in a format that was understandable and accessible to the general public including but not limited to maps, information, and social media posts; and

WHEREAS, The City of Solvang finds that this Ordinance is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code section 21080(b)(1) and CEQA Guidelines Section 15002(i), as a ministerial action, required by Government Code section 51179(a); and

WHEREAS, the City Council determines that the proposed amendments are in the interests of the general community welfare.

NOW, THEREFORE, the people of the chartered City of Solvang do ordain as follows:

SECTION 1. The City of Solvang hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to California Government Code Section 51178, as shown in Exhibit A.

SECTION 2. The map, approved by the City of Solvang as shown in Exhibit A is hereby incorporated by reference and Entitled “City of Solvang Fire Hazard Severity Zones”.

SECTION 3. The following section is added to Title 10 Building Codes, Chapter 2 Fire Protection and Prevention as follows:

§ 10-2-4. Fire Hazard Severity Zones.

A. Purpose. The purpose of the map is to identify areas in the state as moderate, high, and very

high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

- B. Fire Severity Zones Adoption. The City designates fire severity zones as recommended by the State Fire Marshal pursuant to Government Code section 51178. These zones are mapped moderate, high, and very high.
- C. Fire Severity Map Determination. In instances where a single parcel of land includes multiple Fire Hazard Severity Zone designations, including but not limited to Moderate, High, or Very High, the entire parcel shall be considered as falling within the highest designated zone present on any portion of the parcel.
- D. Copies of Fire Severity Map. The fire severity map shall be maintained in electronic format by the City of Solvang, as authorized by the planning manager. These copies shall be available on the city's website.

SECTION 4. This Ordinance is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code section 21080(b)(1) and CEQA Guidelines Section 15002(i), as a ministerial action, required by Government Code section 51179(a).

SECTION 5. If any section, subsection, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction or preempted by State or Federal legislation, such decision or legislation shall not affect the validity of the remaining provisions of this ordinance.

SECTION 6. Solvang is a Charter City and has adopted its own rules for summarizing and posting ordinances once they are adopted. A summary of this ordinance will be prepared by the City Clerk. The summary will be posted in three locations after adoption as directed in the Solvang Municipal Code. A true and correct copy of the full ordinance together with a record of the vote of each council member shall be kept by the City Clerk.

PASSED, APPROVED, AND ADOPTED on this 9th day of June 2025.

David Brown, Mayor

APPROVED AS TO FORM:

ATTEST:

Chelsea O'Sullivan, City Attorney

Annamarie Porter, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA) SS
CITY OF SOLVANG)

I, Annamarie Porter, City Clerk of the City of Solvang, California do hereby certify that the foregoing Ordinance No. 25-0382 was duly introduced at a regular meeting of the City Council held on the 27th day of May, 2025, and was duly adopted at a regular meeting of said City Council held on the 9th day of June, 2025, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said Ordinance was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

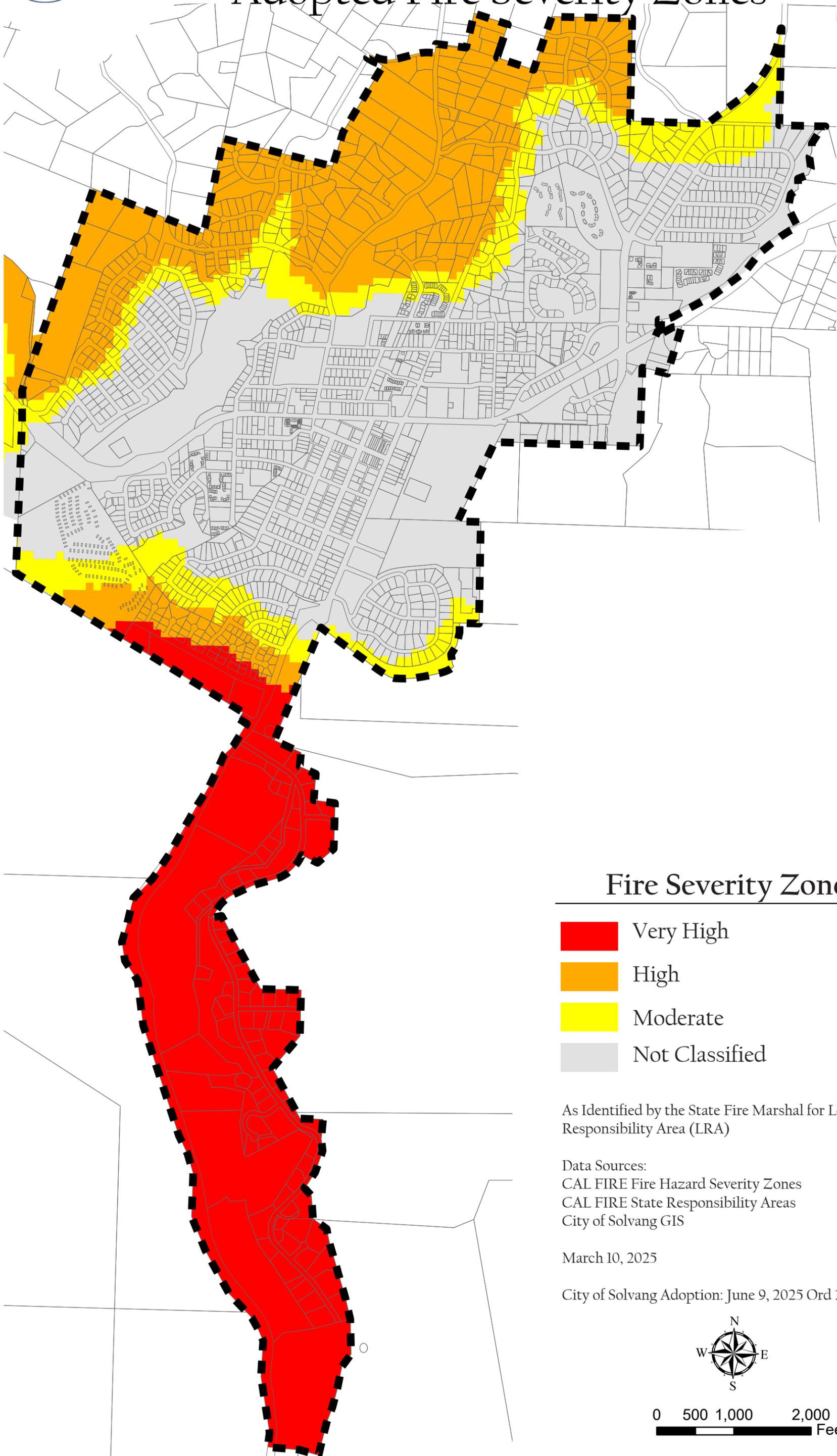
Annamarie Porter, City Clerk

Exhibit A
City of Solvang Fire Hazard Severity Zones



City of Solvang

Adopted Fire Severity Zones



Fire Severity Zones

- Very High
- High
- Moderate
- Not Classified

As Identified by the State Fire Marshal for Local Responsibility Area (LRA)

Data Sources:
CAL FIRE Fire Hazard Severity Zones
CAL FIRE State Responsibility Areas
City of Solvang GIS

March 10, 2025

City of Solvang Adoption: June 9, 2025 Ord 25-0382



0 500 1,000 2,000 Feet



AGENDA ITEM 6.h

Meeting Date: June 9, 2025

SUBJECT: Second Reading and Adoption by Title Only, Ordinance No. 25-0380 Amending the Title of Chapter 6 of Title 2 of the Solvang Municipal Code and Sections 1-11-2(B)(10), 2-6-1 and 2-6-3(A) and (B) to revise the name of the Measure U Citizens' Oversight Committee to the Revenue Measures Oversight Committee and Finding such action to be Exempt from the California Environmental Quality Act

PREPARED BY: Chelsea O'Sullivan, City Attorney

DISCUSSION:

The City of Solvang's Measure U Citizens' Oversight Committee is an advisory committee appointed by the City Council for the purpose of providing oversight over the expenditure of funds from the tax established by Measure U and to help ensure accountability to voters, as required by Measure U. With the subsequent adoption of Measure E by the voters in 2024, the City Council has decided to assign oversight of the revenue from both measures to the existing Committee.

Since the Measure U Citizen's Oversight Committee was created in the Municipal Code, the City Council directed that this ordinance be brought forward to change the name of the Committee in the Code. The proposed ordinance would change the Committee's name to the "Revenue Measures Oversight Committee" and amend various sections of the Code to use the new name. The proposed ordinance makes no other changes.

On May 12, 2025 the Council introduced Ordinance No. 0380. The Ordinance is now before the Council for second reading and adoption.

ALTERNATIVES: The City Council could choose to not adopt the proposed change and give further direction to staff.

FISCAL IMPACT: None.

ATTACHMENTS:

A. Ordinance 25-0380

ORDINANCE NO. 25-0380

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA AMENDING THE TITLE OF CHAPTER 6 OF TITLE 2 OF THE SOLVANG MUNICIPAL CODE AND SECTIONS 1-11-2(B)(10), 2-6-1 AND 2-6-3(A) AND (B) TO REVISE THE NAME OF THE MEASURE U CITIZENS' OVERSIGHT COMMITTEE TO THE REVENUE MEASURES OVERSIGHT COMMITTEE AND FINDING SUCH ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the Measure U Citizens' Oversight Committee in the City of Solvang ("City") is an advisory committee appointed by the City Council of the City for the purpose of reviewing the revenue and expenditure funds from the tax established by Ordinance No. 22-0363 and to help ensure accountability to voters regarding such expenditures; and

WHEREAS, the City Council has asked the Committee to take on additional oversight responsibilities and desires to change the name of the Committee accordingly.

NOW, THEREFORE, the City Council of the City of Solvang does hereby ordain as follows:

SECTION 1. The title of Chapter 6 (Measure U Citizens' Oversight Committee) of Title 2 (Boards and Commissions) of the Solvang Municipal Code is hereby amended to read as follows:

"Chapter 6. Revenue Measures Oversight Committee"

SECTION 2. Section 2-6-1 (Purpose and scope) of the Solvang Municipal Code is hereby amended to read as follows:

"The Revenue Measures Oversight Committee is an advisory committee appointed by the city council of the city of Solvang. The purpose of the committee is to review the revenue and expenditure of funds from taxes established by the voters, as assigned by the City Council, and to help ensure accountability to voters regarding such expenditures."

SECTION 3. Subsections (A) and (B) of Section 2-6-3 (Committee membership and administration) of the Solvang Municipal Code is hereby amended to read as follows:

"A. Membership. The Revenue Measures Oversight Committee shall be comprised of five members.

B. Appointment. Each city council member shall appoint one member of the Revenue Measures Oversight Committee."

SECTION 4. Subsection B.10 of Section 1-11-2 (Designated positions) of the Solvang Municipal Code is hereby amended to read as follows:

"10. Revenue Measures Oversight Committee members."

SECTION 5. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA) and the City's environmental procedures. The City has determined that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15378(b)(5) because the renaming of an advisory committee is an organizational or administrative activity of the City that will not result in direct or indirect physical changes in the environment.

SECTION 6. If any section, subsection, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction or preempted by State or Federal legislation, such decision or legislation shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 7. This Ordinance shall become effective 30 days after its adoption.

SECTION 8. The City of Solvang is a Charter City and has adopted its own rules for summarizing and posting ordinances once they are adopted. A summary of this Ordinance will be prepared by the City Clerk. The summary will be posted in three locations after adoption as directed in the Solvang Municipal Code. A true and correct copy of the full ordinance together with a record of the vote of each council member shall be kept by the City Clerk.

PASSED, APPROVED, AND ADOPTED on this 9th day of June, 2025.

David Brown, Mayor

APPROVED AS TO FORM:

ATTEST:

Chelsea O’Sullivan, City Attorney

Annamarie Porter, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)ss
CITY OF SOLVANG)

I, Annamarie Porter, City Clerk of the City of Solvang, California do hereby certify that the foregoing Ordinance No. 25-0380 was duly introduced at a regular meeting of the City Council held on the 12th day of May 2025, and was duly adopted at a regular meeting of said City Council held on the 9th day of June 2025, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said Ordinance was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Annamarie Porter, City Clerk



AGENDA ITEM 6.i

Meeting Date: June 9, 2025

SUBJECT: Second Reading and Adoption by Title Only, Ordinance No. 0381 Amending Sections 7-3-10 and Chapter 6 (Camping) to Title 5 (Public Health and Safety) of the Solvang Municipal Code and Making a Determination of Exemption under the California Environmental Quality Act

PREPARED BY: Chelsea O'Sullivan, City Attorney

DISCUSSION:

On May 27, 2025 the Council introduced Ordinance No. 0381. The Ordinance is now before the Council for second reading and adoption.

Ordinance No. 0381 amends Chapter 6 (Camping), Title 5 (Public Health and Safety) and Section 7-3A-10 (Recreational Vehicles) in response to the recent decision by the United States Supreme Court to reverse¹ the Ninth Circuit's decisions in *Martin v. City of Boise*² and *Johnson v. City of Grants Pass*³. Pursuant to the Supreme Court's ruling, cities may enforce camping ordinances regardless of the availability of shelter space or whether a person's homeless status is involuntary.

If adopted Ordinance No. 0381 would:

- Prohibit the use of vehicles for human habitation on all public property at all times.
- Prohibit camping at all times in certain identified areas and on all other public property prohibit camping during the hours of one-half hour after sunset to 6:00 a.m. the following day and impose time, place and manner restrictions on camping during daytime hours.
- Update time, place and manner restrictions consistent with case law.
- Maintain the prohibition on camping on private property except with the property owner's permission and provided that those camping on private property have access to sanitary and trash disposal facilities.
- Retain the City's ban on storage of personal property on public property, but shorten the notice and storage periods to require 24 hour notice prior to removing improperly stored personal property, and storage of the property for 60 days, or the duration required by law and require certain information to be included in the notice.
- Strengthen enforcement mechanisms and add an exclusion order as a new mechanism.
- Reorganize and consolidate sections.

ALTERNATIVES: The City Council could choose to not adopt the proposed change and give further direction to staff.

FISCAL IMPACT: None.

ATTACHMENTS:

A. Proposed Ordinance.

¹ *City of Grants Pass v. Johnson* (2024) 603 U.S. 520.

² (9th Cir. 2019) 920 F.3d 584.

³ (9th Cir. 2022) 50 F.4th 787.

ORDINANCE NO. 25-0381

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA
AMENDING SECTION 7-3-10 (RECREATIONAL VEHICLES) AND CHAPTER 6
(CAMPING) OF TITLE 5 (PUBLIC HEALTH AND SAFETY) OF THE SOLVANG
MUNICIPAL CODE TO ESTABLISH CAMPING REGULATIONS IN THE CITY AND
MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT**

WHEREAS, on September 25, 2023 the City Council of the City of Solvang (“City”) adopted Ordinance No. 23-0369 to establish camping and vehicle habitation regulations in accordance with the law in effect at that time; and

WHEREAS, at the time Ordinance No. 23-0369 was adopted, the Ninth Circuit’s rulings in *Martin v. City of Boise (Martin)* and *Johnson v. City of Grants Pass (Johnson)*, restricted cities’ ability to enforce public camping ordinances; and

WHEREAS, *Martin* and *Johnson* held that the 8th Amendment prohibited cities from enforcing public camping ordinances with criminal penalties on homeless persons when shelter space in a city was unavailable to meet the needs of a city’s homeless population, or when a person’s homeless status was otherwise involuntary; and

WHEREAS, on June 28, 2024, the United States Supreme Court issued a decision reversing the Ninth Circuit’s *Martin* and *Johnson* cases, holding that public camping and sleeping ordinances may be enforced against any individuals, regardless of shelter availability, without running afoul of the 8th Amendment; and

WHEREAS, the City Council desires to amend its camping and vehicle habitation ordinances in accordance with current law; and

WHEREAS, the City finds that camping and storage of personal property in public spaces can interfere with the intended use of such spaces and create public health and safety hazards that adversely affect the City’s residents and visitors; and

WHEREAS, the City has determined that maintaining all public spaces in a clean, sanitary and accessible condition allows the public to use and enjoy public areas and amenities for their intended purposes; and

WHEREAS, the City desires to amend its camping and vehicle habitation ordinances for the purpose of protection of the public health, welfare and safety of its residents and visitors, in accordance with current law.

NOW, THEREFORE, the people of the chartered City of Solvang do ordain as follows:

SECTION 1. Subsection C of Section 7-3A-10 (Recreational vehicles) of Chapter 3 (Stopping, standing and parking), of Title 7 (Motor Vehicles and Traffic) of the City of Solvang Municipal Code is hereby amended to read as follows:

“C. Use of Vehicles for Human Habitation on Public Property. It is unlawful for any person to use any vehicle, recreational vehicle, or temporary recreational vehicle, for human habitation on any public street or alley, city parking lot, city right-of-way, or public property unless the City Manager, or their designee, specifically authorizes a public street, alley, city parking lot, city right-of-way or public property to be used for habitation.”

SECTION 2. Chapter 6 (Camping) of Title 5 (Public Health and Safety) is hereby amended in its entirety to read as follows:

“Chapter 6. Camping and Storage of Personal Property

- 5-6-1 Purpose.
- 5-6-2 Definitions.
- 5-6-3 Camping on City property.
- 5-6-4 Camping on private property.
- 5-6-5 Storage of personal property on public property.
- 5-6-6 Enforcement.
- 5-6-7 Violations.

5-6-1 Purpose.

Public areas within the City should be accessible and available to residents and the public at large for their intended uses. The unauthorized use of public areas for camping and the storage of personal property interferes with the rights of other members of the public to use public areas for their intended purposes and can create a public health or safety hazard that adversely affects residential and commercial areas. The purpose of this chapter is to maintain public areas in clean, sanitary and accessible condition to prevent the misappropriation of public areas for personal use, and to promote the public health and safety by ensuring that public areas remain readily accessible for their intended uses.

5-6-2 Definitions.

CAMP or TENT CAMP or CAMPING means to pitch a tent, use, or occupy camp materials or a camp for the purpose of occupancy, habitation, or sheltering for survival, and in such a way as will facilitate sleeping or storage of personal belongings, carrying on cooking activities, taking measures to keep protected from the elements including heat and cold, or any of these activities in combination with one another or in combination with either sleeping or making preparations to sleep. A “Camp” or “Campsite” is a location where people camp or are camping. Camp, tent camp, or camping does not include vehicles, automobiles or recreational vehicles used for shelter and/or sleeping on public property, which is regulated in Section 7-3A-10.

CAMP MATERIALS may include, but are not limited to, tents, chairs, tarps or tarpaulins, cots, beds, sleeping bags, flameless stoves, blankets, sleeping or bedding materials, food or food storage items, and/or similar items that are or appear to be used as living and/or sleeping accommodations, or to assist with living and/or sleeping activities.

ESSENTIAL CITY-OWNED OR OPERATED PUBLIC UTILITIES means all City-owned or controlled property, whether in fee title, or as holder of an easement or lease, on which the City operates public utilities or other essential services, including, but not limited to the Solvang Municipal Center, Solvang Wastewater Treatment Plant and water wells operated by the City.

PERSONAL PROPERTY means tangible personal belongings or possessions, which shall include any movable or tangible thing that is subject to ownership; property that can be seen, weighed, measured, felt, or touched, including, but not limited to, furniture, appliances, camp materials, as defined in this Section, money, books, and shopping carts or carts or laundry carts as defined in Business and Professions Code Section 22435.

PORTABLE means able to be easily carried or moved without mechanized aid, or designed to be moved from place to place, and not permanently attached to a structure or the ground.

PUBLIC PARK means all park land, open spaces, dedicated parks, planted parkways, triangles and traffic circles maintained by the City, except the parkway strips between curb and sidewalk along the streets and highways of the City, or as otherwise defined by Chapter 8-1 of the Code.

PUBLIC PROPERTY means a City-owned or controlled place, including, but not limited to any public street, alley, public right-of-way, public parking lot, public park, public parkway, public sidewalk, public recreational area, public recreational facility, open space, essential City-owned or operated public utilities, and any and all other publicly-owned or controlled property in the City.

PUBLIC RIGHTS-OF-WAY means all City-owned or controlled rights-of-way or any other publicly owned or controlled right-of-way, whether held in fee title or as holder of an easement for right-of-way or public access purposes. Public rights-of-way include but are not limited to any public road, street, sidewalk, or private street or other property that is subject to a public access easement dedicated or granted to the City for vehicular, pedestrian, utilities or other means, and any planter strip or landscaped area located adjacent to or contained within streets that is part of the public right-of-way.

5-6-3 Camping on City property.

- A. It is unlawful for any person to camp between the hours of one-half (1/2) hour after sunset of one day and six (6:00) a.m. of the next day in or on any public property.
- B. In addition to the prohibition on camping on public property in subsection A, camping is not allowed at any time in any of the following places:
 - a. Any area zoned Village Mixed Use (VMU) on the city of Solvang zoning map in effect at the time.
 - b. Property of any essential city-owned or -operated public utilities.
 - c. Any place where camping, a camp, or camp materials create a physical impediment to emergency or non-emergency ingress, egress, or access to property, whether private or public, or on public sidewalks or other public rights-of-way, including, but not limited to, driveways providing access to vehicles, and entrances or exists from buildings and/or other real property.
 - d. Any vehicle lane, bicycle lane, or roundabout within any public right-of-way.
 - e. On any street or public right-of-way the city has closed to camping due to construction, heavy vehicle use, or other use of the roadway that is incompatible with camping in the right-of-way. The city does not need to close a street to vehicle traffic or close a street to camping under this section.
 - f. Any location within 100 feet of Mission Drive (SR 246).
- C. Camping, when and where allowed, is subject to all of the following:
 - a. Individuals, camp materials, camps or personal property may not obstruct sidewalk accessibility or passage, clear vision, fire hydrants, city or other public utility infrastructure, or otherwise interfere with the use of the right-of-way for vehicular, pedestrian, bicycle, or other passage.
 - b. Individuals may not accumulate, discard, or leave behind garbage, debris, unsanitary or hazardous materials, or other items of no apparent utility in the public rights-of-way, on city property, or any adjacent public or private property.

- c. Open flames, recreational fires, burning of garbage, bonfires, or other fires, combustible fuel-based flames, or heating deemed unsafe by the city or the county sheriff are prohibited. Flameless cooking stoves and other flameless devices for keeping warm are permitted.
- d. Dumping or collecting of gray water (i.e., wastewater from baths, sinks, and the like) or black water (i.e., sewage) into any facilities or places not intended for gray water or black water disposal or collection is prohibited. This includes, but is not limited to, city streets, public rights-of-way, public waterways and storm drains, which are not intended for disposal of gray water or black water.
- e. Unauthorized connections or taps to electrical or other utilities, or violations of building, fire or other relevant codes or standards, are prohibited.
- f. Items used for camping must be readily portable, such as tents. Individuals may not build or erect structures that are not readily portable, such as structures constructed out of plywood, wood materials, pallets, or other similar materials.
- g. Digging, excavation, terracing of soil, alteration of ground, water or infrastructure, or damage to vegetation, trees or City-owned or operated buildings and structures is prohibited. This includes, but is not limited to, attaching or affixing camp materials and personal property to vegetation, trees or City-owned or operated buildings and structures by any means not permitted in writing by the City Manager or their designee.

5-6-4 Camping on private property.

It is unlawful for any person to camp between the hours of one-half (1/2) hour after sunset of one day and six (6:00) a.m. of the next day, whether inside or outside of a vehicle, in or on any private property, including, but not limited to vacant lots, parking areas, and residential and commercial properties, unless the person camping in or on such private property:

- A. Is the owner thereof, or the lessee of such property or the houseguest of such owner or lessee or has the permission of the owner of such property, his or her agent or the person in lawful possession of such property; and,
- B. The person(s) camping have access to sanitary facilities approved by the health officer of the county, including, but not limited to toilet, hand washing and trash disposal facilities at all times people are authorized to be present for camping.

5-6-5 Storage of personal property on public property.

It is unlawful and a public nuisance for any person to store personal property on any public property, except as otherwise approved by the City Manager.

- A. Personal property shall be deemed to be stored if it has not been removed from the property within 24 hours of service of written notice provided pursuant to subsection (C) of this Section.
- B. All personal property stored in violation of this Section may be impounded by the City pursuant to this Section.
- C. Before impoundment of any personal property, the enforcement officer shall notify the owner of the personal property in writing, if their identity is reasonably ascertainable; or, if the identity of the owner is not reasonably ascertainable, cause a written notice to be posted in a prominent place at or near where the personal property is located, advising that the City will impound the

personal property if not removed within 24 hours. Such notice shall include the following information:

1. The date the notice was posted;
 2. The date the removal is scheduled to begin if personal property is not voluntarily removed;
 3. The time period during which removal will occur, which cannot exceed four (4) hours;
 4. Where personal property will be stored if removed by the City;
 5. How personal property may be claimed by its owner;
 6. The date on which stored items will be disposed of; and
 7. Contact information for an outreach provider that can provide services and shelter alternatives.
- D. Following removal of personal property, the City shall post a notice for a minimum of 10 days at or as near as possible to the location where the personal property was collected, and on the City's website. This notice shall include the following information:
1. The date the personal property was removed;
 2. Where the personal property is being stored;
 3. How personal property may be claimed by its owner, including the phone number and hours a person claiming ownership;
 4. The date on which stored items will be disposed of; and
 5. Contact information for an outreach provider that can provide services and shelter alternatives.
- E. Personal property removed by the City pursuant to this Section will be stored by the City for a minimum of sixty (60) days, or the duration required by law at the time of removal.
- F. The City shall maintain an inventory reasonably identifying personal property removed pursuant to this Section, where the personal property was approximately located prior to removal, and the identity of the owner, if known.
- G. The City shall release personal property to the owner identified in the inventory or, if identify of the owner is not known, to a person who claims ownership of the property and can describe the property with particularity. The City shall not require presentation of any identification to retrieve property.
- H. The City may dispose of any personal property that remain unclaimed after sixty (60) days, or such duration as required by law.
- I. Nothing in this section shall prevent, restrict, or otherwise limit the City's right to remove, without prior notice: (1) evidence of a crime or contraband from public property; (2) personal property located on public property that poses an immediate threat to the health or safety of the public; (3) items that are perishable, that have no apparent use, are not identifiable as belonging to an individual, or that are in an unsanitary condition due to saturation or contamination from bodily fluids, whether human or animal, or other contamination; and (4) any personal property

otherwise authorized by law to be removed without prior notice. For all evidence, property, and items removed pursuant to this subsection, a post-removal notice shall be provided as set forth in subsection (D) of this Section.

- J. Weapons, drug paraphernalia, or other contraband, and items that appear to be either stolen or evidence of a crime, shall be given to law enforcement officials.

5-6-6 Enforcement.

- A. The City Manager, or their designee, is specifically authorized to modify or suspend enforcement of any section or element of this Chapter in the event of a declared emergency, pursuant to administrative rules or policies, weather conditions (including but not limited to extreme heat or cold), or for any other reason within the City Manager's authority, regardless of whether an emergency has been declared.
- B. The City Manager, or their designee, may adopt administrative rules or policies governing or guiding enforcement of this Chapter, including, but not limited to ensuring consistent and appropriate enforcement for various circumstances.

5-6-7 Violations and Remedies.

- A. Any violation of this Chapter may be prosecuted as a misdemeanor pursuant to Chapter 3 of Title 1 of this Code. At the City's discretion, it may issue administrative citations as permitted by Chapter 5A of Title 6 of this Code.
- B. In addition to all other remedies, an individual may be issued a written exclusion order by an enforcement officer temporarily prohibiting said individual from a public park or essential City-owned or operated public utility on which violations described in this Section occurred, for a period of thirty (30) days:
 - 1. If within a one-year period, the individual:
 - i. Is issued two or more citations on the same public park or essential City-owned or operated public utility for violating this Chapter, or
 - ii. Is issued one or more citations for violating any state law(s) while on the same public park or essential City-owned or operated public utility; or
 - 2. If, within three months of being issued an exclusion order pursuant to subsection B.1, an individual is issued a citation for violating this Chapter or any state law(s) on a public park or essential City-owned or operated public utility.

The foregoing exclusion order(s) shall only apply to the particular public park or essential City-owned or operated public utility on which the offending conduct occurred.

- C. An exclusion order shall include the following information:
 - 1. The reasons for the exclusion;
 - 2. The particular public park or essential City-owned or operated public utility from which the individual issued the exclusion order is temporarily prohibited;
 - 3. The period of time during which the individual is excluded from the stated public park or essential City-owned or operated public utility (i.e. 30 days); and

4. How the individual may file an appeal of the exclusion order.

D. An individual issued a written exclusion order may file a written objection to the order with the City Manager within five (5) business days of its issuance. If a written objection is filed, the matter shall be placed on the City Council's agenda within fourteen (14) days after receiving the objection. The exclusion order shall be stayed during the pendency of the appeal. The objection may be heard by the City Council at a regular or special meeting. At the hearing, City staff shall provide the City Council with information regarding the basis for the exclusion order, and the individual shall be allowed to present relevant evidence. City Council may affirm the order upon finding that the criteria in subsection (C) of this Section have been met by a preponderance of the evidence. The decision of the City Council is final. Notwithstanding the foregoing, the City Council may appoint a hearings officer as its designee for the purpose of conducting appeals of exclusion orders. In such case, the decision of the hearings officer shall be final.

E. The remedies or penalties provided by this title are cumulative to each other and to the remedies or penalties available under all other laws of this state.

SECTION 3. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), the CEQA Guidelines (Title 14, Division 6, Chapter 3 of the California Code of Regulations), and the City's environmental procedures. The City has determined that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility the passage of this Ordinance will result in a direct or reasonably foreseeable indirect physical change in the environment nor have a significant effect on the environment.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction or preempted by State or Federal legislation, such decision or legislation shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 5. This Ordinance shall become effective 30 days after its adoption.

SECTION 6. The City of Solvang is a Charter City and has adopted its own rules for summarizing and posting ordinances once they are adopted. A summary of this Ordinance will be prepared by the City Clerk. The summary will be posted in three locations after adoption as directed in the Solvang Municipal Code. A true and correct copy of the full ordinance together with a record of the vote of each council member shall be kept by the City Clerk.

PASSED, APPROVED, AND ADOPTED on this 9th day of June 2025.

David Brown, Mayor

APPROVED AS TO FORM:

ATTEST:

Chelsea O'Sullivan, City Attorney

Annamarie Porter, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)ss
CITY OF SOLVANG)

I, Annamarie Porter, City Clerk of the City of Solvang, California do hereby certify that the foregoing Ordinance No. 25-0381 was duly introduced at a regular meeting of the City Council held on the 27th day of May 2025, and was duly adopted at a regular meeting of said City Council held on the 9th day of June 2025, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said Ordinance was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Annamarie Porter, City Clerk



25852 mcbean pkwy #187
valencia, ca 91355

888.743.5977 : p
www.moore-associates.net

memo

to: Randy Murphy, City Manager,
City of Solvang

from: Stephanie Roberts

re: SYVT Quarterly Memo (FY 2025, Q4)

date: June 3, 2025

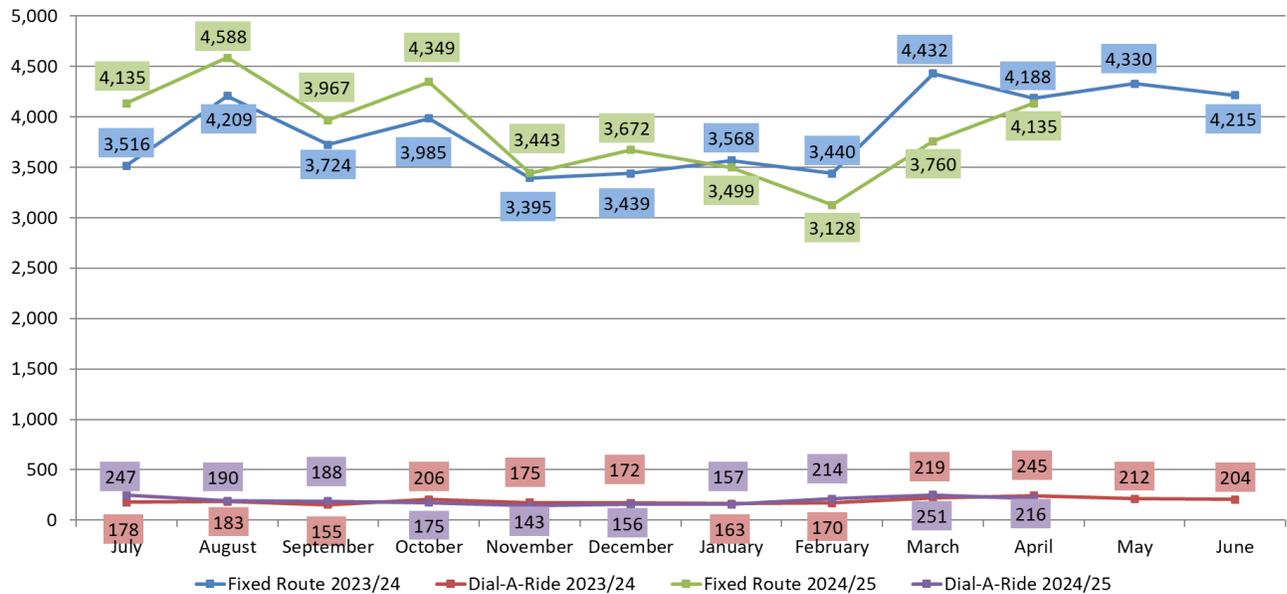
Administrative Activities

During the fourth quarter of FY 2025 (April 1, 2025 through May 31, 2025), Moore & Associates completed the following administrative activities on behalf of SYVT:

- Conducted operations meeting with RATP Dev on April 24, 2025;
- Prepared and submitted TDA claim for FY 2024/25;
- Prepared and submitted DBE Semi-Annual Uniform Report;
- Participated in State of Good Repair meeting with Caltrans on April 3, 2025;
- Coordinated CARES Act II grant amendment;
- Revised prior TDA (LTF) claim;
- Provided feedback regarding electric vehicles;
- Provided feedback regarding capital projects; and
- Began preparing FTA Section 5311 application.

Ridership Analysis

Fixed-route ridership increased in April 2025. We have not yet received ridership data for May 2025. Fixed-route ridership in FY 2024/25 thus far is comparable to pre-COVID ridership. Dial-A-Ride (DAR) ridership remains lower than pre-COVID.



- April 2025 fixed-route ridership increased 9.9% from March 2025; and decreased 1.3% from April 2024.
- April 2025 DAR ridership decreased 13.9% from March 2025, and decreased 11.8% from April 2024.
- April 2025 total ridership increased 8.5% from March 2025, and decreased 1.8% from April 2024.

Since the number of service days changes from month to month, it can be helpful to look at the data in terms of rides per day. April 2025 fixed-route average daily ridership increased when compared to March 2025; and April 2025 DAR average daily rider decreased when compared to March 2025.

	JULY 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APRIL 2025
FR Rides/day	159.04	169.93	165.29	161.07	143.46	146.88	139.96	136.00	144.62	159.04
DAR Rides/day	8.23	7.04	6.48	5.83	5.11	5.57	5.81	7.93	8.10	7.45

Call Activity

Dial-A-Ride calls (whether for reservations or information) have traditionally comprised of about half of the calls received. Requests for on-call pick-ups have traditionally comprised of about 20 percent of the calls received. We anticipate on-call requests to decline given the casino and tribal clinic were added as permanent stops in May 2025.

April

Dial-A-Ride = 40.8% of calls

On-call pickups = 26.4% of calls

May

Dial-A-Ride = 43.0% of calls

On-call pickups = 13.4% of calls

CSR Call Log: April – May 2025

	April	May	Total	Percent
Service information	86	114	200	30.9%
On-call pickup request	86	43	129	19.9%
DAR information	23	30	53	8.2%
DAR reservation	110	108	218	33.7%
Lost and found	3	1	4	0.6%
Complaint	0	3	3	0.5%
Compliment	1	1	2	0.3%
Other	17	21	38	5.9%
Total	326	321	647	100.0%

Marketing

Moore & Associates supported Santa Ynez Valley Transit (SYVT) through a comprehensive marketing campaign to promote re-timed service and permanent stops at the Chumash Casino, Tribal Health Clinic and the new Buellton Library. Key efforts included:

- SYVT website updates: Replaced schedules, updated links and added a homepage News Flash to quickly alert website visitors of the re-timed service changes and new stops.
- Designed bilingual flyer and distributed to Santa Barbara County Association of Governments – Traffic Solutions and approximately 50 locations, including hospitality, retail, medical, and residential multi-dwelling locations throughout Santa Ynez, Buellton, Solvang, and Los Olivos. Included route schedules and contact details for replenishing supply in the future.
- Crafted media release and distributed to 42 media and industry outlets.
- Designed bilingual onboard car cards.
- Updated GTFS information.
- Crafted copy for Buellton and Solvang Chamber of Commerce Newsletters and submitted for inclusion.
- Crafted copy for Solvang Utility Bill insert.
- Designed and coordinated ad placement in SYV Star, running May 20 and June 3.
- Researched digital advertising options and pricing, including display ad, digital out-of-home, social media, and search campaign strategies.
- Gathered contact information and upcoming dates for possible attendance at Solvang and Buellton Chamber of Commerce mixers.
- Made multiple attempts to add SYVT link to Los Olivos Chamber of Commerce, Chumash Casino, Buellton Library, and Visit the Santa Ynez Valley (Santa Ynez Walking Map) websites. No response received.



June 3, 2025

The Honorable Scott Wiener
Senator, California State Senate
1021 O Street, Suite 8620
Sacramento, CA 95814

RE: SB 79 (Wiener) – Transit-Oriented Development – NOTICE OF OPPOSITION

Dear Senator Wiener,

The City of Solvang respectfully opposes SB 79, which would grant expansive land use authority to transit agencies and override local planning, environmental reviews, and public input. As a unique city of just over 6,000 residents and nearly 5 million annual visitors, Solvang's identity is rooted in its Danish American heritage, carefully preserved through authentic architecture, community input, and thoughtful local governance.

Solvang's zoning and land use decisions are intentionally crafted to protect our small-town charm and character. Our walkable downtown—filled with old-world façades, low-scale buildings, and pedestrian-friendly design—does not align with the by-right imposition of five-story developments and 80 units per acre as envisioned by SB 79. Such provisions would strain infrastructure already serving a tourist-to-resident ratio of 833:1 and undermine the very qualities that make Solvang both a cultural and economic cornerstone of the Santa Ynez Valley and a renowned international tourist destination.

Furthermore, the bill's allowance for transit agencies to unilaterally develop land without regard to local planning or even proximity to transit stops ignores the deliberate planning processes cities like ours undertake. While we share the goal of increasing housing access, our community-centered planning, as reflected in recent General Plan updates, prioritizes housing that fits within our historic fabric, rather than being at odds with it.

We urge the Legislature to pursue housing solutions that partner with, not preempt, local governments. True progress on housing requires investment, flexibility, and collaboration, not a one-size-fits-all mandate that treats all communities alike, regardless of context.

For these reasons, the City of Solvang strongly opposes SB 79.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Murphy", is written over a horizontal line.

Randy Murphy
City Manager
City of Solvang

cc: California State Senator Monique Limón, senator.limon@senate.ca.gov

California State Assemblymember Gregg Hart, assemblymember.hart@assembly.ca.gov

League of California Cities, cityletters@cacities.org

David Mullinax, Cal Cities Regional Public Affairs Manager, dmullinax@cacities.org



Agenda Item 8.a

Meeting Date: June 9, 2025

SUBJECT: Discussion and possible action to Approve the Memorandum of Agreement (MOA) between the City of Solvang and the Santa Barbara County Office of Emergency Management (SBC OEM) for activation of the ReadySBC Alerts system and access to and use of the Genasys EVAC emergency zone mapping platform for zero dollars for the term June 10, 2025 – until terminated; and Authorize the City Manager to execute on behalf of the City.

PREPARED BY: Olivia Uribe Mutal, Management Analyst

DISCUSSION:

Genasys EVAC (is a next-generation emergency zone mapping solution that enhances the ability of public safety agencies to plan, coordinate, and communicate protective actions during emergencies. Santa Barbara County selected Genasys EVAC as a countywide tool to complement existing alerting platforms, such as Everbridge, and to streamline multi-jurisdictional coordination.

The platform is composed of:

- An internal user interface for first responders and emergency managers to access real-time decision-support data including hazard overlays, population metrics, evacuation sites, and critical infrastructure.
- A public-facing map accessible via the ReadySBC.org website and the Genasys Protect mobile application, displaying live evacuation statuses, road closures, and shelter information.

The system enables rapid, zone-based communication during emergencies and is designed to ensure consistency in protective action messaging across Santa Barbara County jurisdictions.

Since 2023, SBC OEM has led a multi-year regional effort to implement Genasys EVAC across the County. Using Homeland Security Grant Program (HSGP) funds, SBC OEM procured the system and has since worked with cities and public safety agencies to pre-identify zones and integrate local data.

Participation by the City of Solvang ensures:

- Access to internal decision-support tools for emergency management and response.
- Ability to coordinate and publish Solvang-specific data to the public-facing Genasys map.
- Streamlined communication with County and mutual aid partners during regional emergencies.

The MOA (Attachment A) establishes:

- Terms for access and use of the Genasys EVAC platform.
- Protocols for alert activation via the ReadySBC Alerts system.
- Data security and user responsibilities.
- Training, user role permissions, and bilingual alert requirements per AB 1638.

Additionally, the City will complete and maintain individual Internal User Agreements (Attachment B) for authorized staff, designating role-based permissions including Viewer, Editor, and Alerter levels. SBC OEM anticipates full public launch of Genasys by June 24, 2025, and is actively engaged in training and public education to support adoption.

Genasys EVAC represents a significant advancement in emergency planning and communication. Adopting the MOA aligns the City of Solvang with Santa Barbara County's regional strategy, ensuring that residents and first responders have access to critical, real-time emergency information during crises. The implementation of Genasys EVAC represents a significant step forward in enhancing Solvang's preparedness and response capabilities. Implementation of the Genasys EVAC platform directly supports the City Council's adopted goals to evaluate the opportunities to improve overall public

safety services, analyze means to improve police response and enforcement including technology, and assess community outreach programs by equipping the City with advanced emergency mapping and communication tools that improve situational awareness, coordination, and public engagement during crises.

ALTERNATIVES:

Council may choose not to enter into the MOA. This would preclude the City from directly utilizing Genasys EVAC for internal planning or participating in the County's coordinated emergency zone mapping system, potentially limiting operational efficiency and regional coordination during emergencies.

FISCAL IMPACT:

There is no cost to the City of Solvang for participation at this time. The platform is fully funded through FY 2027–28 by the Homeland Security Grant Program. Should grant funding lapse or discontinue, the County may revisit funding models and consider a cost-sharing arrangement with participating agencies. Staff has requested a preliminary cost estimate from the County should future funding become the responsibility of local jurisdictions. If available, this information will be shared at the Council meeting.

ATTACHMENTS:

- A – Memorandum of Agreement (MOA) between City of Solvang and SBC OEM
- B – Genasys Internal User Agreement
- C – Presentation Slides

**MEMORANDUM OF AGREEMENT
BETWEEN
SANTA BARBARA COUNTY OFFICE OF EMERGENCY MANAGEMENT
AND
THE CITY OF SOLVANG
REGARDING ACTIVATION OF THE READYSBC ALERTS SYSTEM AND ACCESS TO AND USE
OF EMERGENCY ZONE MAPPING SOLUTION**

THIS MEMORANDUM OF AGREEMENT (hereafter “Agreement”) is made by and between the Santa Barbara County Office of Emergency Management, with an address at 4408 Cathedral Oaks Rd., Santa Barbara, CA 93110 (hereafter “SBC OEM”), and the CITY OF SOLVANG, CALIFORNIA, with an address at 1644 Oak St., Solvang CA 93463 (hereafter “SOLVANG”), wherein SBC OEM and SOLVANG (the “parties”) agree:

WHEREAS, the purpose of this Agreement is to set forth the terms and conditions for 1) activation processes of the County’s ReadySBC Alerts system powered by Everbridge and 2) access to and use of emergency zone mapping solution powered by Genasys EVAC (hereafter “Genasys EVAC”); and

WHEREAS, the County ReadySBC Alerts system allows for rapid dissemination of public alerts during emergencies and includes the following delivery methods: email; text message; voice phone calls; TTY/TDD for the deaf and hard of hearing; Nixle text message and email; Integrated Public Alert and Warning System (“IPAWS”) Wireless Emergency Alerts (“WEA”) and Emergency Alert System (“EAS”) notifications; and

WHEREAS, Genasys EVAC features 1) local, state, and federal sourced decision support data via a map-based platform to aid public safety agencies during emergencies, 2) pre-identified emergency zones that support streamlined protective actions decisions, such as evacuations and sheltering in place, and 3) a public-facing emergency zones map accessed via an online browser and mobile app; and

WHEREAS, SBC OEM is the Santa Barbara County Operational Area (SBC OA) emergency alerting authority and is responsible for overseeing local emergency alerting policies and standard operating procedures (SOPs), maintaining alerting software and hardware, training a cadre of qualified alert originators, and along with Sheriff’s Dispatch staff, disseminates alerts to inform the public of imminent or occurring hazards and necessary protective actions; and

WHEREAS, SBC OEM is the implementation and administrative agency of Genasys EVAC. SBC OEM is responsible for system and data management, contract management, development and maintenance of policies and SOPs, monitoring of appropriate use, and granting access to authorized public safety agencies and jurisdictions within the Santa Barbara SBC OA; and

WHEREAS, SBC OA cities, special districts, and other agencies charged with public health and safety responsibilities may request activation of the County ReadySBC Alerts system when a hazard or incident poses a threat to the community and protective actions are necessary to protect life and property; and

WHEREAS, the term “internal user access” refers to agencies utilizing SBC OEM’s instance of Genasys EVAC to facilitate internal and multi-jurisdictional, all-hazards protective action decision-making and convey those decisions to public safety partners, emergency alert originators, and the public; and

WHEREAS, SOLVANG recognizes Genasys EVAC is intended to enhance capabilities to quickly and effectively convey protective action decisions to co-responders and the public, and is not intended to replace or address gaps in planning efforts; and

WHEREAS, SOLVANG seeks to establish an agreement with SBC OEM in the event SOLVANG wishes to activate the County ReadySBC Alerts system, and to directly access and utilize Genasys EVAC; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **RECITALS.** The above recitals are true and correct and are incorporated here by this reference.
2. **DESIGNATED REPRESENTATIVE.** Kelly Hubbard, Director of the Santa Barbara County Office of Emergency Management (phone number (805) 681-5524), is the representative of SBC OEM and will administer this Agreement for and on behalf of SBC OEM and the SBC OA. Randy Murphy, (phone number (805)688-5575 x 204, City Manager is the authorized representative for SOLVANG. Changes in designated representatives shall be made with advance written notice to the other party and does not require amendments to this Agreement.
3. **NOTICES.** Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by personal delivery or email, or with postage prepaid by first-class mail, registered or certified mail, or express courier service, as follows:

To SBC OEM: Kelly Hubbard, Director
Santa Barbara County Office of Emergency Management
4408 Cathedral Oaks Road
Santa Barbara, CA 93110
Email: [OEM@countyofsb.org](mailto: OEM@countyofsb.org)

To CITY OF SOLVANG: Randy Murphy, City Manager
1644 Oak St.,
Solvang CA 93463
Email: [randym@cityofsolvang.com](mailto: randym@cityofsolvang.com)

or at such other address or to such other person that the parties may from time to time designate in accordance with this Notices section. If sent by first class mail, notices and consents under this section shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Notices section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

4. **TERM, REVIEW FREQUENCY, AND REVISIONS.** This Agreement is effective on the date of the last signature and shall remain in place until either party wishes to revise it or terminate it. Either party may terminate the Agreement in part or in whole for any reason with a 90-day written notification to the other party. The informing party must specify if the Agreement termination is specific to County ReadySBC Alerts activation, internal user access to the Genasys EVAC system, or both. Any significant revisions to this Agreement will be communicated and coordinated between the designated representatives and result in a newly signed Agreement or amendments.
 - A. **State/Federal Agencies, Special Districts, and Cities with municipal law and fire departments:** If SOLVANG decides to terminate this Agreement, a written notification must be received by SBC OEM at least 90 days in advance of the intent to terminate. Termination of this Agreement may include 1) the intent to no longer request activation of the County ReadySBC Alerts system and/or 2) no longer utilizing Genasys EVAC for protective action decision-making and public mapping purposes.
 - i. SOLVANG will be responsible for any potential costs with transferring SOLVANG's data to them, if requested by SOLVANG.
 - ii. At the time of written notification for termination, SOLVANG must also indicate if they will continue utilizing the pre-identified emergency zones and move this data into another map-based platform or will rescind their agency's pre-identified emergency zones.

- iii. If termination includes no longer using the Genasys EVAC system, SOLVANG agrees to allow their zone (if zones will remain the same in another platform) and jurisdictional data to remain within Genasys EVAC system. This information will be utilized by the County and partner agencies to support SOLVANG alert requests, mutual aid concepts, and situational awareness only. County agrees to remove zones and data from Genasys public-facing maps.
 - iv. SOLVANG must also issue a public statement notifying residents and stakeholders of the intent to terminate use of the County ReadySBC Alerts system and/or Genasys EVAC platform as soon as possible and within 30 days of the Agreement termination date. Notifications shall include where to find emergency zone information, how to receive local alerts from that agency, and other considerations for that agency during an emergency.
 - v. These Agreement clauses do not apply in the event the County terminates its contract with Genasys and transitions all emergency zones and data to another platform.
- B. Cities with contracted County Fire and Sheriff's Office services:** If SOLVANG decides to terminate this Agreement, a written notification must be received by SBC OEM at least 90 days in advance of the intent to terminate. Termination of this Agreement may include 1) the intent to no longer request activation of the County ReadySBC Alerts system and/or 2) no longer utilizing Genasys EVAC for protective action decision-making and public mapping purposes.
- i. SOLVANG will be responsible for any potential costs associated with transferring the agency's data to them, if requested by SOLVANG.
 - ii. At the time of written notification for termination, SOLVANG must also indicate if they will continue utilizing the pre-identified emergency zones and move this data into another map-based platform or will rescind their jurisdiction's pre-identified emergency zones.
 - iii. If termination includes no longer using the Genasys EVAC system, SOLVANG agrees to allow their zone (if zones will remain the same in another platform) and jurisdictional data to remain within Genasys EVAC system. This information will be utilized by the County and partner agencies to support SOLVANG alert requests, mutual aid concepts, and situational awareness only. County agrees to remove zones and data from Genasys public-facing maps.
 - iv. If the decision to terminate this Agreement includes rescinding pre-identified emergency zones for a City with County contracted public safety services, SOLVANG agrees to consult and reach a consensus with County Fire and/or Sheriff's Office leadership on this decision and any alternatives. County Fire and Sheriff's Office may have contractual stipulations with the city on adequate pre-planning, protocols, and response tools in order to fulfill public safety duties, including those related to emergency and disaster response efforts.
 - v. SOLVANG must also issue a public statement notifying residents and stakeholders of the intent to terminate use of the County ReadySBC Alerts system and/or Genasys EVAC platform as soon as possible and within 30 days of the Agreement termination date. Notifications shall include where to find emergency zone information, how to receive local alerts from that agency, and considerations for that agency during an emergency.
 - vi. These Agreement clauses do not apply in the event the County terminates its contract with Genasys and transitions all emergency zones and data to another platform.
- C. If the County terminates the use of Genasys EVAC or Genasys EVAC agreement expires and is not renewed:**
- i. SBC OEM will coordinate with County Fire and Sheriff's Office to make formal recommendations for contract termination or planning upon expiration and non-

renewal of the Genasys EVAC agreement. These County departments may consult with SOLVANG and other impacted agencies prior to making any formal recommendations, but the County retains all rights to make final contract termination decisions.

- ii. In the event of a contract termination or non-renewal decision, SOLVANG will be informed in writing and provided initial transition timelines. All attempts will be made to provide as much transition time as possible. SBC OEM will facilitate meetings with SOLVANG and other impacted partners to discuss data and records transfer, coordinated public and stakeholder notification, and any modifications to alerting and mapping software or workflows.
- iii. The County may offer to coordinate and provide access to an alternative countywide map-based emergency zone mapping and/or public information software solution and establish a new MOA with SOLVANG. However, the County is not required to provide an alternative software solution. If the County does not offer an alternative software solution, SOLVANG understands it is responsible for pursuing their own data, mapping, and public information solutions at their discretion.

5. **AGENCY/JURISDICTION RESPONSIBILITIES ATTESTATION.** Attachment A of this Agreement requires the signatory for SOLVANG to attest to and comply with Agency/Jurisdiction core responsibilities that are critical to countywide unity, standardization, and successful coordination on alerting concepts and the Genasys EVAC system.

6. **COUNTY OF SANTA BARBARA PUBLIC ALERT AND WARNING POLICY.** SOLVANG agrees to abide by the County of Santa Barbara Public Alert and Warning Policy when requesting alerts be sent on their behalf through the ReadySBC Alerts system, as well as access and authorized use guidelines for Genasys EVAC. SBC OEM coordinates updates to this policy on an annual basis or as needed and will distribute updated versions to stakeholders. The policy includes but is not limited to:

- A. Accessing decision-support data, GIS layers, and hazard simulation features within the Genasys EVAC internal user platform;
- B. Coordinating protective action decision consensus with co-responding agencies and jurisdictions, including any contract Cities;
- C. Confirming verbal and/or written approval from decision-makers (i.e., field Incident Commander, Risk Decision Teams);
- D. Submitting a request for activation of the ReadySBC Alerts system (including any Wireless Emergency Alerts), and general processes for activation of the public-facing emergency zones map based on County, City, special district, and key partner agency protocols;
- E. SOLVANG will be responsible for publishing any incident specific sheltering locations, traffic control points, road closures, or other emergency information as appropriate on the Genasys EVAC public-facing emergency zones map.
- F. SOLVANG will be responsible for initiating and analyzing any hazard simulation features and data in Genasys EVAC in accordance with their emergency response protocols.

Additionally, SOLVANG recognizes that Genasys EVAC is not an emergency alerting tool. Genasys' public-facing emergency zone map is intended to visually support emergency alerts. Therefore, the utilization of Genasys EVAC requires all cooperating agencies to still take separate action to address emergency alerting and public notification, including working closely with County Sheriff Dispatch and SBC OEM to coordinate primary emergency alerting processes when needed.

7. **AB 1638 REQUIREMENTS AND PRE-SCRIPTED BILINGUAL ALERT AND WARNING MESSAGES.** SOLVANG recognizes and is familiar with California Assembly Bill (AB) 1638 requirements for providing timely, accurate, and accessible emergency information to all residents in English and any other locally prevalent non-English languages. Per the American Community

Memorandum of Agreement between Santa Barbara County Office of Emergency Management and CITY OF SOLVANG Regarding Activation of the ReadySBC Alerts System and Access to and Use of Emergency Zone Mapping Solution

Survey 5-Year Data (2019-2023), all jurisdictions within Santa Barbara County meet the 5% population threshold for Spanish speakers that speak English “less than very well”. Therefore, agencies/jurisdiction are required to provide emergency information in at minimum English and Spanish to comply with AB 1638. Agencies are required to review language requirements every 5 years. To this end, SOLVANG agrees to utilize SBC OEM provided pre-scripted bilingual English/Spanish alert and warning messages when activation of the ReadySBC Alerts system is requested. The pre-scripted messages may also be utilized for other incident communications such as social media, websites, etc. Additionally, Agencies will utilize identical bi or multilingual messages within Genasys EVAC. SOLVANG recognizes these scripts have been vetted for compliance with federal Code of Regulation requirements, California State Alert and Warning guidance, and best practices. Ultimately, compliance with AB 1638 is the responsibility of SOLVANG.

- A. In the event SOLVANG identifies other non-English speaking communities that make up 5% or more of their jurisdiction or service territory population (e.g., Mixteco speakers), SOLVANG is responsible for coordinating and providing translated emergency alerting language and messaging to SBC OEM or Sheriff’s Dispatch personnel for alerting and emergency mapping purposes.
- B. In the event SOLVANG has an incident that falls outside of the SBC OEM pre-scripted alert and warning messages, that agency is responsible for coordinating and providing multilingual (English and Spanish required, as well as other languages as identified in 8.A.) alerting language and messaging to SBC OEM or Sheriff’s Dispatch personnel for alerting and emergency mapping purposes.
- C. SOLVANG recognizes that any time it can pre-identify additional languages and/or additional incidents outside of SBC OEM’s pre-scripted alert and warning messages in which they can provide 8.A. and/or 8.B. in advance can significantly increase the speed of which alerts can be sent to the public.

8. UNIFIED PUBLIC EDUCATION

- A. SOLVANG recognizes the importance of collaborative public education and information efforts to reach all segments of the community with a unified message. SOLVANG agrees to promote ReadySBC Alerts and Genasys EVAC as Santa Barbara County’s primary alert and warning system and emergency zone mapping solution, respectively.
- B. SOLVANG agrees to coordinate with SBC OEM on utilization of approved key messages, public education assets, website content and materials that are consistent with ReadySBC branding guidelines.
- C. SBC OEM agrees to host the Genasys EVAC public-facing emergency zones map 24/7/365 on the County’s www.ReadySBC.org website. Additionally, Agencies can embed or post a link to the emergency zones map on their own website. During an incident, Agencies can:
 - i. Direct residents to access the map by navigating to www.ReadySBC.org. However, SOLVANG is responsible for contacting the SBC OEM Duty Officer to request posting of active incident specific information on www.ReadySBC.org in accordance with the County Public Alert and Warning policy; or
 - ii. Embed or post a link to the emergency zones map on their own website and direct residents to access the map and incident specific information only on their site.

9. ASSOCIATED COSTS.

- A. The Everbridge software powering the ReadySBC Alerts system is currently funded by the County’s General Fund. There is no associated cost to SOLVANG with requesting emergency alert notifications from the County.
 - i. Should funding be cancelled, or not approved for future years, the County may

request a cost share with participating agencies or may choose to cancel the program.

- B. The Genasys EVAC software-as-a-service is currently funded for 4 years (FY 24/25 through FY 27/28) through the Homeland Security Grant Program (HSGP).
 - i. Should Homeland Security Grant funding be cancelled, or not approved for future years, the County may request a cost share with participating agencies or may choose to cancel the program.
- C. Any costs associated with each party's role in executing, implementing, and maintaining the requirements and responsibilities stated within this Agreement are the responsibility of each respective party. Should there be associated costs related to third-party software enhancements, data coordination, etc., the parties agree to discuss potential mutual benefits and the possibility of a cost-share agreement.
- D. Should funding considerations change, SBC OEM will work with participating agencies to amend this agreement, and terms as discussed and agreed to at that time.

10. INDEMNIFICATION AND INSURANCE. In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties pursuant to California Government Code Section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead all parties agree that pursuant to California Government Code Section 895.4, each of the parties hereto shall fully indemnify and hold each of the other parties, their officers, board members, employees and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by California Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying party, its officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such party under this Agreement. No party, nor any officer, board member, employee or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of other parties hereto, their officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such other parties under this Agreement.

Each party shall maintain its own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage, or liability arising out of the performance of its responsibilities pursuant to this Agreement.

- 11. NON-ASSIGNMENT.** The parties shall not assign, transfer or subcontract this Agreement or any of its rights or obligations under this Agreement without the prior written consent of the other party, and any attempt to so assign, subcontract or transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.
- 12. SECTION HEADINGS.** The headings of several sections and any Table of Contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.
- 13. SEVERABILITY.** If any one or more of the provisions contained herein shall for any reason be found to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 14. ENTIRE AGREEMENT AND AMENDMENT.** In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or

assert that this Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

15. **SUCCESSORS AND ASSIGNS.** All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors, and assigns.
16. **COMPLIANCE WITH LAW.** Each party shall, at its sole cost and expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement.
17. **CALIFORNIA LAW AND JURISDICTION.** This Agreement shall be governed by the laws of the State of California. Any litigation regarding this Agreement or its contents shall be filed in the County of Santa Barbara, if in state court, or the federal district court nearest to Santa Barbara County, if in federal court.
18. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.
19. **AUTHORITY.** All signatories and parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with.
20. **SURVIVAL.** All provisions of this Agreement which by their nature are intended to survive the termination or expiration of this Agreement shall survive such termination or expiration.

Memorandum of Agreement between the Santa Barbara County Office of Emergency Management and the CITY OF SOLVANG.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the last date of signature below.

**SANTA BARBARA COUNTY OFFICE OF
EMERGENCY MANAGEMENT:**

CITY OF SOLVANG :

By: _____
Kelly Hubbard
SBC OEM Director

By: _____
Randy Murphy
City of Solvang
City Manager

Date:

Date:

APPROVED AS TO FORM:
Gregory Milligan
Risk Management

By: _____
Risk Manager

Date:

APPROVED AS TO FORM:
Rachel Van Mullem
County Counsel

By: _____
Deputy County Counsel

Date:

Attachment A

City of Solvang Responsibilities Attestation

General Requirements

1. Use of California Standard Statewide Evacuation Terminology

SOLVANG is responsible for utilizing California Governor's Office of Emergency Services (CalOES) standardized emergency terminology and definitions (per CalOES Memo dated 5/15/2020) for evacuation and other protective action communications, ensuring consistency and clarity in emergency messaging across agencies and jurisdictions.

Initials: _____

2. Assigned Point of Contact (POC)

SOLVANG is responsible for assigning a designated Point of Contact that will coordinate with the SBC OEM Alerting Administrator on user access, data management, training and exercise activities, and more. The POC will be SOLVANG's primary contact for alerting and emergency zone mapping concepts and responsible for actively coordinating and communicating with the SBC OEM Alerting Administrator on a continuous basis. If the POC changes, SOLVANG will notify the SBC OEM Alerting Administrator within 3 days.

Initials: _____

3. Participation in County User Group

For purposes of ongoing administration, coordination, and continuous improvement, an Alerting and Emergency Zone Mapping User Group will be maintained and led by the SBC OEM Alerting Administrator. The Assigned POC will participate in the User Group as a standing member with authority to represent SOLVANG on needs and issues related to alerting and emergency zone mapping systems. The User Group shall meet on a quarterly basis or more often as needed to coordinate ongoing administration, after-action activities, training, public outreach, any modifications to this Agreement, processes, guidelines and job aids.

Initials: _____

Data and Technological Management and Security

4. Local Data Management

SOLVANG is responsible for maintaining and updating decision-support data specific to their jurisdictional emergency zones within the Genasys EVAC system. SOLVANG will review their data and make any necessary changes at minimum every 2 years, to reflect the development of new infrastructure and homes, and following major emergencies as needed. SBC OEM will provide support and coordination for maintaining and updating data that is applicable countywide. Types of data including but not limited to:

- Pre-identified evacuation critical facilities
- Critical infrastructure (e.g., shelters, hospitals)
- Traffic control points
- Zone-specific information, such as "Commonly Known As" information, zone boundary descriptions, and "Special Considerations"
- New residential or commercial development considerations

Initials: _____

5. Technological Management

Technological evaluation of the Genasys EVAC solution by County IT was conducted during the Request for Proposal (RFP) process to determine compatibility with the County's existing computing environment. The County has taken an assertive technological posture to mitigate cybersecurity and privacy risks. However, SOLVANG is responsible for conducting due diligence to determine if the Genasys EVAC solution is compatible with their existing technological environment. SOLVANG is responsible for coordinating with its IT personnel to gather user account information, identify permission and role controls, and support County required security measures (i.e. password controls).

Initials: _____

6. Data Integrity and Security

SOLVANG recognizes that the County of Santa Barbara's instance of the Genasys EVAC system is populated with hyper-local data that includes the locations of critical facilities and vulnerable populations. This includes sensitive locations that are not publicly disclosed for safety and security purposes, such as shelters for domestic violence and human trafficking survivors. No personally identifiable information (PII) will be stored within Genasys EVAC. SOLVANG is responsible for taking reasonable measures to protect the security of the Genasys EVAC system and any data accessed or inputted into the system. This includes preventing unauthorized access, data loss, or alteration.

Initials: _____

7. Procurement and Maintenance of Hardware and Devices

SOLVANG is responsible for maintaining the necessary hardware and devices required by SOLVANG to utilize the Genasys EVAC system, including computers, mobile devices, and any associated equipment needed for operational use.

Initials: _____

8. Security Breach Reporting

SOLVANG is required to report to the County POC any suspected or known security breaches to hardware with user accounts or to user accounts as soon as possible, and no later than 24 hours. SOLVANG agrees to cooperate with the County on any follow-up steps to ensure security is maintained.

Initials: _____

Management & Users of System

9. Genasys EVAC Internal User Role Permissions

SOLVANG will be granted access to use the following internal user role permission options in the Genasys EVAC system. SOLVANG's Assigned POC is responsible for assigning role permissions to their internal users based on internal policies and protocols for the coordination and execution of emergency protective actions within their jurisdiction.

- **Viewer:**
 - View all zones and zone-specific data.
 - View critical evacuation facilities; sheltering, traffic control, road closure locations; and wildfire-related monitoring tools (e.g., Red Flag Warning area, heat detection data).
 - View and download PDF zone pre-plans.

- View available custom layers integrated by Santa Barbara County users.
- **NOTE: Viewers cannot modify any zone data, split/merge zones, or make any information visible in the public-facing emergency zone map.**
- **Editor: All Viewer permissions plus:**
 - Use the Internal Status Notification feature to internally change the status of a zone. This feature sends an internal email notification to agency leads and designated alerters with the requested zone changes.
 - Split and merge any pre-existing zones.
 - Modify zone-based data, critical evacuation facilities data, shelter, traffic control, and road closure data.
 - Make sheltering, traffic control point, and road closure locations visible in the public-facing emergency zone map.
 - Add custom layers and make them visible to all Santa Barbara County users.
 - **NOTE: Editors will be able to split/merge zones and modify data in the system for all of Santa Barbara County. There is not currently a way to restrict access by jurisdiction, but Editors are only authorized to make changes within their jurisdiction.**
- **Editor+Alerter: All Viewer and Editor permissions plus:**
 - Can make zone status changes directly visible in the public-facing emergency zones map.
 - **Making zone status changes visible in the public-facing emergency zones map DOES NOT result in automatic dissemination of public emergency alerts.**
 - **NOTE: Editors+Alerters will be able to change public-facing zone status in the system for all of Santa Barbara County. There is not currently a way to restrict access by jurisdiction, but Editors+Alerters are only authorized to make changes within their jurisdiction.**

Initials: _____

10. Data Changes Made by Agency Internal Users

SOLVANG acknowledges that internal users will be able to view data inputted by all other Santa Barbara County agencies and jurisdictions utilizing Genasys EVAC. Based on their role permissions, Editors and Editor+Alerters will have the ability to make data changes, submit Internal Status Notifications, or make zone status changes live on the public-facing emergency zones map for all Santa Barbara County zones. SOLVANG will ensure that their internal users:

- Do not make changes to areas outside their own jurisdiction's data and zones unless specifically requested by the outside jurisdiction, such as during an incident when in Unified Command.
- Do not make changes to SOLVANG's data and zones outside of emergencies (aka "blue skies") unless expressly authorized to do so by SOLVANG's leadership and/or SOLVANG's Genasys EVAC POC.
- If they make any temporary changes to SOLVANG's data and zones in the course of an emergency, internal users are responsible for restoring the data and zones to original settings.

Initials: _____

11. Management of Internal Users

SOLVANG is responsible for managing its own internal users within the Genasys EVAC system, including:

- Maintaining a roster of current internal users and their role permissions.

- Coordinating with the SBC OEM Alerting Administrator to add and remove internal users and update role permissions for internal users.
 - This includes timely notification to terminate internal user access as needed. Timely notification means advance notification of the internal user's separation date from the agency whenever possible, but no later than 24 hours after a user's separation.
 - If there are any concerns about potential unauthorized or inappropriate access and use by a current internal user, SOLVANG will contact the SBC OEM Duty Officer immediately to request the user's account be disabled.
- Assigning appropriate roles based on internal user responsibilities and functions.
- Providing any technological devices or internet service capabilities to internal users in order to access the Genasys EVAC when performing duties in the field or assigned work locations.
- Ensuring its internal users sign a County-provided User Agreement and complete the required training prior to access to the system.
- Ensuring its internal users are authorized to use Genasys EVAC on behalf of SOLVANG in accordance with assigned duties.

Initials: _____

12. Agency Policy and Job Aids

SOLVANG will create agency-specific internal policies, job aids, SOPs, or supporting documents on alerting coordination and Genasys EVAC utilization addresses the following minimum element:

- Agency personnel positions that will have access to the Genasys EVAC and at what role permission
- Agency personnel positions that are authorized to request activation of the ReadySBC Alerts system (*or their own alert system*)
- Protocols for protective action decision-making
- Who is the authority to approve protective actions
- English and non-English languages information will be disseminated in accordance with AB 1638 requirements and/or established agency language accessibility policies and plans.

Agency-specific documents will be consistent with the County Alert and Warning Policy, SBC OEM will provide job aid templates and other support resources as developed. SBC OEM provided job aids address step-by-step instructions for requesting activation of the ReadySBC Alerts system and utilizing Genasys EVAC. SOLVANG is responsible for distributing printed and digital copies of the most current job aids to agency personnel. SBC OEM will provide final digital copies via a shared web-based file system that can be accessed by the POC and designated SOLVANG representatives only. SOLVANG will coordinate with the SBC OEM Alerting Administrator on any updates to job aids periodically and as needed.

Initials: _____

13. Training Requirements

SOLVANG is responsible for managing and tracking internal user completion of required training, including but not limited to:

- System navigation,
- Data entry and preservation protocols,
- Security and safety considerations for the system,
- User roles and responsibilities, as well as capabilities,
- Activation and management of emergency alerts and emergency zone map changes.

Initial hands-on training and super user training will be provided by Genasys and SBC OEM as part of implementation. Following implementation, SOLVANG is responsible for providing

hands-on training to new users, refreshers to existing users, and ensuring their internal users understand their role and responsibilities within the Genasys EVAC system and requesting processes for ReadySBC Alerts. These training courses will be in alignment with SBC OEM provided training materials and policies. SBC OEM may elect to provide additional hands-on training on a periodic basis to SOLVANG and other county agencies and jurisdictions.

Initials: _____

14. Genasys Internal User Agreements

SOLVANG is responsible for collecting and managing signed **Genasys Internal User Agreement** from all internal users. This document is an acknowledgement of their responsibilities regarding the use of the system and compliance with all applicable policies. The County will provide an online file repository for SOLVANG to store and organize completed Genasys Internal User Agreements. Any internal users who violate this agreement will immediately have their access disabled by the SBC OEM.

Initials: _____

AGENCY USING COUNTY ALERTING SUPPORT

15. Requesting ReadySBC Alerts and Publishing Zone Status Changes, Shelter Locations, and Traffic Control Points on Public-Facing Genasys Emergency Zones Map

SOLVANG retains all responsibility to determine protective actions and to inform their residents appropriately within agreed upon protocols and policies, including how Genasys is utilized for this purpose and coordination of emergency alerts with the County.

SOLVANG is responsible for publishing any incident specific sheltering locations, traffic control points, and road closures directly on the public-facing emergency zones map.

SOLVANG is responsible for initiating and analyzing any hazard simulation features and data in Genasys EVAC in accordance with their emergency response protocols.

Initials: _____

GENASYS EVAC INTERNAL USER AGREEMENT

This **Genasys EVAC Internal User Agreement** (hereafter the “Agreement”) is entered into by and between the undersigned individual user (hereafter the “User”), their Agency, and the Santa Barbara County Office of Emergency Management (hereafter “SBC OEM”), for the purpose of accessing and utilizing the Genasys EVAC emergency zone mapping software (hereafter “Genasys EVAC”). This Agreement outlines the terms and conditions for access to, use of, and responsibilities related to the Genasys EVAC for official business only.

By signing this Agreement, User acknowledges and agrees to the following terms:

1. Purpose of Access

The User is granted access to the Genasys EVAC internal platform for the sole purpose of performing official duties related to emergency planning, response and coordination that have been assigned to them by their Agency, including but not limited to:

- Accessing decision-support data and ongoing incident information within Genasys EVAC for situational awareness purposes.
- Coordinating all-hazards evacuation and other public protective action responses.
- Following approved activation workflows for decision-making, consensus building with co-responding agencies, requesting emergency alerts and map activation, and publishing changes to the public-facing map, including zone status changes, temporary evacuation points, shelters, traffic control points, and road closures.

2. User Role Permissions

Users are assigned role permissions in Genasys EVAC by their Agency. Role assignment is based on internal policies and protocols for the coordination and execution of emergency protective actions within the Agency’s jurisdiction. The User must be aware of their currently assigned role permissions and is responsible for notifying their Agency Assigned Point of Contact (POC) if they encounter any issues with their assigned role permissions that impede their ability to fulfill assigned responsibilities. Available user roles and permissions in Genasys are as follows:

- **Viewer:**
 - View all zones and zone-specific data.
 - View critical evacuation facilities; sheltering, traffic control, road closure locations; and wildfire-related monitoring tools (e.g., Red Flag Warning area, heat detection data).
 - View and download PDF zone pre-plans.
 - View available custom layers integrated by Santa Barbara County users.
 - **Viewers cannot modify any zone data, split/merge zones, or make any information visible in the public-facing emergency zone map.**
- **Editor - All Viewer permissions plus:**
 - Use the Internal Status Notification feature to internally change the status of a zone. This feature sends an internal email notification to agency leads and designated alerters with the requested zone changes.
 - Split and merge any pre-existing zones.
 - Modify, update or remove zone-based data, including, but not limited to critical evacuation facilities data, shelter, traffic control, and road closure data.
 - Make sheltering, traffic control points, and road closure locations visible in the public-facing emergency zone map.
 - Add custom layers and make them visible to other Santa Barbara County Internal Users.
 - **Editors will be able to split/merge zones and modify data in the system for all of Santa Barbara County. There is no way to restrict access by jurisdiction.**
- **Editor+Alerter - All Viewer and Editor permissions plus:**

- Making zone status changes visible in the public-facing emergency zones map. **This DOES NOT result in automatic dissemination of public emergency alerts.**
 - When public alerts are needed, Users **MUST** submit the request 1) to the Sheriff's Office Dispatch for rapid onset emergencies (e.g., wildfires, terrorist attack) or 2) to SBC OEM for advance warning events (e.g., incoming storm) or when the EOC is already activated in support of the incident.
 - Vandenberg Space Force Base and the University of California at Santa Barbara may have alternate activation workflows for requesting public emergency alert dissemination. Users of these agencies will follow their Agency's activation alerting and map activation workflows.
 - **Editors+Alerters will be able to change public-facing zone status in the system for all of Santa Barbara County. There is no way to restrict access by jurisdiction.**
- **Administrator - All Viewer, Editor and Editor+Alerter permissions plus:**
 - User account and role management.

3. All User Responsibilities

3.1 Access Control - User agrees to safeguard access credentials, including username and password, from being accessed or used by anyone other than themselves. User agrees not to share or disclose credentials with anyone.

3.2 Password Management - User agrees to change their password at least once annually or as directed by their Agency or SBC OEM Genasys Administrator. Passwords must:

- Contain a combination of numbers and uppercase and lowercase letters
- Be at least 12 characters in length
- Not match any previously used passwords
- Not contain the User's account name or parts of the User's full name.

3.3 Account and Data Protection - User understands that the Genasys EVAC system is populated with hyper-local data that includes the locations of critical facilities and vulnerable populations, including sensitive locations that are not publicly disclosed for safety and security purposes, such as shelters for domestic violence and human trafficking survivors. Users understand that this sensitive data may only be used for response and coordination purposes and should not be shared publicly. No personally identifiable information (PII) will be stored within Genasys EVAC.

3.4 Reporting Unauthorized Access, Issues or Concerns - User agrees to take reasonable measures to protect the security of Genasys EVAC and any data accessed or inputted into the system. This includes preventing unauthorized access, data loss, or alteration. User agrees to immediately notify their Agency's Assigned POC if:

- They suspect or know of any security breaches or unauthorized access of their account, the platform, or any related systems.
- They experience any technical issues, security concerns, or platform-related problems that may arise during use.

3.5 Internal Coordination - User is responsible for coordinating with relevant internal personnel per their Agency's Genasys policy and the County's Alert & Warning Policy to ensure the proper use of the platform and compliance with emergency management protocols.

3.6 Training and Compliance - User acknowledges that they have completed the required training as outlined by SBC OEM and have demonstrated proficiency in using Genasys EVAC. User agrees to continue using the platform in accordance with all training requirements and guidelines.

4. Additional Responsibilities for Editor, Alerter and Administrator Roles

4.1 Accurate Data Management - User will ensure that all data inputted or updated into Genasys EVAC is accurate, complete, and consistent with Agency and SBC OEM policies. Including the following considerations:

- User will not make any permanent changes to their agency's data within the system without express authorization and approval of their Agency POC, including but not limited to zone data, critical evacuation facilities, pre-identified Temporary Evacuation Points (TEPs) and sheltering locations.
- User will not make any permanent changes to data within the system that is considered county-wide baseline data, without express authorization and approval of their Agency POC and SBC OEM, including but not limited to zone boundaries and descriptions and county-identified facilities (e.g. TEPs, Shelters, Hospitals) within that agencies jurisdiction.
- User is responsible to track any temporary changes to zones and data that they create in the course of an emergency and to restore the zones and data to original settings post incident. If the User is unfamiliar with how to restore zones and data to original settings, the User will consult their Agency POC.

4.2 Jurisdictional Access - The User understands that they have the ability to make changes for all Santa Barbara County emergency zones and data, including those outside their Agency's jurisdiction. Users will not make changes to another jurisdiction's data and zones unless specifically requested by that jurisdiction, such as when in Unified Command with that jurisdiction.

5. Termination of Access

The User understands that their access to Genasys EVAC may be terminated at any time for failure to comply with the terms of this Agreement or if the User no longer requires access due to a change in job responsibilities. Upon termination of access, User agrees to immediately cease using Genasys EVAC and return any devices or credentials provided.

6. Acknowledgment and Signature

This Agreement ensures that all users are properly informed of their responsibilities when accessing Genasys EVAC, helping to maintain security and data integrity while ensuring compliance with Agency protocols.

By signing below, User acknowledges and agrees to the terms and conditions set forth in this Agreement. User further certifies that they will comply with all requirements for accessing and using Genasys EVAC for official business only in accordance with the policies, job aids, and guidelines set by their Agency and SBC OEM.

User Information:

Full Name: Randy Murphy

Agency Name: City of Solvang

Access Level: Editor

Signature of User:

Date:

Agency Assigned POC Information:

POC Name: Randy Murphy

POC Signature:

Date:



Genasys EVAC Implementation Update

Kelly Hubbard, Director

Santa Barbara County Office of Emergency Management

Updated 5/6/2025



What is Genasys EVAC?

What is it?

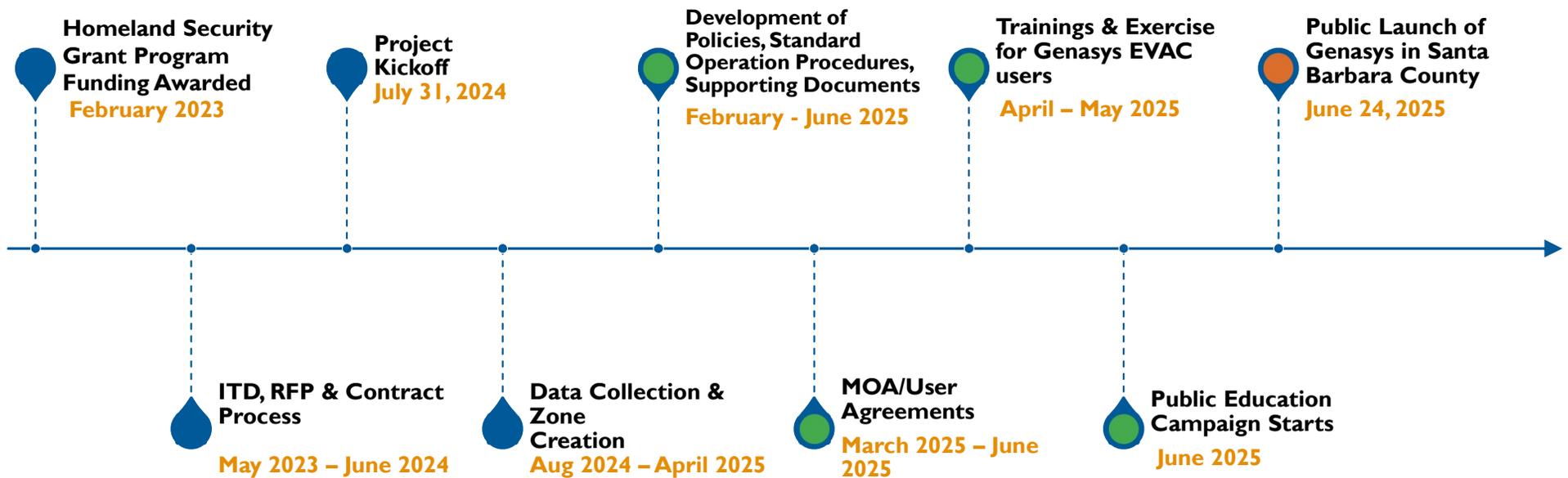
- Internal platform for first responders & emergency managers
- Public-facing map (web browser and mobile app *Genasys Protect*)
- Pre-identified emergency zones for all of Santa Barbara County

Why we need it?

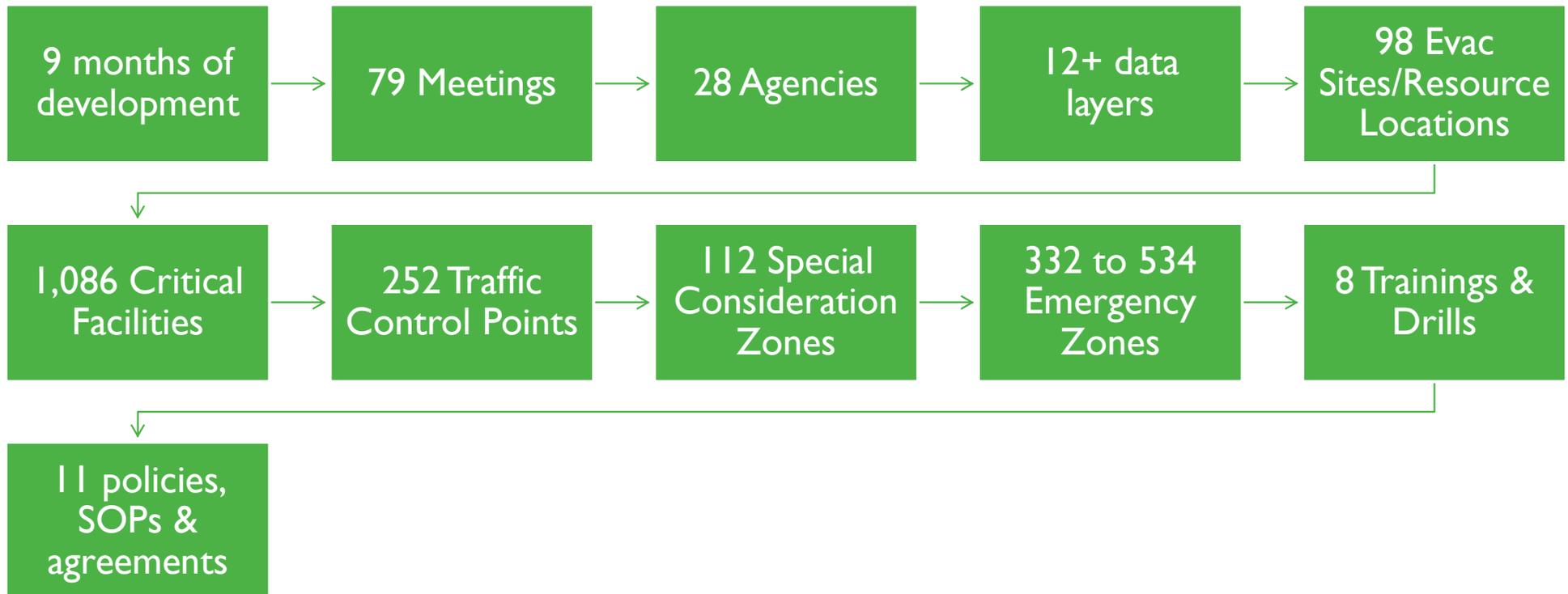
- Enhanced communication & coordination
- Maps were not available for rapid onset events
- Developing ad-hoc maps took time and delayed notifications

This is NOT an Emergency Alert System

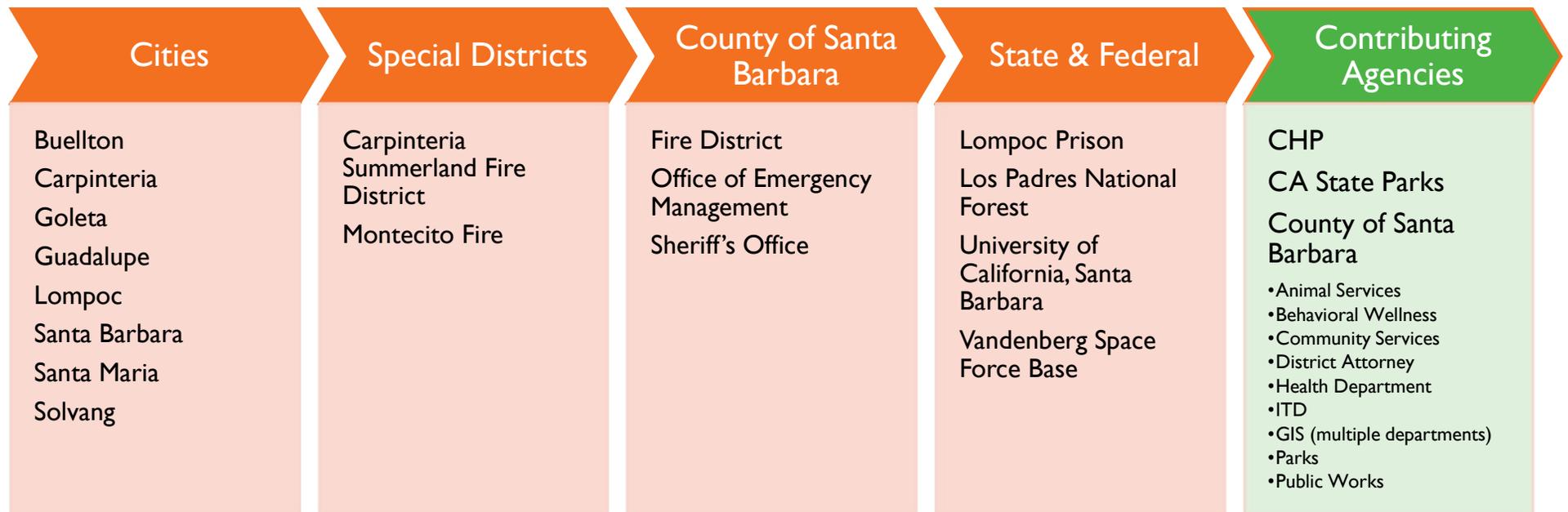
Project Timeline



What went into Zone development?



Participating Agencies



Internal Genasys EVAC platform

- Population statistics
- Critical evacuation facilities
- Critical populations
- Pre-identified:
 - TEPs
 - Shelter locations
 - Traffic control points
- Zone descriptions
- Special Considerations
- Hazard data:
 - Tsunami
 - Flood
 - Burn scar values at risk

1 Zone selected

↔ | 📍 | ✕

Hide zones list

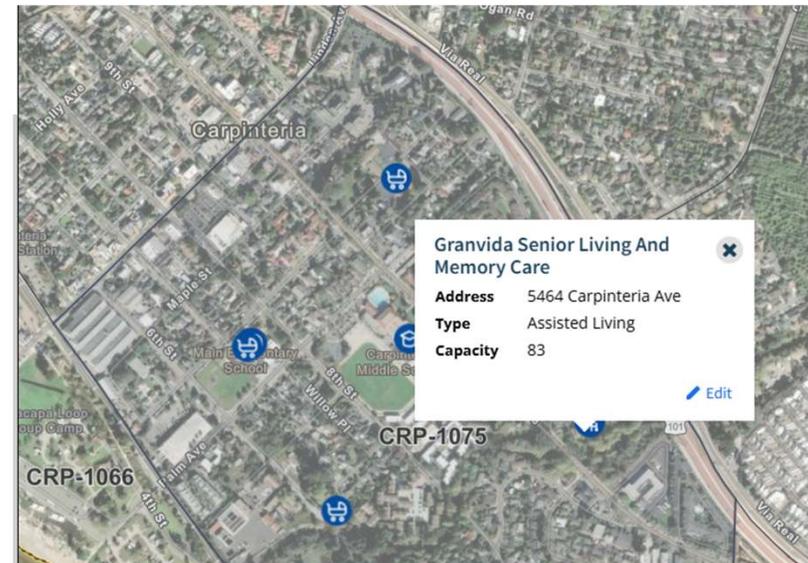
Update Status

US-CA-XSB-CRP-1075
Normal

Summary

POPULATION	4,009	1,787
VEHICLES	669	1,338
AREA	276 acres	
STRUCTURES	625	

Download PDF Booklets



Public-Facing Map

Located at protect.genasys.com and Readysbc.org/emergency

- Enter address or click zones
- Current protective action
- Opened shelters, traffic control points, road closures
- Zone Descriptions
- Important community links for more information
- Note: protect.genasys.com is English ONLY

< Back

Zone
LOS-0767-H

Status
EVACUATION ORDER

REASON
Evacuation Order remains. OPEN TO RESIDENTS ONLY in the City of Los Angeles as of 12:00 PM on January 23, 2025. Resident Access passes are required. Escorts not needed. Check in with LAPD from 10:00am-5:00 pm. Curfew remains.

Immediate threat to life. This is a lawful order to leave now. The area is lawfully closed to public access.

CRITICAL NOTIFICATIONS

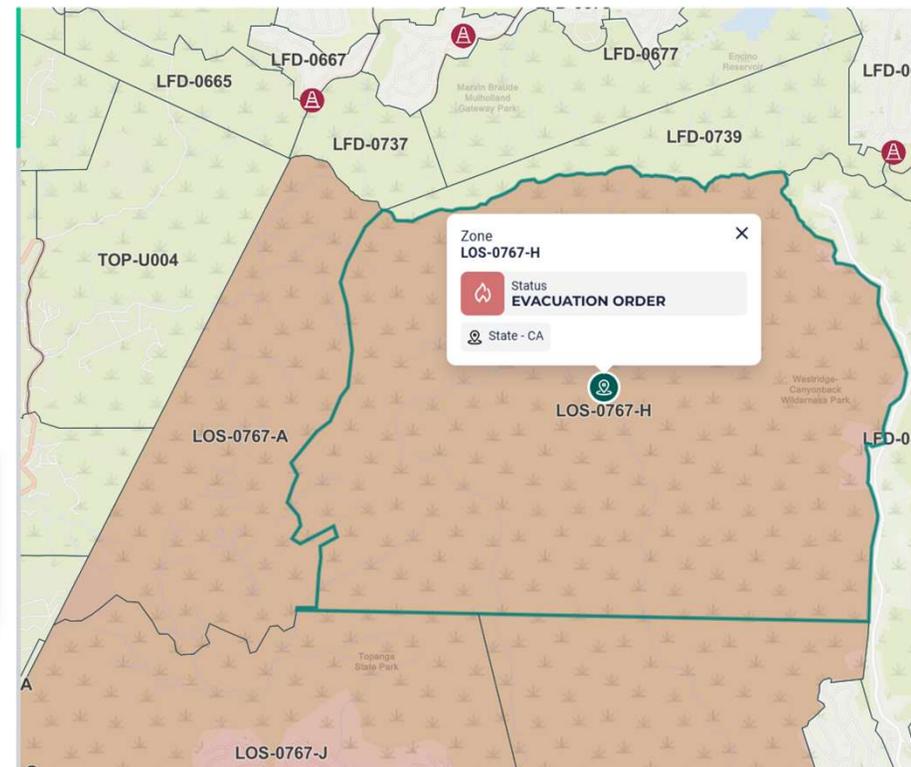
Never miss an alert, and receive critical notifications on the go with the Genasys Protect mobile app

[Download app now](#)

EVACUATION POINTS

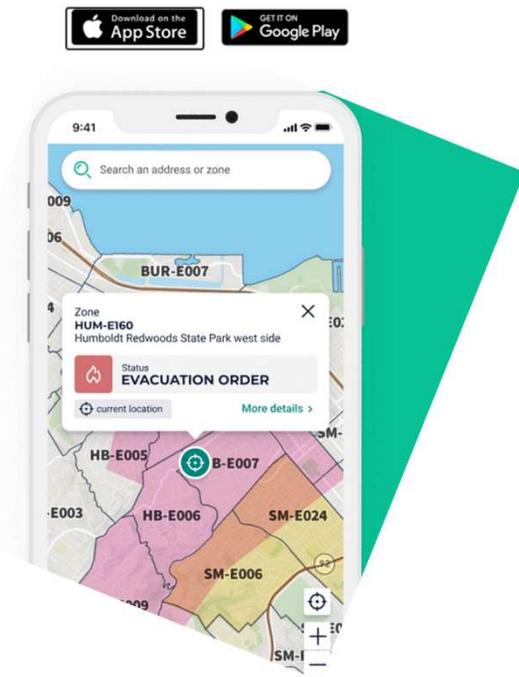
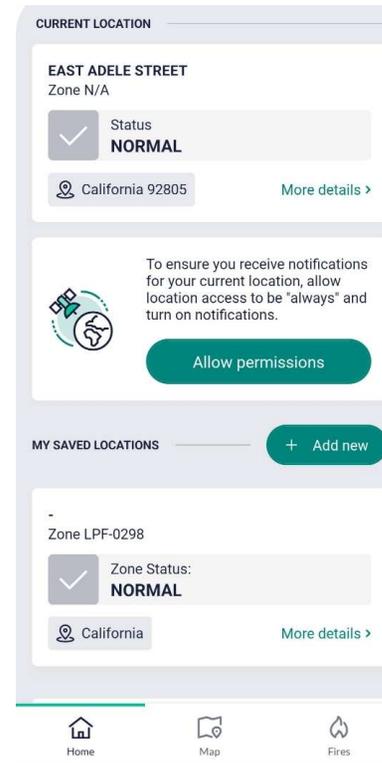
LA City Resident Check In Area
1150 Pacific Coast Hwy, Santa Monica, CA 90401
[View on Map >](#)

Malibu Dist Resident Shelter Area



genasys Protect

- Mobile App for Genasys
- Available on Apple and Android devices
- Detects which zone you are currently in (for cities/counties that use Genasys)
- Must allow permissions for current location and to receive push notifications
- Can save and “follow” up to 5 zones
- **Note: App is English ONLY**



Alerting & Public Information Tools

Alerting Tools

-  Field Notifications
-  Wireless Emergency Alerts
-  ReadySBC Alerts
-  Emergency Alert System
-  Nixle

Public Information Tools

-  Social Media Channels
-  ReadySBC.org
-  Traditional Media
-  Radio Ready – AM 530
-  County Call Center + 211



Now part of emergency public information “suite” of tools



Zone name & numbers will NOT be included in alert message



Alerts WILL use geographic descriptions, town/city names



Why?

- Don't have to remember zone name
- Low technical literacy
- Internet connectivity/outage
- Zone splitting may be utilized
- Whole Community

ALERTING BEST PRACTICES

Emergency Protective Actions

Shelter In Place

Go Indoors!



- ✓ A **Shelter in Place** means there is a hazard in the area that poses a potential threat to life and/or property and **you should stay indoors or go to higher ground.**
- ✓ Once inside, shut and lock doors and windows.
- ⚠ Prepare to **self-sustain until further notice** and/or contacted by emergency personnel for additional direction.

Evacuation Warning

Prepare to Leave!



- ✓ An **Evacuation Warning** means there is a hazard in the area that **poses a potential threat to life and/or property** and you may need to evacuate.
- ✓ Residents should remain alert, prepare essential items and pets, and be ready to leave at a moment's notice.
- ⚠ **Do not wait for an evacuation order; leave if you feel unsafe or threatened by the hazard.**
- ✓ People with **disabilities, access and functional needs** should leave at this time.
- ✓ People with **large animals** should also leave now.

If you feel unsafe or need extra time to evacuate, **LEAVE EARLY!**

Evacuation ORDER

Leave Now!



- ✓ An **Evacuation Order** means there is a hazard in the area that **poses an immediate threat to life.** Anyone in the area should **evacuate immediately.**
- ⚠ An area under an Evacuation Order is **lawfully closed to the public.**
- ✓ An **evacuation center** will be established and announced shortly after the Evacuation Order is issued.

Do not hesitate, **LEAVE NOW!**



Slide 11

KHO @Jackie - Need to add the "Advisory" language.
Kelly Hubbard, 2025-05-06T16:43:07.967

ACTIVATION WORKFLOW



ACTIVATION BY:

- Field responders,
- Sheriff's Dispatch, or
- OEM Duty Officer

*Agencies with own alerting systems (i.e., VSFB, UCSB) send alerts directly

**Genasys mobile app users receive push notification

MOA and User Agreement

MOA Concepts

- ReadySBC Alerts
 - Requesting alerting support from County
- Genasys EVAC
 - Appropriate use, data and security requirements, user management, training, etc.
- AB 1638 emergency information dissemination in non-English languages
- Agency Responsibilities
- Liabilities

Internal User Agreement Concepts

- Every agency user signs
- Agreement includes:
 - Authorized purposes
 - Training requirements
 - Credentials and system security
 - Ethics of use

Public Education: Phase I

- Dedicated bilingual ReadySBC.org webpages
 - Explanation video, FAQs
- Social media infographics with key messages
- Digital ads
- Video and radio PSAs
- Media technical briefing/demo
- Joint press release and talking points
- County newsletter
- Elected body presentations

New **Emergency Zones Map** for Santa Barbara County



For more information visit

READYSBC.org 
SIGN-UP • PLAN • UNDERSTAND



Prepare now.
Visit **ReadySBC.org**
to learn more.

Powered by  genasys **EVAC**

Public Education: Phase 2

- Focus: “Know Your Way Out”
- Target audience:
 - High risk areas, such as single egress
 - Vulnerable populations
 - Small Regions/Areas
- Accessible to vulnerable populations (low tech, no smartphone)
- Include:
 - Evacuation terminology
 - Preparedness tips
 - Important contacts/numbers

15

ZONE AREA

12 EMERALD BAY Know your way out.

Scan this QR code to download your neighborhood map on your phone or tablet!

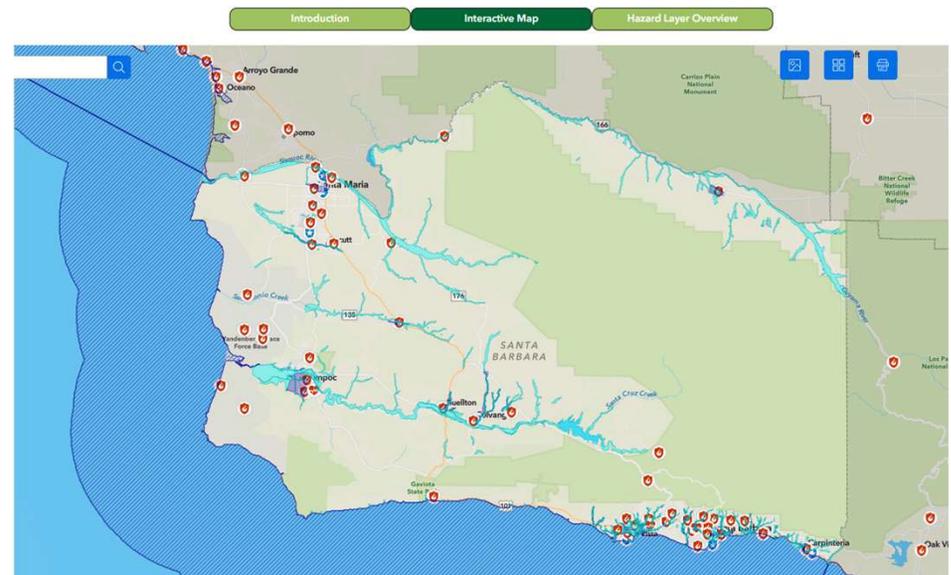
Familiarize yourself with major routes out of your neighborhood in case of an evacuation.

Evacuation routes include
North or Southbound
Pacific Coast Highway

Community Action

1. Register for ReadySBC Alerts
2. Know Your Risk
3. Bookmark www.ReadySBC.org/Emergency

County of Santa Barbara Community Hazard Awareness Interactive Map



Staff Recommendations

KH0

- SPACE FOR ANY AGENCY TO ADD DIRECTION NEEDED

Slide 17

KHO Add these once BL finished
Kelly Hubbard, 2025-05-02T18:04:03.131

Launch Date
June 24, 2025

Questions?



AGENDA ITEM 8.b

Meeting Date: June 9, 2025

SUBJECT: Discussion and Possible action to Approve Purchase of an Emergency Generator for Water Facilities from Quinn Power Systems in the amount not to Exceed \$175,777

PREPARED BY: Jose Acosta, Utility Director

DISCUSSION:

The City of Solvang operates several critical water infrastructure facilities, including wells and pump stations, which are essential to maintaining water supply and distribution for our residents. Ensuring these facilities remain operational during power outages is a high priority for the City, especially considering increasing power grid reliability concerns due to wildfire safety shutoffs, storms, and other emergency events.

The City's Capital Improvement Plan (CIP) includes funding for the phased acquisition of emergency backup generators. This generator purchase represents a key component of that plan and will enhance the City's operational resilience during emergencies.

This generator will serve as an emergency power supply for water infrastructure sites lacking sufficient backup capacity. Of the City's three existing generators, two are over 40 years old and are becoming increasingly unreliable and costly to maintain. The newest generator is currently assigned to the City's highest-priority site, State Water Pump station. This proposed fourth generator will enhance redundancy and flexibility in our emergency response capabilities, enabling staff to rotate or relocate generators as needed.

Staff sought these quotes and pricing through a cooperative agreement with Sourcewell. Through this agreement staff was able to leverage their competitive bidding process to identify the most economical and feasible equipment options. A comparative analysis of the proposals is summarized in the table below:

Vendor	Make	Model	Price	Notable Features
Quinn Power Systems	Caterpillar	XQ 330	\$241,180	Premium features, long lead time, highest cost
Cummins	Cummins	C275D2RE	\$185,807	Balanced features, moderate cost
Quinn Power Systems	Multiquip (MQ)	DCA300SSJU4F	\$175,777	Best value, quickest lead time

The MQ was selected as the most cost-effective and timely option. It includes all essential features, including diesel Tier 4 Final compliance, digital monitoring controls, battery charger, distribution panel, DEF tank, trailer-mounted configuration, and full delivery and offloading. This unit is also compliant with applicable air quality regulations and includes integrated spill containment, making it a suitable and environmentally responsible choice.

For ongoing generator maintenance and service, we currently have a strong relationship with a local vendor who services our Wastewater and Sewer generators. We intend to continue using this vendor for the new generator as well, which helps ensure reliability and quicker turnaround for maintenance.

The City is actively working with our grant consultant to secure funding for future generator purchases, including a larger generator to serve the Wastewater Treatment Plant (WWTP). This broader effort reflects the City's ongoing commitment to enhancing self-reliance and infrastructure resiliency.

Acquisition of the MQ emergency generator will significantly improve the City's ability to maintain water service during emergencies, protect public health, and ensure regulatory compliance. Staff recommends proceeding with the purchase of a new MQ emergency generator, utilizing Sourcewell cooperative purchasing pricing, to ensure timely delivery and installation.

ALTERNATIVES:

The City Council could consider the following alternatives:

1. Deferring the purchase and continue relying on the current generator fleet, noting two existing units are over 40 years old and less reliable.
2. Direct staff to purchase one of the higher cost alternatives from the comparative quotes provided.
3. Direct staff to request additional bids.

FISCAL IMPACT:

Funding for this purchase is included in the current fiscal year's CIP budget. No additional appropriation is necessary.

ATTACHMENTS:

A - Quinn Power Systems MQ Generator Quote

B – MQ Generator Spec Sheet



801 DEL NORTE BLVD.
OXNARD, CA 93030

QUOTATION

AWA15089

DATE: 5-20-25
PAGE 1 of 6
Quotation expires: 6-19-25

To: City Of Solvang
1644 Oak Street
Solvang, CA 93463
Attention: Mike Mathews
Terms: Subject To Credit Approval

Special pricing under Sourcewell formally (NJPA) program
Sourcewell formally (NJPA)
MQ Contract Number 020923-MTQ

(1) New MQ Multiquip Model **DCA300SSJU4F Trailer Mounted** Diesel Standby Generator Set
Rated 264 kW Stand-by 240 Kw Prime with fan, 60 Hz, at 1800 RPM.
Generator includes standard equipment and accessories listed in the
Attached bill of material.
Emissions: EPA Tier 4 Final and CARB certified for non-road emissions

Sourcewell Formally (N.J.P.A.) Pricing	\$153,763.20
<u>Optional Item Power Balance Pricing</u>	<u>\$7,864.00</u>
Sub Total	\$161,627.20
Sales Tax (8.75%) Please confirm tax rate	\$14,142.38
<u>Tire fees (Environmental fees)</u>	<u>\$7.00</u>
Total	\$175,776.58

Notes: Please call for current lead times



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Bill of Material

Includes:

Standard Features

Heavy duty, 4 -cycle, electronic direct injection, turbocharged, charge air cooler, variable speed fan, 1000W block heater, diesel engine provides maximum reliability
Brushless alternator reduces service and maintenance requirements and meets temperature rise standard for Class F insulation systems

Open delta alternator design provides virtually unlimited excitation for maximum motor starting capability

Automatic voltage regulator (AVR) provides precise regulation

Microprocessor engine control system maintains frequency to +/- 25%

Full load acceptance of standby nameplate rating in a single step

Sound attenuated, weather resistant, steel housing provides operation at **72 dB (A)** at 23 feet.

Fully lockable enclosure allows safe unattended operation

UN31A internal fuel tank with direct reading fuel gauges are standard

E - coat and power coat paint provides durability and weather protection

Digital engine gauges including oil pressure, water temperature, battery volts, engine speed, engine load, fuel level and DEF fluid level

Analog generator instrumentation including AC ammeter, AC voltmeter, frequency meter, ammeter phase selector switch, voltmeter phase selector switch, and voltage regulator adjustment potentiometer

ECU845 microprocessor - based digital generator controller

Remote 2 - wire start / stop control

Operational temperature range of -40 to 85 C

High visibility LCD display with heated screen and alphanumeric readout

Ac monitoring along with fuel and DEF level indicators.

Automatic safety shutdown system monitors the water temperature, engine oil pressure, low coolant, low DEF, over speed, and over crank. Warning lights indicate abnormal conditions

Fully covered power panel. Three - phase terminals and single phase receptacles allows fast and convenient hookup for most applications including temporary power boxes, tools and lighting equipment. All are NEMA standard

Emergency stop switch. When manually activated, shutdown generator in the event of an emergency

Fuel/ water separator. Removes condensation from fuel for extended engine life



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Panel mounted alarm light included
EPA Emissions certified - Tier 4 Final emissions compliant

Dual frequency capability allows for operations at 50 Hz or 60 Hz
Spill Containment - Bunded design protects environmental by capturing up to 123% of engine fluids

Additional items included in quotation:

- Battery charger**
- Trailer (Includes pintle hitch)**
- Electric brakes**
- CamLoks (two sets)**
- Power Balance**

Items not included:

- Installation**
- Prep and assembly**
- Fuel**
- Building or air quality permits**
- DMV registration**

Documentation

- Operation and maintenance manual**
- Standard Warranty**
- Delivery to jobsite**
- Start-up, Training & Load bank testing not included in sale quotation)**

PLEASE NOTE: No written specification's provided for quotation



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QUOTATION

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CLARIFICATION

- The equipment offered in this proposal is in accordance with your verbal request. No written details, plans, specifications, or drawings have been provided.
- No special equipment provided such as: emissions control devices.
- Permitting costs by others.
- Special consideration should be taken concerning prime, portable application. Please confirm with local air district for further guidance.

VERY IMPORTANT NOTE: As a supplier of equipment, Quinn Power Systems (QPS) disclaims responsibility for any and all permits or licenses necessary to design, install and operate the equipment due to zoning, air quality, building or construction codes or use permits pertaining to buyers or buyers' client's, particular application of such equipment or any similar type of permit.

Special attention should be given to the requirements of the local Air Quality Management District (AQMD) rules, regulations and permit process. As an equipment supplier, QPS is proposing equipment to specifications as indicated herein. If additional equipment or engine modifications are required beyond the specifications as required by AQMD and Best Available Control Technology (BACT) guidelines, those items are not included. For example, South Coast AQMD Rule 1470 requires controls and limits on particulate matter, especially when the engine installation is within 100-meters from a school. Unless specifically indicated in this proposal, compliance to this rule is the responsibility of others.

Ultra low sulfur fuel is required for particulate filters plus will be the required fuel starting in 2006.

When indicated in the bill of materials, the proposed equipment may be SCAQMD pre-approved as certified equipment. This certification does not eliminate the permit process or responsibility of others to obtain a permit. Procurement of certified equipment assures permitability, reduces the permit processing fees and reduces the time necessary to obtain the permit.

Only those items listed are included. Not included is any exhaust or fuel piping, main fuel tank, fuel, duct work, special tools, insulation, wiring, cable, bus duct, concrete, anchor bolts, rigging or any material or labor incidental to the installation itself.

If delivery is delayed by customer (Buyer) beyond original shipment date, purchase price is due 30 days after original shipment date and a hold charge of 1% per month (12% per annum) of the purchase price is due each month until delivery. Service charge of 1.5% per month (18% per annum) is applicable on any delinquent balance.

When included, delivery, startup assistance, field testing, training or any other services required on site will be provided during the normal weekday working hours of 7:00 am to 4:30 pm. Delivery or services occurring at any other time, weekends or holidays is subject to additional charges.

Terms and conditions of Caterpillar warranty apply. The Manufacturers' warranties are exclusive and in lieu of all other warranties either oral or written, express or implied, including but not limited to any warranty of merchantability or fitness for a particular purpose. QPSA is not a manufacturer and makes no warranty and shall not, under any circumstances, be liable for any indirect or special, incidental or consequential damages including but not limited to loss of production, loss of profit, loss of use or business interruption, or any other economic loss, whether arising from contract, tort, strict liability or any other theory of law.

If construction of the facility or other delays are experienced or expected, which prohibit the initial startup of the equipment beyond one year from delivery, additional costs should be anticipated. Additional costs might include, but not be limited to long term storage preparation, inspection charges, parts, service etc.



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Terms of payment are net 30 days, no retentions; subject to credit approval. Per Company procedure, QPSA will file a California "Preliminary 20-day notice" applicable per Section 3097 of the California Civil Code.

Important conditions for export transactions. This transaction is for the sale of equipment only, as requested and as detailed in this proposal. Not included is any startup assistance, field-testing, training or any other services that might be required on site. Also not included is the responsibility of proper application and installation, installation audits, sea trials (if applicable), installation materials and the installation itself. To ensure proper application, installation, and warranty integrity, you are encouraged to contact the receiving Caterpillar Dealer for these services. The costs of these services are not included in the sale price nor will QPSA be responsible for any such related costs.

TERMS AND CONDITIONS

Acceptance of Order.

This Quotation is for Buyer's information only and is not a valid offer to sell unless signed by an officer of Seller in the place provided on the face of this Quotation. Prices, terms and conditions in an order from Buyer which are inconsistent with the prices, terms and conditions of this Quotation will be rejected by Seller, and are of no force and effect unless accepted in writing by Seller. Prices, delivery schedules and the scope of work on this Quotation are subject to change at Seller's discretion.

Liability.

Seller's liability on any claim of any kind, including claims for negligence, or for any loss or damage arising out of or connected with the manufacture, sale, delivery, resale or use of any products covered by or furnished under any order shall be limited to those claims arising solely from the acts of Seller and Seller shall in no way be liable for any special or consequential damages.

Any claims against Seller for shortages in shipments shall be made in writing to Seller within fifteen (15) days of receipt of shipment by Buyer. Unless otherwise provided for in writing, Seller's responsibility for shipment ceases upon delivery to carrier, and any claims for shortage, delays or damage occurring thereafter shall be made direct to carrier by Buyer.

Fulfillment of any order accepted by Seller is subject to strikes, labor disputes, lockouts, accidents, fires, delays in manufacture or in transportation, delays in delivery of component materials, floods, severe weather, or Acts of God, embargoes, governmental actions, or any other cause beyond the reasonable control of Seller.

Shipments.

Unless otherwise specified, shipment dates are approximate. Shipment of goods under any order accepted by Seller shall be subject to the approval by Seller of Buyer's financial condition at the time of shipment. Whether or not terms of payment are specified elsewhere, Seller may, at its option, condition shipments under any order accepted by Seller upon receipt of satisfactory security or of cash prior to shipment.

If, at Buyer's request, shipment of goods under any order accepted by Seller is delayed more than thirty (30) days after the shipment date specified in the order, or the date the goods are ready for shipment, whichever is later, Seller may require immediate payment in full and/or assess additional charges for the expenses incident to such delay.

Termination.

In the absence of a written agreement between Buyer and Seller expressing different terms and conditions as to termination, any order accepted by Seller may be terminated prior to completion by Buyer only upon written notice to Seller and payment of Seller's termination charges. If notice of termination is received by Seller after Seller has committed to buy the principal components for any order, termination charges shall include the total profit anticipated by Seller. Additionally, Buyer's instruction to Seller to stop work for thirty (30) days during the time specified for performance in any order may be construed by Seller as the equivalent of written notice of termination from Buyer.

Taxes.

Unless expressly stated, Seller's prices do not include sales, use, excise or similar taxes, which Seller may be required to pay in filling Buyer's order. The amount of any applicable tax shall be paid by Buyer as an additional charge unless specifically included in any order accepted by Seller, or in lieu thereof, the Buyer shall provide Seller with a tax exemption certificate acceptable to the taxing authorities.



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OXNARD, CA 93030

QUOTATION

AWA15089

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Patents.

Seller shall, at its own expense, defend and save Buyer harmless from the expenses and consequences of any suit or procedure brought against Buyer, based on a claim that the use or sale of goods specified in any order accepted by Seller constitutes an infringement of any United States letters of patent in existence on the date of any such order; provided Buyer promptly notifies Seller in writing and gives the necessary authorization, information and assistance for the defense of such a claim.

Changes.

Seller, and Seller's suppliers, may, at any time, without notice to Buyer, make changes (whether in design, materials, the addition of improvements, or otherwise) in any goods specified in any order accepted by Seller without incurring any obligation of any kind as a result thereof, but only to the extent that such change does not cause the goods specified to fail to meet Buyer's requirements. Buyer may, in its order, provide for changes in its requirements with provision for a corresponding equitable change in the price, if any; but in no instance shall Buyer make changes, which are substantially different from the scope of the original order accepted by Seller.

Export Sales.

In the event the goods and services specified in any order accepted by Seller are for export, the Buyer shall be responsible for securing export, import and other licenses or authorizations as may be required.

The quotation provided herein is for information only, and is not a valid offer to sell unless signed by a Sales Representative of Quinn Power Systems and an officer of your Company in the space provided below. Any offer to sell or any offer accepted shall be subject to the Terms and Conditions page. Unless expressly stated on the face of this quotation, all prices, delivery schedules and product specifications are subject to change without notice. Quotation is good for 30 days, expires after that duration.

Signature: _____
Sales Representative: Allen Abramovitch
Office 805-485-2171
Email: aabramovitch@quinnpower.com
Submitted By: Allen Abramovitch
Cell: 805-431-3180



ACCEPTED BY:

Company: _____
Signature: _____
Date: _____



DCA300SSJU4F3

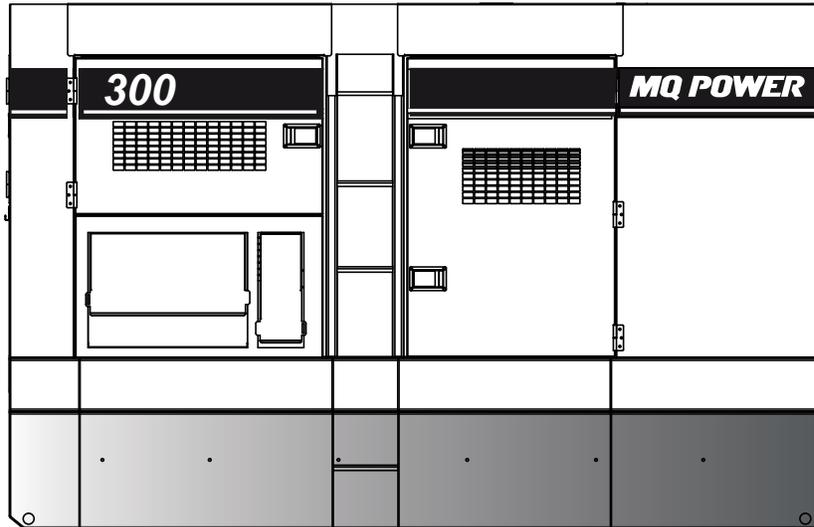
Generator

WhisperWatt™

Prime Rating — 240 kW (300 kVA)

Standby Rating — 264 kW (330 kVA)

3-Phase, 50/60 Hertz, 0.8 PF



STANDARD FEATURES

- Heavy duty, 4-cycle, electronic direct injection, turbocharged, charged air cooler, variable speed fan, 1000W block heater, diesel engine provides maximum reliability.
- EPA emissions certified — Tier 4 Final emissions compliant.
- Microprocessor engine control system maintains frequency to $\pm 0.25\%$.
- Full load acceptance of standby nameplate rating in a single step.
- Fuel/water separator removes condensation from fuel for extended engine life. Panel mounted alarm light included.
- Sound attenuated, weather resistant, steel housing provides operation at 72 dB(A) at 23 feet. Fully lockable enclosure allows safe unattended operation.
- E-coat and powder coat paint provides durability and weather protection.
- UN31A internal fuel tank with direct reading fuel gauges are standard.
- Spill Containment — Bunded design protects environment by capturing up to 123% of engine fluids.
- Brushless alternator reduces service and maintenance requirements and meets temperature rise standards for Class F insulation systems.
 - Open delta alternator design provides virtually unlimited excitation for maximum motor starting capability.
 - Automatic voltage regulator (AVR) provides precise regulation.
- Fully covered power panel. Three-phase terminals and single phase receptacles allow fast and convenient hookup for most applications including temporary power boxes, tools and lighting equipment. All are NEMA standard.
- ECU845 microprocessor-based digital generator controller.
 - Remote 2-wire start/stop control.
 - High visibility LCD display with heated screen and alphanumeric readout.
 - Operational temperature range of -40° to 85° C.
 - AC monitoring along with fuel and DEF level indicators.
- Digital engine gauges including oil pressure, water temperature, battery volts, engine speed, engine load, fuel level and DEF level.
- Analog generator instrumentation including AC ammeter, AC voltmeter, frequency meter, ammeter phase selector switch, voltmeter phase selector switch, and voltage regulator adjustment potentiometer.
- Dual frequency capability allows for operation at 50 Hz or 60 Hz.
- Automatic safety shutdown system monitors the water temperature, engine oil pressure, low coolant, low DEF, overspeed, and overcrank. Warning lights indicate abnormal conditions.
- Emergency stop switch — when manually activated, shuts down generator in the event of an emergency.



DCA300SSJU4F3

Generator

SPECIFICATIONS

Generator Specifications

Design	Revolving field, self-ventilated Drip-proof, single bearing
Armature Connection	Star with Neutral
Phase	3
Standby Output	264 KW (330 KVA)
Prime Output	240 KW (300 KVA)
3Ø Voltage (L-L/L-N) Voltage Change-Over Bus Bars at 3Ø 240/139	208Y/120, 220Y/127, 240Y/139
3Ø Voltage (L-L/L-N) Voltage Change-Over Bus Bars at 3Ø 480/277	416Y/240, 440Y/254, 480Y/277
1Ø Voltage (L-L/L-N) Voltage Change-Over Bus Bars at 1Ø 240/120)	N/A
Power Factor	0.8
Voltage Regulation (No load to full load)	±0.5%
Generator RPM	1800
Frequency	50/60 Hz
Winding Pitch	2/3
No. of Poles	4
Excitation	Brushless with AVR
Frequency Regulation: No Load to Full Load	Isochronous under varying loads from no load to 100% rated load
Frequency Regulation: Steady State	±0.25% of mean value for constant loads from no load to full load.
Insulation	Class F
Sound Level dB(A) Full load at 23 feet	72

Engine Specifications

Make / Model	John Deere / 6090HFG06
Emissions	EPA Tier 4 Final Certified
Starting System	Electric
Design	4-cycle, water cooled, direct injection, turbocharged, charged air cooled, EGR, DOC, and SCR.
Displacement	549.2 in ³ (9.0 liters)
No. cylinders	6
Bore x Stroke	4.64 x 5.34 in. (118.4 x 136 mm)
Gross Engine Power Output	437 hp (326 kW)
BMEP	320 psi (2212 kPa)
Piston Speed	1606 ft/min (8.16 m/s)
Compression Ratio	16.0 : 1
Engine Speed	1800 rpm
Overspeed Limit	2070 rpm
Oil Capacity	9.3 gallons (35 liters)
Battery	12V 430Ah x 1

Fuel System

Recommended Fuel	ASTM-D975-No.1 & No.2-D*	
Maximum Fuel Flow (per hour)	43 gallons (163.1 liters)	
Maximum Inlet Restriction (Hg)	5.9 in (150 mm)	
Fuel Tank Capacity	430.6 gallons (1630 liters)	
Fuel Consumption	gph	lph
At full load	16.7	63.2
At 3/4 load	12.5	47.4
At 1/2 load	8.9	33.8
At 1/4 load	5.8	21.9
DEF Tank Capacity	29.8 gallons (112.8 liters)	

* - Use ultra-low sulfur diesel fuel.

Cooling System

Fan Load	26.8 hp (20 kW)
Coolant Capacity (with radiator)	17.7 gallons (67 liters)
Coolant Flow Rate (per minute)	102 gallons (385 liters)
Heat Rejection to Coolant (per minute)	10,473 Btu (11.05 MJ)
Maximum Coolant Friction Head	8.7 psi (60 kPa)
Maximum Coolant Static Head	78.7 ft. (24.1 m)
Ambient Temperature Rating	104°F (40°C)

Air

Combustion Air	742 cfm (21.0 m ³ /min)
Maximum Air Cleaner Restriction	25 in. H ₂ O (6.25 kPa)
Alternator Cooling Air	2797 cfm (79.0 m ³ /min)
Radiator Cooling Air	11,800 cfm (334.1 m ³ /min)

Exhaust System

Gas Flow (full load)	1,448 cfm (41.0 m ³ /min)
Gas Temperature	831°F (444°C)
Maximum Back Pressure	116 in. H ₂ O (29 kPa)

Amperage

Rated Voltage	Maximum Amps
1Ø 120 Volt	666.7 Amps (4 wire)
1Ø 240 Volt	333.3 Amps (4 wire)
3Ø 208 Volt	722 Amps
3Ø 240 Volt	722 Amps
3Ø 480 Volt	360 Amps
Main Line Circuit Breaker Rating	800 Amps
Over Current Relay Trip Set Point 480V Mode Only	361 Amps

WARRANTY*

John Deere Engine

12 months from date of purchase with unlimited hours or 24 months and prior to the accumulation of 2000 hours (whichever occurs first).

Generator

24 months from date of purchase or 2000 hours (whichever occurs first).

Trailer

12 months excluding normal wear items.

*Refer to the express written, one-year limited warranty sheet for additional information.

NOTICE

Specifications sheet is subject to change and is not intended for use in installation design.



DCA300SSJU4F3

Generator

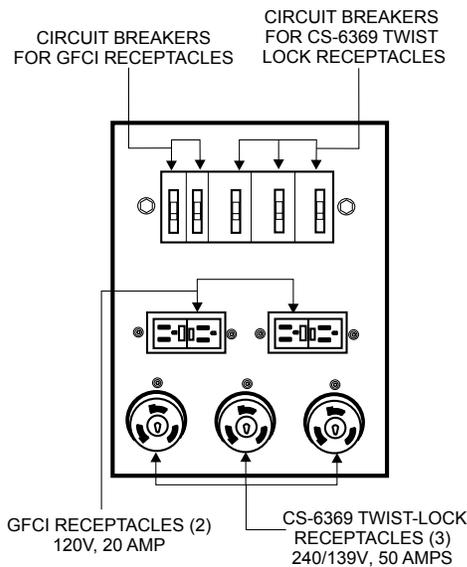
MQ POWER DECIBEL LEVELS

Our soundproof housing allows substantially lower operating noise levels than competitive designs. WhisperWatts are at home on construction sites, in residential neighborhoods, and at hospitals — just about anywhere.

- 90 — Subway / truck traffic
- 80 — Average city traffic
- 72.0 — WhisperWatt at 23 feet
- 70 — Inside car at 60 mph
- 60 — Air conditioner at 20 feet
- 50 — Normal conversation



GENERATOR OUTPUT PANEL



OPTIONAL GENERATOR FEATURES

- **Parallel Controls** — provides the ability to connect multiple generators together into a single power generation system.
- **PowerBalance™** — designed to assist generators when operating under low temperature and/or low load conditions to insure peak performance.
- **Battery Charger** — provides fully automatic and self-adjusting charging to the generator's battery system.
- **Crankcase Vent Blanket with Heating Element** — insures proper crankcase ventilation in freezing conditions. (Unit comes standard with a non-heated crankcase blanket)
- **Trailer Mounted Package** — meets National Highway Traffic Safety Administration (NHTSA) regulations. Trailer is equipped with electronic or surge brakes on all axles.

OPTIONAL CONTROL FEATURES

- **Audible Alarm** alerts operator of abnormal conditions.

OPTIONAL FUEL CELL FEATURES

- **Sub-base Fuel Cells (double wall)** — additional fuel cell for extended runtime operation. Contains a leak sensor, low fuel level switch, and a secondary containment tank. UL142 listed.
- 12 hours of minimum run time.
- 24 hours of minimum run time.

OPTIONAL OUTPUT CONNECTIONS

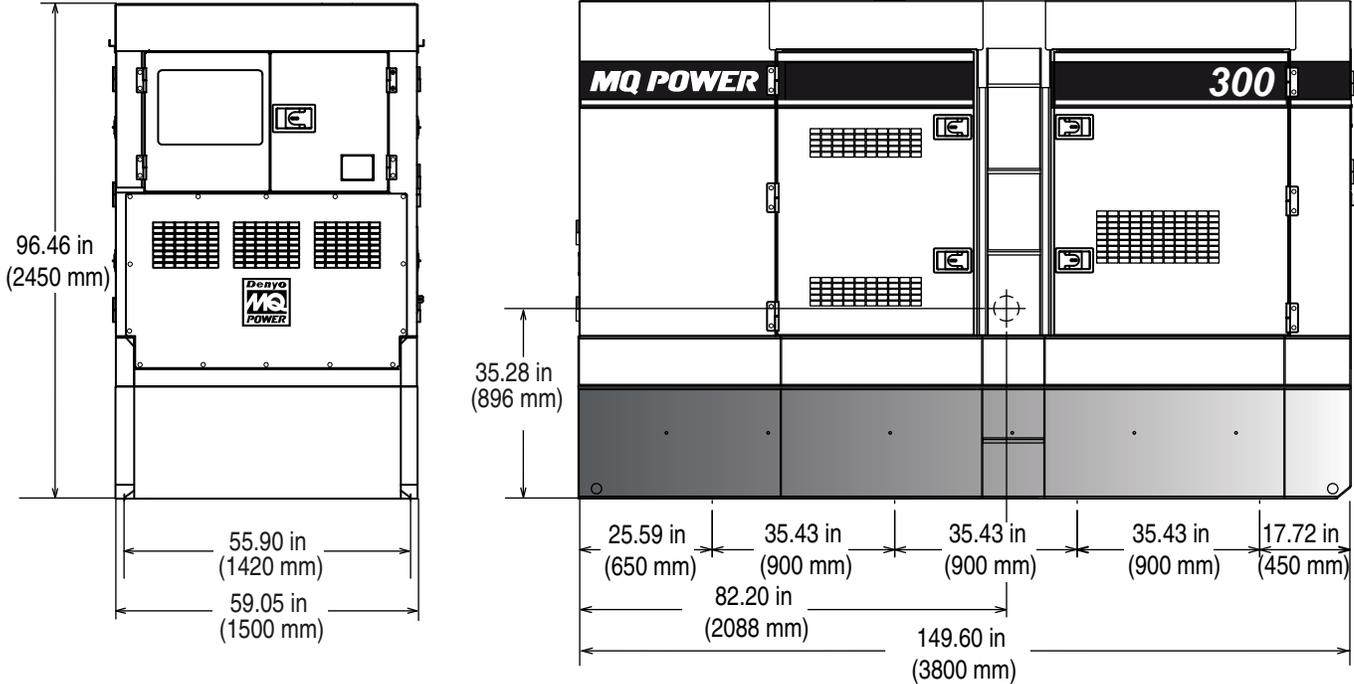
- **Cam-Lok Connectors** — provides quick disconnect alternative to bolt-on connectors.
- **Pin and Sleeve Connectors** — provides industry standard connectors for all voltage requirements.
- **Output Cable** — available in any custom length and size configuration.



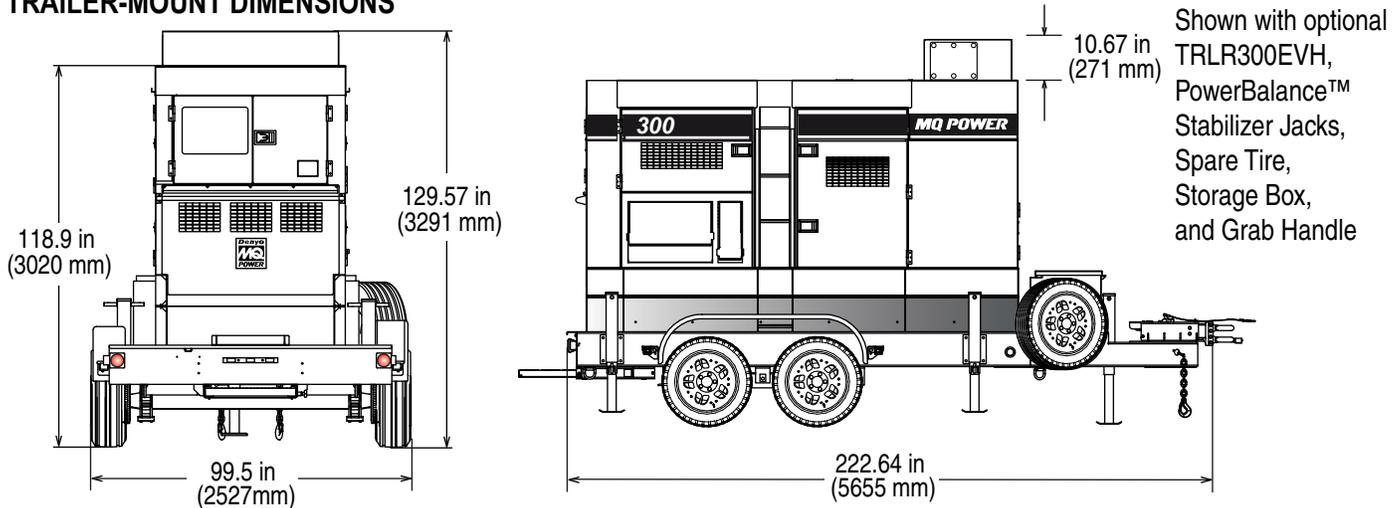
DCA300SSJU4F3

Generator

SKID-MOUNT DIMENSIONS



TRAILER-MOUNT DIMENSIONS



DCA300SSJU4F3 Weights*

Dry Weight	11,155 lbs. (5,060 kg)
Wet Weight	14,815 lbs. (6,720 kg)
Max. Lifting Point Capacity	19,000 lbs. (8,618 kg)

* Weights do not include options.

DCA300SSJU4F3 and TRLR300EV Weights*

Dry Weight (with TRLR300EV)	14,075 lbs. (6,384 kg)
Wet Weight (with TRLR300EV)	17,735 lbs. (8,044 kg)

Generator can be placed on MQ Trailer Model TRLR300EV (H/E).

NOTICE

Features and Specifications are subject to change without notice.



MULTIQUIP
 6141 Katella Avenue Suite 200
 Cypress, CA 90630
 310-537-3700
 E-MAIL: mq@multiquip.com
 WEBSITE: www.multiquip.com



Meeting Date: June 9, 2025

SUBJECT: Award Contract to Tierra Contracting Inc. for the Nyborg Estates Waterline Replacement Project PW 25-001 for the Amount not to Exceed \$2,224,170 plus a contingency of \$222,417 for a total contract amount not to exceed \$2,446,587, for the term June 9, 2025 – January 31, 2026, and Authorize the Mayor to Execute on behalf of the City

PREPARED BY: Jose Acosta, Utility Director

DISCUSSION:

The water infrastructure in the Nyborg Estates neighborhood has experienced a history of mainline breaks and service disruptions due to aging and deteriorating materials. The materials are deteriorating because of soil electrolysis and inadequate pipe protection measures with initial installation. The current water mains, valves, and associated infrastructure are beyond their useful life and require replacement to ensure reliable water service and fire protection.

This project is a key part of the City's Capital Improvement Plan (CIP) and aims to improve water system reliability, reduce emergency maintenance costs, and enhance operational flexibility during service outages.

The proposed project includes the following scope of work:

- Replacement of approximately 4,900 linear feet of water mainline
- Installation of 55 new valves
- Replacement of 14 fire hydrants
- Replacement and/or relocation of 82 meter service lines and meters
- Abandonment in place of existing water mains and other obsolete infrastructure
- Maintaining uninterrupted water service to residents and businesses throughout the majority of the project duration

Also included in this project are the replacement of key critical non-operational valves located at other areas within the city. These valves are at the following locations:

- Ringsted Drive at Nysted Drive
- Ringsted Drive at Skagen Drive
- Viborg Drive at Skagen Drive
- Viborg Drive at Nysted Drive
- Alamo Pintado at Creekside Place
- Nysted Drive, just North of Viborg Drive

The project will modernize the neighborhood's water distribution system using new, durable materials designed to extend the useful life of the infrastructure. Upgraded valves will improve the ability to isolate portions of the system during emergencies or scheduled maintenance, thereby minimizing service disruptions.

A competitive bidding process was conducted in accordance with City and State procurement requirements. Tierra Contracting submitted the second lowest responsive and responsible bid and demonstrated the qualifications and experience necessary to complete the project successfully. Although Joseph Engineering submitted the lowest bid, their bid submittal was not complete and responsive to the project manual and its addendums, failing to include a signed copy of Addendum #2 and not including those items in their bid schedule.

Staff is asking that the City Council award the contract for the Nyborg Estates Waterline Replacement Project to Tierra Contracting and authorize the Mayor to execute the agreement and authorize the City Manager to approve any necessary change orders up to the authorized contingency amount.

ALTERNATIVES:

The City Council could direct staff to reject all bids and not move forward with this project. However, delaying this project would worsen service interruptions caused by ongoing repairs and emergency shutdowns, with costs that can range between \$12-15k per incident. Another alternative would be to reject all bids and re-bid the project, but that would delay the project, and there is no guarantee prices would be any lower.

FISCAL IMPACT

Funding for the project is included in the City's Water Enterprise Fund CIP plan. There is built in contingency funding as well within the budget in the event the project requires change orders. Staff recommends approval to move forward with the contract execution.

ATTACHMENTS:

A- Construction Agreement

B- Nyborg Estates Waterline Replacement Project Bid Tabulation

B1 - CONSTRUCTION AGREEMENT

PROJECT: CITY OF SOLVANG – NYBORG ESTATES WATERLINE REPLACEMENT PROJECT, PW 25-001

AMOUNT OF CONTRACT: _____

THIS AGREEMENT, made and entered into this _____ day of _____, 2025,

by and between the City of Solvang hereinafter referred to as "Agency", and _____, hereinafter referred to as "Contractor".

IN CONSIDERATION OF THE MUTUAL PROMISES, COVENANTS AND CONDITIONS HEREINAFTER SET FORTH, THE PARTIES DO HEREBY AGREE as follows:

ARTICLE I: GENERAL

For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said Agency, said Contractor agrees with said Agency to perform and complete in a workmanlike manner all work required under the Bidding Schedule of said Agency's Specifications entitled NYBORG ESTATES WATERLINE REPLACEMENT PROJECT, PW 25-001 in accordance with the Specifications and Drawings therefore, to furnish at its own expense all labor, materials, equipment, tools, transportation, and services necessary therefore, except such materials, equipment and services as may be stipulated in said Specifications to be furnished by said Agency, and to do everything required by the Agreement and the said Specifications and Drawings, for the sum of \$ _____, pursuant to the Bidding Schedule attached hereto and made a part hereof.

ARTICLE II: PAYMENT

For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; for all loss and damages arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said Agency, and for all risks of every description connected with the work; for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said Agency and for completing the work in accordance with the requirements of said Specifications and Drawings, said Agency will pay, and said Contractor shall receive, in full compensation there for, the price named in the above mentioned Bidding Schedule.

ARTICLE III: CONSIDERATION

The Agency hereby employs said Contractor to perform the work according to the terms of this Agreement for the abovementioned price and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: INDEMNIFICATION

(a) To the fullest extent permitted by law, the CONTRACTOR shall (1) immediately defend and (2) indemnify the City of Solvang, and its elected officials, officers, and employees from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with the performance of the Contract. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative

dispute resolution. The CONTRACTOR'S obligation to indemnify applies regardless of whether a liability is a result of the negligence of any other person, unless it is adjudicated that the liability is caused by the active negligence, or sole negligence willful misconduct of an indemnified party.

(b) The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify. The Contractor shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the City of Solvang, the City of Solvang and its elected officials, officers, and employees, immediately upon submittal to the Contractor of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. A determination of comparative active negligence or willful misconduct by an indemnified party does not relieve the Contractor from its separate and distinct obligation to defend City of Solvang. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if Contractor asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of an indemnified party, Contractor may submit a claim to the City of Solvang for reimbursement of reasonable attorneys' fees and defense costs.

(c) The review, acceptance or approval of the Contractor's work or work product by any indemnified party shall not affect, relieve or reduce the Contractor's indemnification or defense obligations. This Section survives completion of the services or the termination of this contract. The provisions of this Section are not limited by and do not affect the provisions of this contract relating to insurance.

(d) Liabilities subject to this Section include any claim of discrimination or harassment, including but not limited to sexual harassment, arising from the conduct of the Contractor or any of the Contractor's officers, employees, agents, licensees, or subcontractors. In the event of discrimination or harassment complaint against any employee, agent, licensee or subcontractor of the Contractor or its subcontractors, the Contractor shall take immediate and appropriate action in response to such complaint, including, but not limited to termination or appropriate discipline of any responsible employee, agent, licensee or subcontractor.

ARTICLE V: WAGES

The payment of prevailing wages are required on this project. The general prevailing rates of per diem wages and general prevailing rate for holiday and overtime work in the locality in which the work is to be performed have been determined by the Agency. Said general prevailing rates of per diem wages are hereby incorporated herein and made a part hereof. The Contractor agrees that it, or any subcontractor under it, will pay not less than the foregoing specified prevailing rates of wages to all workers employed in the execution of the Contract. Any contractor who is awarded a public works project and intends to use a craft or classification not shown on the general prevailing wage determinations, may be required to pay the wage rate of that craft or classification most closely related to it as shown in the general determinations effective at the time of the call for bids.

The DIR Number for this Project is #507327.

ARTICLE VI: HOURS AND WORKING CONDITIONS

The Agency is a public entity in the State of California and is subject to the provisions of the Government Code and the Labor Code of the State. Except as otherwise provided in the Solvang City Charter or the Solvang Municipal Code, it is stipulated and agreed that all provisions of law applicable to public contracts are a part of this contract to the same extent as though set forth herein and will be complied with by the Contractor.

ARTICLE VII: COMPONENTS OF AGREEMENT

The Bid Information Sheet, Contractor's Proposal, Bid Bond, Information Required of Bidder, Faithful Performance Bond, Labor and Material Bond, Certificate of Compliance, Insurance Requirements for Contractors, Labor Provisions, Standard Specifications for Public Works Construction (latest edition), General Provisions, General Provisions Modifications, Special Provisions, Specifications, Drawings and all Addenda issued by the Agency with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

ARTICLE VIII: DISPUTE RESOLUTION

This Agreement is also subject to the provisions of Public Contract Code Section 9204, which provides for the submission and resolution of specified claims by the Contractor, including provisions governing the type of claims that may be submitted, the time to respond to such claims, and alternative dispute resolution procedures. The provisions of Section 9204 are incorporated herein by reference, and to the extent the Contractor asserts a claim specified by Section 9204, the Contractor shall comply with all provisions set forth in Section 9204 in submitting a claim to the City.

IN WITNESS WHEREOF, this contract has been executed on the day and year first above written.

CITY OF SOLVANG

APPROVED AS TO FORM:

City Attorney

Mayor

ATTEST:

City Clerk

CONTRACTOR

Printed Name

Signature

Title

CITY OF SOLVANG
Nyborg Estates Waterline Replacement Project (PW25-001)
Summary of Bids Received

Bid Opening Date: May 20, 2025

ITEM NO.	Bid Quantity	Unit of Measure	DESCRIPTION	Engineer's Estimate		Joseph Engineering		Tierra		Cedro	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	1	LS	Mobilization (5%)	\$ 150,800.00	\$ 150,800.00	\$111,780.77	\$111,780.77	\$ 50,000.00	\$ 50,000.00	\$ 35,000.00	\$ 35,000.00
2	1	LS	Stormwater Management (Water Pollution Control)	\$ 5,000.00	\$ 5,000.00	\$7,869.62	\$7,869.62	\$ 2,500.00	\$ 2,500.00	\$ 14,650.00	\$ 14,650.00
3	1	LS	Project Safety & Traffic Control	\$ 5,000.00	\$ 5,000.00	\$69,207.57	\$69,207.57	\$ 29,615.00	\$ 29,615.00	\$ 29,811.00	\$ 29,811.00
4	1	LS	Survey & Construction Staking	\$ 5,000.00	\$ 5,000.00	\$17,659.62	\$17,659.62	\$ 35,000.00	\$ 35,000.00	\$ 37,264.00	\$ 37,264.00
5	1	LS	Public Notification	\$ 5,000.00	\$ 5,000.00	\$4,779.06	\$4,779.06	\$ 2,500.00	\$ 2,500.00	\$ 14,139.00	\$ 14,139.00
6	1	LS	Potholing	\$ 20,000.00	\$ 20,000.00	\$591.14	\$5,911.40	\$ 27,600.00	\$ 27,600.00	\$ 11,924.00	\$ 11,924.00
7	1	LS	Sawcutting, Demolition, and Disposal of Existing Materials	\$ 10,000.00	\$ 10,000.00	\$227,857.45	\$227,857.45	\$ 45,000.00	\$ 45,000.00	\$ 55,364.00	\$ 55,364.00
8	4900	LF	Install 8-Inch C900 PVC Waterline (DR18) and Fittings	\$ 350.00	\$ 1,715,000.00	\$137.60	\$674,240.00	\$ 185.00	\$ 906,500.00	\$ 180.39	\$ 883,911.00
9	1	EA	Install 4-Inch Gate Valve	\$ 2,000.00	\$ 2,000.00	\$1,340.79	\$1,340.79	\$ 750.00	\$ 750.00	\$ 1,065.00	\$ 1,065.00
10	21	EA	Install 6-Inch Gate Valve	\$ 2,500.00	\$ 52,500.00	\$1,888.76	\$39,663.96	\$ 1,800.00	\$ 37,800.00	\$ 1,453.00	\$ 30,513.00
11	24	EA	Install 8-Inch Gate Valve	\$ 3,500.00	\$ 84,000.00	\$2,427.31	\$58,255.44	\$ 2,950.00	\$ 70,800.00	\$ 2,365.00	\$ 56,760.00
12	9	EA	Install 10-Inch Gate Valve	\$ 4,500.00	\$ 40,500.00	\$3,734.59	\$33,611.31	\$ 3,625.00	\$ 32,625.00	\$ 3,589.00	\$ 32,283.00
13	14	EA	Install Fire Hydrant Assembly	\$ 13,000.00	\$ 182,000.00	\$8,597.50	\$120,365.00	\$ 16,500.00	\$ 231,000.00	\$ 13,595.00	\$ 190,330.00
14	83	EA	Install New Service Lateral	\$ 3,200.00	\$ 265,600.00	\$2,719.43	\$225,712.69	\$ 3,250.00	\$ 269,750.00	\$ 4,007.00	\$ 332,581.00
15	2	EA	Install Combination Air-Release Valve	\$ 7,500.00	\$ 15,000.00	\$4,429.53	\$8,859.06	\$ 4,500.00	\$ 9,000.00	\$ 6,793.00	\$ 13,586.00
16	2	EA	Install Blow Off Valve	\$ 5,000.00	\$ 10,000.00	\$8,450.32	\$16,900.64	\$ 4,500.00	\$ 9,000.00	\$ 7,261.00	\$ 14,522.00
17	15	EA	Install Connection to Existing Waterline	\$ 1,500.00	\$ 22,500.00	\$10,433.35	\$156,500.25	\$ 6,500.00	\$ 97,500.00	\$ 15,041.00	\$ 225,615.00
18	770	LF	Remove Existing Waterline	\$ 100.00	\$ 77,000.00	\$28.65	\$22,060.50	\$ 25.00	\$ 19,250.00	\$ 59.00	\$ 45,430.00
19	1	LS	Abandon Existing Waterline in Place	\$ 7,500.00	\$ 7,500.00	\$8,010.61	\$8,010.61	\$ 12,500.00	\$ 12,500.00	\$ 7,070.00	\$ 7,070.00
20	24	EA	Remove Existing Valve	\$ 500.00	\$ 12,000.00	\$1,660.92	\$39,862.08	\$ 1,200.00	\$ 28,800.00	\$ 1,285.00	\$ 30,840.00
21	23	EA	Abandon Existing Valve in Place	\$ 250.00	\$ 5,750.00	\$719.09	\$16,539.07	\$ 1,100.00	\$ 25,300.00	\$ 384.00	\$ 8,832.00
22	14	EA	Remove Existing Fire Hydrant Assembly	\$ 1,500.00	\$ 21,000.00	\$1,261.59	\$17,662.26	\$ 1,500.00	\$ 21,000.00	\$ 4,143.00	\$ 58,002.00
23	1	EA	Remove Existing Air Combination Release Valve	\$ 1,500.00	\$ 1,500.00	\$2,221.75	\$2,221.75	\$ 1,200.00	\$ 1,200.00	\$ 1,770.00	\$ 1,770.00
24	760	TON	AC Pavement Trench Restoration	\$ 300.00	\$ 228,000.00	\$353.77	\$268,865.20	\$ 218.00	\$ 165,680.00	\$ 442.00	\$ 320,720.00
25	1	LS	Aarhus Drive Service Manifold	\$ 25,000.00	\$ 25,000.00	\$14,131.44	\$14,131.44	\$ 28,000.00	\$ 28,000.00	\$ 38,173.00	\$ 38,173.00
26	600	LF	Install Highline	\$ 150.00	\$ 90,000.00	\$28.56	\$17,136.00	\$ 35.00	\$ 21,000.00	\$ 50.00	\$ 30,000.00
27	1	LS	Testing & Disinfection	\$ 8,500.00	\$ 8,500.00	\$23,673.03	\$23,673.03	\$ 36,400.00	\$ 36,400.00	\$ 41,725.00	\$ 41,725.00
28	18	EA	Remove and Replace Single Meter Box	\$ 5,500.00	\$ 99,000.00		\$0.00	\$ 450.00	\$ 8,100.00	\$ 1,300.00	\$ 23,400.00
TOTAL BASE BID					\$ 3,165,150.00		\$2,210,676.57		\$ 2,224,170.00		\$ 2,585,280.00

Additional Bidders	
Name	Bid Amount
Toro	\$ 2,647,006.00
Mainline Engineering	\$ 2,710,300.00
John Madonna	\$ 2,833,179.00
RE Chaffee	\$ 2,858,470.00
RL Johnson	\$ 2,873,840.00
Sam Hill & Sons	\$ 3,099,998.00
Specialty	\$ 3,382,437.00
SW	\$ 3,668,725.78
CHI	\$ 3,886,260.00
Blois	\$ 4,877,862.00



CITY COUNCIL STAFF REPORT

Agenda Item: 8.d

Meeting Date: June 9, 2025

SUBJECT: Discussion and possible action to review FY 2025/26 Draft Budget

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

In June 2024, the City Council approved a two-year budget covering fiscal years 2024/25 and 2025/26. The budget presented tonight reflects the second year of that cycle, updated to incorporate the latest revenue and expenditure projections.

The most significant changes to the budget are:

Funding to evaluate the formation of a Business Improvement District (BID), Dept. Head training, Scanning Project, Newsletter, ADA study, Urban Forestry/Tree Study, Mission Drive Operational Improvement Study, salary adjustments for Unrepresented Employees based on the Classification and Compensation Study, establishment of an Unfunded accrued liability for Section 115 Trust, a comprehensive annual computer replacement program, and removal of the anticipated FEMA reimbursement that was actually received in 24/25.

Council Direction Requested

Staff is also seeking City Council's guidance on whether or not to implement the recommendations of the Measure U Committee (soon to be renamed the Revenue Measures Oversight Committee) or retain the allocations as currently proposed in the attached budget.

Proposed Operating Budget Summary (All Funds):

The FY 2025–26 proposed budget projects a surplus of **\$940,715** across all funds. This is based on total estimated revenues of **\$28,191,331** and total estimated expenditures of **\$27,250,615**.

General Fund Summary:

The General Fund is expected to produce a surplus of **\$29,232** in FY 2025/26, with total projected revenues of **\$12,265,291** (does not include Measure U revenue) and total expenditures of **\$12,236,059**, a 6.2% increase from 24/25.

Primary Revenue Sources

- **Transient Occupancy Tax (TOT):** \$5,751,000 (largest revenue source)
- **Sales Tax:** \$1,960,564 – This projection remains flat compared to FY 2024/25, reflecting a cautious approach due to the forecast of a slight economic slowdown.
- **Property Tax:** \$1,717,577

Water Fund:

Projected revenue for the Water Fund in FY 2025/26 is **\$6,314,527**, representing a **3.3% increase** compared to FY 2024/25.

Estimated expenditures total **\$6,766,651**, reflecting a **13.4% increase** from the previous year. This increase is primarily due to the inclusion of the **Purchase of Suspended Table A water**, which was not budgeted in FY 2024/25.

As a result of this one-time expense, the Water Fund is projected to experience a **net decrease of \$452,172** in fund balance for FY 2025/26. If the Suspended Table A Water is not purchased in 25/26, the Water Fund will have an estimated surplus of \$367,828.

Wastewater Fund:

Revenues for the Wastewater Fund in FY 2025/26 are projected at **\$3,274,578**, representing an **11.5% increase** compared to FY 2024/25. Estimated expenditures total **\$3,142,391**, a **10% increase** from the previous year.

As a result, the Wastewater Fund is expected to end the fiscal year with a **net surplus of \$132,187**, contributing positively to the fund balance.

Personnel Updates:

Personnel costs represent the salaries and benefits for both full-time and part-time City employees. The City is **fully staffed**, with **40 full-time positions** and **2 part-time positions**.

Personnel costs include wages, health benefits, retirement contributions, and other employee-related expenses. Personnel expenses continue to be a significant portion of the City's budget, reflecting the City's ongoing investment in maintaining service levels and delivering essential public services to the community.

Measure U:

Measure U is a voter-approved, locally controlled revenue source that began generating funds in **April 2023**. Although Measure U funds are considered General Fund revenue, they are tracked in a separate fund for transparency and accountability.

The **estimated Measure U fund balance** at the end of the fiscal year is **\$170,097**. Revenues for Measure U are projected to be \$2,050,000, representing a 13% increase and the **Measure U Committee recommends the allocation of \$2,679,000** in operating expenses plus **\$700,000** in capital expenditures that align with the City's priorities and goals, particularly **road repair and parking improvements**.

The **Measure U Committee** had previously affirmed that the **Aquatic Pool Project** qualifies under the approved scope of Measure U services. However, the Committee requested further details from the supporting foundation. The **Ad Hoc Budget Committee** endorsed the pool project funding with the condition that the funds be disbursed at the groundbreaking. The Ad Hoc Committee later added funding for **Theaterfest** and **Parking Improvements**

Following a meeting on **Friday, May 30, 2025**, the Measure U Committee recommended the following **modifications**:

1. Aquatic Pool Project Conditions:

- Funds to be released **only upon groundbreaking**.
- Pool must serve **seniors, adults, and youth** on a permanent basis.
- Pledge **expires on June 30, 2028** if unutilized.
- Pledge will be **withdrawn** if the project becomes nonviable.

2. Funding Adjustments:

- **Remove \$25,000 for Theaterfest and increase Fire Safety to \$50,000.**
- **Remove \$700,000 from Alamo Pintado Road Rehabilitation and increase Roads/Street Repair to \$750,000.**
- **Move Theaterfest (\$25,000) to Measure E** for funding consideration.

If the City Council supports these recommendations, staff will update the draft budget accordingly for final adoption on **June 23, 2025**. Table A below lists the recommendations prior to the last Measure U Committee meeting as they are presented in the budget.

Table A

Expense Item	Amount	Category
Law Enforcement	\$1,600,000	911 Emergency Services
Video Surveillance	\$100,000	911 Emergency Services
Update Emergency Plan	\$125,000	911 Emergency Services
Weed Abatement	\$41,000	Fire Safety
Fire Safety	\$25,000	Fire Safety
P & R Master Plan	\$118,000	Recreation Services
Solvang Park Turf Replacement	\$15,000	Recreation Services
Crossing Guards	\$30,000	Recreation Services
Aquatics Pool	\$450,000	Recreation Services
Alamo Pintado Rd. Rehab	\$700,000	Street Repair
Roads/Street Repair	\$50,000	Street Repair
Parking Improvements	\$100,000	Public Spaces
Theaterfest	\$25,000	Public Spaces
Total Expense	\$3,379,000	

Measure E:

The City began receiving the 2% TOT increase in January 2025. These funds are General Fund revenues. As General Fund revenues, they are to be used for: Solvang tourism related services, maintaining pothole, street and sidewalk repair, traffic safety, parking relief, senior, adult and youth recreation programs, maintaining 911 response, and general government use. The City has received \$205,641 in Measure E revenues as of April 2025.

10-year Capital Improvement Plan (CIP):

On **Monday, June 3, 2025**, the Planning Commission determined that the City's 10-Year Capital Improvement Plan is **consistent with the General Plan**.

The FY **2025/26** budget allocates a total of **\$11,414,000** for capital projects. These projects will be funded through existing fund balances. If all projects are completed as planned by the end of the fiscal year, the following reductions in projected FY25/26 year-end fund balances are anticipated: The following is a summary of the CIP by fund and the complete 10-year CIP is attached as Exhibit C.

FY 25/26	Amount
General Fund	\$ 2,842,000.00
Measure U	\$ 700,000.00
Measure A	\$ 490,000.00
SB1	\$ 153,000.00
Transit	\$ 1,605,000.00
Water	\$ 2,075,000.00
Wastewater	\$ 3,549,000.00
	\$ 11,414,000.00

ATTACHMENTS:

- A. 25/26 Draft Budget
- B. Fund Balance Summary
- C. 10-Year CIP



City of Solvang

My Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND							
Department: 1000 - Council							
Program: 100 - Council Activities							
Expense							
100-1000-100-51000	Salaries	37,200.00	37,200.00	0.00	0.00	37,200.00	0.00 %
100-1000-100-51002	FICA	2,845.80	2,845.80	0.00	0.00	2,845.80	0.00 %
100-1000-100-51008	Workers' Comp Ins.	1,362.25	1,362.25	0.00	0.00	1,362.25	0.00 %
100-1000-100-51012	Education	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
100-1000-100-52002	Membership Dues	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00 %
100-1000-100-52003	Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1000-100-56009	LAFCO	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
100-1000-100-57009	Insurance	2,258.82	2,258.82	0.00	0.00	2,258.82	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Liability		0.00	0.00	2,258.82			
100-1000-100-57014	Muni Code Codification	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
100-1000-100-57015	Printing and Publishing	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1000-100-57016	Professional Services	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Minutes Help		0.00	0.00	12,000.00			
100-1000-100-58001	City Hospitality	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1000-100-59019	Elections	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1000-100-63002	Audio/Video System R/M	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
100-1000-100-70105	Projects	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Agenda Software		1.00	30,000.00	30,000.00			
Expense Total:		168,166.87	168,166.87	0.00	0.00	168,166.87	0.00%
Program: 100 - Council Activities Total:		168,166.87	168,166.87	0.00	0.00	168,166.87	0.00%
Program: 110 - Special Agency							
Expense							
100-1000-110-59001	SYV Fruit&VegetableRescue	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1000-110-59004	Elverhoj Museum	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
100-1000-110-59006	Solvang Theaterfest	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1000-110-59009	People Helping People	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
100-1000-110-59013	Solvang Senior Center	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
100-1000-110-59027	Rotary Club of the Santa Ynez Valley	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1000-110-59033	Atterdag at Home	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
100-1000-110-59036	SYV Historical Museum	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
100-1000-110-59042	Bethania Lutheran Church	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1000-110-59045	Solvang Rotary	10,180.00	10,180.00	0.00	0.00	10,180.00	0.00 %
100-1000-110-59046	Viking Charities	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
Expense Total:		225,180.00	225,180.00	0.00	0.00	225,180.00	0.00%
Program: 110 - Special Agency Total:		225,180.00	225,180.00	0.00	0.00	225,180.00	0.00%
Program: 130 - County Contracted Services							
Expense							
100-1000-130-56004	Mental Health Assmt Team	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1000-130-56006	Law Enforcement Contract	1,626,754.00	1,626,754.00	0.00	0.00	1,626,754.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Budget Detail							
Description		Units	Price	Amount			
Contract		0.00	0.00	3,226,754.00			
Measure U		0.00	0.00	-1,600,000.00			
100-1000-130-56011	Animal Control	53,498.00	53,498.00	0.00	0.00	53,498.00	0.00 %
100-1000-130-59011	Library	284,855.00	284,855.00	0.00	0.00	284,855.00	0.00 %
	Expense Total:	1,968,107.00	1,968,107.00	0.00	0.00	1,968,107.00	0.00%
	Program: 130 - County Contracted Services Total:	1,968,107.00	1,968,107.00	0.00	0.00	1,968,107.00	0.00%
	Department: 1000 - Council Total:	2,361,453.87	2,361,453.87	0.00	0.00	2,361,453.87	0.00%
Department: 1100 - Administration							
Program: 105 - Retiree Costs							
Expense							
100-1100-105-51004	Other Post Emp Benefits - TRUST	56,596.00	56,596.00	0.00	0.00	56,596.00	0.00 %
100-1100-105-51005	Retiree Medical/Dental/Life	140,000.00	140,000.00	0.00	0.00	140,000.00	0.00 %
	Expense Total:	196,596.00	196,596.00	0.00	0.00	196,596.00	0.00%
	Program: 105 - Retiree Costs Total:	196,596.00	196,596.00	0.00	0.00	196,596.00	0.00%
Program: 120 - Administration							
Revenue							
100-1100-120-30001	Transient Occupancy Tax	5,750,000.00	5,750,000.00	0.00	0.00	-5,750,000.00	0.00 %
100-1100-120-30002	Sales Tax	1,960,564.00	1,960,564.00	0.00	0.00	-1,960,564.00	0.00 %
100-1100-120-30003	Property Transfer Tax	55,000.00	55,000.00	0.00	0.00	-55,000.00	0.00 %
100-1100-120-30004	Property Tax Current Sec.	950,000.00	950,000.00	0.00	0.00	-950,000.00	0.00 %
100-1100-120-30005	Property Tax Curr. Unsec.	24,897.00	24,897.00	0.00	0.00	-24,897.00	0.00 %
100-1100-120-30006	Property Tax-Prior Years	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
100-1100-120-30007	Prop Tax-Homeowner's Relf	4,180.00	4,180.00	0.00	0.00	-4,180.00	0.00 %
100-1100-120-30008	Property Tax-Misc.	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
100-1100-120-30009	Property Taxes-Supplmntl	16,500.00	16,500.00	0.00	0.00	-16,500.00	0.00 %
100-1100-120-30012	TOT Penalties	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
100-1100-120-30013	Motor Vehicle Excess License Fee	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
100-1100-120-31001	Franchise-Hlth Sanitation	105,000.00	105,000.00	0.00	0.00	-105,000.00	0.00 %
100-1100-120-31002	Franchise-Gas Company	35,000.00	35,000.00	0.00	0.00	-35,000.00	0.00 %
100-1100-120-31003	Franchise-Comcast Cable	80,000.00	80,000.00	0.00	0.00	-80,000.00	0.00 %
100-1100-120-31004	Franchise-PG&E	80,000.00	80,000.00	0.00	0.00	-80,000.00	0.00 %
100-1100-120-31010	Business Certificate	26,000.00	26,000.00	0.00	0.00	-26,000.00	0.00 %
100-1100-120-31032	Disability Access Fee	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
100-1100-120-31033	Firearms License	160.00	160.00	0.00	0.00	-160.00	0.00 %
100-1100-120-35029	Grant Revenue	150,000.00	150,000.00	0.00	0.00	-150,000.00	0.00 %
100-1100-120-38001	Miscellaneous Income	700.00	700.00	0.00	0.00	-700.00	0.00 %
100-1100-120-40001	Water Overhead Contribution	315,282.00	315,282.00	0.00	0.00	-315,282.00	0.00 %
100-1100-120-40002	Wastewater Overhead Contribution	110,896.00	110,896.00	0.00	0.00	-110,896.00	0.00 %
100-1100-120-40003	WWTP Overhead Contribution	265,491.00	265,491.00	0.00	0.00	-265,491.00	0.00 %
100-1100-120-40004	Transit Overhead Contribution	47,348.00	47,348.00	0.00	0.00	-47,348.00	0.00 %
100-1100-120-41000	Special Events Revenue	8,000.00	8,000.00	0.00	0.00	-8,000.00	0.00 %
100-1100-120-42001	Interest Income	650,000.00	650,000.00	0.00	0.00	-650,000.00	0.00 %
100-1100-120-43002	Property Tax - In Lieu of VLF	650,000.00	650,000.00	0.00	0.00	-650,000.00	0.00 %
100-1100-120-43003	Forfeited Deposits	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00 %
100-1100-120-43008	Collection Acct Recovery	200.00	200.00	0.00	0.00	-200.00	0.00 %
100-1100-120-43021	Accts Payable Discounts	250.00	250.00	0.00	0.00	-250.00	0.00 %
	Revenue Total:	11,308,468.00	11,308,468.00	0.00	0.00	-11,308,468.00	0.00%
Expense							
100-1100-120-51000	Salaries	971,274.80	971,274.80	0.00	0.00	971,274.80	0.00 %
100-1100-120-51002	FICA	92,055.03	92,055.03	0.00	0.00	92,055.03	0.00 %
100-1100-120-51003	Retirement	11,945.24	11,945.24	0.00	0.00	11,945.24	0.00 %
100-1100-120-51005	Cafeteria Plan	153,958.65	153,958.65	0.00	0.00	153,958.65	0.00 %
100-1100-120-51006	Unemployment Insurance	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
100-1100-120-51007	Auto Allowance	8,400.00	8,400.00	0.00	0.00	8,400.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1100-120-51008	Workers' Comp Ins.	35,567.80	35,567.80	0.00	0.00	35,567.80	0.00 %
100-1100-120-51009	Employee Medical Exams	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1100-120-51010	Employee Screening	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1100-120-51011	Recruitment	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
100-1100-120-51012	Education	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
100-1100-120-51018	CalPERS Liability Reduction	14,060.00	14,060.00	0.00	0.00	14,060.00	0.00 %
100-1100-120-51019	Long Term Disability	4,370.74	4,370.74	0.00	0.00	4,370.74	0.00 %
100-1100-120-51020	Retirement - ER Pd 8% EE Share	13,426.88	13,426.88	0.00	0.00	13,426.88	0.00 %
100-1100-120-51021	Retirement - PERS UAL	151,388.34	151,388.34	0.00	0.00	151,388.34	0.00 %
100-1100-120-51022	Retirement - PERS PEPRERA ER Cost	65,834.23	65,834.23	0.00	0.00	65,834.23	0.00 %
100-1100-120-51030	Housing Allowance	87,000.00	87,000.00	0.00	0.00	87,000.00	0.00 %
100-1100-120-51031	Cell Phone Allowance	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1100-120-51035	Overtime	3,891.05	3,891.05	0.00	0.00	3,891.05	0.00 %
100-1100-120-51040	Specialty Pays	4,020.00	4,020.00	0.00	0.00	4,020.00	0.00 %
100-1100-120-52002	Membership Dues	6,954.00	6,954.00	0.00	0.00	6,954.00	0.00 %
100-1100-120-52003	Supplies	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00 %
100-1100-120-52008	Postage	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1100-120-52009	Small Equipment	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1100-120-52015	Vehicle Fuel	600.00	600.00	0.00	0.00	600.00	0.00 %
100-1100-120-53008	Vehicle Repairs & Maint.	100.00	100.00	0.00	0.00	100.00	0.00 %
100-1100-120-53010	Computer/Desktop Equipment Supp..	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1100-120-54002	Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1100-120-56013	Audit	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
100-1100-120-57009	Insurance	58,976.66	58,976.66	0.00	0.00	58,976.66	0.00 %
100-1100-120-57011	Lease Payments	4,146.00	4,146.00	0.00	0.00	4,146.00	0.00 %
100-1100-120-57012	Legal Fees	410,000.00	410,000.00	0.00	0.00	410,000.00	0.00 %
100-1100-120-57015	Printing and Publishing	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1100-120-57016	Professional Services	291,600.00	291,600.00	0.00	0.00	291,600.00	0.00 %

Budget Detail

Description	Units	Price	Amount
BID Formation	0.00	0.00	70,000.00
California Consulting	0.00	0.00	53,400.00
Clearsource	0.00	0.00	27,000.00
Deckard	0.00	0.00	3,500.00
Dept Head Training	0.00	0.00	25,000.00
Flashvote	0.00	0.00	7,500.00
Misc	0.00	0.00	30,000.00
Scanning Project	0.00	0.00	70,000.00
Total Compensation	0.00	0.00	4,000.00
Vital Records	0.00	0.00	1,200.00

100-1100-120-57025	Studies/Sales Tax	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1100-120-57052	Temporary Agency Services	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
100-1100-120-57062	Public Relations	32,400.00	32,400.00	0.00	0.00	32,400.00	0.00 %

Budget Detail

Description	Units	Price	Amount
Email Platform - Newsletter	0.00	0.00	1,000.00
Mailers - Newsletter	0.00	0.00	1,400.00
Misc	0.00	0.00	5,000.00
Two Trumpets - Newsletter	0.00	0.00	25,000.00

100-1100-120-57065	Property Insurance	24,391.00	24,391.00	0.00	0.00	24,391.00	0.00 %
100-1100-120-58001	City Hospitality - Admin	715.00	715.00	0.00	0.00	715.00	0.00 %
100-1100-120-58004	City Wellness/Workplace Safety Pro...	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1100-120-60002	Emergency Preparedness	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1100-120-60006	EOC Phone	560.00	560.00	0.00	0.00	560.00	0.00 %
100-1100-120-61008	Property Tax Admin Fees	11,577.00	11,577.00	0.00	0.00	11,577.00	0.00 %
100-1100-120-62001	Bank Charges	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1100-120-63006	Equipment Replacement	4,318.00	4,318.00	0.00	0.00	4,318.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1100-120-63010	Vehicle Replacement	4,059.00	4,059.00	0.00	0.00	4,059.00	0.00 %
100-1100-120-71009	Miscellaneous	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
	Expense Total:	2,632,889.42	2,632,889.42	0.00	0.00	2,632,889.42	0.00%
	Program: 120 - Administration Surplus (Deficit):	8,675,578.58	8,675,578.58	0.00	0.00	-8,675,578.58	0.00%
Program: 121 - Information Technology (IT)							
Expense							
100-1100-121-57064	IT Expenses	363,119.00	363,119.00	0.00	0.00	363,119.00	0.00 %
	Expense Total:	363,119.00	363,119.00	0.00	0.00	363,119.00	0.00%
	Program: 121 - Information Technology (IT) Total:	363,119.00	363,119.00	0.00	0.00	363,119.00	0.00%
Program: 220 - Economic Development							
Expense							
100-1100-220-59026	Solvang Chamber of Commerce	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
	Expense Total:	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
	Program: 220 - Economic Development Total:	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
	Department: 1100 - Administration Surplus (Deficit):	8,075,863.58	8,075,863.58	0.00	0.00	-8,075,863.58	0.00%
Department: 1200 - Planning & Building							
Program: 200 - City Planning							
Revenue							
100-1200-200-31009	Conveyance Fee - Animal/Street	400.00	400.00	0.00	0.00	-400.00	0.00 %
100-1200-200-31011	Traffic Mitigation Fees	55,206.00	55,206.00	0.00	0.00	-55,206.00	0.00 %
100-1200-200-31013	Misc Permit Fee	70,000.00	70,000.00	0.00	0.00	-70,000.00	0.00 %
100-1200-200-31035	Application/Development Fees	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
	Revenue Total:	175,606.00	175,606.00	0.00	0.00	-175,606.00	0.00%
Expense							
100-1200-200-51000	Salaries	331,666.40	331,666.40	0.00	0.00	331,666.40	0.00 %
100-1200-200-51002	FICA	31,893.86	31,893.86	0.00	0.00	31,893.86	0.00 %
100-1200-200-51003	Retirement	17,098.22	17,098.22	0.00	0.00	17,098.22	0.00 %
100-1200-200-51005	Cafeteria Plan	55,498.83	55,498.83	0.00	0.00	55,498.83	0.00 %
100-1200-200-51008	Workers' Comp Ins.	12,145.53	12,145.53	0.00	0.00	12,145.53	0.00 %
100-1200-200-51012	Education	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
100-1200-200-51019	Long Term Disability	1,492.50	1,492.50	0.00	0.00	1,492.50	0.00 %
100-1200-200-51020	Retirement - ER Pd 8% EE Share	19,146.23	19,146.23	0.00	0.00	19,146.23	0.00 %
100-1200-200-51021	Retirement - PERS UAL	219,414.30	219,414.30	0.00	0.00	219,414.30	0.00 %
100-1200-200-51022	Retirement - PERS PEPRA ER Cost	7,428.40	7,428.40	0.00	0.00	7,428.40	0.00 %
100-1200-200-51030	Housing Allowance	31,500.00	31,500.00	0.00	0.00	31,500.00	0.00 %
100-1200-200-51031	Cell Phone Allowance	600.00	600.00	0.00	0.00	600.00	0.00 %
100-1200-200-51035	Overtime	5,826.62	5,826.62	0.00	0.00	5,826.62	0.00 %
100-1200-200-51040	Specialty Pays	685.00	685.00	0.00	0.00	685.00	0.00 %
100-1200-200-51045	Commissioners	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
100-1200-200-52002	Membership Dues	2,525.00	2,525.00	0.00	0.00	2,525.00	0.00 %
100-1200-200-52003	Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1200-200-53008	Vehicle Repairs & Maint.	50.00	50.00	0.00	0.00	50.00	0.00 %
100-1200-200-53010	Computer/Desktop Equipment Supp..	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1200-200-57009	Insurance	20,139.08	20,139.08	0.00	0.00	20,139.08	0.00 %
100-1200-200-57011	Lease Payments	1,410.00	1,410.00	0.00	0.00	1,410.00	0.00 %
100-1200-200-57012	Legal Fees	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00 %
100-1200-200-57015	Printing and Publishing	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1200-200-57053	Software/Website	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
100-1200-200-58001	City Hospitality - Planning	715.00	715.00	0.00	0.00	715.00	0.00 %
100-1200-200-62003	Credit Card Proces. Fee	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1200-200-70105	Projects	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00 %
	Expense Total:	989,084.97	989,084.97	0.00	0.00	989,084.97	0.00%
	Program: 200 - City Planning Surplus (Deficit):	-813,478.97	-813,478.97	0.00	0.00	813,478.97	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 201 - Code Enforcement							
Expense							
100-1200-201-57063	Code Enforcement	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
	Expense Total:	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00%
	Program: 201 - Code Enforcement Total:	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00%
Program: 210 - Building							
Revenue							
100-1200-210-31014	Plan Check	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
100-1200-210-31036	Building Permits	70,000.00	70,000.00	0.00	0.00	-70,000.00	0.00 %
	Revenue Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	0.00%
Expense							
100-1200-210-52003	Supplies	1,850.00	1,850.00	0.00	0.00	1,850.00	0.00 %
100-1200-210-52008	Postage	200.00	200.00	0.00	0.00	200.00	0.00 %
100-1200-210-57011	Lease Payments	439.00	439.00	0.00	0.00	439.00	0.00 %
100-1200-210-57015	Printing and Publishing	400.00	400.00	0.00	0.00	400.00	0.00 %
100-1200-210-57016	Professional Services	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
100-1200-210-62003	Credit Card Proces. Fee	300.00	300.00	0.00	0.00	300.00	0.00 %
	Expense Total:	203,189.00	203,189.00	0.00	0.00	203,189.00	0.00%
	Program: 210 - Building Surplus (Deficit):	-93,189.00	-93,189.00	0.00	0.00	93,189.00	0.00%
	Department: 1200 - Planning & Building Surplus (Deficit):	-914,667.97	-914,667.97	0.00	0.00	914,667.97	0.00%
Department: 1300 - Parks and Recreation							
Program: 300 - Administration							
Revenue							
100-1300-300-35029	Grant Revenue	118,970.00	118,970.00	0.00	0.00	-118,970.00	0.00 %
	Revenue Total:	118,970.00	118,970.00	0.00	0.00	-118,970.00	0.00%
Expense							
100-1300-300-51000	Salaries	261,094.08	261,094.08	0.00	0.00	261,094.08	0.00 %
100-1300-300-51002	FICA	27,315.10	27,315.10	0.00	0.00	27,315.10	0.00 %
100-1300-300-51003	Retirement	6,192.28	6,192.28	0.00	0.00	6,192.28	0.00 %
100-1300-300-51005	Cafeteria Plan	61,245.79	61,245.79	0.00	0.00	61,245.79	0.00 %
100-1300-300-51008	Workers' Comp Ins.	9,561.19	9,561.19	0.00	0.00	9,561.19	0.00 %
100-1300-300-51009	Employee Medical Exams	500.00	500.00	0.00	0.00	500.00	0.00 %
100-1300-300-51012	Education	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-1300-300-51014	Safety Gear	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1300-300-51015	Uniforms	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00 %
100-1300-300-51019	Long Term Disability	1,174.92	1,174.92	0.00	0.00	1,174.92	0.00 %
100-1300-300-51020	Retirement - ER Pd 8% EE Share	6,898.70	6,898.70	0.00	0.00	6,898.70	0.00 %
100-1300-300-51021	Retirement - PERS UAL	78,323.00	78,323.00	0.00	0.00	78,323.00	0.00 %
100-1300-300-51022	Retirement - PERS PEPPRA ER Cost	14,611.21	14,611.21	0.00	0.00	14,611.21	0.00 %
100-1300-300-51030	Housing Allowance	32,400.00	32,400.00	0.00	0.00	32,400.00	0.00 %
100-1300-300-51031	Cell Phone Allowance	360.00	360.00	0.00	0.00	360.00	0.00 %
100-1300-300-51035	Overtime	6,187.92	6,187.92	0.00	0.00	6,187.92	0.00 %
100-1300-300-51040	Specialty Pays	3,417.00	3,417.00	0.00	0.00	3,417.00	0.00 %
100-1300-300-52002	Membership Dues	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
100-1300-300-52003	Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1300-300-52008	Postage	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1300-300-52015	Vehicle Fuel	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
100-1300-300-53003	Repairs and Maintenance	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1300-300-53008	Vehicle Repairs & Maint.	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1300-300-53010	Computer/Desktop Equipment Supp..	750.00	750.00	0.00	0.00	750.00	0.00 %
100-1300-300-57009	Insurance	15,853.86	15,853.86	0.00	0.00	15,853.86	0.00 %
100-1300-300-57011	Lease Payments	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
100-1300-300-57015	Printing and Publishing	250.00	250.00	0.00	0.00	250.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1300-300-58001	City Hospitality - Parks & Rec	715.00	715.00	0.00	0.00	715.00	0.00 %
	Expense Total:	555,000.05	555,000.05	0.00	0.00	555,000.05	0.00%
	Program: 300 - Administration Surplus (Deficit):	-436,030.05	-436,030.05	0.00	0.00	436,030.05	0.00%
Program: 310 - HCA Park							
Revenue							
100-1300-310-31007	Park Reservation Fee	10,500.00	10,500.00	0.00	0.00	-10,500.00	0.00 %
	Revenue Total:	10,500.00	10,500.00	0.00	0.00	-10,500.00	0.00%
Expense							
100-1300-310-52003	Supplies	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
100-1300-310-52009	Small Equipment	650.00	650.00	0.00	0.00	650.00	0.00 %
100-1300-310-52015	Vehicle/Equipment Fuel	250.00	250.00	0.00	0.00	250.00	0.00 %
100-1300-310-53003	Repairs and Maintenance	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00 %
100-1300-310-55001	Utilities	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1300-310-55002	Water and Sewer Charges	48,000.00	48,000.00	0.00	0.00	48,000.00	0.00 %
100-1300-310-57023	Tree Maintenance	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1300-310-57031	Weed Abatement	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1300-310-57057	Pest Management	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
	Expense Total:	158,900.00	158,900.00	0.00	0.00	158,900.00	0.00%
	Program: 310 - HCA Park Surplus (Deficit):	-148,400.00	-148,400.00	0.00	0.00	148,400.00	0.00%
Program: 320 - Solvang Park							
Revenue							
100-1300-320-31007	Park Fees	375.00	375.00	0.00	0.00	-375.00	0.00 %
	Revenue Total:	375.00	375.00	0.00	0.00	-375.00	0.00%
Expense							
100-1300-320-52003	Supplies	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1300-320-53003	Repairs and Maintenance	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1300-320-55001	Utilities	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
100-1300-320-55002	Water and Sewer Charges	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00 %
100-1300-320-57023	Tree Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
	Expense Total:	99,500.00	99,500.00	0.00	0.00	99,500.00	0.00%
	Program: 320 - Solvang Park Surplus (Deficit):	-99,125.00	-99,125.00	0.00	0.00	99,125.00	0.00%
Program: 330 - Sunny Fields							
Revenue							
100-1300-330-31007	Park Reservation Fee	13,500.00	13,500.00	0.00	0.00	-13,500.00	0.00 %
	Revenue Total:	13,500.00	13,500.00	0.00	0.00	-13,500.00	0.00%
Expense							
100-1300-330-52003	Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1300-330-52009	Small Equipment	600.00	600.00	0.00	0.00	600.00	0.00 %
100-1300-330-53003	Repairs and Maintenance	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
100-1300-330-55001	Utilities	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
100-1300-330-55002	Water and Sewer Charges	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
100-1300-330-57023	Tree Maintenance	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
100-1300-330-57057	Pest Management	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
100-1300-330-57060	Turf Repair	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
	Expense Total:	101,300.00	101,300.00	0.00	0.00	101,300.00	0.00%
	Program: 330 - Sunny Fields Surplus (Deficit):	-87,800.00	-87,800.00	0.00	0.00	87,800.00	0.00%
Program: 340 - Common Areas							
Expense							
100-1300-340-52003	Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-1300-340-53003	Repairs and Maintenance	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
100-1300-340-55001	Utilities	150.00	150.00	0.00	0.00	150.00	0.00 %
100-1300-340-55002	Water and Sewer Charges	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %

My Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1300-340-57029	Village Planter Maint.	42,000.00	42,000.00	0.00	0.00	42,000.00	0.00 %
	Expense Total:	65,150.00	65,150.00	0.00	0.00	65,150.00	0.00%
	Program: 340 - Common Areas Total:	65,150.00	65,150.00	0.00	0.00	65,150.00	0.00%
Program: 350 - Recreation							
Expense							
100-1300-350-51000	Salaries	173,740.32	173,740.32	0.00	0.00	173,740.32	0.00 %
100-1300-350-51002	FICA	16,958.54	16,958.54	0.00	0.00	16,958.54	0.00 %
100-1300-350-51003	Retirement	4,128.19	4,128.19	0.00	0.00	4,128.19	0.00 %
100-1300-350-51005	Cafeteria Plan	30,555.80	30,555.80	0.00	0.00	30,555.80	0.00 %
100-1300-350-51008	Workers' Comp Ins.	6,362.32	6,362.32	0.00	0.00	6,362.32	0.00 %
100-1300-350-51009	Employee Medical Exams	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1300-350-51010	Employee Screening	64.00	64.00	0.00	0.00	64.00	0.00 %
100-1300-350-51012	Education	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1300-350-51015	Uniforms	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00 %
100-1300-350-51019	Long Term Disability	781.83	781.83	0.00	0.00	781.83	0.00 %
100-1300-350-51020	Retirement - ER Pd 8% EE Share	4,556.46	4,556.46	0.00	0.00	4,556.46	0.00 %
100-1300-350-51021	Retirement - PERS UAL	52,215.33	52,215.33	0.00	0.00	52,215.33	0.00 %
100-1300-350-51022	Retirement - PERS PEPPRA ER Cost	7,630.88	7,630.88	0.00	0.00	7,630.88	0.00 %
100-1300-350-51030	Housing Allowance	17,100.00	17,100.00	0.00	0.00	17,100.00	0.00 %
100-1300-350-51031	Cell Phone Allowance	240.00	240.00	0.00	0.00	240.00	0.00 %
100-1300-350-51035	Overtime	3,232.91	3,232.91	0.00	0.00	3,232.91	0.00 %
100-1300-350-51040	Specialty Pays	1,933.00	1,933.00	0.00	0.00	1,933.00	0.00 %
100-1300-350-52003	Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1300-350-52008	Postage	500.00	500.00	0.00	0.00	500.00	0.00 %
100-1300-350-52009	Small Equipment	600.00	600.00	0.00	0.00	600.00	0.00 %
100-1300-350-52015	Vehicle Fuel	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-1300-350-53003	Repairs and Maintenance	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1300-350-53008	Vehicle Repairs & Maint.	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-1300-350-53010	Computer/Desktop Equipment Supp..	750.00	750.00	0.00	0.00	750.00	0.00 %
100-1300-350-57001	P&R Marketing and Advertising	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1300-350-57009	Insurance	10,549.67	10,549.67	0.00	0.00	10,549.67	0.00 %
100-1300-350-57011	Lease Payments	1,412.00	1,412.00	0.00	0.00	1,412.00	0.00 %
100-1300-350-57015	Printing and Publishing	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1300-350-57016	Professional Services	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
100-1300-350-62003	Credit Card Proces. Fee	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
	Expense Total:	389,161.25	389,161.25	0.00	0.00	389,161.25	0.00%
	Program: 350 - Recreation Total:	389,161.25	389,161.25	0.00	0.00	389,161.25	0.00%
Program: 360 - Adult Sports							
Revenue							
100-1300-360-31008	Recreation Fees	21,000.00	21,000.00	0.00	0.00	-21,000.00	0.00 %
	Revenue Total:	21,000.00	21,000.00	0.00	0.00	-21,000.00	0.00%
Expense							
100-1300-360-52005	Recreation Programs	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
	Expense Total:	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00%
	Program: 360 - Adult Sports Surplus (Deficit):	12,000.00	12,000.00	0.00	0.00	-12,000.00	0.00%
Program: 365 - Youth Programs							
Revenue							
100-1300-365-31008	Recreation Fees	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
100-1300-365-31040	Rec Program Discounts	-400.00	-400.00	0.00	0.00	400.00	0.00 %
	Revenue Total:	49,600.00	49,600.00	0.00	0.00	-49,600.00	0.00%
Expense							
100-1300-365-52005	Recreation Programs	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00 %
	Expense Total:	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00%
	Program: 365 - Youth Programs Surplus (Deficit):	21,600.00	21,600.00	0.00	0.00	-21,600.00	0.00%

My Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 370 - Adult Programs							
Revenue							
100-1300-370-31008	Recreation Fees	13,000.00	13,000.00	0.00	0.00	-13,000.00	0.00 %
	Revenue Total:	13,000.00	13,000.00	0.00	0.00	-13,000.00	0.00%
Expense							
100-1300-370-52005	Recreation Programs	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
	Expense Total:	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00%
	Program: 370 - Adult Programs Surplus (Deficit):	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00%
Program: 375 - Special Events							
Revenue							
100-1300-375-31008	Recreation Fees	35,000.00	35,000.00	0.00	0.00	-35,000.00	0.00 %
100-1300-375-31040	Special Events Discounts	-150.00	-150.00	0.00	0.00	150.00	0.00 %
100-1300-375-39001	Donations	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
	Revenue Total:	35,850.00	35,850.00	0.00	0.00	-35,850.00	0.00%
Expense							
100-1300-375-52005	Recreation Programs	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
	Expense Total:	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00%
	Program: 375 - Special Events Surplus (Deficit):	15,850.00	15,850.00	0.00	0.00	-15,850.00	0.00%
Program: 390 - Buellton Partnership							
Revenue							
100-1300-390-31008	Recreation Fees	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
100-1300-390-31024	Buellton Recreation Reimb	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00 %
	Revenue Total:	7,000.00	7,000.00	0.00	0.00	-7,000.00	0.00%
Expense							
100-1300-390-52005	Recreation Programs	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1300-390-71010	Buellton - Reimbursement of Reven...	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
	Expense Total:	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00%
	Program: 390 - Buellton Partnership Surplus (Deficit):	-4,000.00	-4,000.00	0.00	0.00	4,000.00	0.00%
	Department: 1300 - Parks and Recreation Surplus (Deficit):	-1,174,216.30	-1,174,216.30	0.00	0.00	1,174,216.30	0.00%
Department: 1400 - Tourism							
Program: 400 - Tourism Activities							
Revenue							
100-1400-400-43020	TBID - Admin. Reimbursement	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
	Revenue Total:	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00%
Expense							
100-1400-400-51000	Salaries	94,536.00	94,536.00	0.00	0.00	94,536.00	0.00 %
100-1400-400-51002	FICA	9,003.13	9,003.13	0.00	0.00	9,003.13	0.00 %
100-1400-400-51005	Cafeteria Plan	13,220.64	13,220.64	0.00	0.00	13,220.64	0.00 %
100-1400-400-51008	Workers' Comp Ins.	3,461.88	3,461.88	0.00	0.00	3,461.88	0.00 %
100-1400-400-51012	Education	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
100-1400-400-51019	Long Term Disability	425.41	425.41	0.00	0.00	425.41	0.00 %
100-1400-400-51022	Retirement - PERS PEPRA ER Share	7,818.13	7,818.13	0.00	0.00	7,818.13	0.00 %
100-1400-400-51030	Housing Allowance	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
100-1400-400-51035	Overtime	3,351.94	3,351.94	0.00	0.00	3,351.94	0.00 %
100-1400-400-52002	Membership Dues	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00 %
100-1400-400-52003	Supplies	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
100-1400-400-52008	Postage	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
100-1400-400-55002	Water and Sewer Charges	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-1400-400-57009	Insurance	5,740.31	5,740.31	0.00	0.00	5,740.31	0.00 %
100-1400-400-57015	Printing and Publishing	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1400-400-57016	Professional Services	421,001.42	421,001.42	0.00	0.00	421,001.42	0.00 %

Budget Detail

Description	Units	Price	Amount
Data Provider	0.00	0.00	15,000.00
Film Advertising	0.00	0.00	5,000.00

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Islett Agency		0.00	0.00	62,500.00			
Placer AI		0.00	0.00	18,000.00			
Stiletto		0.00	0.00	61,401.42			
SYV Destination		0.00	0.00	4,600.00			
TJA Advertising		0.00	0.00	254,500.00			
100-1400-400-58001	City Hospitality - Tourism/Marketing	715.00	715.00	0.00	0.00	715.00	0.00 %
100-1400-400-59010	Visitor's Center	159,720.00	159,720.00	0.00	0.00	159,720.00	0.00 %
100-1400-400-59015	Danish Days	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
100-1400-400-70502	Julefest	185,000.00	185,000.00	0.00	0.00	185,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
General Expenses		0.00	0.00	185,000.00			
Expense Total:		972,093.86	972,093.86	0.00	0.00	972,093.86	0.00%
Program: 400 - Tourism Activities Surplus (Deficit):		-962,093.86	-962,093.86	0.00	0.00	962,093.86	0.00%
Program: 410 - Tourism Events							
Revenue							
100-1400-410-39001	Donations	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
100-1400-410-41003	Tourism Revenues	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
Revenue Total:		11,000.00	11,000.00	0.00	0.00	-11,000.00	0.00%
Expense							
100-1400-410-52000	Events	28,200.00	28,200.00	0.00	0.00	28,200.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc		0.00	0.00	15,000.00			
Trade Shows		0.00	0.00	13,200.00			
Expense Total:		28,200.00	28,200.00	0.00	0.00	28,200.00	0.00%
Program: 410 - Tourism Events Surplus (Deficit):		-17,200.00	-17,200.00	0.00	0.00	17,200.00	0.00%
Program: 411 - Tourism Maintenance							
Expense							
100-1400-411-70704	Centennial Plaza	500.00	500.00	0.00	0.00	500.00	0.00 %
Expense Total:		500.00	500.00	0.00	0.00	500.00	0.00%
Program: 411 - Tourism Maintenance Total:		500.00	500.00	0.00	0.00	500.00	0.00%
Department: 1400 - Tourism Surplus (Deficit):		-979,793.86	-979,793.86	0.00	0.00	979,793.86	0.00%
Department: 1600 - Public Works/Engineering							
Program: 400 - Tourism Activities							
Expense							
100-1600-400-57005	Custodial-Restrooms	340,000.00	340,000.00	0.00	0.00	340,000.00	0.00 %
100-1600-400-57018	Sidewalk Cleaning	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
Expense Total:		365,000.00	365,000.00	0.00	0.00	365,000.00	0.00%
Program: 400 - Tourism Activities Total:		365,000.00	365,000.00	0.00	0.00	365,000.00	0.00%
Program: 600 - PW - Engineering							
Revenue							
100-1600-600-31013	Misc Permit and Encroachment Fees	7,000.00	7,000.00	0.00	0.00	-7,000.00	0.00 %
100-1600-600-38001	Miscellaneous Income	250.00	250.00	0.00	0.00	-250.00	0.00 %
100-1600-600-41000	Special Events Revenue	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
100-1600-600-43012	LLMD Admin Reimbursement	12,000.00	12,000.00	0.00	0.00	-12,000.00	0.00 %
Revenue Total:		29,250.00	29,250.00	0.00	0.00	-29,250.00	0.00%
Expense							
100-1600-600-51000	Salaries	80,285.92	80,285.92	0.00	0.00	80,285.92	0.00 %
100-1600-600-51002	FICA	7,664.22	7,664.22	0.00	0.00	7,664.22	0.00 %
100-1600-600-51005	Cafeteria Plan	12,295.15	12,295.15	0.00	0.00	12,295.15	0.00 %
100-1600-600-51008	Workers' Comp Ins.	2,940.05	2,940.05	0.00	0.00	2,940.05	0.00 %
100-1600-600-51009	Employee Medical Exams	100.00	100.00	0.00	0.00	100.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1600-600-51010	Employee Screening	100.00	100.00	0.00	0.00	100.00	0.00 %
100-1600-600-51012	Education	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1600-600-51014	Safety Gear	260.00	260.00	0.00	0.00	260.00	0.00 %
100-1600-600-51019	Long Term Disability	361.29	361.29	0.00	0.00	361.29	0.00 %
100-1600-600-51022	Retirement - PERS PEPRA ER Cost	6,639.65	6,639.65	0.00	0.00	6,639.65	0.00 %
100-1600-600-51030	Housing Allowance	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00 %
100-1600-600-51031	Cell Phone Allowance	120.00	120.00	0.00	0.00	120.00	0.00 %
100-1600-600-51035	Overtime	1,600.01	1,600.01	0.00	0.00	1,600.01	0.00 %
100-1600-600-52002	Membership Dues	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1600-600-52003	Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1600-600-52008	Postage	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1600-600-52009	Small Equipment	600.00	600.00	0.00	0.00	600.00	0.00 %
100-1600-600-52015	Vehicle Fuel	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00 %
100-1600-600-53003	Repairs and Maintenance	200.00	200.00	0.00	0.00	200.00	0.00 %
100-1600-600-53008	Vehicle Repairs & Maint.	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1600-600-53010	Computer/Desktop Equipment Supp..	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1600-600-57009	Insurance	4,875.03	4,875.03	0.00	0.00	4,875.03	0.00 %
100-1600-600-57011	Lease Payments	1,282.00	1,282.00	0.00	0.00	1,282.00	0.00 %
100-1600-600-57015	Printing and Publishing	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1600-600-57016	Professional Services	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00 %
100-1600-600-57024	Studies	378,000.00	378,000.00	0.00	0.00	378,000.00	0.00 %

Budget Detail

Description	Units	Price	Amount				
ADA Study	0.00	0.00	40,000.00				
Mission Drive Operations Study - Grant Reimbursed	0.00	0.00	250,000.00				
Urban Forest/Tree Master Plan	0.00	0.00	88,000.00				
100-1600-600-58001	City Hospitality - Public Works	715.00	715.00	0.00	0.00	715.00	0.00 %
100-1600-600-63006	Equipment Replacement	33,017.00	33,017.00	0.00	0.00	33,017.00	0.00 %
100-1600-600-63010	Vehicle Replacement	33,649.00	33,649.00	0.00	0.00	33,649.00	0.00 %
100-1600-600-70105	Projects	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Expense Total:	678,304.32	678,304.32	0.00	0.00	678,304.32	0.00%	
Program: 600 - PW - Engineering Surplus (Deficit):	-649,054.32	-649,054.32	0.00	0.00	649,054.32	0.00%	

Program: 605 - PW - Maintenance

Expense

100-1600-605-51000	Salaries	138,433.36	138,433.36	0.00	0.00	138,433.36	0.00 %
100-1600-605-51002	FICA	13,952.87	13,952.87	0.00	0.00	13,952.87	0.00 %
100-1600-605-51005	Cafeteria Plan	27,084.97	27,084.97	0.00	0.00	27,084.97	0.00 %
100-1600-605-51008	Workers' Comp Ins.	5,069.39	5,069.39	0.00	0.00	5,069.39	0.00 %
100-1600-605-51012	Education	750.00	750.00	0.00	0.00	750.00	0.00 %
100-1600-605-51014	Safety Gear	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1600-605-51019	Long Term Disability	622.95	622.95	0.00	0.00	622.95	0.00 %
100-1600-605-51022	Retirement - PERS PEPRA ER Cost	11,568.04	11,568.04	0.00	0.00	11,568.04	0.00 %
100-1600-605-51030	Housing Allowance	15,750.00	15,750.00	0.00	0.00	15,750.00	0.00 %
100-1600-605-51031	Cell Phone Allowance	120.00	120.00	0.00	0.00	120.00	0.00 %
100-1600-605-51035	Overtime	3,661.72	3,661.72	0.00	0.00	3,661.72	0.00 %
100-1600-605-51040	Specialty Pays	1,446.25	1,446.25	0.00	0.00	1,446.25	0.00 %
100-1600-605-52002	Membership Dues	150.00	150.00	0.00	0.00	150.00	0.00 %
100-1600-605-52003	Supplies	800.00	800.00	0.00	0.00	800.00	0.00 %
100-1600-605-52008	Postage	300.00	300.00	0.00	0.00	300.00	0.00 %
100-1600-605-52009	Small Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1600-605-52015	Vehicle Fuel	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
100-1600-605-53003	Repairs and Maintenance	500.00	500.00	0.00	0.00	500.00	0.00 %
100-1600-605-53008	Vehicle Repairs & Maint.	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1600-605-53010	Computer/Desktop Equipment Supp..	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1600-605-57009	Insurance	8,405.80	8,405.80	0.00	0.00	8,405.80	0.00 %
100-1600-605-57011	Lease Payments	1,154.00	1,154.00	0.00	0.00	1,154.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1600-605-57016	Professional Services	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
	Expense Total:	245,869.35	245,869.35	0.00	0.00	245,869.35	0.00%
	Program: 605 - PW - Maintenance Total:	245,869.35	245,869.35	0.00	0.00	245,869.35	0.00%
Program: 610 - Veterans' Memorial Building							
Revenue							
100-1600-610-32004	Veteran's Bldg Rental	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
	Revenue Total:	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00%
Expense							
100-1600-610-51000	Salaries	33,425.60	33,425.60	0.00	0.00	33,425.60	0.00 %
100-1600-610-51002	FICA	3,535.89	3,535.89	0.00	0.00	3,535.89	0.00 %
100-1600-610-51005	Cafeteria Plan	7,706.04	7,706.04	0.00	0.00	7,706.04	0.00 %
100-1600-610-51008	Workers' Comp Ins.	1,224.04	1,224.04	0.00	0.00	1,224.04	0.00 %
100-1600-610-51019	Long Term Disability	150.42	150.42	0.00	0.00	150.42	0.00 %
100-1600-610-51022	Retirement - PERS PEPRA ER Cost	2,806.47	2,806.47	0.00	0.00	2,806.47	0.00 %
100-1600-610-51030	Housing Allowance	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
100-1600-610-51035	Overtime	1,185.16	1,185.16	0.00	0.00	1,185.16	0.00 %
100-1600-610-51040	Specialty Pays	510.00	510.00	0.00	0.00	510.00	0.00 %
100-1600-610-52003	Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1600-610-52009	Small Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1600-610-53003	Repairs and Maintenance	22,500.00	22,500.00	0.00	0.00	22,500.00	0.00 %
100-1600-610-55001	Utilities	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
100-1600-610-55002	Water and Sewer Charges	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00 %
100-1600-610-57009	Insurance	2,029.63	2,029.63	0.00	0.00	2,029.63	0.00 %
100-1600-610-57057	Pest Management	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1600-610-61009	Permit Fees	150.00	150.00	0.00	0.00	150.00	0.00 %
	Expense Total:	144,223.25	144,223.25	0.00	0.00	144,223.25	0.00%
	Program: 610 - Veterans' Memorial Building Surplus (Deficit):	-124,223.25	-124,223.25	0.00	0.00	124,223.25	0.00%
Program: 620 - City Hall							
Expense							
100-1600-620-52003	Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1600-620-53003	Repairs and Maintenance	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
100-1600-620-55001	Utilities	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
100-1600-620-55002	Water and Sewer Charges	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
100-1600-620-61009	Permit Fees	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	Expense Total:	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00%
	Program: 620 - City Hall Total:	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00%
Program: 630 - Municipal Annex							
Expense							
100-1600-630-52003	Supplies	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
100-1600-630-53003	Repairs and Maintenance	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
100-1600-630-55001	Utilities	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
100-1600-630-55002	Water and Sewer Charges	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
	Expense Total:	20,600.00	20,600.00	0.00	0.00	20,600.00	0.00%
	Program: 630 - Municipal Annex Total:	20,600.00	20,600.00	0.00	0.00	20,600.00	0.00%
Program: 650 - Visitors' Center							
Expense							
100-1600-650-53003	Repairs and Maintenance	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1600-650-55001	Utilities	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
	Expense Total:	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00%
	Program: 650 - Visitors' Center Total:	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00%
Program: 670 - Restroom #1							
Expense							
100-1600-670-52003	Supplies	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1600-670-53003	Repairs and Maintenance	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
100-1600-670-55001	Utilities	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1600-670-55002	Water and Sewer Charges	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
	Expense Total:	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00%
	Program: 670 - Restroom #1 Total:	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00%

Program: 680 - Restroom #3

Expense

100-1600-680-52003	Supplies	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00 %
100-1600-680-53003	Repairs and Maintenance	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
100-1600-680-55001	Utilities	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00 %
100-1600-680-55002	Water and Sewer Charges	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00 %
	Expense Total:	55,300.00	55,300.00	0.00	0.00	55,300.00	0.00%
	Program: 680 - Restroom #3 Total:	55,300.00	55,300.00	0.00	0.00	55,300.00	0.00%

Program: 685 - 1641 Oak Street

Expense

100-1600-685-53003	Repairs and Maintenance	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1600-685-55001	Utilities	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1600-685-55002	Water and Sewer Charges	200.00	200.00	0.00	0.00	200.00	0.00 %
	Expense Total:	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00%
	Program: 685 - 1641 Oak Street Total:	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00%

Program: 690 - Roads

Revenue

100-1600-690-43020	Transfer In From Gas Tax/Traffic Saf...	246,172.00	246,172.00	0.00	0.00	-246,172.00	0.00 %
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Budget Detail

Description	Units	Price	Amount
From Gas Tax	0.00	0.00	-118,122.00
From Measure A	0.00	0.00	-120,000.00
From Traffic Safety	0.00	0.00	-8,050.00

Revenue Total:	246,172.00	246,172.00	0.00	0.00	-246,172.00	0.00%
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Expense

100-1600-690-51000	Salaries	256,398.48	256,398.48	0.00	0.00	256,398.48	0.00 %
100-1600-690-51002	FICA	26,968.30	26,968.30	0.00	0.00	26,968.30	0.00 %
100-1600-690-51005	Cafeteria Plan	59,641.06	59,641.06	0.00	0.00	59,641.06	0.00 %
100-1600-690-51008	Workers' Comp Ins.	9,389.24	9,389.24	0.00	0.00	9,389.24	0.00 %
100-1600-690-51009	Employee Medical Exams	150.00	150.00	0.00	0.00	150.00	0.00 %
100-1600-690-51010	Employee Screening	150.00	150.00	0.00	0.00	150.00	0.00 %
100-1600-690-51012	Education	500.00	500.00	0.00	0.00	500.00	0.00 %
100-1600-690-51014	Safety Gear	800.00	800.00	0.00	0.00	800.00	0.00 %
100-1600-690-51019	Long Term Disability	1,153.79	1,153.79	0.00	0.00	1,153.79	0.00 %
100-1600-690-51022	Retirement - PERS PEPPRA ER Cost	21,513.99	21,513.99	0.00	0.00	21,513.99	0.00 %
100-1600-690-51030	Housing Allowance	34,200.00	34,200.00	0.00	0.00	34,200.00	0.00 %
100-1600-690-51031	Cell Phone Allowance	120.00	120.00	0.00	0.00	120.00	0.00 %
100-1600-690-51035	Overtime	7,844.38	7,844.38	0.00	0.00	7,844.38	0.00 %
100-1600-690-51040	Specialty Pays	3,746.50	3,746.50	0.00	0.00	3,746.50	0.00 %
100-1600-690-52002	Membership Dues	150.00	150.00	0.00	0.00	150.00	0.00 %
100-1600-690-52003	Supplies	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1600-690-52009	Small Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-1600-690-52013	Trash Receptacles	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1600-690-52015	Vehicle Fuel	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
100-1600-690-53003	Repairs and Maintenance	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
100-1600-690-53007	Highway Entrance Signs	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00 %
100-1600-690-53008	Vehicle Repairs & Maint.	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
100-1600-690-55006	Street Light Power	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00 %
100-1600-690-57009	Insurance	15,568.74	15,568.74	0.00	0.00	15,568.74	0.00 %
100-1600-690-57011	Lease Payments	1,310.00	1,310.00	0.00	0.00	1,310.00	0.00 %
100-1600-690-57016	Professional Services	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1600-690-57019	Sidewalk Grinding	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00 %
Expense Total:		649,304.48	649,304.48	0.00	0.00	649,304.48	0.00%
Program: 690 - Roads Surplus (Deficit):		-403,132.48	-403,132.48	0.00	0.00	403,132.48	0.00%
Program: 700 - Street Trees							
Expense							
100-1600-700-51000	Salaries	109,580.64	109,580.64	0.00	0.00	109,580.64	0.00 %
100-1600-700-51002	FICA	11,019.28	11,019.28	0.00	0.00	11,019.28	0.00 %
100-1600-700-51005	Cafeteria Plan	21,339.04	21,339.04	0.00	0.00	21,339.04	0.00 %
100-1600-700-51008	Workers' Comp Ins.	4,012.81	4,012.81	0.00	0.00	4,012.81	0.00 %
100-1600-700-51012	Education	500.00	500.00	0.00	0.00	500.00	0.00 %
100-1600-700-51014	Safety Gear	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1600-700-51019	Long Term Disability	493.11	493.11	0.00	0.00	493.11	0.00 %
100-1600-700-51022	Retirement - PERS PEPR ER Cost	9,148.66	9,148.66	0.00	0.00	9,148.66	0.00 %
100-1600-700-51030	Housing Allowance	10,800.00	10,800.00	0.00	0.00	10,800.00	0.00 %
100-1600-700-51031	Cell Phone Allowance	120.00	120.00	0.00	0.00	120.00	0.00 %
100-1600-700-51035	Overtime	2,638.70	2,638.70	0.00	0.00	2,638.70	0.00 %
100-1600-700-51040	Specialty Pays	1,044.00	1,044.00	0.00	0.00	1,044.00	0.00 %
100-1600-700-52002	Membership Dues	60.00	60.00	0.00	0.00	60.00	0.00 %
100-1600-700-52003	Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1600-700-52009	Small Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1600-700-52012	Tree Lights	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-1600-700-53003	Repairs and Maintenance	1,999.00	1,999.00	0.00	0.00	1,999.00	0.00 %
100-1600-700-53008	Vehicle Repairs & Maint.	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
100-1600-700-55002	Water and Sewer Charges	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1600-700-57009	Insurance	6,653.83	6,653.83	0.00	0.00	6,653.83	0.00 %
100-1600-700-57011	Lease Payments	350.00	350.00	0.00	0.00	350.00	0.00 %
100-1600-700-57023	Street Tree Management	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
100-1600-700-70617	Elect Retroft Tree Wells	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
Expense Total:		286,959.07	286,959.07	0.00	0.00	286,959.07	0.00%
Program: 700 - Street Trees Total:		286,959.07	286,959.07	0.00	0.00	286,959.07	0.00%
Program: 710 - PW - Parking Lots							
Revenue							
100-1600-710-31037	Elec Chrg Stn Revenue	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
Revenue Total:		20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00%
Expense							
100-1600-710-53003	Repairs and Maintenance	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1600-710-55001	Utilities	27,600.00	27,600.00	0.00	0.00	27,600.00	0.00 %
100-1600-710-57051	Electric Vehicle Charging Stations	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
Expense Total:		36,600.00	36,600.00	0.00	0.00	36,600.00	0.00%
Program: 710 - PW - Parking Lots Surplus (Deficit):		-16,600.00	-16,600.00	0.00	0.00	16,600.00	0.00%
Program: 714 - ? 714							
Revenue							
100-1600-714-43019	Transfers In	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Measure A		0.00	0.00	-30,000.00			
Revenue Total:		30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00%
Program: 714 - ? 714 Total:		30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00%
Program: 720 - Storm Water Program							
Revenue							
100-1600-720-43020	Transfer In from Local Transportati...	35,000.00	35,000.00	0.00	0.00	-35,000.00	0.00 %
Revenue Total:		35,000.00	35,000.00	0.00	0.00	-35,000.00	0.00%
Expense							
100-1600-720-51000	Salaries	75,358.40	75,358.40	0.00	0.00	75,358.40	0.00 %

My Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-1600-720-51002	FICA	7,317.27	7,317.27	0.00	0.00	7,317.27	0.00 %
100-1600-720-51005	Cafeteria Plan	12,979.86	12,979.86	0.00	0.00	12,979.86	0.00 %
100-1600-720-51008	Workers' Comp Ins.	2,759.60	2,759.60	0.00	0.00	2,759.60	0.00 %
100-1600-720-51012	Education	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-1600-720-51015	Uniforms	200.00	200.00	0.00	0.00	200.00	0.00 %
100-1600-720-51019	Long Term Disability	339.11	339.11	0.00	0.00	339.11	0.00 %
100-1600-720-51022	Retirement - PERS PEPR ER Cost	6,271.63	6,271.63	0.00	0.00	6,271.63	0.00 %
100-1600-720-51030	Housing Allowance	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00 %
100-1600-720-51031	Cell Phone Allowance	120.00	120.00	0.00	0.00	120.00	0.00 %
100-1600-720-51035	Overtime	1,425.29	1,425.29	0.00	0.00	1,425.29	0.00 %
100-1600-720-51040	Specialty Pays	477.50	477.50	0.00	0.00	477.50	0.00 %
100-1600-720-52002	Membership Dues	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-1600-720-52003	Supplies	200.00	200.00	0.00	0.00	200.00	0.00 %
100-1600-720-52008	Postage	700.00	700.00	0.00	0.00	700.00	0.00 %
100-1600-720-52009	Small Equipment	200.00	200.00	0.00	0.00	200.00	0.00 %
100-1600-720-53003	Repairs and Maintenance	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %

Budget Detail

Description	Units	Price	Amount				
CA Wildlife Permit	0.00	0.00	5,000.00				
Misc	0.00	0.00	25,000.00				
100-1600-720-57009	Insurance	4,575.83	4,575.83	0.00	0.00	4,575.83	0.00 %
100-1600-720-57011	Lease Payments	600.00	600.00	0.00	0.00	600.00	0.00 %
100-1600-720-57016	Professional Services - SWMP	123,000.00	123,000.00	0.00	0.00	123,000.00	0.00 %
100-1600-720-57022	Street Sweeping	58,337.00	58,337.00	0.00	0.00	58,337.00	0.00 %
100-1600-720-57028	Underground Alert	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-1600-720-57058	Lab Fees and Stormwater Monitori...	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-1600-720-57059	Public Outreach/Education	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
100-1600-720-61007	Storm Water Permit	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-1600-720-70105	Projects	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %

Budget Detail

Description	Units	Price	Amount				
Track Trash Implementation Program	0.00	0.00	50,000.00				
100-1600-720-70937	Annual Stormwater Report	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Expense Total:		411,461.49	411,461.49	0.00	0.00	411,461.49	0.00%
Program: 720 - Storm Water Program Surplus (Deficit):		-376,461.49	-376,461.49	0.00	0.00	376,461.49	0.00%
Department: 1600 - Public Works/Engineering Surplus (Deficit):		-2,616,499.96	-2,616,499.96	0.00	0.00	2,616,499.96	0.00%
Fund: 100 - GENERAL FUND Surplus (Deficit):		29,231.62	29,231.62	0.00	0.00	-29,231.62	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 200 - GOVERNMENT IMPACT FEES							
Department: 2600 - AB 1600 Impact Fees							
Program: 000 - Undesignated							
Revenue							
200-2600-000-31006	Parking In Lieu	16,604.00	16,604.00	0.00	0.00	-16,604.00	0.00 %
200-2600-000-31011	Traffic Mitigation Fees	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
200-2600-000-42001	Interest Income	38,424.00	38,424.00	0.00	0.00	-38,424.00	0.00 %
	Revenue Total:	65,028.00	65,028.00	0.00	0.00	-65,028.00	0.00%
Expense							
200-2600-000-70105	Projects	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
200-2600-000-70506	HCA Improvement (Impact Fee)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
	Expense Total:	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
	Program: 000 - Undesignated Surplus (Deficit):	55,028.00	55,028.00	0.00	0.00	-55,028.00	0.00%
Program: 805 - Impact Fees - Affordable Housing							
Revenue							
200-2600-805-31039	Drainage Impact Fees	500.00	500.00	0.00	0.00	-500.00	0.00 %
	Revenue Total:	500.00	500.00	0.00	0.00	-500.00	0.00%
	Program: 805 - Impact Fees - Affordable Housing Total:	500.00	500.00	0.00	0.00	-500.00	0.00%
	Department: 2600 - AB 1600 Impact Fees Surplus (Deficit):	55,528.00	55,528.00	0.00	0.00	-55,528.00	0.00%
	Fund: 200 - GOVERNMENT IMPACT FEES Surplus (Deficit):	55,528.00	55,528.00	0.00	0.00	-55,528.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 201 - TRAFFIC SAFETY							
Department: 2000 - Traffic Safety							
Program: 800 - Traffic Safety							
Revenue							
201-2000-800-31021	Fines & Forfeitures	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
201-2000-800-42001	Interest Income	50.00	50.00	0.00	0.00	-50.00	0.00 %
	Revenue Total:	5,050.00	5,050.00	0.00	0.00	-5,050.00	0.00%
Expense							
201-2000-800-64001	Rds Exp tx to Gen Fund	5,050.00	5,050.00	0.00	0.00	5,050.00	0.00 %
	Expense Total:	5,050.00	5,050.00	0.00	0.00	5,050.00	0.00%
	Program: 800 - Traffic Safety Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%
	Department: 2000 - Traffic Safety Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%
	Fund: 201 - TRAFFIC SAFETY Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 202 - GAS TAX							
Department: 2100 - Gas Tax							
Program: 801 - Gas Tax							
Revenue							
202-2100-801-35008	Section 2105 Strts & Hwys	36,737.00	36,737.00	0.00	0.00	-36,737.00	0.00 %
202-2100-801-35009	Sect 2106-Collier Unruh	23,540.00	23,540.00	0.00	0.00	-23,540.00	0.00 %
202-2100-801-35010	Sect 2107-Gas Tax	50,100.00	50,100.00	0.00	0.00	-50,100.00	0.00 %
202-2100-801-35011	Sect 2107.5	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00 %
202-2100-801-35026	Section 2103	54,906.00	54,906.00	0.00	0.00	-54,906.00	0.00 %
202-2100-801-42001	Interest Income	3,950.00	3,950.00	0.00	0.00	-3,950.00	0.00 %
	Revenue Total:	171,233.00	171,233.00	0.00	0.00	-171,233.00	0.00%
Expense							
202-2100-801-64001	Rds Exp tx to Genl Fund	118,122.00	118,122.00	0.00	0.00	118,122.00	0.00 %
	Expense Total:	118,122.00	118,122.00	0.00	0.00	118,122.00	0.00%
	Program: 801 - Gas Tax Surplus (Deficit):	53,111.00	53,111.00	0.00	0.00	-53,111.00	0.00%
Program: 810 - Gas Tax - RMRA							
Revenue							
202-2100-810-35032	Road Maintenance and Rehabilitati...	150,735.00	150,735.00	0.00	0.00	-150,735.00	0.00 %
	Revenue Total:	150,735.00	150,735.00	0.00	0.00	-150,735.00	0.00%
	Program: 810 - Gas Tax - RMRA Total:	150,735.00	150,735.00	0.00	0.00	-150,735.00	0.00%
	Department: 2100 - Gas Tax Surplus (Deficit):	203,846.00	203,846.00	0.00	0.00	-203,846.00	0.00%
	Fund: 202 - GAS TAX Surplus (Deficit):	203,846.00	203,846.00	0.00	0.00	-203,846.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 203 - LOCAL TRANSPORTATION							
Department: 2200 - Local Transportation							
Program: 802 - Local Transportation							
Revenue							
203-2200-802-35013	99234 Pedestrian & Bkwys	6,346.00	6,346.00	0.00	0.00	-6,346.00	0.00 %
203-2200-802-35018	LSTP Funding	79,795.00	79,795.00	0.00	0.00	-79,795.00	0.00 %
203-2200-802-42001	Interest Income	12,522.00	12,522.00	0.00	0.00	-12,522.00	0.00 %
	Revenue Total:	98,663.00	98,663.00	0.00	0.00	-98,663.00	0.00%
Expense							
203-2200-802-64001	Transfer Out to General Fund	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
	Expense Total:	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00%
	Program: 802 - Local Transportation Surplus (Deficit):	63,663.00	63,663.00	0.00	0.00	-63,663.00	0.00%
	Department: 2200 - Local Transportation Surplus (Deficit):	63,663.00	63,663.00	0.00	0.00	-63,663.00	0.00%
	Fund: 203 - LOCAL TRANSPORTATION Surplus (Deficit):	63,663.00	63,663.00	0.00	0.00	-63,663.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 204 - MEASURE A							
Department: 2500 - Measure A							
Program: 803 - Measure A							
Revenue							
204-2500-803-30002	Sales Tax	490,374.00	490,374.00	0.00	0.00	-490,374.00	0.00 %
204-2500-803-42001	Interest Income	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
	Revenue Total:	520,374.00	520,374.00	0.00	0.00	-520,374.00	0.00%
Expense							
204-2500-803-35005	DAR Subsidy	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
204-2500-803-64001	Rds Exp tx from Genl Fund	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00 %
	Expense Total:	123,000.00	123,000.00	0.00	0.00	123,000.00	0.00%
	Program: 803 - Measure A Surplus (Deficit):	397,374.00	397,374.00	0.00	0.00	-397,374.00	0.00%
	Department: 2500 - Measure A Surplus (Deficit):	397,374.00	397,374.00	0.00	0.00	-397,374.00	0.00%
	Fund: 204 - MEASURE A Surplus (Deficit):	397,374.00	397,374.00	0.00	0.00	-397,374.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 205 - SKYTT MESA LLMD							
Department: 3500 - Solvang Mesa LLD							
Program: 804 - Skytt Mesa LLMD							
Revenue							
205-3500-804-30008	Property Tax-Misc.	241,613.00	241,613.00	0.00	0.00	-241,613.00	0.00 %
205-3500-804-42001	Interest Income	14,000.00	14,000.00	0.00	0.00	-14,000.00	0.00 %
	Revenue Total:	255,613.00	255,613.00	0.00	0.00	-255,613.00	0.00%
Expense							
205-3500-804-53003	Repairs and Maintenance	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
205-3500-804-53005	Open Space/Landscape Mt	109,936.00	109,936.00	0.00	0.00	109,936.00	0.00 %
205-3500-804-55001	Utilities	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
205-3500-804-55002	Water and Sewer Charges	91,000.00	91,000.00	0.00	0.00	91,000.00	0.00 %
205-3500-804-55012	Backflow Prevention	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
205-3500-804-57016	Professional Services	5,250.00	5,250.00	0.00	0.00	5,250.00	0.00 %
205-3500-804-61002	County Admin Fee	200.00	200.00	0.00	0.00	200.00	0.00 %
205-3500-804-61003	City Admin Fee	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
205-3500-804-70105	Special Projects	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
205-3500-804-70224	Detention Basin Veg Maint	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
	Expense Total:	255,386.00	255,386.00	0.00	0.00	255,386.00	0.00%
	Program: 804 - Skytt Mesa LLMD Surplus (Deficit):	227.00	227.00	0.00	0.00	-227.00	0.00%
	Department: 3500 - Solvang Mesa LLD Surplus (Deficit):	227.00	227.00	0.00	0.00	-227.00	0.00%
	Fund: 205 - SKYTT MESA LLMD Surplus (Deficit):	227.00	227.00	0.00	0.00	-227.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 207 - MEASURE U							
Department: 2700 - Measure U							
Program: 807 - Measure U							
Revenue							
207-2700-807-30002	Sales Tax	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	0.00 %
207-2700-807-42001	Interest Income	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
	Revenue Total:	2,050,000.00	2,050,000.00	0.00	0.00	-2,050,000.00	0.00%
Expense							
207-2700-807-56006	Law Enforcement/Emergency Servi...	1,700,000.00	1,700,000.00	0.00	0.00	1,700,000.00	0.00 %
Budget Detail							
	Description		Units	Price	Amount		
	Law Enforcement Contract		0.00	0.00	1,600,000.00		
	Video Surveillance		0.00	0.00	100,000.00		
207-2700-807-57067	Recreation Services	613,000.00	613,000.00	0.00	0.00	613,000.00	0.00 %
Budget Detail							
	Description		Units	Price	Amount		
	Aquatic Foundation Pool		0.00	0.00	450,000.00		
	Crossing Guards		0.00	0.00	30,000.00		
	P & R Master Plan		0.00	0.00	118,000.00		
	Solvang Park Turf Replacement		0.00	0.00	15,000.00		
207-2700-807-57068	Fire Safety	66,000.00	66,000.00	0.00	0.00	66,000.00	0.00 %
Budget Detail							
	Description		Units	Price	Amount		
	Fire Safety		0.00	0.00	25,000.00		
	Weed Abatement		0.00	0.00	41,000.00		
207-2700-807-57069	Street Repairs	750,000.00	750,000.00	0.00	0.00	750,000.00	0.00 %
Budget Detail							
	Description		Units	Price	Amount		
	Alamo Pintado Rehab.		0.00	0.00	700,000.00		
	Misc. Road Repairs		0.00	0.00	50,000.00		
207-2700-807-60005	Emergency Plan/Supplies	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00 %
Budget Detail							
	Description		Units	Price	Amount		
	Update Emergency Plan		0.00	0.00	125,000.00		
207-2700-807-70985	Public Spaces	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00 %
Budget Detail							
	Description		Units	Price	Amount		
	Parking Improvements		0.00	0.00	100,000.00		
	Theaterfest		0.00	0.00	25,000.00		
	Expense Total:	3,379,000.00	3,379,000.00	0.00	0.00	3,379,000.00	0.00%
	Program: 807 - Measure U Surplus (Deficit):	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00	0.00%
	Department: 2700 - Measure U Surplus (Deficit):	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00	0.00%
	Fund: 207 - MEASURE U Surplus (Deficit):	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 300 - CAPITAL PROJECTS FUND							
Department: 1600 - Public Works/Engineering							
Program: 600 - PW - Engineering							
Expense							
300-1600-600-70105	Projects -GEN FUND	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Alamao Pintado Rehab.		0.00	0.00	2,344,000.00			
Council Chambers A/V System		0.00	0.00	27,000.00			
Fredensborg Cyn Rd Mutli-Purpose Trail		0.00	0.00	70,000.00			
HCA Pickleball Courts		0.00	0.00	401,000.00			
	Expense Total:	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00%
	Program: 600 - PW - Engineering Total:	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00%
	Department: 1600 - Public Works/Engineering Total:	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00%
Department: 2100 - Gas Tax							
Program: 801 - Gas Tax							
Expense							
300-2100-801-70105	Projects -GAS TAX-RMRA	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Alamo Pintado Rehab.		0.00	0.00	153,000.00			
	Expense Total:	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00%
	Program: 801 - Gas Tax Total:	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00%
	Department: 2100 - Gas Tax Total:	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00%
Department: 2500 - Measure A							
Program: 803 - Measure A							
Expense							
300-2500-803-70105	Projects -MEASURE A	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Alamo Pintado Rehab.		0.00	0.00	490,000.00			
	Expense Total:	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00%
	Program: 803 - Measure A Total:	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00%
	Department: 2500 - Measure A Total:	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00%
	Fund: 300 - CAPITAL PROJECTS FUND Total:	3,485,000.00	3,485,000.00	0.00	0.00	3,485,000.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 500 - WATER FUND							
Department: 5100 - Water							
Program: 105 - Retiree Costs							
Expense							
500-5100-105-51004	Other Post Emp Benefits - TRUST	4,469.00	4,469.00	0.00	0.00	4,469.00	0.00 %
500-5100-105-51005	Retiree Medical/Dental/Life	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
	Expense Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
	Program: 105 - Retiree Costs Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 501 - Water							
Revenue							
500-5100-501-31022	Connection Fees	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500-5100-501-31023	Inspection Fees	100.00	100.00	0.00	0.00	-100.00	0.00 %
500-5100-501-32003	Lease Income	18,000.00	18,000.00	0.00	0.00	-18,000.00	0.00 %
500-5100-501-36003	Water Revenue	3,550,219.00	3,550,219.00	0.00	0.00	-3,550,219.00	0.00 %
500-5100-501-36004	Bulk Water	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
500-5100-501-36008	Meter Change Fee	400.00	400.00	0.00	0.00	-400.00	0.00 %
500-5100-501-36009	Water Revenue - Consumption	2,593,798.00	2,593,798.00	0.00	0.00	-2,593,798.00	0.00 %
500-5100-501-38001	Miscellaneous Income	2,010.00	2,010.00	0.00	0.00	-2,010.00	0.00 %
500-5100-501-38002	Fines & Penalties	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
500-5100-501-42001	Interest Income	112,000.00	112,000.00	0.00	0.00	-112,000.00	0.00 %
500-5100-501-43004	Sale of Surplus Property	1,500.00	1,500.00	0.00	0.00	-1,500.00	0.00 %
500-5100-501-43008	Collection Acct Recovery	500.00	500.00	0.00	0.00	-500.00	0.00 %
	Revenue Total:	6,314,527.00	6,314,527.00	0.00	0.00	-6,314,527.00	0.00%
Expense							
500-5100-501-51000	Salaries	533,260.00	533,260.00	0.00	0.00	533,260.00	0.00 %
500-5100-501-51002	FICA	54,560.72	54,560.72	0.00	0.00	54,560.72	0.00 %
500-5100-501-51003	Retirement	14,516.33	14,516.33	0.00	0.00	14,516.33	0.00 %
500-5100-501-51005	Cafeteria Plan	106,311.81	106,311.81	0.00	0.00	106,311.81	0.00 %
500-5100-501-51008	Workers' Comp Ins.	19,527.83	19,527.83	0.00	0.00	19,527.83	0.00 %
500-5100-501-51012	Education	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
500-5100-501-51014	Safety Gear	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
500-5100-501-51019	Long Term Disability	2,399.67	2,399.67	0.00	0.00	2,399.67	0.00 %
500-5100-501-51020	Retirement - ER Pd 8% EE Share	16,216.43	16,216.43	0.00	0.00	16,216.43	0.00 %
500-5100-501-51021	Retirement - PERS UAL	183,717.13	183,717.13	0.00	0.00	183,717.13	0.00 %
500-5100-501-51022	Retirement - PERS PEPPRA ER Cost	27,649.88	27,649.88	0.00	0.00	27,649.88	0.00 %
500-5100-501-51030	Housing Allowance	54,000.00	54,000.00	0.00	0.00	54,000.00	0.00 %
500-5100-501-51031	Cell Phone Allowance	300.00	300.00	0.00	0.00	300.00	0.00 %
500-5100-501-51035	Overtime	26,136.19	26,136.19	0.00	0.00	26,136.19	0.00 %
500-5100-501-51040	Specialty Pays	6,985.00	6,985.00	0.00	0.00	6,985.00	0.00 %
500-5100-501-52002	Membership Dues	2,757.00	2,757.00	0.00	0.00	2,757.00	0.00 %
500-5100-501-52003	Supplies	64,000.00	64,000.00	0.00	0.00	64,000.00	0.00 %
500-5100-501-52004	Utility Bill Printing/Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
500-5100-501-52008	Postage	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
500-5100-501-52009	Small Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
500-5100-501-52014	Chlorination	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00 %
500-5100-501-52015	Vehicle Fuel	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
500-5100-501-53003	Repairs and Maintenance	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
500-5100-501-53008	Vehicle Repairs & Maint.	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
500-5100-501-53010	Computer/Desktop Equipment Supp..	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc		0.00	0.00	1,500.00			
New Computer		0.00	0.00	3,000.00			
500-5100-501-53011	Well Repairs and Maintenance	44,200.00	44,200.00	0.00	0.00	44,200.00	0.00 %
500-5100-501-55005	Power for Pumping	180,000.00	180,000.00	0.00	0.00	180,000.00	0.00 %
500-5100-501-55010	Purchased Water	185,640.00	185,640.00	0.00	0.00	185,640.00	0.00 %
500-5100-501-55011	State Water Payments	2,287,275.00	2,287,275.00	0.00	0.00	2,287,275.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500-5100-501-55013	Ground Water Charges	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500-5100-501-57003	Cloud Seeding Program	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
500-5100-501-57009	Insurance	32,380.02	32,380.02	0.00	0.00	32,380.02	0.00 %
500-5100-501-57010	Lab Fees	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
500-5100-501-57011	Lease Payments	3,067.00	3,067.00	0.00	0.00	3,067.00	0.00 %
500-5100-501-57012	Legal Fees	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
500-5100-501-57015	Printing and Publishing	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
500-5100-501-57016	Professional Services	21,500.00	21,500.00	0.00	0.00	21,500.00	0.00 %
500-5100-501-57028	Underground Alert	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
500-5100-501-57030	Water Meter Replacement	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00 %
500-5100-501-57055	Sustainable Groundwater Manage...	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
500-5100-501-57064	IT Expenses - Water Fund	50,015.00	50,015.00	0.00	0.00	50,015.00	0.00 %
500-5100-501-57065	Property Insurance	11,425.00	11,425.00	0.00	0.00	11,425.00	0.00 %
500-5100-501-58001	City Hospitality - Water	715.00	715.00	0.00	0.00	715.00	0.00 %
500-5100-501-61004	Property Taxes	90.00	90.00	0.00	0.00	90.00	0.00 %
500-5100-501-61009	Permit Fees	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %
500-5100-501-62003	Credit Card Proces. Fee	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
500-5100-501-62009	Depreciation Expense	361,000.00	361,000.00	0.00	0.00	361,000.00	0.00 %
500-5100-501-63006	Equipment Replacement	37,045.00	37,045.00	0.00	0.00	37,045.00	0.00 %
500-5100-501-63008	Valve & FH Replacment Program	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500-5100-501-63010	Vehicle Replacement	5,558.00	5,558.00	0.00	0.00	5,558.00	0.00 %
500-5100-501-70280	Upland Well Development	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
500-5100-501-70851	SCADA Upgrades	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
500-5100-501-70852	River Well Development	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
500-5100-501-70938	Water Conservation Program	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
500-5100-501-70955	Acquisition of Suspended Table A ...	820,000.00	820,000.00	0.00	0.00	820,000.00	0.00 %
500-5100-501-71002	Overhead Contribution	315,282.00	315,282.00	0.00	0.00	315,282.00	0.00 %
500-5100-501-71005	Bad Debt Write Offs	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
	Expense Total:	6,752,730.01	6,752,730.01	0.00	0.00	6,752,730.01	0.00%
	Program: 501 - Water Surplus (Deficit):	-438,203.01	-438,203.01	0.00	0.00	438,203.01	0.00%
	Department: 5100 - Water Surplus (Deficit):	-452,172.01	-452,172.01	0.00	0.00	452,172.01	0.00%
	Fund: 500 - WATER FUND Surplus (Deficit):	-452,172.01	-452,172.01	0.00	0.00	452,172.01	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 501 - WASTEWATER FUND							
Department: 5200 - Sanitary Sewer							
Program: 105 - Retiree Costs							
Expense							
501-5200-105-51004	Other Post Emp Benefits - TRUST	4,469.00	4,469.00	0.00	0.00	4,469.00	0.00 %
501-5200-105-51005	Retiree Medical/Dental/Life	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
	Expense Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
	Program: 105 - Retiree Costs Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%

Program: 502 - Wastewater Collection							
Revenue							
501-5200-502-31023	Inspection Fees	504.00	504.00	0.00	0.00	-504.00	0.00 %
501-5200-502-36007	Saddle Taps	402.00	402.00	0.00	0.00	-402.00	0.00 %
	Revenue Total:	906.00	906.00	0.00	0.00	-906.00	0.00%

Expense							
501-5200-502-51000	Salaries	190,947.12	190,947.12	0.00	0.00	190,947.12	0.00 %
501-5200-502-51002	FICA	19,854.01	19,854.01	0.00	0.00	19,854.01	0.00 %
501-5200-502-51003	Retirement	7,292.27	7,292.27	0.00	0.00	7,292.27	0.00 %
501-5200-502-51005	Cafeteria Plan	43,899.14	43,899.14	0.00	0.00	43,899.14	0.00 %
501-5200-502-51008	Workers' Comp Ins.	6,992.43	6,992.43	0.00	0.00	6,992.43	0.00 %
501-5200-502-51009	Employee Medical Exams	700.00	700.00	0.00	0.00	700.00	0.00 %
501-5200-502-51012	Education	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
501-5200-502-51014	Safety Gear	950.00	950.00	0.00	0.00	950.00	0.00 %
501-5200-502-51019	Long Term Disability	859.26	859.26	0.00	0.00	859.26	0.00 %
501-5200-502-51020	Retirement - ER Pd 8% EE Share	7,762.91	7,762.91	0.00	0.00	7,762.91	0.00 %
501-5200-502-51021	Retirement - PERS UAL	91,571.60	91,571.60	0.00	0.00	91,571.60	0.00 %
501-5200-502-51022	Retirement - PERS PEPPRA ER Cost	7,538.55	7,538.55	0.00	0.00	7,538.55	0.00 %
501-5200-502-51030	Housing Allowance	22,050.00	22,050.00	0.00	0.00	22,050.00	0.00 %
501-5200-502-51031	Cell Phone Allowance	150.00	150.00	0.00	0.00	150.00	0.00 %
501-5200-502-51035	Overtime	5,212.02	5,212.02	0.00	0.00	5,212.02	0.00 %
501-5200-502-51040	Specialty Pays	3,644.75	3,644.75	0.00	0.00	3,644.75	0.00 %
501-5200-502-52002	Membership Dues	700.00	700.00	0.00	0.00	700.00	0.00 %
501-5200-502-52003	Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
501-5200-502-52004	Utility Bill Printing/Supplies	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
501-5200-502-52009	Small Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
501-5200-502-52010	Chemicals	150.00	150.00	0.00	0.00	150.00	0.00 %
501-5200-502-52011	Fuel for Generator	200.00	200.00	0.00	0.00	200.00	0.00 %
501-5200-502-52015	Vehicle Fuel	7,125.00	7,125.00	0.00	0.00	7,125.00	0.00 %
501-5200-502-53003	Repairs and Maintenance	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
501-5200-502-53008	Vehicle Repairs & Maint.	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
501-5200-502-53010	Computer/Desktop Equipment Supp..	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %

Budget Detail			
Description	Units	Price	Amount
Misc	0.00	0.00	1,500.00
New Computer	0.00	0.00	3,000.00

501-5200-502-55001	Utilities	2,750.00	2,750.00	0.00	0.00	2,750.00	0.00 %
501-5200-502-57009	Insurance	11,594.48	11,594.48	0.00	0.00	11,594.48	0.00 %
501-5200-502-57011	Lease Payments	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
501-5200-502-57015	Printing and Publishing	150.00	150.00	0.00	0.00	150.00	0.00 %
501-5200-502-57016	Professional Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
501-5200-502-57024	Studies	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %

Budget Detail							
Description	Units	Price	Amount				
Sewer System Mgmt Plan Update	0.00	0.00	30,000.00				
501-5200-502-57028	Underground Alert	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
501-5200-502-57050	Mapping	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
501-5200-502-57064	IT Expenses - Sewer	19,307.00	19,307.00	0.00	0.00	19,307.00	0.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
501-5200-502-57065	Property Insurance	3,555.00	3,555.00	0.00	0.00	3,555.00	0.00 %
501-5200-502-58001	City Hospitality - Sewer/WWTP	715.00	715.00	0.00	0.00	715.00	0.00 %
501-5200-502-61009	Permit Fees	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
501-5200-502-62009	Depreciation Expense	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00 %
501-5200-502-71002	Overhead Contribution	110,896.00	110,896.00	0.00	0.00	110,896.00	0.00 %
	Expense Total:	754,566.54	754,566.54	0.00	0.00	754,566.54	0.00%
	Program: 502 - Wastewater Collection Surplus (Deficit):	-753,660.54	-753,660.54	0.00	0.00	753,660.54	0.00%
	Department: 5200 - Sanitary Sewer Surplus (Deficit):	-767,629.54	-767,629.54	0.00	0.00	767,629.54	0.00%

Department: 5300 - WasteWater

Program: 105 - Retiree Costs

Expense

501-5300-105-51004	Other Post Emp Benefits - TRUST	4,469.00	4,469.00	0.00	0.00	4,469.00	0.00 %
501-5300-105-51005	Retiree Medical/Dental/Life	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
	Expense Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
	Program: 105 - Retiree Costs Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%

Program: 503 - Wastewater Treatment Plant

Revenue

501-5300-503-31022	Connection Fees	14,020.00	14,020.00	0.00	0.00	-14,020.00	0.00 %
501-5300-503-31023	Inspection Fees	300.00	300.00	0.00	0.00	-300.00	0.00 %
501-5300-503-36005	Sewer Revenue	2,888,652.00	2,888,652.00	0.00	0.00	-2,888,652.00	0.00 %
501-5300-503-38001	Miscellaneous Income	500.00	500.00	0.00	0.00	-500.00	0.00 %
501-5300-503-38002	Fines & Penalties	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
501-5300-503-42001	Interest Income	65,000.00	65,000.00	0.00	0.00	-65,000.00	0.00 %
501-5300-503-43008	Collection Acct Recovery	200.00	200.00	0.00	0.00	-200.00	0.00 %
501-5300-503-43011	SYCSD Reimbursement	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
	Revenue Total:	3,273,672.00	3,273,672.00	0.00	0.00	-3,273,672.00	0.00%

Expense

501-5300-503-51000	Salaries	405,482.48	405,482.48	0.00	0.00	405,482.48	0.00 %
501-5300-503-51002	FICA	40,927.35	40,927.35	0.00	0.00	40,927.35	0.00 %
501-5300-503-51003	Retirement	19,917.47	19,917.47	0.00	0.00	19,917.47	0.00 %
501-5300-503-51005	Cafeteria Plan	74,181.95	74,181.95	0.00	0.00	74,181.95	0.00 %
501-5300-503-51008	Workers' Comp Ins.	14,848.65	14,848.65	0.00	0.00	14,848.65	0.00 %
501-5300-503-51009	Employee Medical Exams	949.00	949.00	0.00	0.00	949.00	0.00 %
501-5300-503-51012	Education	9,560.00	9,560.00	0.00	0.00	9,560.00	0.00 %
501-5300-503-51014	Safety Gear	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
501-5300-503-51019	Long Term Disability	1,824.67	1,824.67	0.00	0.00	1,824.67	0.00 %
501-5300-503-51020	Retirement - ER Pd 8% EE Share	22,089.37	22,089.37	0.00	0.00	22,089.37	0.00 %
501-5300-503-51021	Retirement - PERS UAL	247,824.31	247,824.31	0.00	0.00	247,824.31	0.00 %
501-5300-503-51022	Retirement - PERS PEPR ER Cost	11,144.34	11,144.34	0.00	0.00	11,144.34	0.00 %
501-5300-503-51030	Housing Allowance	40,500.00	40,500.00	0.00	0.00	40,500.00	0.00 %
501-5300-503-51031	Cell Phone Allowance	150.00	150.00	0.00	0.00	150.00	0.00 %
501-5300-503-51035	Overtime	12,818.75	12,818.75	0.00	0.00	12,818.75	0.00 %
501-5300-503-51040	Specialty Pays	11,791.00	11,791.00	0.00	0.00	11,791.00	0.00 %
501-5300-503-52002	Membership Dues	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
501-5300-503-52003	Supplies	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
501-5300-503-52008	Postage	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
501-5300-503-52009	Small Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
501-5300-503-52010	Chemicals	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
501-5300-503-52011	Fuel for Generator	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
501-5300-503-52015	Vehicle Fuel	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
501-5300-503-53003	Repairs and Maintenance	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00 %
501-5300-503-53008	Vehicle Repairs & Maint.	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
501-5300-503-53010	Computer/Desktop Equipment Supp..	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %

Budget Detail

Description	Units	Price	Amount
Misc	0.00	0.00	1,500.00

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
New Computer X 2		0.00	0.00	6,000.00			
501-5300-503-55001	Utilities	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
501-5300-503-55002	Water and Sewer Charges	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
501-5300-503-57009	Insurance	24,621.25	24,621.25	0.00	0.00	24,621.25	0.00 %
501-5300-503-57010	Lab Fees	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00 %
501-5300-503-57011	Lease Payments	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
501-5300-503-57015	Printing and Publishing	600.00	600.00	0.00	0.00	600.00	0.00 %
501-5300-503-57016	Professional Services	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
501-5300-503-57020	Sludge Disposal	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00 %
501-5300-503-57028	Underground Alert	100.00	100.00	0.00	0.00	100.00	0.00 %
501-5300-503-57064	IT Expenses - WWTP	44,455.00	44,455.00	0.00	0.00	44,455.00	0.00 %
501-5300-503-57065	Property Insurance	22,245.00	22,245.00	0.00	0.00	22,245.00	0.00 %
501-5300-503-61004	Property Taxes	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
501-5300-503-61009	Permit Fees	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %
501-5300-503-62003	Credit Card Proces. Fee	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
501-5300-503-62009	Depreciation Expense	420,000.00	420,000.00	0.00	0.00	420,000.00	0.00 %
501-5300-503-63006	Equipment Replacement	47,458.00	47,458.00	0.00	0.00	47,458.00	0.00 %
501-5300-503-63010	Vehicle Replacement	1,307.00	1,307.00	0.00	0.00	1,307.00	0.00 %
501-5300-503-71002	Overhead Contribution	265,491.00	265,491.00	0.00	0.00	265,491.00	0.00 %
501-5300-503-71005	Bad Debt Write Offs	500.00	500.00	0.00	0.00	500.00	0.00 %
	Expense Total:	2,359,886.59	2,359,886.59	0.00	0.00	2,359,886.59	0.00%
	Program: 503 - Wastewater Treatment Plant Surplus (Deficit):	913,785.41	913,785.41	0.00	0.00	-913,785.41	0.00%
	Department: 5300 - WasteWater Surplus (Deficit):	899,816.41	899,816.41	0.00	0.00	-899,816.41	0.00%
	Fund: 501 - WASTEWATER FUND Surplus (Deficit):	132,186.87	132,186.87	0.00	0.00	-132,186.87	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 502 - TRANSIT FUND							
Department: 5000 - Transit							
Program: 850 - Federal Funding							
Revenue							
502-5000-850-35005	DAR Subsidy	4,000.00	4,000.00	0.00	0.00	-4,000.00	0.00 %
502-5000-850-35012	Section 5311 FTA	291,195.00	291,195.00	0.00	0.00	-291,195.00	0.00 %
502-5000-850-35015	99260 Transit Article 4	821,016.00	821,016.00	0.00	0.00	-821,016.00	0.00 %
502-5000-850-35019	STA Funding	80,000.00	80,000.00	0.00	0.00	-80,000.00	0.00 %
502-5000-850-35020	Specialized Transit	13,592.00	13,592.00	0.00	0.00	-13,592.00	0.00 %
502-5000-850-35021	Fare Box Revenue	57,000.00	57,000.00	0.00	0.00	-57,000.00	0.00 %
502-5000-850-42001	Interest Income	31,000.00	31,000.00	0.00	0.00	-31,000.00	0.00 %
502-5000-850-43004	Sale of Surplus Property	7,500.00	7,500.00	0.00	0.00	-7,500.00	0.00 %
502-5000-850-43020	Transf from Spec Revenue	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
	Revenue Total:	1,308,303.00	1,308,303.00	0.00	0.00	-1,308,303.00	0.00%
Expense							
502-5000-850-52002	Membership Dues	650.00	650.00	0.00	0.00	650.00	0.00 %
502-5000-850-52003	Supplies	250.00	250.00	0.00	0.00	250.00	0.00 %
502-5000-850-52008	Postage	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
502-5000-850-52009	Small Equipment	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00 %
502-5000-850-52015	Vehicle Fuel	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00 %
502-5000-850-53003	Repairs and Maintenance	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
502-5000-850-53008	Vehicle Repairs & Maint.	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
502-5000-850-55001	Utilities	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
502-5000-850-55003	Communications	1,260.00	1,260.00	0.00	0.00	1,260.00	0.00 %
502-5000-850-56003	Wine Country Express	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00 %
502-5000-850-56010	Transit Contract	867,386.00	867,386.00	0.00	0.00	867,386.00	0.00 %
502-5000-850-57001	Marketing & Advertising	41,000.00	41,000.00	0.00	0.00	41,000.00	0.00 %
502-5000-850-57011	Lease Payments	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
502-5000-850-57015	Printing and Publishing	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
502-5000-850-57016	Professional Services	70,427.00	70,427.00	0.00	0.00	70,427.00	0.00 %
502-5000-850-57053	Software/Website	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
502-5000-850-57065	Property Insurance	187.00	187.00	0.00	0.00	187.00	0.00 %
502-5000-850-62009	Depreciation Expense	111,000.00	111,000.00	0.00	0.00	111,000.00	0.00 %
502-5000-850-70285	Bus Stops/Signage	500.00	500.00	0.00	0.00	500.00	0.00 %
502-5000-850-71002	Overhead Contribution	47,348.00	47,348.00	0.00	0.00	47,348.00	0.00 %
	Expense Total:	1,312,908.00	1,312,908.00	0.00	0.00	1,312,908.00	0.00%
	Program: 850 - Federal Funding Surplus (Deficit):	-4,605.00	-4,605.00	0.00	0.00	4,605.00	0.00%
Program: 860 - State Funding							
Revenue							
502-5000-860-43026	CARES Act Emergency Relief	900,000.00	900,000.00	0.00	0.00	-900,000.00	0.00 %
502-5000-860-43028	Low Carbon Transit Operations Prog..	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
	Revenue Total:	930,000.00	930,000.00	0.00	0.00	-930,000.00	0.00%
	Program: 860 - State Funding Total:	930,000.00	930,000.00	0.00	0.00	-930,000.00	0.00%
	Department: 5000 - Transit Surplus (Deficit):	925,395.00	925,395.00	0.00	0.00	-925,395.00	0.00%
	Fund: 502 - TRANSIT FUND Surplus (Deficit):	925,395.00	925,395.00	0.00	0.00	-925,395.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 600 - VEHICLE/EQUIPMENT POOL							
Department: 3000 - Vehicle Pool							
Program: 000 - Undesignated							
Revenue							
600-3000-000-40001	Contrib-Water Veh	5,558.00	5,558.00	0.00	0.00	-5,558.00	0.00 %
600-3000-000-40003	Contrib-WWTP Veh	1,332.00	1,332.00	0.00	0.00	-1,332.00	0.00 %
600-3000-000-40005	Contrib-Genl Fund Veh	37,708.00	37,708.00	0.00	0.00	-37,708.00	0.00 %
600-3000-000-40006	Contrib-GF Equip Replacement	37,334.00	37,334.00	0.00	0.00	-37,334.00	0.00 %
600-3000-000-40007	Contrib-Water equip replc	37,046.00	37,046.00	0.00	0.00	-37,046.00	0.00 %
600-3000-000-40009	Contrib-WWTP Equip Replcm	47,458.00	47,458.00	0.00	0.00	-47,458.00	0.00 %
600-3000-000-42001	Interest Income	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
	Revenue Total:	196,436.00	196,436.00	0.00	0.00	-196,436.00	0.00%
Expense							
600-3000-000-62009	Depreciation Expense	57,000.00	57,000.00	0.00	0.00	57,000.00	0.00 %
	Expense Total:	57,000.00	57,000.00	0.00	0.00	57,000.00	0.00%
	Program: 000 - Undesignated Surplus (Deficit):	139,436.00	139,436.00	0.00	0.00	-139,436.00	0.00%
	Department: 3000 - Vehicle Pool Surplus (Deficit):	139,436.00	139,436.00	0.00	0.00	-139,436.00	0.00%
	Fund: 600 - VEHICLE/EQUIPMENT POOL Surplus (Deficit):	139,436.00	139,436.00	0.00	0.00	-139,436.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 650 - OPEB TRUST FUND							
Department: 1100 - Administration							
Program: 105 - Retiree Costs							
Revenue							
650-1100-105-11006	Contributions to OPEB Trust	70,000.00	70,000.00	0.00	0.00	-70,000.00	0.00 %
650-1100-105-11007	Investment Gains/Losses	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
	Revenue Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%
	Program: 105 - Retiree Costs Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%
	Department: 1100 - Administration Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%
	Fund: 650 - OPEB TRUST FUND Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 700 - SYV - TOURISM BUS IMP DIST							
Department: 1400 - Tourism							
Program: 400 - Tourism Activities							
Revenue							
700-1400-400-43001	Tourism Bus Imp Dist Assmt	500,000.00	500,000.00	0.00	0.00	-500,000.00	0.00 %
	Revenue Total:	500,000.00	500,000.00	0.00	0.00	-500,000.00	0.00%
Expense							
700-1400-400-59016	SYVTBID Payments	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
700-1400-400-61003	City Admin Fee	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
	Expense Total:	510,000.00	510,000.00	0.00	0.00	510,000.00	0.00%
	Program: 400 - Tourism Activities Surplus (Deficit):	-10,000.00	-10,000.00	0.00	0.00	10,000.00	0.00%
	Department: 1400 - Tourism Surplus (Deficit):	-10,000.00	-10,000.00	0.00	0.00	10,000.00	0.00%
	Fund: 700 - SYV - TOURISM BUS IMP DIST Surplus (Deficit):	-10,000.00	-10,000.00	0.00	0.00	10,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 803 - WATER CAPITAL PROJECTS							
Department: 5100 - Water							
Program: 501 - Water							
Expense							
803-5100-501-70105	Projects -WATER	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
HCA Middle Well (Addition)		0.00	0.00	1,625,000.00			
Res. 3 Expansion Project		0.00	0.00	100,000.00			
Riley Road Vault Top		0.00	0.00	20,000.00			
Water Meter System Upgrade		0.00	0.00	330,000.00			
	Expense Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%
	Program: 501 - Water Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%
	Department: 5100 - Water Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%
	Fund: 803 - WATER CAPITAL PROJECTS Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 804 - WWTP CAPITAL PROJECTS							
Department: 5200 - Sanitary Sewer							
Program: 502 - Wastewater Collection							
Expense							
804-5200-502-70105	Projects -SEWER	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Alisal Lift Upgrades		0.00	0.00	70,000.00			
Collection System Video Surveillance		0.00	0.00	160,000.00			
Manhole /Sewer Line Rehabilitation		0.00	0.00	350,000.00			
	Expense Total:	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00%
	Program: 502 - Wastewater Collection Total:	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00%
	Department: 5200 - Sanitary Sewer Total:	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00%
Department: 5300 - WasteWater							
Program: 503 - Wastewater Treatment Plant							
Expense							
804-5300-503-70105	Projects -WASTEWATER	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Aeration Basin Membrane		0.00	0.00	34,000.00			
Belt Press Rehab.		0.00	0.00	35,000.00			
Fjord System Upgrade		0.00	0.00	900,000.00			
WWTP Plant Upgrade		0.00	0.00	2,000,000.00			
	Expense Total:	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00%
	Program: 503 - Wastewater Treatment Plant Total:	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00%
	Department: 5300 - WasteWater Total:	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00%
	Fund: 804 - WWTP CAPITAL PROJECTS Total:	3,549,000.00	3,549,000.00	0.00	0.00	3,549,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
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Fund: 805 - TRANSIT CAPITAL FUNDS

Department: 5000 - Transit

Program: 850 - Federal Funding

Expense

805-5000-850-70105	Projects -TRANSIT	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00 %
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Budget Detail

Description	Units	Price	Amount
Lots 4 & 5 EV Charging Station	0.00	0.00	1,000,000.00
Transit Office Improvements (Addition)	0.00	0.00	150,000.00
Transit Vehicle Replacement (Partial Grant Funded)	0.00	0.00	365,000.00
Various Transit Improvements	0.00	0.00	90,000.00

Expense Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Program: 850 - Federal Funding Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Department: 5000 - Transit Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Fund: 805 - TRANSIT CAPITAL FUNDS Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Report Surplus (Deficit):	-10,473,284.52	-10,473,284.52	0.00	0.00	10,473,284.52	0.00%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND						
Department: 1000 - Council						
Program: 100 - Council Activities						
Expense	168,166.87	168,166.87	0.00	0.00	168,166.87	0.00%
Program: 100 - Council Activities Total:	168,166.87	168,166.87	0.00	0.00	168,166.87	0.00%
Program: 110 - Special Agency						
Expense	225,180.00	225,180.00	0.00	0.00	225,180.00	0.00%
Program: 110 - Special Agency Total:	225,180.00	225,180.00	0.00	0.00	225,180.00	0.00%
Program: 130 - County Contracted Services						
Expense	1,968,107.00	1,968,107.00	0.00	0.00	1,968,107.00	0.00%
Program: 130 - County Contracted Services Total:	1,968,107.00	1,968,107.00	0.00	0.00	1,968,107.00	0.00%
Department: 1000 - Council Total:	2,361,453.87	2,361,453.87	0.00	0.00	2,361,453.87	0.00%
Department: 1100 - Administration						
Program: 105 - Retiree Costs						
Expense	196,596.00	196,596.00	0.00	0.00	196,596.00	0.00%
Program: 105 - Retiree Costs Total:	196,596.00	196,596.00	0.00	0.00	196,596.00	0.00%
Program: 120 - Administration						
Revenue	11,308,468.00	11,308,468.00	0.00	0.00	-11,308,468.00	0.00%
Expense	2,632,889.42	2,632,889.42	0.00	0.00	2,632,889.42	0.00%
Program: 120 - Administration Surplus (Deficit):	8,675,578.58	8,675,578.58	0.00	0.00	-8,675,578.58	0.00%
Program: 121 - Information Technology (IT)						
Expense	363,119.00	363,119.00	0.00	0.00	363,119.00	0.00%
Program: 121 - Information Technology (IT) Total:	363,119.00	363,119.00	0.00	0.00	363,119.00	0.00%
Program: 220 - Economic Development						
Expense	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
Program: 220 - Economic Development Total:	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
Department: 1100 - Administration Surplus (Deficit):	8,075,863.58	8,075,863.58	0.00	0.00	-8,075,863.58	0.00%
Department: 1200 - Planning & Building						
Program: 200 - City Planning						
Revenue	175,606.00	175,606.00	0.00	0.00	-175,606.00	0.00%
Expense	989,084.97	989,084.97	0.00	0.00	989,084.97	0.00%
Program: 200 - City Planning Surplus (Deficit):	-813,478.97	-813,478.97	0.00	0.00	813,478.97	0.00%
Program: 201 - Code Enforcement						
Expense	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00%
Program: 201 - Code Enforcement Total:	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00%
Program: 210 - Building						
Revenue	110,000.00	110,000.00	0.00	0.00	-110,000.00	0.00%
Expense	203,189.00	203,189.00	0.00	0.00	203,189.00	0.00%
Program: 210 - Building Surplus (Deficit):	-93,189.00	-93,189.00	0.00	0.00	93,189.00	0.00%
Department: 1200 - Planning & Building Surplus (Deficit):	-914,667.97	-914,667.97	0.00	0.00	914,667.97	0.00%
Department: 1300 - Parks and Recreation						
Program: 300 - Administration						
Revenue	118,970.00	118,970.00	0.00	0.00	-118,970.00	0.00%
Expense	555,000.05	555,000.05	0.00	0.00	555,000.05	0.00%
Program: 300 - Administration Surplus (Deficit):	-436,030.05	-436,030.05	0.00	0.00	436,030.05	0.00%
Program: 310 - HCA Park						
Revenue	10,500.00	10,500.00	0.00	0.00	-10,500.00	0.00%
Expense	158,900.00	158,900.00	0.00	0.00	158,900.00	0.00%
Program: 310 - HCA Park Surplus (Deficit):	-148,400.00	-148,400.00	0.00	0.00	148,400.00	0.00%
Program: 320 - Solvang Park						
Revenue	375.00	375.00	0.00	0.00	-375.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense	99,500.00	99,500.00	0.00	0.00	99,500.00	0.00%
Program: 320 - Solvang Park Surplus (Deficit):	-99,125.00	-99,125.00	0.00	0.00	99,125.00	0.00%
Program: 330 - Sunny Fields						
Revenue	13,500.00	13,500.00	0.00	0.00	-13,500.00	0.00%
Expense	101,300.00	101,300.00	0.00	0.00	101,300.00	0.00%
Program: 330 - Sunny Fields Surplus (Deficit):	-87,800.00	-87,800.00	0.00	0.00	87,800.00	0.00%
Program: 340 - Common Areas						
Expense	65,150.00	65,150.00	0.00	0.00	65,150.00	0.00%
Program: 340 - Common Areas Total:	65,150.00	65,150.00	0.00	0.00	65,150.00	0.00%
Program: 350 - Recreation						
Expense	389,161.25	389,161.25	0.00	0.00	389,161.25	0.00%
Program: 350 - Recreation Total:	389,161.25	389,161.25	0.00	0.00	389,161.25	0.00%
Program: 360 - Adult Sports						
Revenue	21,000.00	21,000.00	0.00	0.00	-21,000.00	0.00%
Expense	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00%
Program: 360 - Adult Sports Surplus (Deficit):	12,000.00	12,000.00	0.00	0.00	-12,000.00	0.00%
Program: 365 - Youth Programs						
Revenue	49,600.00	49,600.00	0.00	0.00	-49,600.00	0.00%
Expense	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00%
Program: 365 - Youth Programs Surplus (Deficit):	21,600.00	21,600.00	0.00	0.00	-21,600.00	0.00%
Program: 370 - Adult Programs						
Revenue	13,000.00	13,000.00	0.00	0.00	-13,000.00	0.00%
Expense	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00%
Program: 370 - Adult Programs Surplus (Deficit):	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00%
Program: 375 - Special Events						
Revenue	35,850.00	35,850.00	0.00	0.00	-35,850.00	0.00%
Expense	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00%
Program: 375 - Special Events Surplus (Deficit):	15,850.00	15,850.00	0.00	0.00	-15,850.00	0.00%
Program: 390 - Buellton Partnership						
Revenue	7,000.00	7,000.00	0.00	0.00	-7,000.00	0.00%
Expense	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00%
Program: 390 - Buellton Partnership Surplus (Deficit):	-4,000.00	-4,000.00	0.00	0.00	4,000.00	0.00%
Department: 1300 - Parks and Recreation Surplus (Deficit):	-1,174,216.30	-1,174,216.30	0.00	0.00	1,174,216.30	0.00%
Department: 1400 - Tourism						
Program: 400 - Tourism Activities						
Revenue	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00%
Expense	972,093.86	972,093.86	0.00	0.00	972,093.86	0.00%
Program: 400 - Tourism Activities Surplus (Deficit):	-962,093.86	-962,093.86	0.00	0.00	962,093.86	0.00%
Program: 410 - Tourism Events						
Revenue	11,000.00	11,000.00	0.00	0.00	-11,000.00	0.00%
Expense	28,200.00	28,200.00	0.00	0.00	28,200.00	0.00%
Program: 410 - Tourism Events Surplus (Deficit):	-17,200.00	-17,200.00	0.00	0.00	17,200.00	0.00%
Program: 411 - Tourism Maintenance						
Expense	500.00	500.00	0.00	0.00	500.00	0.00%
Program: 411 - Tourism Maintenance Total:	500.00	500.00	0.00	0.00	500.00	0.00%
Department: 1400 - Tourism Surplus (Deficit):	-979,793.86	-979,793.86	0.00	0.00	979,793.86	0.00%
Department: 1600 - Public Works/Engineering						
Program: 400 - Tourism Activities						
Expense	365,000.00	365,000.00	0.00	0.00	365,000.00	0.00%
Program: 400 - Tourism Activities Total:	365,000.00	365,000.00	0.00	0.00	365,000.00	0.00%
Program: 600 - PW - Engineering						
Revenue	29,250.00	29,250.00	0.00	0.00	-29,250.00	0.00%
Expense	678,304.32	678,304.32	0.00	0.00	678,304.32	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 600 - PW - Engineering Surplus (Deficit):	-649,054.32	-649,054.32	0.00	0.00	649,054.32	0.00%
Program: 605 - PW - Maintenance						
Expense	245,869.35	245,869.35	0.00	0.00	245,869.35	0.00%
Program: 605 - PW - Maintenance Total:	245,869.35	245,869.35	0.00	0.00	245,869.35	0.00%
Program: 610 - Veterans' Memorial Building						
Revenue	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00%
Expense	144,223.25	144,223.25	0.00	0.00	144,223.25	0.00%
Program: 610 - Veterans' Memorial Building Surplus (Deficit):	-124,223.25	-124,223.25	0.00	0.00	124,223.25	0.00%
Program: 620 - City Hall						
Expense	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00%
Program: 620 - City Hall Total:	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00%
Program: 630 - Municipal Annex						
Expense	20,600.00	20,600.00	0.00	0.00	20,600.00	0.00%
Program: 630 - Municipal Annex Total:	20,600.00	20,600.00	0.00	0.00	20,600.00	0.00%
Program: 650 - Visitors' Center						
Expense	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00%
Program: 650 - Visitors' Center Total:	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00%
Program: 670 - Restroom #1						
Expense	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00%
Program: 670 - Restroom #1 Total:	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00%
Program: 680 - Restroom #3						
Expense	55,300.00	55,300.00	0.00	0.00	55,300.00	0.00%
Program: 680 - Restroom #3 Total:	55,300.00	55,300.00	0.00	0.00	55,300.00	0.00%
Program: 685 - 1641 Oak Street						
Expense	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00%
Program: 685 - 1641 Oak Street Total:	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00%
Program: 690 - Roads						
Revenue	246,172.00	246,172.00	0.00	0.00	-246,172.00	0.00%
Expense	649,304.48	649,304.48	0.00	0.00	649,304.48	0.00%
Program: 690 - Roads Surplus (Deficit):	-403,132.48	-403,132.48	0.00	0.00	403,132.48	0.00%
Program: 700 - Street Trees						
Expense	286,959.07	286,959.07	0.00	0.00	286,959.07	0.00%
Program: 700 - Street Trees Total:	286,959.07	286,959.07	0.00	0.00	286,959.07	0.00%
Program: 710 - PW - Parking Lots						
Revenue	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00%
Expense	36,600.00	36,600.00	0.00	0.00	36,600.00	0.00%
Program: 710 - PW - Parking Lots Surplus (Deficit):	-16,600.00	-16,600.00	0.00	0.00	16,600.00	0.00%
Program: 714 - ? 714						
Revenue	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00%
Program: 714 - ? 714 Total:	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00%
Program: 720 - Storm Water Program						
Revenue	35,000.00	35,000.00	0.00	0.00	-35,000.00	0.00%
Expense	411,461.49	411,461.49	0.00	0.00	411,461.49	0.00%
Program: 720 - Storm Water Program Surplus (Deficit):	-376,461.49	-376,461.49	0.00	0.00	376,461.49	0.00%
Department: 1600 - Public Works/Engineering Surplus (Deficit):	-2,616,499.96	-2,616,499.96	0.00	0.00	2,616,499.96	0.00%
Fund: 100 - GENERAL FUND Surplus (Deficit):	29,231.62	29,231.62	0.00	0.00	-29,231.62	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 200 - GOVERNMENT IMPACT FEES						
Department: 2600 - AB 1600 Impact Fees						
Program: 000 - Undesignated						
Revenue	65,028.00	65,028.00	0.00	0.00	-65,028.00	0.00%
Expense	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
Program: 000 - Undesignated Surplus (Deficit):	55,028.00	55,028.00	0.00	0.00	-55,028.00	0.00%
Program: 805 - Impact Fees - Affordable Housing						
Revenue	500.00	500.00	0.00	0.00	-500.00	0.00%
Program: 805 - Impact Fees - Affordable Housing Total:	500.00	500.00	0.00	0.00	-500.00	0.00%
Department: 2600 - AB 1600 Impact Fees Surplus (Deficit):	55,528.00	55,528.00	0.00	0.00	-55,528.00	0.00%
Fund: 200 - GOVERNMENT IMPACT FEES Surplus (Deficit):	55,528.00	55,528.00	0.00	0.00	-55,528.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 201 - TRAFFIC SAFETY						
Department: 2000 - Traffic Safety						
Program: 800 - Traffic Safety						
Revenue	5,050.00	5,050.00	0.00	0.00	-5,050.00	0.00%
Expense	5,050.00	5,050.00	0.00	0.00	5,050.00	0.00%
Program: 800 - Traffic Safety Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%
Department: 2000 - Traffic Safety Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 201 - TRAFFIC SAFETY Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 202 - GAS TAX						
Department: 2100 - Gas Tax						
Program: 801 - Gas Tax						
Revenue	171,233.00	171,233.00	0.00	0.00	-171,233.00	0.00%
Expense	118,122.00	118,122.00	0.00	0.00	118,122.00	0.00%
Program: 801 - Gas Tax Surplus (Deficit):	53,111.00	53,111.00	0.00	0.00	-53,111.00	0.00%
Program: 810 - Gas Tax - RMRA						
Revenue	150,735.00	150,735.00	0.00	0.00	-150,735.00	0.00%
Program: 810 - Gas Tax - RMRA Total:	150,735.00	150,735.00	0.00	0.00	-150,735.00	0.00%
Department: 2100 - Gas Tax Surplus (Deficit):	203,846.00	203,846.00	0.00	0.00	-203,846.00	0.00%
Fund: 202 - GAS TAX Surplus (Deficit):	203,846.00	203,846.00	0.00	0.00	-203,846.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 203 - LOCAL TRANSPORTATION						
Department: 2200 - Local Transportation						
Program: 802 - Local Transportation						
Revenue	98,663.00	98,663.00	0.00	0.00	-98,663.00	0.00%
Expense	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00%
Program: 802 - Local Transportation Surplus (Deficit):	63,663.00	63,663.00	0.00	0.00	-63,663.00	0.00%
Department: 2200 - Local Transportation Surplus (Deficit):	63,663.00	63,663.00	0.00	0.00	-63,663.00	0.00%
Fund: 203 - LOCAL TRANSPORTATION Surplus (Deficit):	63,663.00	63,663.00	0.00	0.00	-63,663.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 204 - MEASURE A						
Department: 2500 - Measure A						
Program: 803 - Measure A						
Revenue	520,374.00	520,374.00	0.00	0.00	-520,374.00	0.00%
Expense	123,000.00	123,000.00	0.00	0.00	123,000.00	0.00%
Program: 803 - Measure A Surplus (Deficit):	397,374.00	397,374.00	0.00	0.00	-397,374.00	0.00%
Department: 2500 - Measure A Surplus (Deficit):	397,374.00	397,374.00	0.00	0.00	-397,374.00	0.00%
Fund: 204 - MEASURE A Surplus (Deficit):	397,374.00	397,374.00	0.00	0.00	-397,374.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 205 - SKYTT MESA LLMD						
Department: 3500 - Solvang Mesa LLD						
Program: 804 - Skytt Mesa LLMD						
Revenue	255,613.00	255,613.00	0.00	0.00	-255,613.00	0.00%
Expense	255,386.00	255,386.00	0.00	0.00	255,386.00	0.00%
Program: 804 - Skytt Mesa LLMD Surplus (Deficit):	227.00	227.00	0.00	0.00	-227.00	0.00%
Department: 3500 - Solvang Mesa LLD Surplus (Deficit):	227.00	227.00	0.00	0.00	-227.00	0.00%
Fund: 205 - SKYTT MESA LLMD Surplus (Deficit):	227.00	227.00	0.00	0.00	-227.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 207 - MEASURE U						
Department: 2700 - Measure U						
Program: 807 - Measure U						
Revenue	2,050,000.00	2,050,000.00	0.00	0.00	-2,050,000.00	0.00%
Expense	3,379,000.00	3,379,000.00	0.00	0.00	3,379,000.00	0.00%
Program: 807 - Measure U Surplus (Deficit):	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00	0.00%
Department: 2700 - Measure U Surplus (Deficit):	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00	0.00%
Fund: 207 - MEASURE U Surplus (Deficit):	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 300 - CAPITAL PROJECTS FUND						
Department: 1600 - Public Works/Engineering						
Program: 600 - PW - Engineering						
Expense	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00%
Program: 600 - PW - Engineering Total:	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00%
Department: 1600 - Public Works/Engineering Total:	2,842,000.00	2,842,000.00	0.00	0.00	2,842,000.00	0.00%
Department: 2100 - Gas Tax						
Program: 801 - Gas Tax						
Expense	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00%
Program: 801 - Gas Tax Total:	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00%
Department: 2100 - Gas Tax Total:	153,000.00	153,000.00	0.00	0.00	153,000.00	0.00%
Department: 2500 - Measure A						
Program: 803 - Measure A						
Expense	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00%
Program: 803 - Measure A Total:	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00%
Department: 2500 - Measure A Total:	490,000.00	490,000.00	0.00	0.00	490,000.00	0.00%
Fund: 300 - CAPITAL PROJECTS FUND Total:	3,485,000.00	3,485,000.00	0.00	0.00	3,485,000.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 500 - WATER FUND						
Department: 5100 - Water						
Program: 105 - Retiree Costs						
Expense	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 105 - Retiree Costs Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 501 - Water						
Revenue	6,314,527.00	6,314,527.00	0.00	0.00	-6,314,527.00	0.00%
Expense	6,752,730.01	6,752,730.01	0.00	0.00	6,752,730.01	0.00%
Program: 501 - Water Surplus (Deficit):	-438,203.01	-438,203.01	0.00	0.00	438,203.01	0.00%
Department: 5100 - Water Surplus (Deficit):	-452,172.01	-452,172.01	0.00	0.00	452,172.01	0.00%
Fund: 500 - WATER FUND Surplus (Deficit):	-452,172.01	-452,172.01	0.00	0.00	452,172.01	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 501 - WASTEWATER FUND						
Department: 5200 - Sanitary Sewer						
Program: 105 - Retiree Costs						
Expense	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 105 - Retiree Costs Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 502 - Wastewater Collection						
Revenue	906.00	906.00	0.00	0.00	-906.00	0.00%
Expense	754,566.54	754,566.54	0.00	0.00	754,566.54	0.00%
Program: 502 - Wastewater Collection Surplus (Deficit):	-753,660.54	-753,660.54	0.00	0.00	753,660.54	0.00%
Department: 5200 - Sanitary Sewer Surplus (Deficit):	-767,629.54	-767,629.54	0.00	0.00	767,629.54	0.00%
Department: 5300 - WasteWater						
Program: 105 - Retiree Costs						
Expense	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 105 - Retiree Costs Total:	13,969.00	13,969.00	0.00	0.00	13,969.00	0.00%
Program: 503 - Wastewater Treatment Plant						
Revenue	3,273,672.00	3,273,672.00	0.00	0.00	-3,273,672.00	0.00%
Expense	2,359,886.59	2,359,886.59	0.00	0.00	2,359,886.59	0.00%
Program: 503 - Wastewater Treatment Plant Surplus (Deficit):	913,785.41	913,785.41	0.00	0.00	-913,785.41	0.00%
Department: 5300 - WasteWater Surplus (Deficit):	899,816.41	899,816.41	0.00	0.00	-899,816.41	0.00%
Fund: 501 - WASTEWATER FUND Surplus (Deficit):	132,186.87	132,186.87	0.00	0.00	-132,186.87	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 502 - TRANSIT FUND						
Department: 5000 - Transit						
Program: 850 - Federal Funding						
Revenue	1,308,303.00	1,308,303.00	0.00	0.00	-1,308,303.00	0.00%
Expense	1,312,908.00	1,312,908.00	0.00	0.00	1,312,908.00	0.00%
Program: 850 - Federal Funding Surplus (Deficit):	-4,605.00	-4,605.00	0.00	0.00	4,605.00	0.00%
Program: 860 - State Funding						
Revenue	930,000.00	930,000.00	0.00	0.00	-930,000.00	0.00%
Program: 860 - State Funding Total:	930,000.00	930,000.00	0.00	0.00	-930,000.00	0.00%
Department: 5000 - Transit Surplus (Deficit):	925,395.00	925,395.00	0.00	0.00	-925,395.00	0.00%
Fund: 502 - TRANSIT FUND Surplus (Deficit):	925,395.00	925,395.00	0.00	0.00	-925,395.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 600 - VEHICLE/EQUIPMENT POOL						
Department: 3000 - Vehicle Pool						
Program: 000 - Undesignated						
Revenue	196,436.00	196,436.00	0.00	0.00	-196,436.00	0.00%
Expense	57,000.00	57,000.00	0.00	0.00	57,000.00	0.00%
Program: 000 - Undesignated Surplus (Deficit):	139,436.00	139,436.00	0.00	0.00	-139,436.00	0.00%
Department: 3000 - Vehicle Pool Surplus (Deficit):	139,436.00	139,436.00	0.00	0.00	-139,436.00	0.00%
Fund: 600 - VEHICLE/EQUIPMENT POOL Surplus (Deficit):	139,436.00	139,436.00	0.00	0.00	-139,436.00	0.00%

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Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 650 - OPEB TRUST FUND						
Department: 1100 - Administration						
Program: 105 - Retiree Costs						
Revenue	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%
Program: 105 - Retiree Costs Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%
Department: 1100 - Administration Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%
Fund: 650 - OPEB TRUST FUND Total:	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 700 - SYV - TOURISM BUS IMP DIST						
Department: 1400 - Tourism						
Program: 400 - Tourism Activities						
Revenue	500,000.00	500,000.00	0.00	0.00	-500,000.00	0.00%
Expense	510,000.00	510,000.00	0.00	0.00	510,000.00	0.00%
Program: 400 - Tourism Activities Surplus (Deficit):	-10,000.00	-10,000.00	0.00	0.00	10,000.00	0.00%
Department: 1400 - Tourism Surplus (Deficit):	-10,000.00	-10,000.00	0.00	0.00	10,000.00	0.00%
Fund: 700 - SYV - TOURISM BUS IMP DIST Surplus (Deficit):	-10,000.00	-10,000.00	0.00	0.00	10,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 803 - WATER CAPITAL PROJECTS						
Department: 5100 - Water						
Program: 501 - Water						
Expense	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%
Program: 501 - Water Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%
Department: 5100 - Water Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%
Fund: 803 - WATER CAPITAL PROJECTS Total:	2,075,000.00	2,075,000.00	0.00	0.00	2,075,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 804 - WWTP CAPITAL PROJECTS						
Department: 5200 - Sanitary Sewer						
Program: 502 - Wastewater Collection						
Expense	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00%
Program: 502 - Wastewater Collection Total:	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00%
Department: 5200 - Sanitary Sewer Total:	580,000.00	580,000.00	0.00	0.00	580,000.00	0.00%
Department: 5300 - WasteWater						
Program: 503 - Wastewater Treatment Plant						
Expense	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00%
Program: 503 - Wastewater Treatment Plant Total:	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00%
Department: 5300 - WasteWater Total:	2,969,000.00	2,969,000.00	0.00	0.00	2,969,000.00	0.00%
Fund: 804 - WWTP CAPITAL PROJECTS Total:	3,549,000.00	3,549,000.00	0.00	0.00	3,549,000.00	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 805 - TRANSIT CAPITAL FUNDS						
Department: 5000 - Transit						
Program: 850 - Federal Funding						
Expense	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Program: 850 - Federal Funding Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Department: 5000 - Transit Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Fund: 805 - TRANSIT CAPITAL FUNDS Total:	1,605,000.00	1,605,000.00	0.00	0.00	1,605,000.00	0.00%
Report Surplus (Deficit):	-10,473,284.52	-10,473,284.52	0.00	0.00	10,473,284.52	0.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	29,231.62	29,231.62	0.00	0.00	-29,231.62
200 - GOVERNMENT IMPACT FEES	55,528.00	55,528.00	0.00	0.00	-55,528.00
201 - TRAFFIC SAFETY	0.00	0.00	0.00	0.00	0.00
202 - GAS TAX	203,846.00	203,846.00	0.00	0.00	-203,846.00
203 - LOCAL TRANSPORTATION	63,663.00	63,663.00	0.00	0.00	-63,663.00
204 - MEASURE A	397,374.00	397,374.00	0.00	0.00	-397,374.00
205 - SKYTT MESA LLMD	227.00	227.00	0.00	0.00	-227.00
207 - MEASURE U	-1,329,000.00	-1,329,000.00	0.00	0.00	1,329,000.00
300 - CAPITAL PROJECTS FUND	-3,485,000.00	-3,485,000.00	0.00	0.00	3,485,000.00
500 - WATER FUND	-452,172.01	-452,172.01	0.00	0.00	452,172.01
501 - WASTEWATER FUND	132,186.87	132,186.87	0.00	0.00	-132,186.87
502 - TRANSIT FUND	925,395.00	925,395.00	0.00	0.00	-925,395.00
600 - VEHICLE/EQUIPMENT POOL	139,436.00	139,436.00	0.00	0.00	-139,436.00
650 - OPEB TRUST FUND	85,000.00	85,000.00	0.00	0.00	-85,000.00
700 - SYV - TOURISM BUS IMP DIS	-10,000.00	-10,000.00	0.00	0.00	10,000.00
803 - WATER CAPITAL PROJECTS	-2,075,000.00	-2,075,000.00	0.00	0.00	2,075,000.00
804 - WWTP CAPITAL PROJECTS	-3,549,000.00	-3,549,000.00	0.00	0.00	3,549,000.00
805 - TRANSIT CAPITAL FUNDS	-1,605,000.00	-1,605,000.00	0.00	0.00	1,605,000.00
Report Surplus (Deficit):	-10,473,284.52	-10,473,284.52	0.00	0.00	10,473,284.52

Fund Balances

FUND	General Fund 100	Measure U 207	Water 500	Wastewater 501	Transit 502	Gov't. Impact Fees 200	Traffic Safety 201
Actual Fund Balance as of 6/30/24	\$ 13,229,896.08	\$ 2,535,096.92	\$ 8,303,826.00	\$ 1,978,827.00	\$ 1,727,711.00	\$ 1,664,759.00	\$ 5,044.00
FY 24-25 (adopted budget)							
+Revenues	\$ 12,272,272.00	\$ 1,814,000.00	\$ 6,113,222.00	\$ 2,937,923.00	\$ 2,263,803.00	\$ 88,345.00	\$ 5,263.00
-Expenditures	\$ 11,522,086.87	\$ 2,850,000.00	\$ 5,968,828.75	\$ 2,858,778.00	\$ 1,332,181.00	\$ 10,000.00	\$ 5,050.00
Capital Expenses	\$ 1,067,100.44		\$ 3,130,000.00	\$ 2,029,667.90			
Projected Fund Balance as of 6/30/25	\$ 12,912,980.77	\$ 1,499,096.92	\$ 5,318,219.25	\$ 28,304.10	\$ 2,659,333.00	\$ 1,743,104.00	\$ 5,257.00
FY 25-26 (adopted budget)							
+Revenues	\$ 12,265,291.00	\$ 2,050,000.00	\$ 6,314,527.00	\$ 3,274,578.00	\$ 2,238,303.00	\$ 65,528.00	\$ 5,050.00
-Expenditures	\$ 12,236,059.38	\$ 2,679,000.00	\$ 6,766,699.01	\$ 3,142,391.13	\$ 1,312,908.00	\$ 10,000.00	\$ 5,050.00
Capital Expenses	\$ 2,842,000.00	\$ 700,000.00	\$ 2,075,000.00	\$ 3,549,000.00	\$ 1,605,000.00		
Projected Fund Balance as of 6/30/26	\$ 10,100,212.39	\$ 170,096.92	\$ 2,791,047.24	\$ (3,388,509.03)	\$ 1,979,728.00	\$ 1,798,632.00	\$ 5,257.00

FUND	Gas Tax 202	Local Transportation 203	Measure A 204	Skytt Mesa 205	Vehicle Equipment Pool 600	OPEB Trust Fund 650	SYV TBID 700
Actual Fund Balance as of 6/30/24	\$ 236,391.00	\$ 499,577.00	\$ 1,525,241.85	\$ 507,545.00	\$ 1,242,437.00	\$ 1,046,065.00	\$ 91,320.43
FY 24-25 (adopted budget)							
+Revenues	\$ 332,168.00	\$ 107,163.00	\$ 550,124.00	\$ 237,024.00	\$ 214,419.00	\$ 85,000.00	\$ 500,000.00
-Expenditures	\$ 141,445.00	\$ 35,000.00	\$ 123,000.00	\$ 234,780.00	\$ 57,000.00		\$ 510,000.00
Capital Expenses	\$ 372,626.67		\$ 913,300.56				
Projected Fund Balance as of 6/30/25	\$ 54,487.33	\$ 571,740.00	\$ 1,039,065.29	\$ 509,789.00	\$ 1,399,856.00	\$ 1,131,065.00	\$ 81,320.43
FY 25-26 (adopted budget)							
+Revenues	\$ 321,968.00	\$ 98,663.00	\$ 520,374.00	\$ 255,613.00	\$ 196,436.00	\$ 85,000.00	\$ 500,000.00
-Expenditures	\$ 118,122.00	\$ 35,000.00	\$ 123,000.00	\$ 255,386.00	\$ 57,000.00		\$ 510,000.00
Capital Expenses	\$ 153,000.00		\$ 490,000.00				
Projected Fund Balance as of 6/30/26	\$ 105,333.33	\$ 635,403.00	\$ 946,439.29	\$ 510,016.00	\$ 1,539,292.00	\$ 1,216,065.00	\$ 71,320.43

Public Works Department and Utilities Department Capital Improvement Program & Studies

Summary Sheet

FY 2024/2025 thru FY 2034/2035

Studies	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FY's 2030/2031 through FY 2034/2035	Total Per Department
Public Works Department	\$ -	\$ 463,000	\$ 25,000					
Transit			\$ 20,000	\$ 50,000			\$ 85,000	
Gas Tax					\$ 50,000			
Water Department Studies				\$ 30,000				
Sewer Department Studies		\$ 30,000	\$ 35,000				\$ 70,000	
WWTP Department Studies								
Studies Total:	\$ -	\$ 493,000	\$ 80,000	\$ 80,000	\$ 50,000	\$ -	\$ 155,000	\$ 488,000

Studies included in Budget

Public Works Department CIP	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2030/2031 through FY 2034/2035	Total 10-yr total Per Fund
Parks (Maintenance Division)	\$ 231,910	\$ 401,000	\$ 600,000	\$ 140,000	\$ -	\$ -	\$ -	
Facilities (Maintenance Division)	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 60,000	\$ -	\$ 20,000,000	
Streets (Engineering Division)	\$ -	\$ 3,787,000	\$ 4,552,000	\$ 3,633,500	\$ 7,295,000	\$ 3,733,000	\$ 16,350,000	
Traffic Mitigation (Engineering Division)	\$ -	\$ -	\$ 250,000	\$ -	\$ 400,000	\$ -	\$ 5,000,000	
Stormwater (Engineering Division)	\$ -	\$ 50,000	\$ -	\$ -	\$ 75,000	\$ 250,000	\$ 250,000	
Transit (Engineering Division)	\$ -	\$ 1,605,000	\$ 1,470,000	\$ 160,000	\$ 250,000	\$ -	\$ 500,000	
GF Total	\$ 231,910	\$ 3,565,000	\$ 4,084,000	\$ 3,451,500	\$ 5,551,418	\$ 3,347,000	\$ 18,100,000	\$ 58,330,828
CIP Per Year Total:	\$ 231,910	\$ 5,843,000	\$ 7,172,000	\$ 4,233,500	\$ 8,080,000	\$ 3,983,000	\$ 42,100,000	

Studies not included in CIP total

Utilities Department CIP	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2030/2031 through FY 2034/2035	10 Year Total per Fund
Water (Water Division)	\$ 3,550,000	\$ 2,075,000	\$ 250,000	\$ 5,750,000	\$ 650,000	\$ 550,000	\$ 13,910,000	\$ 26,735,000
Sanitary Sewer (Wastewater Division)	\$ 350,000	\$ 580,000	\$ 1,380,000	\$ 100,000	\$ 100,000	\$ -	\$ 500,000	\$ 3,010,000
WWTP (Wastewater Division)	\$ 910,000	\$ 2,969,000	\$ 8,400,000	\$ 10,000,000	\$ -	\$ -	\$ -	\$ 22,279,000
CIP Total:	\$ 4,810,000	\$ 5,624,000	\$ 10,030,000	\$ 15,850,000	\$ 750,000	\$ 550,000	\$ 14,410,000	

Public Works Department Studies

FY 2024/2025 thru FY's 2034/2035

Studies Project Name, Description & Need	Funding Sources	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2035
Short Range Transit Plan Update, and Infrastructure Plan Update <i>Description : Prepare updated Short Range Transit Plan, and prepare updated SYVT Infrastructure Plan.</i> <i>Need: The Plan update is needed to strategically plan and implement future transit improvements to maximize ridership, and comply with Federal and State funding requirements.</i>	Transit				\$ 50,000			\$ 55,000
Soil Preservation Plan <i>Description : A strategy designed to maintain and improvement the health and quality of soil maintained by the City. Key components: erosion control, soil fertility management, water management, wildlife/vegetation protection.</i> <i>Need : Establish a list of project to include in the CIP to mitigate soil loss on hillsides and within the right-of-way, parkways, and parks. Example project: stabilize the hillside north of Chalk Hill Road between Fredensborg Cyn Rd and Elsinore Dr.</i>	General Fund			\$ 25,000				
Urban Forest / Tree Master Plan <i>Description : Policy establishment/review, Inventory existing trees, evaluate suitability for planting, define environmental objectives, species selection, planting criteria, maintenance and care, public educations, monitoring, and budgeting</i> <i>Need: The City maintains hundreds of trees with in the right-of-way and in their parks. The plan would help guide the long term care of existing trees and identify strategies for continued care and replanting.</i>	General Fund		\$ 88,000					
Update Emergency Plan <i>Description : Update the existing Emergency Plan</i> <i>Need: To update the curent emergency plan for compliance with local and state laws to ensure the safety and preparedness of our community in the</i>	Measure U		\$ 125,000					
ADA Paratransit Plan Update <i>Description : Prepare updated ADA Paratransit Plan.</i> <i>Need: The Plan update is needed to comply with Federal and State funding requirements.</i>	Transit							\$ 11,000
Alisal Bridge Pier Repair Project Study <i>Description : Renew and peer review the 2012 Alisal Bridge Study</i>	Gas Tax					\$ 50,000		

<i>Need: This study was originally completed in 2012 and needs to be updated with current information</i>								
Mission Drive Operations Study <i>Description: Initiate discussions with Caltrans and pursue recommended study to improve traffic operations and safety on Mission Drive and through Solvang</i> <i>Need: To enhance the flow of traffic on Mission Drive through Solvang</i>	Grant Caltrans grant if awarded		\$ 250,000					
Title VI Plan Update <i>Description: Prepare updated Title VI Civil Rights Plan.</i> <i>Need: The Plan update is needed to comply with Federal and State funding requirements.</i>	Transit			\$ 20,000				\$ 19,000
	Total:	\$ -	\$ 463,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ -	\$ 85,000

Utilities Department Studies

FY 2024/25 thru 2034/2035

Studies Project Name, Description & Need	Project and 10-Yr Program Cost	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2030 - 2035
Water Master Plan Update (completion) <i>Description: Update the City's 2011 Water System Master Plan to identify existing deficiencies and develop capital plan for necessary infrastructure upgrades and future water supply needs.</i> <i>Need: The Plan will create a road map to implement necessary infrastructure upgrades and address future water supply needs to sustain the City's long term growth.</i>	\$ 30,000	Water Fund				\$ 30,000			
Sewer System Master Plan Update (completion) <i>Description: Develop hydraulic model and update the City's 1989 Sewer System Master Plan to identify existing deficiencies, and develop capital plan for necessary infrastructure upgrades for future development and growth.</i> <i>Need: The Plan is needed to identify existing system deficiencies and replacement needs, forecast future capital improvement needs, and develop a 10-year Sewer System capital improvement plan. After identifying all needs, funding strategies can be pursued.</i>	\$ 70,000	Sewer Fund			\$ 35,000				\$ 35,000
Sewer System Management Plan Update <i>Description: Update the City's Sewer System Management Plan every 5 years as required by our State Permit to operate our sewer collection system.</i> <i>Need: This is a regulatory requirement. Periodic updates to the City's Sewer System Management Plan ensure operational strategies stay abreast with current best management practices, procedures, and strategies.</i>	\$ 65,000	Sewer Fund		\$ 30,000					\$ 35,000
Total:	\$ 135,000		\$ -	\$ 30,000	\$ 35,000	\$ 30,000	\$ -	\$ -	\$ 70,000

Shading indicates work in progress.

Capital Improvement Program

Maintenance (Parks)

FY 2024/2025 thru 2034/2035

Capital Projects - Maintenance (Parks)	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2035
Parks and Recreation Masterplan <i>Description: To create a roadmap for creating vibrant, functional, and sustainable recreational spaces that meet the evolving need of the citizens</i> <i>Need: to identify the community needs and desires of recreational needs and ensure the parks and rec facilities align with the citizens needs</i>	Measure U	\$ 231,910						
Restroom 2 Upgrades Project <i>Description: Construct major remodel, additional restrooms and upgrades to Restroom 2.</i> <i>Need: The Project will extend the useful life of the facility. Periodic upgrade to the existing facility is essential to the health and safety of the public. Sustainable water and energy facility enhancements will be incorporated into the project.</i>	General Fund			\$ 250,000				
Park Host Mobile Home Replacement <i>Description: Replace existing mobile home that has exceeded its useful life</i> <i>Need: The mobile home at HCA Park is approximately 30 years old and will need major upgrades to bring it upto current standards</i>	General Fund			\$ 350,000				
HCA Pickleball Courts <i>Description: Replace existing pickleball courts with properly designed courts with an additional of several more courts</i> <i>Need: Aims to replace and enhance the community's recreational needs by constructiong state of the art pickleball courts.</i>	General Fund		\$ 401,000					
HCA Pergola Replacement Project (Area D) <i>Description: Replace the existing aging pergola structure in Area D when it reaches the end of its useful life.</i> <i>Need: The pergola has had past termite and dry rot damage, and is breaking down due to the weight and size of the wisteria vines. Eventually the entire structure will need to be fully replaced when it reaches the end of its useful life.</i>	General Fund				\$ 140,000			
	Total:	\$ 231,910	\$ 401,000	\$ 600,000	\$ 140,000	\$ -	\$ -	\$ -

Prop 68 Grant Total: \$ 178,000.00

Capital Improvement Program

Streets

FY 2024/2025 thru 2034/2035

Capital Projects - Streets	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2035
Slurry Seal <i>Description</i> : Construct slurry seal roadway maintenance to select streets. Priority is based on condition and according to Pavement Maintenance Plan. <i>Need</i> : The project provides critical maintenance to extend the useful life of the existing City roadway infrastructure and repair structural deterioration.	Measure A SB1 Funding General Fund Measure U			\$ 316,000 \$150,000		\$ 382,000 \$150,000 \$1,388,000 \$ 1,500,000		\$ 460,000 \$800,000 \$6,240,000
Alamo Pintado Road Rehabilitation Project <i>Description</i> : Road rehabilitation from Viborg to SB Co. limits (north of Sunny fields Park) work will include milling and replacing 6-inches of the existing travel lanes, overlay of the entire width of road, replacement of ADA curb ramps, and restriping. In addition project will include slurry seal preparation for the PMP 2026 Slurry Seal 1 area. <i>Need</i> : Alamo Pintado Road was identified in the City 2024 Pavement Management Program (PMP) as a high priority road for rehabilitation.	Measure A General Fund SB1 Funding Measure U		\$490,000 \$2,344,000 \$153,000 \$700,000					
Pavement Overlay, Repairs & Crack Seal Program <i>Description</i> : Construct crack seal and pavement overlay roadway maintenance to select street. Priority is based on condition and according to Pavement Maintenance Plan. <i>Need</i> : The project provides critical maintenance to extend the useful life of the existing City roadway infrastructure and repair structural deterioration.	Measure A & SB1 Funding General Fund/ Measure U				\$249,000 \$150,000 \$ 2,956,500		\$ 263,000 \$150,000 \$ 3,097,000	\$ 690,000 \$ 200,000 \$ 6,610,000
Miscellaneous Road Repairs <i>Description</i> : Construct miscellaneous road repairs, curb & gutter repairs, storm drain repairs, tree work, and minor sidewalk repairs. <i>Need</i> : The project provides critical maintenance to extend the useful life of the existing City roadway infrastructure and repair structural deterioration.	Measure A		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Sidewalk Infill & Repair <i>Description</i> : Construct repairs to damaged sidewalks and construct new sidewalks to schools, parks and other primary destinations. <i>Need</i> : The project will improve facility safety and enhance the appearance of the City's sidewalk infrastructure. Location of new sidewalk will align with City's Sidewalk Master Plan.	Measure A General Fund				\$ 100,000		\$ 100,000	\$ 500,000
Access Ramp Improvements <i>Description</i> : Construct new access ramps or upgrade existing access ramps along existing sidewalks. <i>Need</i> : This project is needed to meet Federal and State ADA infrastructure improvement mandates.	Measure A			\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 325,000
Laurel Avenue Sidewalk Project	Measure A							

Capital Improvement Program

Traffic Mitigation

FY 2024/2025 thru 2034/2035

Capital Projects	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2035	
Project Name, Description & Need Mission and Fifth Intersection Improvements & Protected Left Turn on Fifth Street <i>Description: The proposed project involves the installation of a protected left-turn signal at the intersection of Fifth St. and Mission Dr. (SR246). The protected turning phase(s) improvement aims to enhance traffic flow and safety for Fifth St. vehicles wanting to travel westbound on Mission Dr.</i> <i>Need: Drivers headed northbound on Fifth St. cannot turn left on to Mission Dr. because they must yield to southbound drivers turning right, as those drivers have the right of way. This results in significant traffic congestion along Fifth and Oak St.</i>	General Fund Measure U			\$ 250,000					
City Wide Wayfinding <i>Description: Enhance wayfinding to public parking by implementing uniform and consistent signage and branding as outlines in the Downtown Solvang Parking Study completed February 2021.</i> <i>Need: Improve vehicle congestion through Solvang.</i>	General Fund Measure U					\$ 400,000			
Fjord Drive Extension <i>Description: Extend Fjord Drive west from its existing terminus westerly across Adobe Creek and then north up to the intersection of Mission Drive & Skytt Mesa Drive.</i> <i>Need: The Project is needed to reduce traffic on Mission Drive through downtown Solvang by providing a partial bypass for Solvang residents living south of Mission Drive. The Project will also include creek restoration at its crossing with Adobe Creek by removing many years of concrete debris and restoring connection with the Santa Ynez River.</i>	General Fund Grant ??							\$ 5,000,000	
Total:		\$ -	\$ -	\$ 250,000	\$ -	\$ 400,000	\$ -	\$ 5,000,000	
				General Fund	\$ 250,000	\$ -	\$ 400,000	\$ -	\$ 5,000,000

Future Projects: Bikeway/Shoulder Widening (West End Mission Dr.); and Sunny Fields Spur Trail.

Capital Improvement Program

Stormwater

FY 2024/2025 thru 2034/2035

Capital Projects	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2035
Trash Capture Device at Alisal Bridge Outfall# <i>Description: Full Capture Devices installation at the end of the Alisal Road storm drain system to comply with State unfunded mandate for full</i> <i>Need: Installation of a full trash capture device at the end of the Alisal Road storm drain system which conveys stormwater runoff along Alisal Road to the Santa Ynez River untreated to help with full compliance of the State Trash Amendment, durrect deadline 2030.</i>	General Fund					\$ 75,000	\$ 250,000	
Adobe Creek Culvert Replacement <i>Description: Replace and enlarge Adobe Creek culvert along Fredensborg Canyon Road just north of College Canyon Road.</i> <i>Need: The Project is needed to replace and enlarge the CMP culvert that has reached the end of its useful life, and to reduce incidence of flooding of the road.</i>	General Fund							\$ 50,000
Track 2 Trash Implementation Plan <i>Description: Investigate/develop a plan for switching the City's Stormwater Program compliance strategy away from Track 1 (100% installation of full capture devices) to Track 2 (hybrid version) for compliance with State Trash Amendment.</i> <i>Need: The State Trash Amendment requires that all MS4s provide full trash capture in stormwater runoff prior to release of runoff to the Santa Ynez River by December 2, 2030</i>	General Fund		\$ 50,000					
S. Alisal Rd Culvert Replacement <i>Description: Replace and enlarge undersized culverts along S. Alisal Road.</i> <i>Need: The Project is needed to replace CMP culverts that are undersized and have failed multiple times during large storm events causing flooding and road closure.</i>	General Fund							\$ 200,000
	Total:	\$ -	\$ 50,000	\$ -	\$ -	\$ 75,000	\$ 250,000	\$ 250,000

Capital Improvement Program

Santa Ynez Valley Transit

FY 2024/25 thru 2034/2035

Capital Projects	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2035
Transit Vehicle Replacement Program <i>Description:</i> Ongoing Program to purchase new (replacement) transit buses. <i>Need:</i> The ongoing Program is required to maintain the SYVT fleet in a "state of good repair" and meet the obligation to provide transit and dial-a-ride service to the community.	Transit & Grants		\$ 215,000 \$ 150,000	\$ 230,000 \$ 1,200,000		\$ 250,000		\$ 500,000
Lots 4 & 5 EV Charging Project <i>Description:</i> The Project includes installation of 12 EV chargers (9 Level 2, and 3 Level 3); four chargers for public use (1 Level 3), four chargers for City vehicles, and four chargers for transit use (2 Level 3). The chargers will be located in City Parking Lots 4 and 5 near the intersection of Oak Street & Second Street (next to the Solvang City Hall, Public Works and Planning offices. The Project will also include paving improvements to Parking Lot 5. <i>Need:</i> The State is requiring transition of our transit fleet to all EV vehicles. In addition the City is in need of additional public EV charging stations, and the City needs its own EV charging facilities before we can transition our City fleet to EV vehicles.	Transit & SGR Grant		\$ 1,000,000					
Transit Office Improvements <i>Description:</i> Construct ADA and other office improvements for the SYV Transit office located at 410 Second St.. <i>Need:</i> The Project will install ADA upgrades and improve the office location for the use by the SYVT Operator and enhance visibility and convenience for the transit using public.	Transit & Grants		\$ 150,000					
Transit System Infrastructure Improvements <i>Description:</i> Construct various SYVT infrastructure and bus stop improvements, yet to be determined. <i>Need:</i> The Project will improve convenience and safety for passengers, and enhance visibility of transit stops to promote increased ridership.	Transit & Grants		\$ 90,000	\$ 40,000	\$ 160,000			
Total:		\$ -	\$ 1,605,000	\$ 1,470,000	\$ 160,000	\$ 250,000	\$ -	\$ 500,000

Capital Improvement Program

Water

FY 2024/2025 thru 2034/2035

Capital Projects- Water Fund	Project and 10-Yr Program Cost	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2034
Waterline Replacement Program <i>Description: Ongoing Program to replace the City's old, deteriorated and/or undersized waterlines. Facilities will be replaced as identified by the Water Master Plan Update. Nyborg Estates/Juniper/Third St</i> <i>Need: The ongoing Program replaces undersized facilities, or facilities at the end of their useful life providing proper fire flow, more reliable service, fewer shutdowns, and shutdowns of shorter duration.</i>	\$ 10,100,000	Water Fund	\$ 3,000,000 Nyborg		\$ 200,000 Design Juniper	\$ 3,000,000 Construction		\$ 200,000 Design Third St	\$ 3,700,000 Construction
Riley Road Vault Top Replacement <i>Description: Vault, concrete lid, hatch replacement.</i> <i>Need: To replace a deteriorated concrete and poorly functioning vault, lid and hatch.</i>	\$ 20,000	Water Fund		\$ 20,000					
Valve and Fire Hydrant Replacement Program <i>Description: Ongoing Program to replace the City's old, deteriorated and poorly functioning valves and fire hydrants. Facilities will be replaced as identified and prioritized by Water Division staff.</i> <i>Need: The ongoing Program replaces facilities at the end of their useful life providing more reliable service, fewer shutdowns, and shutdowns of shorter duration.</i>	\$ 250,000	Water Fund	\$ 50,000		\$ 50,000		\$ 50,000		\$ 100,000
Portable Emergency Generators <i>Description: Replace two old portable emergency generators that have reached the end of their useful lives, and purchase one additional portable emergency generator to reduce risk and improve water system reliability.</i> <i>Need: As recommended by our recent Water System Risk & Reliability Assessment, two existing emergency generators have reached the end of their useful lives and are in need of replacement. Also, an additional portable emergency generator is needed to reduce risk and improve water system reliability.</i>	\$ 430,000	Water fund	\$ 180,000			\$ 250,000			
Water Meter Radio System Upgrade (AMI) <i>Description: Upgrade the City's water meter radio system with a new high antennae at Reservoir 2 and latest radio technology at all meters.</i> <i>Need: The upgrades are needed to reduce operating costs, improve water conservation, and improve customer service.</i>	\$ 330,000	Water Fund		\$ 330,000					
River Wells Project <i>Description: Drill and equip new river wells with pumps, motors, piping, electrical and disinfection equipment. Construct waterlines to transmit well water to distribution system. Acquire easements for new river wells and waterlines.Design, Easements, Build</i> <i>Need: The Project will develop an additional water supply source for the City to help offset shortfalls in State Water supply allocations and improve water supply reliability.</i>	\$ 3,100,000	Water Fund					\$ 400,000 Design		\$ 2,700,000 Construction
Well 3 and 4 Wellhead Rehabilitation <i>Description: Upgrade wellhead piping, valves, disinfection facilities, and instrumentation at Wells 3 & 4. Design & Build</i> <i>Need: The upgrades are needed to replace equipment at the end of its useful life and to maintain these wells in good operating condition to provide reliable water supply to the community.</i>	\$ 310,000	Water Fund							\$ 310,000
Reservoir 3 Expansion Project <i>Description: Construction of a new 400,000 gallon reservoir to increase overall capacity in Zone 1. The project would supplement the current 200,000 gallon reservoir currently in service. Design, Build</i> <i>Need: For many years the City's water distribution system has been identified as being deficient in storage. The Project will significantly increase the water system's operational, firefighting and emergency storage, and allow for smoother water system operations in the event of a power outage. The increased capacity will also provide adequate supply for future growth.</i>	\$ 2,600,000	Water Fund		\$ 100,000 Design		\$ 2,500,000 Construction			
Construction of HCA Middle Well	\$ 1,945,000	Water Fund	\$ 320,000	\$ 1,625,000					

Capital Projects- Water Fund	Project and 10-Yr Program Cost	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2034
Project Name, Description & Need									
<i>Description</i> : The project would complete the construction of the HCA middle well. This well will allow the city to meet consumer water demands and provide another source for ensuring resiliency and maintaining self-sufficiency. Design & Build <i>Need</i> : The city must continue to seek sources of water to provide safe and reliable supplies, to offset the continuing shortages of our State water supplies. Construction of an additional well will allow other wells to be rotated allowing for groundwater recovery and maintain longevity of infrastructure.			Design	Construction					
Lot 72 Well Design and Construction <i>Description</i> : Drill and equip new river wells with pumps, motors, piping, electrical and disinfection equipment. Construct waterlines to transmit well water to distribution system. Acquire easements for new river wells and waterlines. Design, Easements, Build <i>Need</i> : The Project will develop an additional water supply source for the City to help offset shortfalls in State Water supply allocations and improve water supply reliability.	\$ 1,350,000	Water Fund						\$ 350,000	\$ 1,000,000
Reservoir 1 Roof Replacement and Expansion Project <i>Description</i> : Replacement of deteriorating roof on the reservoir. Replacing the roof with a reliable and long life product ensuring the reservoir will provide a safe and sanitary environment for the city's water supply - <i>Description</i> : Expand Reservoir 1 by approximately 600,000 gallons to provide needed additional operational, fire fighting and emergency storage. The Project also includes acquiring the necessary property to expand the reservoir. <i>Need</i> : The current roof has been in place for 25 plus years. The paneling on the roof has begun deteriorating compromising the security and quality of the city's water supply. <i>Need</i> : For many years the City's water distribution system has been identified as being deficient in storage. The Project will significantly increase the water system's operational, fire fighting and emergency storage, and allow for smoother water system operations in the event of a power outage.	\$ 4,300,000	Water Fund					\$ 200,000 Construction Roof Replacement		\$ 4,100,000 Design and Construction for Expansion
Reservoir 4 Cistern Replacement <i>Description</i> : Conceptual discussion to replace the cisterns with a storage reservoir, or upgrade current cisterns <i>Need</i> : These cisterns have been in operation for many years and are in need of upgrading within the next 6-7 years. Storage capacity will depend on Reservoir 1 and 3 expansion projects and sustainable storage.	\$ 600,000								\$ 600,000 Design & Construction
Construction Well 23 Alamo Pintado <i>Description</i> : Drill and equip new river wells with pumps, motors, piping, electrical and disinfection equipment. Construct waterlines to transmit well water to distribution system. Acquire easements for new river wells and waterlines. Design, Easements, Build <i>Need</i> : The Project will develop an additional water supply source for the City to help offset shortfalls in State Water supply allocations and improve water supply reliability.	\$ 1,400,000								\$1,400,000 Design and Construction
Total:	\$ 26,735,000		\$ 3,550,000	\$ 2,075,000	\$ 250,000	\$ 5,750,000	\$ 650,000	\$ 550,000	\$ 13,910,000
Unrestricted Net Position (6-30-2024):	\$ 8,303,826								
(1) Balance:			\$ 4,898,219	\$ 2,371,293	\$ 1,323,374	\$ (5,576,865)	\$ (7,762,042)	\$ (10,300,609)	\$ (28,586,435)

Notes: (1) The figures shown are intended to present a rough approximation of changes in Water Fund Reserve levels. Revenues and operations expenditures are assumed to remain the same for the 6-year period with 1% interest applied annually to any positive balance.

Rev	\$ 6,113,222.00	\$ 6,314,527.00	\$ 6,327,156.00	\$ 6,352,465.00	\$ 6,365,170.00	\$ 6,377,900.00	\$ 10,352,194.00
Exp	\$ 5,968,829.00	\$ 6,766,453.00	\$ 7,125,075.00	\$ 7,502,704.00	\$ 7,900,347.00	\$ 8,366,467.00	\$ 14,728,020.00
New Rate Study Capital Project	\$ 3,550,000.00	\$ 2,075,000	\$ 250,000	\$ 5,750,000	\$ 650,000	\$ 550,000	\$ 13,910,000

Capital Improvement Program

Wastewater Treatment Plant

FY 2024/2025 thru 2034/2035

Capital Projects -Wastewater	Project and 10-Yr Program Cost	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2034
Project Name, Description & Need WWTP Water Quality Project - Phases 2&3 <i>Description: Construct major treatment process upgrades and site improvements, and replace aging office/lab and Plant infrastructure. (Phase 3: Construct recycled water treatment facilities.)</i> <i>Need: The Project is needed to upgrade the Plant, replace aging infrastructure that has reached the end of its useful life, and improve site access, security and Plant operations. (Phase 3: Recycled water treatment is needed to produce effluent meeting Title 22 requirements for irrigation re-use.)</i>	\$ 20,810,000	SYCSD 20% (1) WW Fund 80%	\$ 162,000 \$ 648,000	\$ 400,000 \$ 1,600,000	\$ 1,600,000 \$ 6,400,000	\$ 2,000,000 \$ 8,000,000			
New WAS Valves <i>Description: Replace three Waste Activated Sludge valves</i> <i>Need: The project is needed to continue running the current plant. The three valves that control the Waste Activated Sludge being sent to the Digester are worn and are leaking.</i>	\$ 100,000	SYCSD 20% WW Fund 80%	\$ 20,000 \$ 80,000						
Belt Press Rehabilitation <i>Description: Replace rollers, bearings and belts as part of periodic major</i> <i>Need: The Project is needed as part of routine maintenance on existing equipment. Failure to perform routine maintenance and replace aging parts will likely result in compounded repair costs in the future and disrupt operations.</i>	\$ 35,000	SYCSD 21% (2) WW Fund 79%		\$ 7,350 \$ 27,650					
Aeration Basin Membrane Replacements <i>Description: Replace out of warranty damaged membranes in the aeration basin system.</i> <i>Need: The replacements are needed to replace out of warranty damaged membranes.</i>	\$ 34,000	SYCSD 21% (2) WW Fund 79%		\$ 7,140 \$ 26,860					
Pond Dredging <i>Description: Remove accumulated sludge and sediment from the pond</i> <i>Need: The Project is needed to remove the accumulated sludge to restore the pond's capacity for efficient operation and to maintain regulatory compliance..</i>	\$ 400,000.00	SYCSD 20% (1) WW Fund 80%			\$ 80,000 \$ 320,000				
Fjord Lift Station Upgrades <i>Description: Upgrade antiquated controls, plc, flowmeters and replace aging components at Fjord Lift Station</i> <i>Need: The Project is needed as part of routine maintenance on existing equipment. Failure to perform routine maintenance and replace aging parts will likely result in compounded repair costs in the future and disrupt operations.</i>	\$ 900,000	SYCSD 20% (1) WW Fund 80%		\$ 180,000 \$ 720,000					
Total WW Project cost			\$ 910,000	\$ 2,969,000	\$ 8,400,000	\$ 10,000,000	\$ -	\$ -	\$ -
		SYCSD:	\$ 182,000	\$ 594,490	\$ 1,680,000	\$ 2,000,000		\$ -	\$ -

Capital Projects -Wastewater	Project and 10-Yr Program Cost	Funding Source	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FYs 2031 - 2034
Project Name, Description & Need									
		Wastewater Fund:	\$ 728,000	\$ 2,374,510	\$ 6,720,000	\$ 8,000,000		\$ -	\$ -
Wastewater Projects:	\$ 22,279,000	Total WW only:	\$ 910,000	\$ 2,969,000	\$ 8,400,000	\$ 10,000,000		\$ -	\$ -
Sanitary Sewer Projects:			\$ 350,000	\$ 580,000	\$ 1,380,000	\$ 100,000	\$ 100,000	\$ -	\$ 500,000
Total SS & WW Projects:			\$ 1,260,000	\$ 3,549,000	\$ 9,780,000	\$ 10,100,000	\$ 100,000	\$ -	\$ 500,000
Sewer Connection Fee Revenue:									
Unrestricted Net Position (6-30-2024):	\$ 1,978,822								
Balance: (3)									

- Notes:
- (1) Per Agreement, for capital expenditures exceeding \$50,000 SYCSD shares in 20% of project cost.
 - (2) Per Agreement, for capital expenditures <= \$50,000 SYCSD's share of the project cost is based on annual flow. In recent years SYCSD's flow percentage has averaged 21%. Expenditures <= \$50,000 are considered "administration/maintenance."
 - (3) The figures shown are intended to present a rough approximation of changes in Sewer Fund Reserve levels. Revenues and operations expenditures are assumed to remain the same for the ten year period with 1% interest applied annually to any positive balance.