



AGENDA

SOLVANG CITY COUNCIL MONDAY SEPTEMBER 8, 2025 6:30 PM REGULAR MEETING

City Council:

David Brown,	Mayor
Mark Infanti	District 1
Claudia Orona	Mayor pro tem, District 2
Louise Smith	District 3
Elizabeth Orona	District 4

1644 Oak Street, Solvang, Ca 93463
Virtual & in Council Chamber

AGENDA AND SUPPORTING MATERIALS – Available for viewing 8:00a.m.-5:00p.m. at City Hall, 1644 Oak Street, Solvang, and on the City’s website <https://www.cityofsolvang.com/agendacenter>. Additional writings distributed to a majority of the City Council after the posting of the agenda will be made available at City Hall and on the City’s website.

AGENDA POSTING NOTIFICATION - Subscribe to receive email or text message notifications when agendas are posted online through “Notify Me” at: <https://www.cityofsolvang.com/List.aspx>

PUBLIC COMMENT - The public is encouraged to address the City Council in-person, virtually, or in-writing on agenda and non-agenda items. If provided in writing, comments must be submitted to the City Clerk at cityclerk@cityofsolvang.com by 5:00 p.m. on the Friday before the meeting to be considered. Your comment will be recorded and distributed appropriately. Comments on agenda items will be heard at the time each item is considered, including non-agenda items. In-person speakers will be invited to make public comments first. Virtual speakers will follow.

CAMPAIGN CONTRIBUTION DISCLOSURE - Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council [or commission] in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party’s agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

AMERICANS WITH DISABILITIES ACT - If, as a participant of this meeting, you need special assistance the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk at either (805) 688-5575 x206 or cityclerk@cityofsolvang.com. 72- hours’ notice is requested.

LET YOUR VOICE BE HEARD! Do you have about one minute a month to help make Solvang better? The City of Solvang is working with FlashVote to engage the community and gather valuable input from residents to inform our decisions. We encourage residents to sign up at www.flashvote.com/Solvang or call 775-235-2240 to participate by phone or text only.

PARTICIPATING IN THE MEETING – City Council meetings will be in person and conducted by video/teleconferencing through Zoom. The meeting will also be broadcast live on Channel 23 and streamed on the City’s website, Vimeo, and YouTube <https://www.youtube.com/@CityofSolvang1/>

- To join by Zoom, visit <https://zoom.us/j/3066529195>. If you wish to speak, please use the “raised hand” symbol.
- To join by phone, call **(888) 788-0099** and enter Meeting ID: **306 652 9195#**. The phone line will be open 30 minutes before the meeting.

6:30 PM REGULAR MEETING

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

1. PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS

- a. California Nature Art Museum Proclamation 3
- b. Santa Ynez Valley News 100th Anniversary Proclamation 4

2. PRESENTATIONS

3. PUBLIC COMMUNICATIONS – NON- AGENDA AND CONSENT ITEMS

To address the Council on items not on the Agenda and on Consent. Each speaker will be afforded three minutes.

4. CITY MANAGER REPORT AND ADVANCE CALENDAR

Informational Report

5

5. GC SECTION 53232.3(d) (aka AB 1234) and GC SECTION 84308 (aka SB 1439), REPORT OUT, EX-PARTE COMMUNICATIONS, COUNCIL COMMENTS, REQUESTS

Meetings attended, contributions made or received, communications, Comments and requests

6. CONSENT ITEMS

Routine, administrative city matters approved with one motion.

- a. Approve Order of Agenda.
- b. Approve City Council Minutes: August 11, 2025 6
- c. August Check Report 11
- d. Quarterly April, May, June Financial Report 18
- e. Approve Donation Policy 46
- f. Approve Surveillance Policy 50
- g. Approve the Investment Strategies selected by the Plan Administrator for the Pension and OPEB Accounts. 59

7. PUBLIC HEARINGS

8. DISCUSSION ITEMS:

- a. Award Alamo Pintado Pavement Rehabilitation Project Construction Administration and Inspection Contract 64

9. COUNCIL CLOSING COMMENTS

10. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Annamarie Porter, City Clerk for the City of Solvang, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the City of Solvang City Hall bulletin board at 1644 Oak Street, Solvang, CA and on the City of Solvang website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated this 5th day of September 2025.

City of Solvang Proclamation

California Art Museum

Whereas, the California Nature Art Museum, originally founded in 2000 as The Wildling Museum by conservation advocate and artist Patti Jacquemain, was created to inspire stewardship of nature through art and education; and

Whereas, her vision has blossomed into a dynamic institution that has touched the lives of over 200,000 people through its exhibitions, educational programs, and community outreach, and the museum has presented more than 120 exhibitions, showcasing the work of local, regional, and nationally renowned artists, furthering awareness of nature's beauty and fragility; and

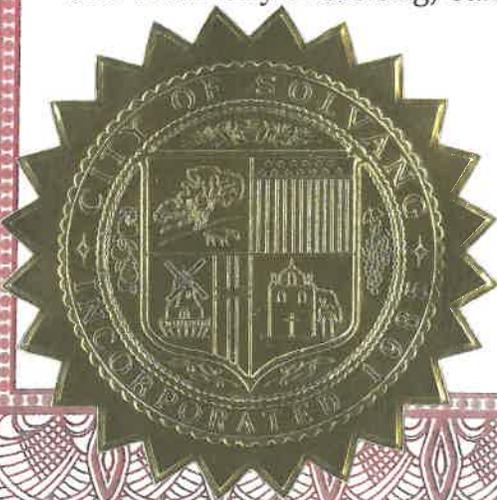
Whereas, the museum serves as a center for environmental education, offering enriching experiences for all ages—including free school group tours, free admission for children under 17, seasonal nature excursions, and art workshops that connect all ages to the natural world, and actively supports local artists by providing exhibition space, opportunities to sell their work, and community art shows featuring students and seniors, thereby enriching the cultural life of Santa Barbara County and the broader tri-county region; and

Whereas, the California Nature Art Museum is home to *Lulu Hyggelig*, a whimsical troll sculpture by Danish recycle artist Thomas Dambo, which has attracted thousands of visitors and garnered national attention, enhancing Solvang's reputation as a destination for public art and cultural tourism; and

Whereas, the museum has forged strong partnerships with conservation organizations, fellow museums, local schools and universities, and artists from around the country to advance environmental awareness and creative expression on California's Central Coast; and

NOW, THEREFORE BE IT RESOLVED, that I, Mayor David Brown, along with the City Council of the City of Solvang, California do hereby proclaim September 19, 2025 as **California Nature Art Museum Day** in the Santa Ynez Valley.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Solvang, California, to be affixed this 8th day of September, 2025.



David Brown, Mayor

CITY OF SOLVANG PROCLAMATION
in Honor of the 100th Anniversary of the
Santa Ynez Valley News

WHEREAS, the **Santa Ynez Valley News** was founded in **1925**, and has served as the trusted voice of the Santa Ynez Valley for **100 years**, documenting the growth, milestones, and stories of our community with integrity and dedication; and

WHEREAS, through a century of local reporting, the Santa Ynez Valley News has played a vital role in informing residents, supporting local democracy, and preserving the unique culture and heritage of the region; and

WHEREAS, the newspaper has chronicled generations of life in the Valley — from agriculture and education to business, sports, arts, and community events — all while adapting to a rapidly changing media landscape; and

WHEREAS, the Santa Ynez Valley News has nurtured civic pride and upheld the principles of journalistic excellence, becoming a cornerstone of our local identity and a reliable source for accurate, timely, and thoughtful news coverage; and

WHEREAS, we recognize the dedication of the journalists, editors, publishers, photographers, and staff — past and present — whose passion and professionalism have built and sustained this legacy for a century.

NOW, THEREFORE BE IT RESOLVED, that I, Mayor David Brown, along with the City Council of the City of Solvang, California do hereby congratulate The Santa Ynez Valley News on their 100th Anniversary of service in the Santa Ynez Valley.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Solvang, California, to be affixed this 8th day of September, 2025.



David Brown, Mayor



CITY COUNCIL ADVANCE CALENDAR

Meeting Date	Agenda Item	Agenda	Dept
22-Sep	PG&E Presentation	Presentation	Administration
	Short term rentals policy & application	Discussion	Planning
	Chain Retailers	Discussion	Planning
	Special Events guidebook	Consent	Parks & Rec
	Annual Report on Law Enforcement Services	Presentation	Administration
13-Oct	CCCE presentation	Presentation	Administration
	County Assessor Presentation	Presentation	City Clerk
	New City Hall feasibility	Discussion	Administration
	Caltrans Mission Traffic Flow update receive & file	Consent	Public Works
	Revenue Measures Committee Appointment process	Discussion	City Clerk
	Wildfire Mitigation update	Consent	Administration
	Award Downtown BID Contract	Discussion	Administration
	Award Emergency Planning Agreement	Discussion	Administration
27-Oct			
10-Nov	Urban Growth Boundary Direction to Staff	Discussion	Planning
	Adoption of 2025 Building Code	Discussion	Planning
24-Nov			
8-Dec	Adopt Urban Growth Boundary Reso	Discussion	Planning
	Adopt Mitigation Fees Reso	Public Hearing	Planning
	City Council Reorganization - Appt of Mayor pro tem	Discussion	City Clerk
	Approve 2026 City Council Meeting Calendar	Consent	City Clerk
	Revenue Measures Committee Appointment	Discussion	City Clerk
22-Dec	No Meeting		
Future Meetings	RFQ Interim Financing WWTP Administration	Discussion	Finance
	Adopt IS-MND for HCA well	Public Hearing	Utilities
	Library Update	Receive & File	Administration
	Los Olivos CSD Sewer Connection Update	Receive & File	Utilities
	Outdoor dining	Discussion	Planning
	Modify City Code Title 9, Chapter 3, 9-3D-3 Water Conservation	Public Hearing	Utilities
	Divestment of Transit responsibility	Discussion	Public Works
	On-Street Parking Restrictions Policy	Discussion	Public Works
	CCWA Bond Update	Presentation	Utilities
	WWTP Finance Solution Directon to Staff	Discussion	Utilities
Council Requested Agenda Items			
Target Date	Agenda Item	Agenda	Dept



**MINUTES
SOLVANG CITY COUNCIL
MONDAY, AUGUST 11, 2025**

Special Closed Session – 5:30 PM
Regular Meeting – 6:30 PM

5:30 PM SPECIAL CLOSED SESSION

CALL TO ORDER

Mayor Brown called the Regular meeting to order at 5:30 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Mayor David Brown, Councilmembers Mark Infanti, Elizabeth Orona, Louise Smith

Absent: Mayor pro tem Claudia Orona

Staff: City Manager Randy Murphy, City Attorney Chelsea O'Sullivan, Senior Attorney Sarah Gerst, City Clerk Annamarie Porter

PLEDGE OF ALLEGIANCE

Councilmember Smith led in the Pledge of Allegiance.

1. PUBLIC COMMUNICATIONS ON CLOSED SESSION ONLY - None

2. RECESS TO CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –** pursuant to Government Code Section 54956.9(d)(1)

Name of case:

South Coast Property Company 13-B, LP v. City of Solvang et al, Case No. 22-cv-00254

Mayor Brown recessed to Closed Session at 5:35 p.m.

RECONVENE TO OPEN SESSION

3. ANNOUNCEMENT OF CLOSED SESSION ACTIONS: 6:13 p.m.

City Attorney O'Sullivan noted no reportable action.

4. ADJOURNMENT

Closed Session was adjourned at 6:14 p.m.

6:30 PM REGULAR MEETING

CALL TO ORDER

Mayor Brown called the Regular meeting to order at 6:31 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Mayor David Brown, Councilmembers Mark Infanti, Elizabeth Orona, Louise Smith

Absent: Mayor pro tem Claudia Orona

Staff: City Manager Randy Murphy, City Attorney Chelsea O’Sullivan, City Clerk Annamarie Porter, Administrative Services Director Wendy Berry, Marketing Events Coordinator Candice Libera, Community Development Director Rafael Castillo, Assistant to the City Manager Uribe-Mutal, Marketing and Events Coordinator Candice Libera.

PLEDGE OF ALLEGIANCE

Tom Olmstead led in the Pledge of Allegiance.

1. PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS - None

2. PRESENTATIONS

a. Solvang Senior Center Update

Ellen Albertoni and Tom Olmstead, Solvang Senior Center, presented an update of operations at the Solvang Senior Center

b. IPW 2025 Trade Show Update

Marketing Events Coordinator Libera reported on attending the IPW 2025 Trade Show and addressed topics, meetings and events.

3. PUBLIC COMMUNICATIONS – NON- AGENDA AND CONSENT ITEMS

Mayor Brown invited public comments.

Evelyne Chezum

There were no other public comments.

4. CITY MANAGER REPORT AND ADVANCE CALENDAR

City Manager Murphy announced the next quarterly cleanup, an update on the Alamo Pintado Bridge project.

5. GC SECTION 53232.3(d) (aka AB 1234) and GC SECTION 84308 (aka SB 1439) REPORT OUT, COUNCIL COMMENTS, REQUESTS

Councilmember Smith reported on a meeting with School Superintendent Sierra Loughridge to discuss school needs for a parking lot; talked about discussions at the recent DRC meeting; addressed a City of Goleta Special City Council meeting, the Santa Barbara Vintners Association annual meeting.

Councilmember Infanti spoke about he and the Mayor attending the Alamo Pintado Bridge project meeting.

Councilmember Elizabeth Orona reported attending the last DRC meeting, that staff prioritize fire abatement on the way into the City between Nelson’s and Fifth Street; asked staff to provide a midpoint assessment of increases (baseline and variables), pedestrian help on Mission.

Mayor Brown reported meeting with the Santa Barbara Community Environmental Council; meeting with Congressional Candidate Bob Smith, an SBCAG meeting; requested information on the sign ordinance as it relates to non-profits.

6. CONSENT ITEMS

- a. Councilmember Elizabeth Orona pulled this item from Consent.
- b. Approve City Council Minutes: July 14, 2025
- c. Receive Santa Ynez Active Transportation Project Letter of Support
- d. Adopt (Second Reading) Ordinance 25-0383 Amending the City’s Cross-Connection Program
- e. Approve Marketing and Events Assistant Part-time Job Description
- f. Adopt Resolution No. 25-1301 Updated Organization Chart
- g. Approve Amended IT Contract with SaberDome dba Lanspeed
- h. VisitSYV Annual Report 2024
- i. Opposition to Federal Bill H.R. 4403- Cloud Seeding

Councilmember Elizabeth Orona pulled Item 6.a for separate discussion.

Motion by Councilmember Elizabeth Orona to approve the Consent Calendar, as amended, pulling Item No. 6.a for separate consideration, seconded by Councilmember Infanti, and carried 4-0, Mayor pro tem Claudia Orona, absent.

ITEMS PULLED FROM CONSENT

- a. Approve Order of Agenda

Motion by Councilmember Elizabeth Orona to reorder the agenda to address subitems 8.a, 8.d, 8.e, 8.b and 8.c accordingly.

City Manager Murphy mentioned that hourly staff is ready to present 8.b and 8.c and asked that she be allowed to present first in order to get back to her family.

The motion died for lack of a second.

Motion by Mayor Brown, seconded by Councilmember Infanti, to approve Item 6.a as presented and carried 3-1, Councilmember Elizabeth Orona opposed and Mayor pro tem Claudia Orona, absent.

7. PUBLIC HEARINGS - None

8. DISCUSSION ITEMS:

- a. Adopt Resolution 25-1302 Authorizing Participation in the PARS Post-Employment Benefits Trust, Termination of CalPERS CERBT, a Trust-to-Trust Transfer of CERBT Assets, and Approval of a Pension and OPEB Funding Policy

Administrative Services Director Berry presented an introductory report and deferred to Rachel Sanders, PARS for a report.

Rachel Sanders, PARS, narrated a PowerPoint presentation with details of the report.

Discussion followed regarding the Plan Administrator, time requirements, the difference between active and passive management, fees frequency of reviews, maintaining local control, and diversifying outside of PERS.

City Manager Murphy added that the City is obligated to make payments to PERS, in perpetuity; spoke about items affecting the rate of return and noted that the City can do better having control of its investment vehicles.

Discussion followed regarding expectations of the Plan Administrator, determining levels of risks, adopting the funding policy by Council, automatic management of the plan by PFM, the importance of a balanced portfolio and diversifying and the most common option adopted by agencies.

Mayor Brown invited public comments.

C.J. Jackson

There were no other public comments on this item.

Motion by Councilmember Elizabeth Orona, to adopt Resolution 25-1302 Authorizing Participation in the PARS Post-Employment Benefits Trust, Termination of CalPERS CERBT, a Trust-to-Trust Transfer of CERBT Assets, and approve a Pension and OPEB Funding Policy, as amended to add that Council review the recommendation on the risk profile and revisit the topic, annually.

City Attorney O'Sullivan suggested giving staff direction to amend the Roles and Responsibilities section on Page 111 of the Resolution to add that Council shall also review annual funding reports and approve the investment strategy selected by the Plan Administrator.

Councilmember Infanti seconded the motion, which carried 4-0, Mayor pro tem Claudia Orona, absent.

b. Wine Country Marathon Update

Marketing Events Coordinator Libera presented an update on the Wine Country Marathon event.

There were no public comments on this item.

c. Julefest Planning Update

Marketing Events Coordinator Libera presented an update on the Julefest planning.

Mayor Brown invited public comments.

Dennis Beebe
Aaron Petersen

There were no other public comments on this item.

d. Direction on Short Term Rental Ordinance Amendment

Planning Manager Castillo presented details of the report regarding the Short Term Rental (STR)

Ordinance and potential amendments.

Discussion followed regarding units considered permanent, owner-occupied, prohibiting vacation rentals in residential areas, addressing removal of vacation rental permits for existing vacation rentals, lack of a cap of existing vacation rentals in the VMU, impacts of STRs to hotel occupancy and TOT, ADUs, establishing quiet times, the need to protect property rights and challenges with enforcement if they are allowed outside the VMU.

Mayor Brown invited public comments.

Dennis Beebe
C.J. Jackson
Aaron Petersen
Brandon Sparks-Gillis

There were no other public comments on this item.

e. Approve Video Surveillance Policy

Assistant to the City Manager Uribe-Mutal presented details of the report including details of the existing Video Surveillance Policy.

Discussion followed regarding monthly or annual additional costs, storage costs and limiting audio recordings, being clear relative to procedures, necessary notices to the public,

Mayor Brown invited public comments.

Dennis Beebe

There were no other public comments.

Motion by Councilmember Elizabeth Orona, seconded by Councilmember Infanti, to direct staff to return with a Video Surveillance Policy, incorporating Council's feedback and returning to Council for final approval as a Consent Item, which carried 4-0, Mayor pro tem Claudia Orona, absent.

9. COUNCIL CLOSING COMMENTS - None

10. ADJOURNMENT

The meeting was adjourned at 9:19 p.m.

Respectfully submitted:

Annamarie Porter, CMC, City Clerk



City of Solvang

Check Report

By Check Number

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-AP Bank Code						
10853	California JPIA	08/04/2025	EFT	0.00	1,325.00	7493
91281	Candice Libera	08/04/2025	EFT	0.00	108.93	7494
11729	De Lage Landen Financial Services, Inc.	08/04/2025	EFT	0.00	390.41	7495
11536	Kiza, Inc.	08/04/2025	EFT	0.00	300.00	7496
10034	ReadyRefresh by Nestle	08/04/2025	EFT	0.00	50.00	7497
10034	ReadyRefresh by Nestle	08/04/2025	EFT	0.00	21.74	7498
10723	Procure Janitorial Supply, Inc	08/04/2025	EFT	0.00	2,465.66	7499
10902	Staples Advantage	08/04/2025	EFT	0.00	46.44	7500
11687	California Consulting, Inc.	08/04/2025	EFT	0.00	4,600.00	7501
10076	Cannon Associates	08/04/2025	EFT	0.00	6,652.80	7502
10797	Engel & Gray	08/04/2025	EFT	0.00	1,385.53	7503
11572	Inductive Automation, LLC	08/04/2025	EFT	0.00	1,978.00	7504
91268	Andrew Guynn	08/11/2025	EFT	0.00	275.00	7505
11687	California Consulting, Inc.	08/11/2025	EFT	0.00	4,600.00	7506
10853	California JPIA	08/11/2025	EFT	0.00	359,448.00	7507
11008	Carrs Boots & Western Wear	08/11/2025	EFT	0.00	175.00	7508
10195	City of Lompoc Finance Dept.	08/11/2025	EFT	0.00	1,666.66	7509
10797	Engel & Gray	08/11/2025	EFT	0.00	755.65	7510
10611	Farm Supply Co	08/11/2025	EFT	0.00	156.49	7511
11565	Frederick Paul Lageman	08/11/2025	EFT	0.00	1,203.18	7512
10975	O'Reilly Automotive Stores, Inc. dba O'Reilly Aut	08/11/2025	EFT	0.00	59.75	7513
10723	Procure Janitorial Supply, Inc	08/11/2025	EFT	0.00	974.03	7514
10281	Satcom Global FZE	08/11/2025	EFT	0.00	57.21	7515
10142	SP Maintenance Services, Inc	08/11/2025	EFT	0.00	3,647.92	7516
11182	Underground Service Alert of Southern Californi	08/11/2025	EFT	0.00	413.93	7517
10686	ZWorld GIS	08/11/2025	EFT	0.00	16,963.33	7518
11543	AutoSys, LLC	08/18/2025	EFT	0.00	1,350.00	7519
91311	Cole Phillips	08/18/2025	EFT	0.00	136.97	7520
10467	DellaValle Embroidery	08/18/2025	EFT	0.00	94.73	7521
10797	Engel & Gray	08/18/2025	EFT	0.00	1,501.46	7522
91288	Jose Acosta	08/18/2025	EFT	0.00	367.88	7523
10885	Moore & Associates, Inc.	08/18/2025	EFT	0.00	2,118.75	7524
10723	Procure Janitorial Supply, Inc	08/18/2025	EFT	0.00	4,372.44	7525
11544	Richards, Watson & Gershon A Professional Cor	08/18/2025	EFT	0.00	109,529.29	7526
10902	Staples Advantage	08/18/2025	EFT	0.00	45.71	7527
11671	The Guardian Team LLC	08/18/2025	EFT	0.00	563.50	7528
91316	Victor Milian	08/18/2025	EFT	0.00	183.99	7529
10613	Advantage Group, The	08/25/2025	EFT	0.00	194.00	7530
10076	Cannon Associates	08/25/2025	EFT	0.00	11,724.80	7531
11279	Carollo Engineers, Inc	08/25/2025	EFT	0.00	94,114.85	7532
91297	Daniel Ovesen	08/25/2025	EFT	0.00	172.35	7533
11729	De Lage Landen Financial Services, Inc.	08/25/2025	EFT	0.00	215.82	7534
10797	Engel & Gray	08/25/2025	EFT	0.00	1,532.92	7535
10057	FGL Environmental, Inc.	08/25/2025	EFT	0.00	1,898.00	7536
	Void	08/25/2025	EFT	0.00	0.00	7537
10276	Infosend, Inc	08/25/2025	EFT	0.00	1,439.07	7538
11536	Kiza, Inc.	08/25/2025	EFT	0.00	100.00	7539
11147	Government Revenue Solutions Holdings, LLC d	08/25/2025	EFT	0.00	150.00	7540
10975	O'Reilly Automotive Stores, Inc. dba O'Reilly Aut	08/25/2025	EFT	0.00	127.52	7541
10723	Procure Janitorial Supply, Inc	08/25/2025	EFT	0.00	221.44	7542
11539	RingCentral, Inc.	08/25/2025	EFT	0.00	1,112.20	7543
11381	Roadrunner Management Services, Inc.	08/25/2025	EFT	0.00	7,719.38	7544
10142	SP Maintenance Services, Inc	08/25/2025	EFT	0.00	3,647.92	7545
10902	Staples Advantage	08/25/2025	EFT	0.00	65.74	7546

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10337	Visit the Santa Ynez Valley	08/25/2025	EFT	0.00	50,744.40	7547
52382	Ashlee Frausto - Pirate YFL	08/04/2025	Regular	0.00	100.00	47509
10197	County of Santa Barbara	08/04/2025	Regular	0.00	71.36	47510
11365	Frontier Communications	08/04/2025	Regular	0.00	493.33	47511
11365	Frontier Communications	08/04/2025	Regular	0.00	88.41	47512
11365	Frontier Communications	08/04/2025	Regular	0.00	104.84	47513
11592	Halina Wyluda-Kazmierczak	08/04/2025	Regular	0.00	1,228.50	47514
10081	Harrison Hardware	08/04/2025	Regular	0.00	101.06	47515
52384	Heather Astorga	08/04/2025	Regular	0.00	300.00	47516
52381	Jannet Arellano	08/04/2025	Regular	0.00	200.00	47517
11526	JV Outdoor Power Equipment	08/04/2025	Regular	0.00	476.75	47518
52383	Lynda Koopmans	08/04/2025	Regular	0.00	150.00	47519
52373	Maria Mota	08/04/2025	Regular	0.00	200.00	47520
11128	Nielsen Building Material	08/04/2025	Regular	0.00	162.39	47521
10920	Pacific Central Coast Health Centers	08/04/2025	Regular	0.00	95.00	47522
11136	Petty Cash	08/04/2025	Regular	0.00	32.00	47523
10221	R & M Diesel Service & Towing	08/04/2025	Regular	0.00	377.84	47524
10677	SAF-T-FLO WATER SERVICES, INC	08/04/2025	Regular	0.00	575.40	47525
10305	Public Health Dept.	08/04/2025	Regular	0.00	12,883.00	47526
10484	Santa Ynez Valley Rotary Foundation	08/04/2025	Regular	0.00	25,000.00	47527
11720	Diaz Automotive & Tires	08/04/2025	Regular	0.00	947.00	47528
11448	SiteOne Landscaping Supply, LLC	08/04/2025	Regular	0.00	487.85	47529
11231	Solvang Theaterfest	08/04/2025	Regular	0.00	25,000.00	47530
11672	Traffic Management, Inc.	08/04/2025	Regular	0.00	1,064.38	47531
10223	United Rentals	08/04/2025	Regular	0.00	417.50	47532
11562	Valley Shield Termite and Pest Solutions, Inc.	08/04/2025	Regular	0.00	100.00	47533
11617	Extreme Clean Janitorial	08/04/2025	Regular	0.00	28,314.00	47534
10953	Mainline Utility Company	08/04/2025	Regular	0.00	6,500.00	47535
11424	Maria Shafer	08/04/2025	Regular	0.00	285.00	47536
10680	Meridian Consultants LLC	08/04/2025	Regular	0.00	3,342.25	47537
11745	Valley Automotive LLC	08/04/2025	Regular	0.00	1,727.89	47538
11749	Arris Studio Architects	08/11/2025	Regular	0.00	2,750.00	47539
10553	BrightView Landscape Services	08/11/2025	Regular	0.00	8,328.00	47540
11408	City of Goleta	08/11/2025	Regular	0.00	284,855.00	47541
11617	Extreme Clean Janitorial	08/11/2025	Regular	0.00	9,308.00	47542
11486	Islay Events	08/11/2025	Regular	0.00	1,440.00	47543
11652	Islett Agency Inc.	08/11/2025	Regular	0.00	4,200.00	47544
11441	Lanspeed	08/11/2025	Regular	0.00	3,426.84	47545
11738	Marmolejo Electric Inc.	08/11/2025	Regular	0.00	200.00	47546
11553	Metropolitan Transportation Commission	08/11/2025	Regular	0.00	2,000.00	47547
11639	Reece Plumbing	08/11/2025	Regular	0.00	519.40	47548
11128	Nielsen Building Material	08/11/2025	Regular	0.00	491.15	47549
11137	Pacific Gas & Electric Company	08/11/2025	Regular	0.00	59,069.20	47550
10004	Santa Barbara Co Sheriff Dept	08/11/2025	Regular	0.00	268,892.00	47551
11448	SiteOne Landscaping Supply, LLC	08/11/2025	Regular	0.00	16.76	47552
11613	Solvang Hygge Huset LLC	08/11/2025	Regular	0.00	10,079.35	47553
11377	Tractor Supply Credit Plan	08/11/2025	Regular	0.00	165.89	47554
11672	Traffic Management, Inc.	08/11/2025	Regular	0.00	12,301.01	47555
10992	Tyler Technologies, Inc	08/11/2025	Regular	0.00	40.00	47556
11730	Ultrex Management Services, LLC	08/11/2025	Regular	0.00	225.57	47557
11562	Valley Shield Termite and Pest Solutions, Inc.	08/11/2025	Regular	0.00	209.00	47558
10497	West Coast Arborists, Inc	08/11/2025	Regular	0.00	2,743.80	47559
11552	Arturo Navarro Jr.	08/18/2025	Regular	0.00	480.00	47560
11709	A-Z Bus Sales, Inc.	08/18/2025	Regular	0.00	283,367.00	47561
11666	Brandon James Roberts	08/18/2025	Regular	0.00	465.50	47562
10065	Brenntag Pacific, Inc	08/18/2025	Regular	0.00	3,181.98	47563
10647	Chiloni Huffman	08/18/2025	Regular	0.00	186.00	47564
11587	Column Software PBC	08/18/2025	Regular	0.00	71.69	47565
52385	Diana Rojas	08/18/2025	Regular	0.00	906.50	47566
11756	Donna Ming Leung Claytor	08/18/2025	Regular	0.00	680.00	47567
11680	Central Holding Group, LLC	08/18/2025	Regular	0.00	2,797.13	47568

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11617	Extreme Clean Janitorial	08/18/2025	Regular	0.00	9,308.00	47569
11705	Fun4All LLC	08/18/2025	Regular	0.00	6,000.00	47570
11237	Hanly General Engineering Corp	08/18/2025	Regular	0.00	24,200.00	47571
11181	Hill Brothers Chemical Co.	08/18/2025	Regular	0.00	1,031.32	47572
11198	John H. Salter	08/18/2025	Regular	0.00	376.00	47573
11126	Mission Ready Mix	08/18/2025	Regular	0.00	1,005.94	47574
10707	Oilfield Environmental & Compliance, Inc	08/18/2025	Regular	0.00	2,028.00	47575
10916	Pavement Engineering, Inc.	08/18/2025	Regular	0.00	16,168.75	47576
10033	S.Y.R.W.C.D. ID #1	08/18/2025	Regular	0.00	4,172.25	47577
11448	SiteOne Landscaping Supply, LLC	08/18/2025	Regular	0.00	110.95	47578
11487	Stiletto Events	08/18/2025	Regular	0.00	4,149.27	47579
11747	Trick Industries, Inc	08/18/2025	Regular	0.00	1,332.19	47580
11562	Valley Shield Termite and Pest Solutions, Inc.	08/18/2025	Regular	0.00	100.00	47581
11561	Vital Records Control	08/18/2025	Regular	0.00	95.00	47582
10881	Wayne Brown	08/18/2025	Regular	0.00	800.00	47583
11295	Advanced Automotive Solutions Inc.	08/25/2025	Regular	0.00	141.24	47584
10095	City of Buellton	08/25/2025	Regular	0.00	155.00	47585
11587	Column Software PBC	08/25/2025	Regular	0.00	130.63	47586
10538	D & H Water Systems, Inc	08/25/2025	Regular	0.00	288.54	47587
11717	Environmental Dynamics International, Inc.	08/25/2025	Regular	0.00	30,572.00	47588
11617	Extreme Clean Janitorial	08/25/2025	Regular	0.00	8,606.00	47589
11697	Five Star Bank	08/25/2025	Regular	0.00	11,533.03	47590
11365	Frontier Communications	08/25/2025	Regular	0.00	151.59	47591
11365	Frontier Communications	08/25/2025	Regular	0.00	199.20	47592
11237	Hanly General Engineering Corp	08/25/2025	Regular	0.00	1,623.00	47593
91241	Trevor Holley	08/25/2025	Regular	0.00	249.92	47594
11695	JHESR LLC	08/25/2025	Regular	0.00	175.00	47595
10180	Jim's Service Center	08/25/2025	Regular	0.00	4,452.84	47596
11526	JV Outdoor Power Equipment	08/25/2025	Regular	0.00	354.44	47597
11441	Lanspeed	08/25/2025	Regular	0.00	4,720.00	47598
52383	Lynda Koopmans	08/25/2025	Regular	0.00	500.00	47599
11424	Maria Shafer	08/25/2025	Regular	0.00	285.00	47600
52335	Maribel Gonzalez	08/25/2025	Regular	0.00	100.00	47601
11639	Reece Plumbing	08/25/2025	Regular	0.00	1,587.79	47602
11128	Nielsen Building Material	08/25/2025	Regular	0.00	902.43	47603
52386	Petra Lopez	08/25/2025	Regular	0.00	500.00	47604
11646	Quinn Company	08/25/2025	Regular	0.00	2,745.94	47605
10033	S.Y.R.W.C.D. ID #1	08/25/2025	Regular	0.00	1,767.62	47606
10033	S.Y.R.W.C.D. ID #1	08/25/2025	Regular	0.00	2,828.19	47607
11759	Sharpline Solutions, Inc.	08/25/2025	Regular	0.00	743.85	47608
11448	SiteOne Landscaping Supply, LLC	08/25/2025	Regular	0.00	162.21	47609
10908	Tetra Tech, Inc	08/25/2025	Regular	0.00	17,319.74	47610
11619	Tomasini Diesel Repair LLC	08/25/2025	Regular	0.00	2,097.35	47611
11672	Traffic Management, Inc.	08/25/2025	Regular	0.00	214.51	47612
11730	Ultrex Management Services, LLC	08/25/2025	Regular	0.00	99.00	47613
11426	Valley Fresh Market, LLC	08/25/2025	Regular	0.00	14.38	47614
11727	WaterWorx LLC	08/25/2025	Regular	0.00	1,865.00	47615
11757	Culligan of Lompoc	08/15/2025	Bank Draft	0.00	124.34	DFT0007997
11757	Culligan of Lompoc	08/15/2025	Bank Draft	0.00	54.95	DFT0007998
10655	Comcast	08/15/2025	Bank Draft	0.00	108.16	DFT0008020
11648	Vestis Services, LLC	08/22/2025	Bank Draft	0.00	261.88	DFT0008021
11648	Vestis Services, LLC	08/22/2025	Bank Draft	0.00	288.13	DFT0008022
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	2,106.54	DFT0008023
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	21.01	DFT0008024
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	4,829.23	DFT0008025
11648	Vestis Services, LLC	08/22/2025	Bank Draft	0.00	262.93	DFT0008026
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	44.29	DFT0008027
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	59,129.61	DFT0008028
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	3,112.11	DFT0008029
11137	Pacific Gas & Electric Company	08/22/2025	Bank Draft	0.00	359.69	DFT0008030
11176	Southern California Gas Company	08/22/2025	Bank Draft	0.00	37.42	DFT0008031

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11176	Southern California Gas Company	08/22/2025	Bank Draft	0.00	43.42	DFT0008032
11176	Southern California Gas Company	08/22/2025	Bank Draft	0.00	56.63	DFT0008033
11176	Southern California Gas Company	08/22/2025	Bank Draft	0.00	114.90	DFT0008034
10655	Comcast	08/26/2025	Bank Draft	0.00	490.05	DFT0008035
10655	Comcast	08/26/2025	Bank Draft	0.00	13.14	DFT0008036
10655	Comcast	08/26/2025	Bank Draft	0.00	492.36	DFT0008037
10202	PERS Retirement	08/26/2025	Bank Draft	0.00	700.00	DFT0008052
10613	Advantage Group, The	08/28/2025	Bank Draft	0.00	8,778.21	DFT0008062

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	159	107	0.00	1,242,185.63
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	22	22	0.00	81,429.00
EFT's	99	55	0.00	705,165.79
	280	184	0.00	2,028,780.42

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PY Bank-PY Bank Code						
11240	Superior Vision Services Inc.	08/27/2025	Regular	0.00	352.86	47616
11321	Premier Access Insurance Company	08/29/2025	Regular	0.00	4,127.36	47617
11723	AFLAC	08/28/2025	Bank Draft	0.00	3.12	DFT0007999
11723	AFLAC	08/28/2025	Bank Draft	0.00	29.82	DFT0008000
11723	AFLAC	08/28/2025	Bank Draft	0.00	72.00	DFT0008001
10030	Pers	08/27/2025	Bank Draft	0.00	18,092.17	DFT0008002
11123	Colonial Life	08/29/2025	Bank Draft	0.00	172.55	DFT0008003
11196	Employee Benefits Specialists	08/14/2025	Bank Draft	0.00	712.31	DFT0008004
11241	Mutual of Omaha Insurance Company	08/27/2025	Bank Draft	0.00	1,100.92	DFT0008005
10202	PERS Retirement	08/14/2025	Bank Draft	0.00	26,224.90	DFT0008006
10227	Montecito Bank & Trust	08/14/2025	Bank Draft	0.00	39,346.22	DFT0008008
11217	State of California	08/14/2025	Bank Draft	0.00	8,278.19	DFT0008009
11651	Mission Square	08/14/2025	Bank Draft	0.00	1,690.00	DFT0008011
11651	Mission Square	08/14/2025	Bank Draft	0.00	269.76	DFT0008012
11194	Nationwide Retirement Solution	08/14/2025	Bank Draft	0.00	895.00	DFT0008013
11194	Nationwide Retirement Solution	08/14/2025	Bank Draft	0.00	788.46	DFT0008014
11194	Nationwide Retirement Solution	08/14/2025	Bank Draft	0.00	219.88	DFT0008015
11194	Nationwide Retirement Solution	08/14/2025	Bank Draft	0.00	565.00	DFT0008016
10202	PERS Retirement	08/14/2025	Bank Draft	0.00	0.08	DFT0008017
10227	Montecito Bank & Trust	08/15/2025	Bank Draft	0.00	545.50	DFT0008018
11217	State of California	08/15/2025	Bank Draft	0.00	42.00	DFT0008019
11723	AFLAC	08/28/2025	Bank Draft	0.00	3.12	DFT0008039
11723	AFLAC	08/28/2025	Bank Draft	0.00	29.82	DFT0008040
11723	AFLAC	08/28/2025	Bank Draft	0.00	72.00	DFT0008041
10030	Pers	08/27/2025	Bank Draft	0.00	18,092.17	DFT0008042
11123	Colonial Life	08/29/2025	Bank Draft	0.00	172.55	DFT0008043
11196	Employee Benefits Specialists	08/28/2025	Bank Draft	0.00	712.31	DFT0008044
11241	Mutual of Omaha Insurance Company	08/27/2025	Bank Draft	0.00	1,100.92	DFT0008045
10202	PERS Retirement	08/28/2025	Bank Draft	0.00	26,238.91	DFT0008046
10227	Montecito Bank & Trust	08/28/2025	Bank Draft	0.00	40,114.53	DFT0008048
11217	State of California	08/28/2025	Bank Draft	0.00	8,510.56	DFT0008049
11241	Mutual of Omaha Insurance Company	08/27/2025	Bank Draft	0.00	313.95	DFT0008050
11241	Mutual of Omaha Insurance Company	08/27/2025	Bank Draft	0.00	-0.21	DFT0008051
10030	Pers	08/27/2025	Bank Draft	0.00	3,476.00	DFT0008053
10030	Pers	08/27/2025	Bank Draft	0.00	13.18	DFT0008054
10030	Pers	08/27/2025	Bank Draft	0.00	-0.32	DFT0008055
11194	Nationwide Retirement Solution	08/28/2025	Bank Draft	0.00	895.00	DFT0008056
11194	Nationwide Retirement Solution	08/28/2025	Bank Draft	0.00	950.38	DFT0008057
11194	Nationwide Retirement Solution	08/28/2025	Bank Draft	0.00	219.88	DFT0008058
11194	Nationwide Retirement Solution	08/28/2025	Bank Draft	0.00	565.00	DFT0008059
11651	Mission Square	08/28/2025	Bank Draft	0.00	1,690.00	DFT0008060
11651	Mission Square	08/28/2025	Bank Draft	0.00	269.76	DFT0008061
11723	AFLAC	08/28/2025	Bank Draft	0.00	24.24	DFT0008063
11723	AFLAC	08/28/2025	Bank Draft	0.00	33.93	DFT0008064
11723	AFLAC	08/28/2025	Bank Draft	0.00	17.88	DFT0008065
11723	AFLAC	08/28/2025	Bank Draft	0.00	24.24	DFT0008066
11723	AFLAC	08/28/2025	Bank Draft	0.00	33.93	DFT0008067
11723	AFLAC	08/28/2025	Bank Draft	0.00	17.88	DFT0008068

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10202	PERS Retirement	08/28/2025	Bank Draft	0.00	26.71	DFT0008079

Bank Code PY Bank Summary

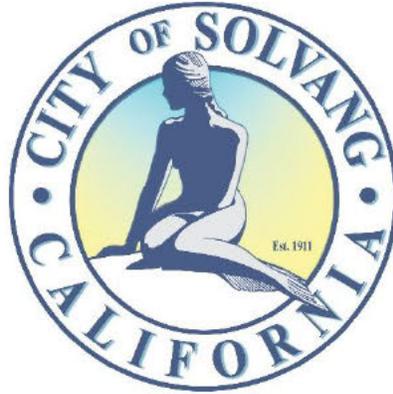
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	2	0.00	4,480.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	47	47	0.00	202,666.20
EFT's	0	0	0.00	0.00
	57	49	0.00	207,146.42

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	169	109	0.00	1,246,665.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	69	69	0.00	284,095.20
EFT's	99	55	0.00	705,165.79
	337	233	0.00	2,235,926.84

Fund Summary

Fund	Name	Period	Amount
998	POOLED CASH	8/2025	2,235,926.84
			2,235,926.84



Quarterly Investment Report

April 2025-June 2025

CITY OF SOLVANG

**By
Wendy Berry**

Quarterly Investment Report

April 2025-June 2025

This report is consistent with the reporting requirements in the Investment Policy. There are sufficient funds to meet the next six months' obligations.

LAIF Activity

Balance Ending 3-31-25	\$1,396,240.58
Prior Quarter Interest	\$7,651.08
Transfer to MB&T	\$1,200,000
Balance as of 6-30-25	\$211,627.22

Five Star Activity

Balance ending 3-31-25	\$9,415,915.42
Interest	\$101,347.56
Deposit to California Class	0
Balance as of 6/30/2025	\$9,517,262.98

California Class

Balance ending 3/31/2025	\$26,734,868.54
Interest	\$300,165.99
Deposit to Account from MBT	\$1,000,000
Balance as of 6/30/2025	\$28,035,034.53

Notes

- As part of our cash management strategy, funds are deposited to or withdrawn from LAIF, California Class and/or Five Star Bank after evaluating daily cash needs to meet current obligations.
- LAIF interest earned on the balance for the quarter is \$7,651.08 and will be credited to the account in July 2025.
- LAIF quarterly interest rates increased from 4.133% in March 2025 to 4.4% in June 2025.
- Five Star Bank interest rate in March 2025 was 4.394% decreased to 4.272% in June 2025.
- California Class interest rate in March 2025 was 4.333% and 4.343% in June 2025.

CD Activity

- In July 2024, the City invested \$1,238,000.00 in CD's. The City originally purchased five CD's but one was called so the money was reinvested into another CD. The CD's are listed below.

JP Morgan Chase	\$240,000	4.5%	11/13/2025
American Commerce	\$249,000	4.4%	2/17/2026
Valley Bank NA	\$244,000	4.4%	08/6/2026
First Bank TN	\$245,000	4.0%	11/16/2026
First Fed. Saving Bank	\$249,000	4.25%	5/6/2027
UBS Bank USA	\$249,000	4.0%	5/15/2027
Texas Exchange	\$248,000	5.0%	8/9/2027
Morgan Stanley	\$244,000	4.4%	2/28/2028
Toyota Financial Bank	\$245,000	4.05%	5/15/2028
BMW Bank of NA	\$245,000	4.0%	05/16/2028
Total Invested	\$2,458,000		

CERBT Activity

The City has invested money in the California Employers' Retirement Benefit Trust (CERBT), managed by CalPERS to reduce our unfunded liability of retiree medical and health benefits (OPEB), and to prefund future payments.

Balance as of 3/31/2025	\$1,301,935.69
Contributions	\$70,000.00
Investment Earnings	\$71,786.35
Investment/Admin Expenses	(\$233.44)
Balance as of 6/30/2025	\$1,443,488.60

Notes:

- Investment/Administrative Expenses are .10% and are assessed on the daily balance.

Included in this Report:

- Monthly Account Balance Reports for April 2025 – June 2025
- LAIF Statement – June 2025
- Five Star Bank Statement – June 2025
- California Class Statement – June 2025
- CD Statements – June 2025
- CERBT Statement- June 2025

CITY OF SOLVANG INVESTMENTS
April 2025

FUND #	FUND	FUND BALANCE	% OF TOTAL
100	GENERAL FUND	\$ 21,051,175.66	49.22%
200	GOVERNMENTAL IMPACT FEES	\$ 1,737,175.78	4.06%
201	TRAFFIC SAFETY	\$ 10,397.93	0.02%
202	GAS TAX FUND	\$ 458,081.29	1.07%
203	LOCAL TRANSPORTATION	\$ 522,347.68	1.22%
204	MEASURE A	\$ 1,876,922.21	4.39%
205	SKYTT MESA LLMD	\$ 614,114.94	1.44%
207	MEASURE U	\$ 1,842,025.89	4.31%
300	CAPITAL PROJECTS	\$ (828,687.36)	-1.94%
500	WATER FUND	\$ 9,088,643.22	21.25%
501	WASTEWATER	\$ 2,754,825.95	6.44%
502	TRANSIT FUND	\$ 2,314,564.40	5.41%
600	EQUIPMENT/VEHICLE POOL	\$ 1,289,581.71	3.02%
800	GENERAL FIXED ASSET GROUP	0.00	0.00%
TOTALS		\$ 42,770,930.12	100%

		Interest Rate
LAIF BALANCE	\$ 1,411,627.22	4.281%
CHECKING ACCOUNTS	\$ 41,359,302.90	4..281%/4.394%
TOTALS	\$ 42,770,930.12	

** All City investments for the month are in compliance with California Government Code, Section 53646(b)(1).

** Current investments meet expenditure requirements for the next six months.

CITY OF SOLVANG INVESTMENTS
May 2025

FUND #	FUND	FUND BALANCE	% OF TOTAL
100	GENERAL FUND	\$ 21,367,553.89	51.54%
200	GOVERNMENTAL IMPACT FEES	\$ 1,743,180.31	4.20%
201	TRAFFIC SAFETY	\$ 10,433.87	0.03%
202	GAS TAX FUND	\$ 479,885.70	1.16%
203	LOCAL TRANSPORTATION	\$ 524,153.16	1.26%
204	MEASURE A	\$ 1,883,409.77	4.54%
205	SKYTT MESA LLMD	\$ 606,524.65	1.46%
207	MEASURE U	\$ 2,108,514.34	5.09%
300	CAPITAL PROJECTS	\$ (871,992.89)	-2.10%
500	WATER FUND	\$ 7,248,808.39	17.48%
501	WASTEWATER	\$ 2,867,119.42	6.92%
502	TRANSIT FUND	\$ 2,152,878.12	5.19%
600	EQUIPMENT/VEHICLE POOL	\$ 1,294,039.11	3.12%
800	GENERAL FIXED ASSET GROUP	0.00	0.00%
TOTALS		\$ 41,461,831.66	100%

		Interest Rate
LAIF BALANCE	\$ 211,627.22	4.270%
CHECKING ACCOUNTS	\$ 41,250,204.44	4.272%/4.3517%
TOTALS	\$ 41,461,831.66	

** All City investments for the month are in compliance with California Government Code, Section 53646(b)(1).

** Current investments meet expenditure requirements for the next six months.

CITY OF SOLVANG INVESTMENTS
June 2025

FUND #	FUND	FUND BALANCE	% OF TOTAL
100	GENERAL FUND	\$ 21,463,202.33	50.62%
200	GOVERNMENTAL IMPACT FEES	\$ 1,748,929.08	4.12%
201	TRAFFIC SAFETY	\$ 11,598.22	0.03%
202	GAS TAX FUND	\$ 510,570.06	1.20%
203	LOCAL TRANSPORTATION	\$ 527,422.18	1.24%
204	MEASURE A	\$ 2,011,180.99	4.74%
205	SKYTT MESA LLMD	\$ 594,618.90	1.40%
207	MEASURE U	\$ 2,251,562.67	5.31%
300	CAPITAL PROJECTS	\$ (880,920.25)	-2.08%
500	WATER FUND	\$ 7,661,246.86	18.07%
501	WASTEWATER	\$ 2,930,470.22	6.91%
502	TRANSIT FUND	\$ 2,230,781.61	5.26%
600	EQUIPMENT/VEHICLE POOL	\$ 1,298,306.69	3.06%
800	GENERAL FIXED ASSET GROUP	0.00	0.00%
TOTALS		\$ 42,403,323.38	100%

		Interest Rate
LAIF BALANCE	\$ 211,627.22	4.400%
CHECKING ACCOUNTS	\$ 42,191,696.16	4.272%/4.34%
TOTALS	\$ 42,403,323.38	

** All City investments for the month are in compliance with California Government Code, Section 53646(b)(1).

** Current investments meet expenditure requirements for the next six months.



FIVE STAR BANK

City of Solvang
 1644 Oak Street
 Solvang CA 93463

Date 6/30/25
 Enclosures

Page 1

Public Money Market

Account Number	Ending	██████████	Number of Enclosures	0
Previous Balance	9,483,887.49		Statement Dates	6/01/25 thru 6/30/25
Deposits/Credits	.00		Average Ledger	9,483,887.49
Checks/Debits	.00		Average Collected	9,483,887.49
Service Charge	.00		Annual Percentage Yield Earned	4.37%
Current Balance	9,517,262.98		2025 Interest Paid	202,654.55
			Interest Paid	33,375.49

DEPOSITS AND ADDITIONS

Date	Description	Amount
6/30	Interest Deposit	33,375.49

DAILY BALANCE INFORMATION

Date	balance	Date	balance
6/02	9,483,887.49	6/30	9,517,262.98

INTEREST RATE SUMMARY

Date	Rate
6/01	4.281000%
6/09	4.272000%



MALIA M. COHEN
California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name SOLVANG
Account Number [REDACTED]

As of 7/15/2025, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 6/30/2025.

Earnings Ratio		0.00012059828906715
Interest Rate		4.40%
Dollar Day Total	\$	63,442,664.06
Quarter End Principal Balance	\$	211,627.22
Quarterly Interest Earned	\$	7,651.08



Summary Statement

June 30, 2025

Page 1 of 3

Investor ID: [REDACTED]

0000165-0000684 PDF 797062

City of Solvang
1644 Oak Street
Solvang, CA 93463

California CLASS

California CLASS

Average Monthly Yield: 4.3433%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED]	CLASS Savings Account	27,935,255.84	0.00	0.00	99,778.69	584,117.24	27,938,581.80	28,035,034.53
TOTAL		27,935,255.84	0.00	0.00	99,778.69	584,117.24	27,938,581.80	28,035,034.53



Account Number: [REDACTED]

CLASS Savings Account

Account Summary

Average Monthly Yield: 4.3433%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	27,935,255.84	0.00	0.00	99,778.69	584,117.24	27,938,581.80	28,035,034.53

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2025	Beginning Balance			27,935,255.84	
06/30/2025	Income Dividend Reinvestment	99,778.69			
06/30/2025	Ending Balance			28,035,034.53	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
06/01/2025	0.00000000	4.3731%
06/02/2025	0.000119541	4.3631%
06/03/2025	0.000119420	4.3588%
06/04/2025	0.000119203	4.3509%
06/05/2025	0.000118678	4.3317%
06/06/2025	0.000356079	4.3323%
06/07/2025	0.00000000	4.3323%
06/08/2025	0.00000000	4.3323%
06/09/2025	0.000118839	4.3376%
06/10/2025	0.000118727	4.3336%
06/11/2025	0.000118676	4.3317%
06/12/2025	0.000118426	4.3225%
06/13/2025	0.000354540	4.3136%
06/14/2025	0.00000000	4.3136%
06/15/2025	0.00000000	4.3136%
06/16/2025	0.000118444	4.3232%
06/17/2025	0.000118904	4.3400%
06/18/2025	0.000237954	4.3427%
06/19/2025	0.00000000	4.3427%
06/20/2025	0.000356484	4.3372%
06/21/2025	0.00000000	4.3372%
06/22/2025	0.00000000	4.3372%
06/23/2025	0.000118791	4.3359%
06/24/2025	0.000118706	4.3328%
06/25/2025	0.000119020	4.3442%
06/26/2025	0.000119757	4.3711%
06/27/2025	0.000359763	4.3771%
06/28/2025	0.00000000	4.3771%
06/29/2025	0.00000000	4.3771%
06/30/2025	0.000122462	4.3829%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

ENV# CEBRWLDFBBBJDRZ BBBB
 CAMBRIDGE INVESTMENT RESEARCH
 1776 PLEASANT PLAIN RD
 FAIRFIELD, IA 52556-8757
 888-245-0452



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

CITY OF SOLVANG
 1644 OAK ST
 SOLVANG CA 93463

STATEMENT FOR THE PERIOD JUNE 1, 2025 TO JUNE 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]

BEGINNING VALUE OF YOUR PORTFOLIO	\$2,458,154.15
TOTAL VALUE OF YOUR PORTFOLIO	\$2,467,374.07

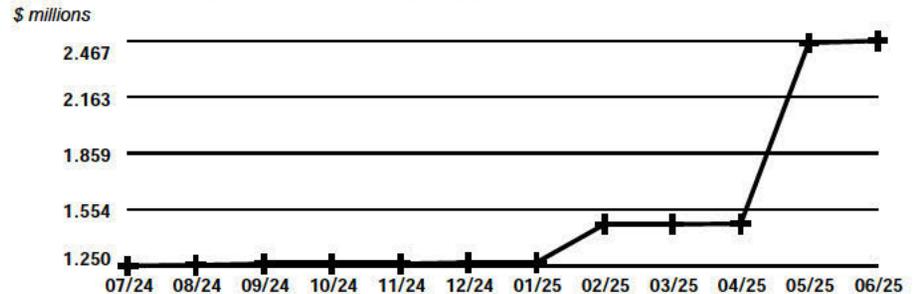
YOUR FINANCIAL PROFESSIONAL **For questions about your accounts:**
 Mark Edelman Local: 281 582 6500
 RR#: S6Q

FOR YOUR INFORMATION

IBDP program banks may have changed. Please visit <https://www.joincambridge.com/information-for-investors/investor-resources/cambridge-disclosures/> for the most current list of program banks.

Due to industry and regulatory changes, positions not within Cambridge interval fund or mutual fund share class of choice may be converted into our share class of choice on an ongoing basis. Please contact your financial professional with questions.

CHANGE IN VALUE OF YOUR PORTFOLIO



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$2,458,154.15	\$1,268,638.30
Additions and Withdrawals	\$0.00	\$1,175,888.38
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$3,729.49	\$23,540.23
Taxes, Fees and Expenses	(\$5.00)	(\$6.00)
Change in Value	\$5,495.43	(\$686.84)
ENDING VALUE (AS OF 06/30/25)	\$2,467,374.07	\$2,467,374.07
Total Accrued Interest	\$20,936.28	
Ending Value with Accrued Interest	\$2,488,310.35	

Refer to Miscellaneous Footnotes for more information on Change in Value.

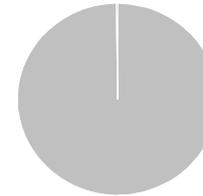
INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$0.06	\$264.75
Taxable Interest	\$3,729.43	\$23,275.48
TOTAL TAXABLE	\$3,729.49	\$23,540.23
TOTAL INCOME	\$3,729.49	\$23,540.23

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TAXES, FEES AND EXPENSES	Current Period	Year-to-Date
Account Fees	(\$5.00)	(\$6.00)
TOTAL TAXES, FEES AND EXPENSES	(\$5.00)	(\$6.00)

ACCOUNT ALLOCATION

Bank Deposits 0.3%



CDs 99.7%

	Percent	Prior Period	Current Period
Money Markets	0.0 %	\$18.11	\$18.17
Bank Deposits	0.3	\$2,734.75	\$6,459.18
CDs	99.7	\$2,455,401.29	\$2,460,896.72
TOTAL	100.0 %	\$2,458,154.15	\$2,467,374.07

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Account Overview *continued*

MESSAGES AND ALERTS

The SEC had announced that starting May 14th, 2025 the fee rate for covered sales will be \$0.00 per \$1 million. Please contact your financial professional with questions.

National Financial Services has been advised by Cambridge Investment Research, Inc. that Cambridge may receive payment for directing order flow. Upon written request to Cambridge, you may obtain the identity of the venue to which your orders were routed for the six months prior to your request and the time of the transactions that may have resulted from such orders. Please contact your financial professional with any questions.

Effective on or after September 2025, TD Bank and TD Bank USA will be added to the Bank Deposit Sweep Program, BDSP, bank list. No action is required. If you would like to opt out of banks or have questions, please contact your investment representative.

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

AI (Accrued Interest) - Represents interest accumulated since the last coupon date, but not yet paid by the issuer or received by NFS. There is no guarantee that AI will be paid by the issuer.

For additional information regarding your holdings, please refer to the footnotes at the end of the statement.

CASH AND CASH EQUIVALENTS - 0.26% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 06/30/25	Current Market Value	Estimated Annual Income
Money Markets					
FIDELITY TREASURY MONEY MARKET FUND	FZFXX	18.17	\$1.00	\$18.17	
7 DAY YIELD 3.94%	CASH				
Dividend Option Reinvest					
Capital Gain Option Reinvest					
Bank Deposits					
Bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Customers are responsible for monitoring their total deposits at each Program Bank to determine the extent of available FDIC insurance. Refer to the Bank Deposit Detail section which appears later in this statement for information on the banks holding your deposits. If your account was established on the last business day of this month, your statement will not include a Bank Deposit Detail section. The Interest Rate below is the interest rate effective for Cash Balances in your FDIC-Insured Bank Deposit Sweep on the last day of the statement period.					
INSURED BANK DEPOSIT PROGRAM	QIDPQ	6,459.18	\$1.00	\$6,459.18	
Interest Rate 0.25%	CASH				
Total Cash and Cash Equivalents				\$6,477.35	

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

HOLDINGS > FIXED INCOME - 99.74% of Total Account Value

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available.

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Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/25	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
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CDs

Certificates of Deposit (CDs), including Market Indexed CD s and Market Linked CDs (collectively, MCDs) are generally shown at estimated market prices based upon a matrix or model pricing method that may not represent the actual price if sold prior to maturity. However, CDs and MCDs may be shown at face value for up to seven calendar days from date of issue if estimated market prices have not been received from a third party pricing vendor. The actual value of CDs and MCDs may be different from their purchase price. CDs and MCDs are subject to interest rate risk. The estimated market price reflected for MCDs may not be based on the actual closing value of the linked market index on the final maturity date and the market value of MCDs may not correspond directly to increases or decreases in the underlying linked market index. You may sell CDs or MCDs in the secondary market subject to market conditions. The secondary market for CDs and MCDs is generally illiquid. If sold prior to maturity, the value of MCDs may be less than the purchase amount or face value. The sale or redemption of any fixed income security prior to maturity may result in a substantial gain or loss, and an early withdrawal penalty may apply. Certain MCDs may only be redeemed on pre-specified liquidation dates and may have call features that allow the issuer to call the MCD prior to maturity. Certain Step Rate CDs are also subject to reinvestment risk if call provisions are exercised by the issuer and if a CD with a comparable rate is not available.

See sales materials or contact your broker/dealer for additional information.

JPMORGAN CHASE BK N A CD 4.50000% 11/13/2025 FDIC INSURED CPN PMT @ MATURITY ON NOV 13 1ST CPN DTE 11/13/2025 CALLABLE ON 07/13/2025 @ 100.0000 Accrued Interest \$6805.48 Average Unit Cost \$1.00	46657VPF1 CASH	240,000	\$1.00	\$240,000.00		\$240,003.50	(\$3.50)
AMERICAN COMM BK NA BREMEN GA CD 4.40000% 02/17/2026 FDIC INSURED CPN PMT MONTHLY Next Interest Payable: 07/14/25 Estimated Yield 4.39% Accrued Interest \$510.28 Average Unit Cost \$1.00	02519TBF2 CASH	249,000	\$1.00148	\$249,368.52	\$10,956.00	\$249,003.50	

Account carried with National Financial Services LLC, Member
 NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

HOLDINGS > FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/25	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
AMERICAN COMM BK NA BREMEN GA CD	02519TBF2	continued					
Adjusted Cost Basis						\$249,001.48	D \$367.04
YTD Amortized Premium	\$1.15 E						
VALLEY NATL BK PASSAIC N J CD 4.40000%	919853NH0	244,000	\$1.00386	\$244,941.84	\$10,736.00	\$244,003.50	
08/06/2026 FDIC INSURED	CASH						
CPN PMT SEMI-ANNUAL							
ON FEB 06, AUG 06							
Next Interest Payable: 08/06/25							
Estimated Yield 4.38%							
Accrued Interest \$4264.99							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$244,001.96	D \$939.88
YTD Amortized Premium	\$0.85 E						
FIRSTBANK NASHVILLE TENN CD 4.00000%	33766NAZ7	245,000	\$0.99984	\$244,960.80	\$9,800.00	\$245,003.50	
11/16/2026 FDIC INSURED	CASH						
CPN PMT SEMI-ANNUAL							
ON NOV 14, MAY 14							
1ST CPN DTE 11/14/2025							
Next Interest Payable: 11/14/25							
Estimated Yield 4.00%							
Accrued Interest \$1288.77							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$245,003.20	D (\$42.40)
FIRST FED SVGS BK HUNTINGTON CD 4.25000%	32021YFJ7	249,000	\$1.00482	\$250,200.18	\$10,582.50	\$249,003.50	
05/06/2027 FDIC INSURED	CASH						
CPN PMT MONTHLY							
Next Interest Payable: 07/06/25							
Estimated Yield 4.23%							
Accrued Interest \$724.83							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$249,002.40	D \$1,197.78
YTD Amortized Premium	\$0.62 E						

Account carried with National Financial Services LLC, Member
 NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
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HOLDINGS > FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/25	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UBS BK USA SALT LAKE CITY UT CD 4.00000%	90355GVZ6	249,000	\$1.0004	\$249,099.60	\$9,960.00	\$249,003.50	
05/14/2027 FDIC INSURED	CASH						
CPN PMT MONTHLY							
Next Interest Payable: 07/14/25							
Estimated Yield 3.99%							
Accrued Interest \$463.89							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$249,003.28	D \$96.32
YTD Amortized Premium	\$0.14 E						
TEXAS EXCHANGE BK CROWLEY CD 5.00000%	88241TST8	248,000	\$1.00078	\$248,193.44	\$12,400.00	\$248,003.50	
08/09/2027 FDIC INSURED	CASH						
CPN PMT MONTHLY							
Next Interest Payable: 07/09/25							
CALLABLE ON 07/09/2025 @ 100.0000							
Estimated Yield 4.99%							
Accrued Interest \$747.40							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$248,002.52	D \$190.92
YTD Amortized Premium	\$0.56 E						
MORGAN STANLEY BK N A CD 4.40000%	61776CHU4	244,000	\$0.99996	\$243,990.24	\$10,736.00	\$244,003.50	
02/28/2028 FDIC INSURED	CASH						
CPN PMT SEMI-ANNUAL							
ON AUG 28, FEB 28							
1ST CPN DTE 08/28/2025							
Next Interest Payable: 08/28/25							
CALLABLE ON 08/28/2025 @ 100.0000							
Estimated Yield 4.40%							
Accrued Interest \$3617.88							
Average Unit Cost \$1.00							
Adjusted Cost Basis						\$244,003.13	D (\$12.89)

Account carried with National Financial Services LLC, Member
 NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

HOLDINGS > FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/25	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
TOYOTA FINL SVGS BK HEND NV CD 4.05000% 05/15/2028 FDIC INSURED CPN PMT SEMI-ANNUAL ON NOV 15, MAY 15 1ST CPN DTE 11/15/2025 Next Interest Payable: 11/15/25 Estimated Yield 4.04% Accrued Interest \$1277.69 Average Unit Cost \$1.00 Adjusted Cost Basis	89235MSD4 CASH	245,000	\$1.00096	\$245,235.20	\$9,922.50	\$245,003.50	
						\$245,003.36	D \$231.84
BMW BK NORTH AMER SALT LAKE CI CD 4.00000% 05/16/2028 FDIC INSURED CPN PMT SEMI-ANNUAL ON NOV 16, MAY 16 1ST CPN DTE 11/16/2025 Next Interest Payable: 11/16/25 Estimated Yield 4.00% Accrued Interest \$1235.07 Average Unit Cost \$1.00 Adjusted Cost Basis	05612LEW8 CASH	245,000	\$0.99962	\$244,906.90	\$9,800.00	\$245,003.50	
						\$245,003.37	D (\$96.47)
Total CDs		2,458,000		\$2,460,896.72	\$94,893.00	\$2,458,028.20	\$2,868.52
Total Fixed Income		2,458,000		\$2,460,896.72	\$94,893.00	\$2,458,028.20	\$2,868.52
Total Securities				\$2,460,896.72	\$94,893.00	\$2,458,028.20	\$2,868.52
TOTAL PORTFOLIO VALUE				\$2,467,374.07	\$94,893.00	\$2,458,028.20	\$2,868.52

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

PURCHASES, SALES, AND REDEMPTIONS

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Securities Purchased					
06/30/25	CASH	REINVESTMENT	FIDELITY TREASURY MONEY MARKET FUND REINVEST @ \$1.000	0.06	(\$0.06)
Total Securities Purchased					(\$0.06)

ACTIVITY > CORE FUND ACTIVITY

For more information about the operation of your core account, please refer to your Customer Agreement.

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
06/06/25	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM MORNING TRADE @ 1	898.79	(\$898.79)
06/09/25	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM MORNING TRADE @ 1	1,053.15	(\$1,053.15)
06/16/25	CASH	YOU BOUGHT	INSURED BANK DEPOSIT PROGRAM MORNING TRADE @ 1	1,776.43	(\$1,776.43)
06/24/25	CASH	YOU SOLD	INSURED BANK DEPOSIT PROGRAM @ 1	(5)	\$5.00
06/30/25	CASH	REINVESTMENT	INSURED BANK DEPOSIT PROGRAM NET INT REINVEST	1.06	(\$1.06)
TOTAL CORE FUND ACTIVITY					(\$3,724.43)

Account carried with National Financial Services LLC, Member NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
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ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Taxable Dividends					
06/30/25	CASH	DIVIDEND RECEIVED	FIDELITY TREASURY MONEY MARKET FUND DIVIDEND RECEIVED		\$0.06
Total Taxable Dividends					\$0.06
Taxable Interest					
06/06/25	CASH	INTEREST	FIRST FED SVGS BK HUNTINGTON CD 4.25000% 05/06/2027		\$898.79
06/09/25	CASH	INTEREST	TEXAS EXCHANGE BK CROWLEY CD 5.00000% 08/09/2027		\$1,053.15
06/14/25	CASH	INTEREST	AMERICAN COMM BK NA BREMEN GA CD 4.40000% 02/17/2026		\$930.51
06/14/25	CASH	INTEREST	UBS BK USA SALT LAKE CITY UT CD 4.00000% 05/14/2027		\$845.92
06/30/25	CASH		INSURED BANK DEPOSIT PROGRAM INTEREST RECEIVED		\$1.06
Total Taxable Interest					\$3,729.43
Total Taxable Income					\$3,729.49
TOTAL INCOME					\$3,729.49

ACTIVITY > TAXES, FEES AND EXPENSES

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Account Fees					
06/24/25	CASH	FEE	Trade Confirms 05/2025		(\$5.00)
Total Account Fees					(\$5.00)

Account carried with National Financial Services LLC, Member NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
 Account Number: [REDACTED]



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.
 Advisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

ACTIVITY *continued*

	Amount
TOTAL TAXES, FEES AND EXPENSES	(\$5.00)

ACTIVITY >BANK DEPOSIT DETAIL

Bank Deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). Funds are not FDIC insured until swept to a Program Bank. Customers are responsible for monitoring their total deposits at each Program Bank to determine the extent of available FDIC insurance. Your ending balance at each Program Bank as of the end of this statement period is shown below. If you participate in the Bank Deposit Sweep Program, the Bank Deposit Detail section lists banks and ending balances. Funds pending settlement reflect deposits to (credit) or withdrawals from (debit) to a Program Bank. Please refer to the Program Disclosure document for additional details that may impact the program.

Bank	Beginning Balance	Ending Balance
Bank of China-New York Branch	\$2,681.07	\$0.02
Bank of East Asia	\$16.88	\$0.00
State Street Bank and Trust Co	\$19.93	\$6,459.16
Wells Fargo NA	\$16.87	\$0.00
Total Bank Deposits	\$2,734.75	\$6,459.18

Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

Account carried with National Financial Services LLC, Member NYSE, SIPC

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
Account Number: [REDACTED]



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Footnotes and Cost Basis Information *continued*

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

D - Adjusted cost basis reflects any cumulative original issue discount, premium, or acquisition premium, and it assumes such amounts were amortized by the taxpayer over the life of the security from acquisition date through disposition date. For securities still held, maturity date was used instead of disposition date. Premium amortization was calculated using the yield-to-maturity method. Acquisition premium was calculated using the ratable accrual method. If applicable, adjusted cost basis reflects market discount accretion which was calculated using the straight-line method and was recognized at disposition date. Gain/loss displayed for this transaction was based on cost basis as adjusted for premium and discount as stated above and does not reflect any losses disallowed because of wash sales (if applicable). The adjusted cost basis may not reflect all adjustments necessary for tax reporting purposes and may also not apply if you are using an alternative amortization calculation method. Refer to IRS Publication 550, Investment Income and Expenses, for additional information. E - YTD amortized premium was calculated on the yield-to-maturity amortization method. Cumulative premium amortization from acquisition date through disposition date is reflected in the adjusted cost basis. For securities still held, maturity date was used instead of disposition date. For tax-exempt securities, amortization of premium is required and is not deductible from taxable income. For taxable bonds, a tax election may be required to amortize premium, and the current year's amortized premium may be deductible from taxable income. Our adjusted cost basis calculation may not reflect all adjustments necessary for tax reporting purposes. It may not be applicable if you have not made an appropriate tax election or if you are using an alternative amortization calculation method. Review prior adjustments that you have made, and consult your tax advisor and IRS Publication 550, Investment Income and Expenses, for additional information.

If a sale, redemption or other disposition involved multiple tax lots, the transaction's totals may have been calculated using a combination of adjusted and unadjusted cost basis information. For lots where adjusted cost basis and its associated gain/loss are known, that was used, otherwise "regular" unadjusted cost basis and its associated gain/loss was used.

Miscellaneous Footnotes

CHANGE IN VALUE OF YOUR PORTFOLIO is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2010, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

CHANGE IN VALUE reflects appreciation or depreciation of your holdings due to price changes plus any activity not reflected within Additions and Withdrawals, Misc. & Corporate Actions, Income, Taxes, Fees and Expenses, and Other Activity sections. Change in Value does not reflect activity related to assets in which NFS is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away).

CALLABLE SECURITIES LOTTERY - When street name or bearer securities held for you are subject to a partial call or partial redemption by the issuer, NFS may or may not receive an allocation of called/redeemed securities by the issuer, transfer agent and/or depository. If NFS is allocated a portion of the called/redeemed securities, NFS utilizes an impartial lottery allocation system, in accordance with applicable rules, that randomly selects the securities within customer accounts that will be called/redeemed. NFS' allocations are not made on a pro rata basis and it is possible for you to receive a full or partial allocation, or no allocation. You have the right to withdraw uncalled fully paid securities at any time prior to the cutoff date and time established by the issuer, transfer agent and/or depository with respect to the partial call, and also to withdraw excess margin securities provided your account is not subject to restriction under Regulation T or such withdrawal will not cause an undermargined condition.

Statement for the Period June 1, 2025 to June 30, 2025

CITY OF SOLVANG - Unincorporated Assn
Account Number: [REDACTED]



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Miscellaneous Footnotes *continued*

PRICING INFORMATION - Prices displayed are obtained from sources that may include pricing vendors, broker/dealers who clear through NFS and/or other sources. Prices may not reflect current fair market value and/or may not be readily marketable or redeemable at the prices shown.

FOREIGN EXCHANGE TRANSACTIONS - Some transaction types necessitate a foreign currency exchange (FX) in order to settle. FX transactions may be effected by Fidelity Forex, LLC. on a principal basis. Fidelity Forex, LLC., an affiliate of NFS, may impose a commission or markup on the prevailing interbank market price, which may result in a higher price to you. Fidelity Forex, LLC. may share a portion of any FX commission or markup with NFS. More favorable rates may be available through third parties not affiliated with NFS. The rate applicable to any transaction involving an FX is available upon request through your broker-dealer.

COST BASIS LEGISLATION - New IRS Rules will require National Financial Services to report cost basis and holding period information for the sale of shares of open end Mutual Fund holdings purchased on or after January 1, 2012 on Form 1099-B. National Financial Services determines the cost basis for all shares of open end mutual funds using a default method of average cost. Alternatively, account owners or their brokers and advisors can instruct National Financial Services to determine the cost basis for shares of open end mutual funds by 1) setting up their non-retirement accounts with one of our eleven tax lot disposal methods available to investors or 2) identifying specific tax lots to sell at the time of a transaction. Contact your broker or advisor to learn more about the cost basis tracking of your holdings.

Interval Fund Owners: Please note an interval fund is structured as an unlisted closed-end mutual fund, and not a traditional open-end mutual fund. Material differences between an interval fund and a traditional open-end mutual fund may exist, including trading/liquidity limitations, and buyback and repurchase features. Please refer to the prospectus for the interval fund you own for specific information and other important considerations or contact your financial professional.

FRACTIONAL SHARE TRADING - National Financial Services ("NFS") will execute the fractional component of a customer order in a principal or riskless principal capacity. This includes fractional shares liquidations as a result of an ACATS transfer of whole shares or a dividend reinvestment that created a residual fractional position in a customer account.

PAYMENT FOR ORDER FLOW - NFS receives remuneration, compensation, or consideration for directing orders particular broker/dealers or market centers for execution. The source and nature of any compensation received in connection with your particular transaction, the name of the other party, and the time of execution will be disclosed upon written request.

GLOSSARY Short Account Balances-If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places but the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for **fixed income securities**, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. In certain situations, a price may be derived from a single broker quote. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The Market Value of a security, including those

CUSTOMER SERVICE: Please review your statement and report any inaccuracy or discrepancy immediately by **calling the telephone number of your broker-dealer reflected on the front of this statement**. Reports of any inaccuracy or discrepancy regarding your brokerage account or the activity therein should be directed to your **broker-dealer at the telephone number and address reflected on the front of this statement** and National Financial Services LLC ("NFS").

NFS carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer. **In addition to your initial contact with your broker-dealer you may contact NFS at (800) 801-9942**. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either your broker-dealer or NFS, remember to include your entire brokerage account number to ensure a prompt reply.

ADDITIONAL INFORMATION Free credit balances ("FCB") are funds payable to you on demand. FCB are subject to open commitments such as uncleared checks and exclude proceeds from sales of certificated securities without delivery of the certificate. If your FCB is swept to a core position, you can liquidate the core position and have the proceeds sent to you or held in your account subject to the terms of your account agreement. Required rule 10b-10(a) information not contained herein will be provided on written request. Fidelity may use this free credit balance in connection with its business, subject to applicable law.

Credit Adjustment Program. Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

Options Customers. Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer.

Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest.** Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

Equity Dividend Reinvestment Customers. Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in 'over-the-counter' securities.

Retirement Contributions/Distributions. A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. **Income Reporting.** NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. **A financial statement** of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

Statement Mailing. NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability, if you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

Sales Loads and Fees. In connection with (i) access to, purchase, sale, exchange or redemption of, and/or maintenance of positions in mutual funds, ETFs and other investment products such as alternative investments or private placements ("funds") or (ii) infrastructure needed to support such funds, some funds, or their investment

priced at par value, may differ from its purchase price and may not closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer.

Estimated Annual Income (EAI) & Estimated Yield (EY)- EAI for fixed income is calculated using the coupon rate. For all other securities, EAI is calculated using an indicated annual dividend (IAD). The IAD is an estimate of a security's dividend payments for the next 12 months calculated based on prior and/or declared dividends for that security. EY reflects only the income generated by an investment and not changes in its price which may fluctuate. Interest and dividend rates are subject to change at any time and may be affected by current and future economic, political and business conditions. EAI and EY are estimates only and may include return of principal and/or capital gains, which would render them overstated. EAI and EY are provided for informational purposes only and should not be used or relied on for making investment, trading or tax decisions. EAI and EY are based on data obtained from information providers believed to be reliable, but no assurance can be made as to accuracy, timeliness or completeness.

affiliates, pay your introducing broker dealer and/or NFS sales loads and 12b-1 fees described in the Offering Materials as well as additional compensation for shareholder services, start-up fees, platform support and maintenance, and marketing, engagement and analytics programs. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by FBS or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase. **Margin.** If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request.

NYSE and FINRA. All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at www.finra.org. **FINRA Rule 4311** requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request. **Your broker-dealer is responsible for:** (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs. **NFS shall, at the direction of your broker-dealer:** (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS. (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs. **Securities in accounts carried by** NFS are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. The \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit www.sipc.org or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Precious metals are not covered by SIPC protection. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

End of Statement

722239.10.0



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$1,301,935.69	\$1,240,707.12
Contribution	70,000.00	70,000.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	71,786.35	133,747.27
Administrative Expenses	(90.04)	(424.89)
Investment Expense	(143.40)	(540.90)
Other	0.00	0.00
Ending Balance	\$1,443,488.60	\$1,443,488.60
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$1,443,488.60	\$1,443,488.60

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	58,537.289	58,537.289
Unit Purchases from Contributions	3,075.267	3,075.267
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	61,612.556	61,612.556
Period Beginning Unit Value	22.241136	21.195160
Period Ending Unit Value	23.428483	23.428483

Please note the Grand Total is your actual fund account balance at the end of the period, including all contributions per GASB 74 paragraph 22 and accrued disbursements. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT4U@calpers.ca.gov.

Statement of Transaction Detail for the Quarter Ending 06/30/2025



City of Solvang

Entity #: [REDACTED]

Date	Description	Amount	Unit Value	Units	Check/Wire	Notes
05/29/2025	Contribution	\$70,000.00	\$22.762251	3,075.267	1000000526902 37	

Client Contact:
CERBT4U@CalPERS.ca.gov



Meeting Date: September 8, 2025

SUBJECT: Approve Donation Policy

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

The City of Solvang occasionally receives offers of cash, in-kind, or real property donations from individuals, businesses, nonprofit organizations, and other entities. These donations can enhance City programs, projects, and services, but they must be accepted, tracked, and managed in a manner that complies with applicable laws, promotes transparency, safeguards against conflicts of interest, and maintains public trust.

California Government Code Sections 37354 and 37355 authorize cities to accept or reject donations. However, without a formal policy, the City risks inconsistency in decision-making, recordkeeping, and compliance with the California Political Reform Act and Governmental Accounting Standards Board (GASB) requirements.

The proposed Donation Policy creates a clear framework for evaluating, accepting, recording, and utilizing donations, while providing safeguards against undue influence or financial burden to the City.

RECOMMENDED MOTION

I move to approve the City Donation Policy as shown in attachment A.

ALTERNATIVES:

- A. Direct staff to modify the policy and return for Council consideration.
- B. Decline to adopt a donation policy and continue current case-by-case practices.

FISCAL IMPACT:

The policy itself does not commit the City to accept any donation. Costs may be incurred for legal, appraisal, or environmental review of certain donations, particularly real property. These costs can be offset by negotiating terms with donors or declining burdensome donations.

ATTACHMENTS:

- A. Donation Policy

 <p style="text-align: center;">Donations to the City of Solvang Policy</p>	Section: Finance
	Adopted: September 8, 2025 City Attorney Reviewed
	Last Amended: n/a

PURPOSE

The purpose of this policy is to establish uniform guidelines for the acceptance, processing, and management of donations to the City of Solvang. This ensures compliance with applicable California laws, promotes transparency, protects against conflicts of interest, and maintains public trust. The City is empowered to accept or reject donations to the City under Government Code Sections 37354 and 37355.

OBJECTIVES

- Provide a consistent framework for evaluating, accepting, and recording donations to the City.
- Ensure all donations to the City are used in a manner consistent with City priorities, applicable laws, and donor intent.
- Safeguard against the appearance or occurrence of undue influence on City decision-making.
- Ensure accurate financial reporting and compliance with Governmental Accounting Standards Board (GASB) requirements.

SCOPE

This policy applies to:

- All City departments, commissions, and committees.
- Any donation to the City of Solvang, whether received directly, through fundraising, or via an intermediary or whether cash, in-kind, or real property.
- Donations from individuals, businesses, nonprofit organizations, or other entities.

This policy does not apply to:

- Gifts to individual City employees, members of the City Council, or members of the Council’s advisory bodies. Such gifts are governed by the California Political Reform Act and its implementing regulations.
- Complimentary tickets and passes received by the City, which are governed by the City’s Tickets and Passes Policy and California Political Reform Act and its implementing regulations.

DEFINITIONS

- Cash Donation: Any contribution made in the form of currency, checks, money orders, credit/debit transactions, or electronic fund transfers.
- Restricted Donation: A donation designated by the donor for a specific purpose, program, or project.
- Unrestricted Donation: A donation made without a designated purpose, allowing the City to determine its use.

ROLES AND RESPONSIBILITIES

City Council

- Approves acceptance of donations valued over \$100,000 or those with specific restrictions.
- Ensures donations align with City policies, strategic plans, and legal requirements.

City Manager or Designee

- Reviews and approves donations valued up to \$100,000. (If the City Manager’s designee is accepting the donation, the designee shall only review and approve donations valued up to an amount consistent with the designee’s delegated authority).

- Ensures proper accounting and tracking of all donations.

Finance Department

- Processes and records donations in compliance with GASB standards and California Government Code.
- Issues official donation receipts for tax purposes, consistent with IRS guidelines.

Department Heads

- Recommend acceptance or refusal of donations based on program needs.
- Ensure donations are spent or allocated according to donor intent and policy requirements.

DONATION ACCEPTANCE CRITERIA

The City will only accept donations that:

- Support the City's mission, programs, and services.
- Do not impose undue financial or administrative burdens.
- Do not create a real or perceived conflict of interest.
- Do not violate any federal, state, or local laws, including the California Political Reform Act and its implementing regulations.

RESTRICTED DONATIONS

- Must be used solely for the stated purpose.
- If the City cannot meet the restrictions, the donation will be declined or renegotiated with the donor.

ACKNOWLEDGMENT, RECOGNITION, AND VALUATION

- Donations valued at \$250 or more will receive a written acknowledgment that meets IRS requirements.
- The City does not assign value to non-cash, in-kind gifts, or real property. Any valuation of non-cash donations, in-kind donations, or real property shall be based on independent valuation information submitted to the City by the donor. The City, in its sole discretion, may obtain a valuation of any donation in addition to, or in lieu of, the valuation the donor provides.
- Public recognition of donors will occur only with donor consent and in a manner consistent with City values and ethics laws.

REQUIREMENTS FOR REAL PROPERTY DONATIONS

- Prior to acceptance of a donation of real property, the City shall require the donor to obtain, and provide to the City, at the donor's sole cost and expense:
 - An appraisal of the donated real property that is not more than 12 months old.
 - A Phase I Site Assessment of the donated real property meeting requirements of ASTM E1527 that is not more than 12 months old.
 - A title report of the donated real property showing all liens and encumbrances on the property that is not more than 12 months old.

However, at the City Manager's discretion, the City may obtain some or all of the above documents at the City's own cost and expense and relieve the donor of that obligation.

- If the above documents show the real property is not contaminated or encumbered, the City may accept donation of such real property if acceptance is otherwise in conformance with this policy.
- The City Council shall review and determine whether or not to accept donations of contaminated or encumbered real property.
- The City shall also consider the tax burden, maintenance costs, or other ongoing costs the City would incur upon taking title to the real property before accepting a donation of real property.

ACCOUNTING AND REPORTING

- All cash donations must be deposited into an authorized City bank account within one business

day of receipt.

- The Finance Department will track cash donations in separate accounts or project codes for transparency.
- Restricted cash donations will be tracked in a special revenue fund.
- Restricted non-cash, in-kind, or real property donations will be tracked by the appropriate department to ensure compliance with donation restrictions.
- An annual report of donations will be presented to the City Council and made available to the public.
- All donations must be reported on the City's Form 801 in compliance with the California Political Reform Act and Section 18944 of Division 6, of Title 2 of the California Code of Regulations. For any quarter year period in which donations received by the City aggregate to a value of \$2,500 or more since the last filing, the City Clerk shall post a copy of the Form 801 on the City's website within 30 days after close of the quarter as per Section 18944 of Division 6, of Title 2 of the California Code of Regulations as that section may be amended from time to time.

USE OF DONATIONS

- All donations will be used in accordance with donor restrictions (if applicable) and City Council-approved budgets.
- Unspent restricted funds from cash donations at the end of the fiscal year will be carried forward for the intended purpose.

REFUSAL OF DONATIONS

The City reserves the right to decline donations in its sole discretion without cause or comment, including but not limited to those donations that:

- Are inconsistent with City policies or values.
- Could compromise the City's integrity or independence.
- Are offered by individuals or entities engaged in litigation or regulatory disputes with the City.
- Are offered by individuals or entities who have pending permit applications before the City Council and/or its advisory bodies.
- Are of contaminated or encumbered real property where the City Council determines acceptance is not in the best interest of the City.

POLICY REVIEW AND REPORTING REQUIREMENTS

The City Manager or designee shall annually evaluate this policy and, if the City Manager or designee determines review or amendment of this policy is needed, bring the policy before the City Council for such review and/or amendment.



Meeting Date: September 8, 2025

SUBJECT: Approve Video Surveillance Policy

PREPARED BY: Olivia Uribe Mutal, Assistant to the City Manager

DISCUSSION:

On August 11, 2025, the City Council reviewed the draft Video Surveillance Policy and directed staff to incorporate consensus revisions and return with a final policy on the Consent Calendar. This version implements direction clarifying operating practices, strengthening privacy protections and accountability, and confirming system limitations—with the refinements integrated throughout the policy text.

1) Audio Recording

- Cameras include built-in microphones with potential legal implications.
- Policy Change: Audio recording is disabled by default and expressly prohibited. Public-facing materials and signage will indicate video-only monitoring.

2) Active vs. Passive Monitoring

- Operational approach required clarity.
- Policy Change: Passive monitoring (retrospective review after a reported incident) is the norm. Active monitoring is allowed only during specified incidents, emergencies, or approved special events. The policy also sets forth reporting requirements for active monitoring. The policy clarifies “event triggering” as tools primarily for post-incident searches, with real-time alerts limited to defined emergency or special-event contexts.

3) Data Retention

- Conflicting references to 30-day and 365-day storage.
- Policy Change: Standard retention is 365 days in accordance with the City’s records retention requirements. Any 30-day reference applies only to the on-board camera buffer/storage and not to the City’s official retention period. Incident-related footage is preserved as required for investigations, claims, or litigation holds.

4) Access & Oversight

- Access controls and evidentiary handling need specificity.
- Policy Change: The policy adopts role-based permissions (rather than listing individual names); requires audit logs for all access, viewing, export, and deletion actions; and establishes a chain-of-custody protocol when footage is used as evidence or shared with law enforcement.

5) Definitions & Technical Clarity

- Some definitions and references were inapplicable or unclear.
- Policy Change: The policy removes inapplicable PII references, defines operational modes (passive/active) in plain terms, and confirms cameras are fixed-position with defined fields of view and no pan/tilt/zoom (PTZ) capability. Public transparency will be supported with signage and a City webpage summarizing system purpose, authorized uses, and a point of contact.

6) Prohibited Uses (Expanded)

- Policy Change: The policy adds “marketing” to the list of prohibited uses. Footage may not be used for promotional materials, advertisements, or other marketing purposes. Existing prohibitions (e.g., monitoring areas with a reasonable expectation of privacy, targeting protected classes, or viewing private property absent legal authorization) remain in effect.

Implementation Notes

- The final policy aligns with state law and industry best practices, enhances accountability through auditable controls, and confirms technical limits to safeguard privacy.
- No changes are proposed to the previously approved equipment scope; this action adopts governing policy for its use.

RECOMMENDED MOTION

I move to approve the City Video Camera Surveillance Policy as shown in attachment A.

ALTERNATIVES:

Direct staff to modify portions of the Policy.

FISCAL IMPACT:

None.

ATTACHMENTS:

A. Final Video Surveillance Policy

	City Video Camera Surveillance Policy	Section: City Council
		Adopted: September 8, 2025 City Attorney reviewed: Last Amended: N/A

PURPOSE

This policy establishes comprehensive guidelines for the ethical, transparent, and limited deployment, use, and management of the City of Solvang’s AI-enabled Surveillance Camera System and all City cameras. The City is committed to enhancing public safety and security while explicitly recognizing and protecting the established civil rights, civil liberties, and privacy interests of all individuals, including employees, residents, and visitors. This policy applies to all City personnel, including employees, contractors, and volunteers, who are authorized to access or operate the system. Appropriate safeguards shall be implemented to ensure accountability, data protection, and adherence to all applicable privacy standards.

DEFINITIONS

- AI-enabled Surveillance Camera System: A system that uses cameras and computer technology to capture, store, and process audio, electronic, visual, location, thermal, or similar information specifically associated with, or capable of being associated with, any individual or group. This system incorporates artificial intelligence capabilities such as object detection, similarity search, motion detection, and event triggering.
- Active Monitoring—Designated personnel monitor surveillance cameras in real time.
- Passive Monitoring - Cameras continuously record footage, which is only reviewed retrospectively, typically after an incident has been reported.
- Hybrid Monitoring - A combination of active and passive monitoring. Certain cameras or areas may be actively monitored at specific times or during certain events, while the same cameras may operate in a passive mode at other times.

AUTHORIZED USE

City Surveillance Camera Systems shall only be used for the following authorized purposes, aligning with the City's public safety objectives:

1. Monitoring of public areas to enhance safety and security and to deter criminal activity, vandalism, and property damage.
2. Recording and reviewing footage following security incidents or public safety concerns.
3. Providing video footage to law enforcement or authorized persons following an incident in accordance with applicable laws.
4. Supporting emergency management capabilities, particularly given the limited access routes in and out of the city, and for emergency evacuation planning and other related activities.
5. Using AI-enabled analytics for object similarity search, motion detection, and event triggering.
6. Using AI-enabled features traffic flow optimization to enhance infrastructure management and safety.
7. Safeguarding the City's unique Danish-inspired architecture and cultural preservation.
8. Documenting Code of Conduct violations and ensuring workplace safety for staff protection.
9. Responding to Public Records Act (PRA) requests, as the footage constitutes a public record and is subject to disclosure unless an applicable exemption applies under state law.

PROHIBITED USE

Prohibited use cases include any uses not stated in the Authorized Use section. Additionally, City Surveillance Camera Systems shall not be used for:

1. Targeting individuals based on race, ethnicity, national origin, religion, disability, gender, or sexual orientation.
2. Monitoring private property without appropriate legal authorization, recognizing that recording is limited to areas exposed to public view (e.g., vehicles on public roads or streets, or on private property with visible license plates from public access areas).
3. Recording in areas where there is a reasonable expectation of privacy.
4. Processing data to identify racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, gender, gender identity, disability status, or sex life or sexual orientation.
5. Footage may not be used for promotional materials, advertisements, or other marketing purposes.
6. Audio recording or monitoring of any kind. Cameras with built-in microphones shall have audio functionality disabled by default. Enabling, attempting to enable, or using audio is expressly prohibited.
7. Any personal purpose.

CAMERA PLACEMENT AND PRIVACY IMPACT ASSESSMENT

Strategic Placement Criteria

No cameras shall be placed in locations with a reasonable expectation of privacy. Surveillance cameras shall be installed only in public areas with legitimate security needs, including:

- Strategic downtown intersections
- Building entry/exit points
- Public spaces and tourist areas
- Parking facilities
- Critical infrastructure locations

Privacy Impact Assessment

Privacy Review Process - Before installing new surveillance cameras, the City will implement an internal agency privacy assessment to evaluate potential effects on privacy. This internal review process shall consider:

- The specific purpose and security needs for each proposed camera location.
- Potential privacy impacts on employees, residents, and visitors.
- Camera field of view optimization to minimize unnecessary capture of private areas.
- Periodic reviews of existing camera locations to ensure ongoing alignment with privacy guidelines.

MONITORING APPROACHES AND PUBLIC EXPECTATIONS

- Default Mode — Passive Monitoring. The City operates the system in Passive Monitoring mode. Cameras record continuously; footage is reviewed after a reported incident or service request. Routine live viewing is not permitted except as otherwise defined below.
- Limited Active Monitoring. Active Monitoring may occur only during: (1) a documented incident

in progress; (2) an emergency, a declared emergency, or Emergency Operations Center (EOC) activation; (3) at the request of a law enforcement agent or agency; or (4) a pre-approved special event operations plan. The City Manager or designee must authorize Active Monitoring. All authorized Active Monitoring shall be time-limited and logged. Each Active Monitoring log shall include a statement of the purpose for the Active Monitoring, a list of the cameras viewed, a list of the authorized personnel engaging in Active Monitoring, start/stop times for all Active Monitoring occurrences, and times that alert functions were enabled and disabled.

- Hybrid Monitoring. A time-limited combination of Passive and Active Monitoring. The Active Monitoring rules apply to any period or camera under active observation; all other times/cameras default to Passive.
- Event Triggering & Alerts. Analytics “event” tools (e.g., motion or object-similarity flags) are primarily for post-incident searches. Real-time alerts may be enabled only during approved Active Monitoring and must be disabled when Active Monitoring ends. Enabling/disabling alerts are recorded in the audit log.
- Public Expectations. The system is video-only; audio is prohibited. Cameras are fixed position, with no mechanical pan/tilt/zoom (PTZ) capabilities. The City will communicate monitoring practices via posted signage and a public webpage that describes authorized uses and provides a point of contact.

BUSINESS JUSTIFICATION

AI-enabled surveillance cameras support City operations through:

- Public Safety: Protecting staff, residents, visitors, and facilities while maintaining our welcoming Danish American village atmosphere.
- Evidence Collection: Providing footage for investigations and legal proceedings when formally requested.
- Cultural Preservation: Safeguarding our unique Danish-inspired architecture.
- Emergency Response: Enhancing capabilities in a city with limited access points
- Resource Efficiency: 24/7 monitoring without full-time staffing, supplementing patrol personnel.
- Staff Protection: Documenting Code of Conduct violations and ensuring workplace safety.
- Infrastructure Management: Monitoring key intersections for improved traffic flow and safety.

TECHNICAL SPECIFICATIONS & AI CAPABILITIES

City surveillance cameras shall incorporate the following technical features and AI capabilities. This Policy will be revised if technology requirements are expanded.

Hardware Requirements:

- High-resolution imaging (5MP+, 30fps, HDR-capable) for clear footage in all conditions.
- Fixed-position cameras with defined fields of view (no PTZ capabilities):
- Verkada CH52-E Outdoor Fixed Multisensor Camera unit deployed at most locations. Solvang Park, City Hall and Annex Building may instead use a Verkada CD53-E Outdoor Fixed Dome Camera unit.
- Durable construction (IK10/IK11 rating) with full weatherization for outdoor deployment.

AI-Enabled Analytics:

- Object detection and similarity search across multiple camera feeds.
- Smart edge processing to optimize bandwidth and storage requirements.
- Motion detection and automated incident alerting with customizable parameters.
- Privacy-compliant detection features for authorized purposes.
- Surveillance capabilities are limited by resolution, field-of-view constraints, and environmental

factors affecting footage clarity.

Audio Capabilities:

- Microphones may be physically present on some cameras, but audio is permanently disabled via device settings and within the Video Management System (VMS).

DATA MANAGEMENT

Collection, Security, Retention, and Sharing

Types of Data Collected:

- Video only and images. No audio is collected, stored, or processed.
- Date, time, and location metadata (e.g., date, time, camera location).
- AI-generated analytics data.

Security Requirements:

- Access is limited to authorized personnel with appropriate training.
- Encryption and cybersecurity safeguards for all stored data.
- HTTPS, strong password enforcement, and lockout mechanisms.
- Comprehensive access logging and audit trails.
- Compliance with Department of Homeland Security guidelines.
- Prohibition of equipment from banned manufacturers (e.g. – Dahua, Hikvision)
- All data will be closely safeguarded and protected by both procedural and technological means.

Retention Policy:

- The City Manager or designee is responsible for ensuring systems and processes are in place for the proper collection and retention of data. The City's AI-enabled camera vendor, Verkada, is responsible for hosting data, ensuring the proper maintenance and security of data stored in their data centers. All video surveillance footage obtained from the Verkada system, or recordings of routine video monitoring, as defined in Government Code Section 34090.6, shall be retained for no less than 365 calendar days from the date of recording. Incident-related footage may be retained longer when necessary for ongoing criminal or civil actions, discovery requests, or other lawful reasons.
- All video surveillance footage shall be automatically deleted after the retention period unless preserved for specific purposes. Secure deletion methods, including wiping, reformatting, or degaussing, will be used to ensure footage is unrecoverable. Storage will be maintained in an authorized, secure cloud service.
- Comprehensive Audit Logs. Audit logs shall be retained for a minimum of two (2) years and made available for administrative review, investigations, or litigation purposes. Audit logs are stored in a format that cannot be amended, modified, or deleted, only appended, and are subject to various controls to prevent tampering. Tampering or attempting to tamper with audit logs is prohibited and constitutes a violation of this Policy.

Data Sharing Protocol:

- Authorized recipients include internal departments, law enforcement, City Attorney, and other government agencies, or the public as required by law.
- Role-Based Permissions: Access rights assigned to functional roles (e.g., System Administrator, Investigator/Reviewer, Viewer, IT Support) rather than to named individuals. Users receive the minimum permissions necessary to perform assigned duties.
- Least Privilege. Users receive only the access necessary to perform their duties. Access changes (add/modify/remove) follow documented approval and are executed within two business days of a personnel/status change.
- Sharing procedure requires:

- Verification that the purpose aligns with the City's mission.
- Consideration of alternatives to data sharing.
- Review of safeguards against civil rights impacts.
- Evaluation of public records request requirements.
- Export in clean, machine-readable format.
- Requests for recorded video images from other government agencies or by the submission of a court order or subpoena shall be promptly submitted to the City Manager, who will research the request and submit the results of such search through the City Attorney's office for further handling.
- Any agency accessing shared information should be a signatory to a data sharing Memorandum of Understanding (MOU) that mandates compliance with the City's data policies and safeguards.

Data Disposal:

- Automatic overwriting of files at the end of the retention period.
- Secure deletion methods, including wiping, reformatting, or degaussing as appropriate, will be used to ensure footage is unrecoverable.
- Any accidental or unauthorized deletions must be reported immediately to the City Manager's Office and recorded in the appropriate log.

SIGNAGE AND NOTIFICATIONS

All surveillance camera locations must display clear signage stating:

- "VIDEO SURVEILLANCE IN OPERATION (NO AUDIO): This area is monitored for safety purposes. City of Solvang (805) 688-5575"
- The City will maintain a dedicated webpage that provides technology specifications, states the system is video-only, lists approved use cases, and includes contact information for public inquiries.

ACCESS CONTROLS

- Prior to accessing or using data from the City's Security Camera System, authorized individuals shall receive training in system access and operation, and instruction regarding authorized and prohibited uses.
- Access to live views and recorded footage is restricted to specific trained personnel. Recorded footage is accessed only in response to an incident.
- The System Administrator shall verify and document that audio remains disabled at the device and VMS levels. Any attempt or request to enable or modify audio settings is prohibited and must be reported immediately to the City Manager and City Attorney.

Authorized access is limited to:

- City management and designated department heads
- Sheriff personnel upon written request to the City Manager whose approval shall not be unreasonably withheld, for ensuring public safety and investigating incidents
- IT staff responsible for system maintenance per explicit authorization of the City Manager

INCIDENT RESPONSE PROTOCOL

The City shall establish clear procedures for managing footage related to incidents such as illegal activities, accidents, or other significant events:

Footage Preservation

- Footage related to an incident must be immediately preserved to prevent deletion under routine processes.
- The preservation process must be initiated within 24 hours of incident notification.
- A separate secure copy of incident footage shall be maintained with restricted access.

Incident Reporting

- Staff shall document all incidents requiring footage review using the City's incident reporting form.
- Documentation shall include the date, time, and nature of the incident, the camera(s) involved, and the reason for footage review.
- Staff must be trained in proper incident handling procedures.

Chain of Custody

- All access to incident footage shall be logged with user identification, date, time, and purpose.
- If footage is provided to law enforcement or used in legal proceedings, a chain of custody documentation must be maintained.
- Transfers of incident footage must be securely conducted with appropriate safeguards.
- Preserve a read-only master exported from the VMS. The original shall not be altered.

SYSTEM MANAGEMENT AND FUTURE CONSIDERATIONS

To ensure optimal performance, the surveillance system will receive regular maintenance, including software updates, security patches, and physical inspections. Based on ongoing security assessments, the City may strategically expand the system to integrate with access control systems, incorporate advanced AI capabilities as technology evolves, and extend coverage to additional locations. Any future expansion beyond this Policy's scope will require appropriate review and approval through the established governance process.

SYSTEM MAINTENANCE AND SUPPORT

The City shall ensure proper maintenance and support of the surveillance system, including:

a) Regular System Updates:

- Software updates and patches.
- Firmware upgrades.
- Security vulnerability remediation.

b) Preventive Maintenance:

- Physical inspection of cameras.
- Lens cleaning and adjustment.
- Mount and connection verification.
- Environmental Protection assessment.

c) Technical Support:

- Remote system monitoring.
- Emergency response procedures.
- Issue tracking and resolution.

d) Performance Optimization:

- Regular system performance reviews.
- Storage capacity management.
- Network bandwidth optimization.
- AI analytics tuning.

e) Regular Audits

- The video system shall be subject to regular audits. Any unauthorized use of the video system shall be reported to the City Manager or his/her designee.

COMPLAINT HANDLING PROCESS

The City shall establish a formal mechanism for handling complaints or concerns regarding surveillance practices:

Submission Process

- Clear instructions on how to submit concerns or complaints about the surveillance system.
- Multiple submission methods to ensure accessibility.

- Prompt acknowledgment of receipt.

Response Protocol

- Designation of a responsible point of contact for receiving and investigating complaints.
- Timely review of concerns.
- Documentation of all complaints and responses.

Resolution Process

- Assessment of whether policy revisions or further investigations are needed.
- Implementation of appropriate corrective actions when necessary.
- Notification to complainant of resolution, to the extent permissible by law.

PRIVACY COMPLIANCE REQUIREMENTS:

- The City will protect individuals' constitutional right to privacy while balancing legitimate security needs
- The California Public Records Act (Government Code Section 6252) requests for footage will be evaluated to balance transparency with privacy protection. Video recordings are generally released in response to a public records request unless an exemption, such as a pending law enforcement investigation, applies under state law.
- Prior to implementation affecting employees, the City will fulfill applicable meet-and-confer obligations with recognized employee organizations.

COMPLIANCE AND ENFORCEMENT

The City Manager shall oversee and enforce compliance with this Policy.

POLICY REVIEW AND UPDATES

This policy shall be reviewed annually by the City Manager's Office. Updates or modifications require approval from:

- City Manager.
- City Attorney's Office.
- City Council (for substantial changes).

LEGAL AUTHORITY

This policy is established pursuant to California Government Code sections 37100 (General Legislative Authority) and Article I, Section 1 of the California Constitution (Right to Privacy).

AUTHORIZATION

This Surveillance Technology Policy is authorized by the City Council of Solvang, which has determined that the benefits of the surveillance technology outweigh its costs, that it will safeguard civil liberties and civil rights, and that its use will not be based upon discriminatory or viewpoint-based factors or have a disparate impact on any community or Protected Class.



Meeting Date: September 8, 2025

SUBJECT: Approve the Investment Strategies selected by the Plan Administrator for the Pension and OPEB Accounts.

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

At its August 11, 2025 meeting, the City Council approved participation in the PARS Section 115 Trust. At that time, Council directed staff to return with the investment strategy options recommended by the Plan Administrator for formal approval.

The City will maintain two separate accounts within the Trust, the Pension Account and the OPEB Account.

For the Pension Account, given its shorter-term horizon, the Portfolio Manager has recommended the Moderately Conservative or Moderate Strategies. The Plan Administrator (City Manager) opted to select both strategies, allocating 75% to the Moderately Conservative strategy and 25% to the Moderate strategy. These strategies are the 2nd and 3rd most conservative of the five options on the risk spectrum.

Because the OPEB account is viewed as longer-term in nature, the recommended investment strategy is the Balanced strategy, which has a slightly higher average rate of return than most of the others.

For context, PARS investment strategies range from most conservative (Conservative) to most aggressive (Capital Appreciation).

Within each of the available strategies, PARS/PFMAM offers two primary portfolio approaches: the "Strategic Blend" and "Index." The Strategic Blend portfolio is constructed using both actively managed and index mutual funds, as well as Exchange-Traded Funds (ETFs).

The Index portfolio is constructed exclusively from low-cost index mutual funds and ETFs, appealing to agencies that prefer an index-based investment philosophy.

For both "Strategic Blend" and "Index" approaches, the portfolios are managed on a discretionary basis by PFMAM, requiring no direct involvement by the City in day-to-day investment decisions.

Rebalancing occurs periodically, typically once a month, to maintain target allocations.

Strategies are strategic and long-term in nature, with infrequent trading designed to align with the City's funding objectives.

Staff recommends that the City Council approve the Plan Administrator's recommended strategies: Moderately Conservative (Strategic Blend) (75%) and Moderate (Strategic Blend) (25%) for the Pension Account and Balanced (Strategic Blend) for the OPEB Account.

RECOMMENDED MOTION

I move to approve the investment strategy recommended by the Plan Administrator as shown in the investment strategy selection and disclosure forms included in the agenda packet.

ALTERNATIVES:

City Council may consider alternative investment strategies, recognizing that investment performance will differ according to the risk tolerance of the option selected.

FISCAL IMPACT:

The fiscal impact is based on the account balance and investment strategies selected.

ATTACHMENTS:

A. Investment Strategy Selection and Disclosure Forms.



Investment Strategy Selection and Disclosure Form

PARS PEB (OPEB + Pension) Trust Program – Managed Tactical Strategies

Exhibit A to Adoption Agreement

This document is entered into by Client and U.S. Bank National Association (“U.S. Bank”), as discretionary trustee.

Client/Employer: City of Solvang

Plan/Trust Name: Public Agencies Post-Employment Benefits Trust

Client/Employer directs the investment of assets of the above-referenced Plan/Trust in the (select one of the strategies listed below for each Account):

OPEB Account	Pension Account	Strategy	Primary Goal	Strategic Range
<input type="checkbox"/>	<input type="checkbox"/>	Liquidity Management	Generate current income with liquidity.	Money Market Fund
<input type="checkbox"/>	<input type="checkbox"/>	Conservative – Strategic Blend	Provide a consistent level of inflation-protected income over the long-term.	Equity: 5-20% Fixed Income: 60-95% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Conservative – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Moderately Conservative – Strategic Blend	Provide current income with capital appreciation as a secondary objective.	Equity: 20-40% Fixed Income: 50-80% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Moderately Conservative – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Moderate – Strategic Blend	Provide current income and moderate capital appreciation.	Equity: 40-60% Fixed Income: 40-60% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Moderate – Index		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Balanced – Strategic Blend	Provide growth of principal and income.	Equity: 50-70% Fixed Income: 30-50% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Balanced – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Capital Appreciation – Strategic Blend	Primary goal is growth of principal.	Equity: 65-85% Fixed Income: 10-30% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Capital Appreciation – Index		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Custom	Attach separate guidelines	

Strategic Blend strategies are invested in a blend of actively managed and index-based mutual funds and exchange traded funds. Index strategies are invested in index-based mutual funds and exchange traded funds.

Acknowledged and Approved	
DocuSigned by: <i>Randy Murphy</i> Authorized Signer	City Manager
<u>Randy Murphy</u> Print Name	<u>August 18, 2025</u> Date



Investment Strategy Selection and Disclosure Form

PARS PEB (OPEB + Pension) Trust Program – Managed Tactical Strategies

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<input type="checkbox"/>	<input type="checkbox"/>	Conservative – Strategic Blend	Provide a consistent level of inflation-protected income over the long-term.	Equity: 5-20% Fixed Income: 60-95% Cash: 0-20%
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<input type="checkbox"/>	<input type="checkbox"/>	Moderately Conservative – Strategic Blend	Provide current income with capital appreciation as a secondary objective.	Equity: 20-40% Fixed Income: 50-80% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Moderately Conservative – Index		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Moderate – Strategic Blend	Provide current income and moderate capital appreciation.	Equity: 40-60% Fixed Income: 40-60% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Moderate – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Balanced – Strategic Blend	Provide growth of principal and income.	Equity: 50-70% Fixed Income: 30-50% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Balanced – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Capital Appreciation – Strategic Blend	Primary goal is growth of principal.	Equity: 65-85% Fixed Income: 10-30% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/>	Capital Appreciation – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Custom	Attach separate guidelines	

Strategic Blend strategies are invested in a blend of actively managed and index-based mutual funds and exchange traded funds. Index strategies are invested in index-based mutual funds and exchange traded funds.

Acknowledged and Approved	
<small>Docusigned by:</small> <small>Authorized Signer</small> <small>E70529D07A4D4B0...</small>	City Manager <small>Title</small>
Randy Murphy <small>Print Name</small>	August 20, 2025 <small>Date</small>



Investment Strategy Selection and Disclosure Form

PARS PEB (OPEB + Pension) Trust Program – Managed Tactical Strategies

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Client/Employer: City of Solvang

Plan/Trust Name: Public Agencies Post-Employment Benefits Trust

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OPEB Account	Pension Account	Strategy	Primary Goal	Strategic Range
<input type="checkbox"/>	<input type="checkbox"/>	Liquidity Management	Generate current income with liquidity.	Money Market Fund
<input type="checkbox"/>	<input type="checkbox"/>	Conservative – Strategic Blend	Provide a consistent level of inflation-protected income over the long-term.	Equity: 5-20% Fixed Income: 60-95% Cash: 0-20%
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<input type="checkbox"/>	<input type="checkbox"/>	Capital Appreciation – Index		
<input type="checkbox"/>	<input type="checkbox"/>	Custom	Attach separate guidelines	

Strategic Blend strategies are invested in a blend of actively managed and index-based mutual funds and exchange traded funds. Index strategies are invested in index-based mutual funds and exchange traded funds.

Acknowledged and Approved	
<small>Designated By:</small> 	City Manager
<small>Authorized Signer</small> Randy Murphy	<small>Title</small> City Manager
<small>Print Name</small> Randy Murphy	<small>Date</small> August 20, 2025



Meeting Date: September 8, 2025

SUBJECT: Award Alamo Pintado Road Pavement Rehabilitation Project Construction Administration and Inspection Contract

PREPARED BY: Bridget Paris, Public Works Director / City Engineer

DISCUSSION:

The City received two proposals for construction administration and inspection services for the Alamo Pintado Road Pavement Rehabilitation Project. One proposal was determined to be non-responsive.

The responsive proposal from Pavement Engineering Inc. (PEI), who also served as the engineers of record for the project, is recommended for award. Their familiarity with the project design makes them best suited to oversee construction.

The PEI proposal includes:

- Task 1 - Construction management and engineering support services
- Task 2 - Quality assurance and laboratory testing for hot mix asphalt (HMA) construction
- Task 3 - Quality assurance for Portland Cement Concrete (PCC) elements
- Task 4 – Verification and determination of compliance and acceptance

RECOMMENDED MOTION:

I move the Council award the contract for construction administration and inspection services for the Alamo Pintado Road Pavement Rehabilitation Project to Pavement Engineering Inc. in an amount not to exceed \$289,035 and authorize the Mayor to execute the agreement on behalf of the City.

ALTERNATIVES:

Direct staff to solicit new proposals, which would delay the project and may increase costs.

FISCAL IMPACT:

Funding for this contract is included in the Fiscal Year 2025/26 Capital Improvement Program (CIP) as part of the overall \$3.7 million budget for the Alamo Pintado Road Pavement Rehabilitation Project.

ATTACHMENTS:

- A. PEI Professional Service Agreement
- B. PEI Scope of Work
- C. PEI Campaign Disclosure Form



CITY OF SOLVANG PROFESSIONAL SERVICES AGREEMENT

PARTIES AND DATE. This Agreement is made and entered into this **8th** day of **September, 2025** (“Effective Date”) by and between the **CITY OF SOLVANG**, a Municipal Corporation and Charter City organized under the Constitution and laws of the State of California with its principal place of business at 1644 Oak Street, Solvang, CA 93463 (“City”) and **PAVEMENT ENGINEERING, INC.** a California Corporation with its principal place of business at 3485 Sacramento Drive, Suite A San Luis Obispo, CA 93401 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement. The parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

1.0 GENERAL PROVISIONS

1.01 **Term**: This agreement will become effective on the date of execution set forth below, and will continue in effect until terminated as provided herein.

1.02 **Services**: Consultant shall perform the **scope of work (tasks)** described and set forth in **Exhibit A**, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the **project schedule** which is also set forth in **Exhibit A**.

Consultant shall determine the method, details and means of performing the above-referenced services.

Consultant may, at their own expense, employ such assistants and subconsultants, as Consultant deems necessary to perform the services required of Consultant by this agreement. However, Consultant may not assign this agreement to any other person or entity in the performance of required project-related services, and the City may not control, direct or supervise Consultant’s assistants or employees in the performance of those services.

1.03 **Standard of Performance**: Consultant’s services shall be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing under similar conditions. Whenever the scope of work requires or permits approval by the City, it is understood to be approval solely for the purposes of conforming to the requirements of the scope of work and not acceptance of any professional or other responsibility for the work. Such approval does not relieve the Consultant of responsibility for complying with the standard of performance or laws, regulations, industry standards, or from liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of Consultant or its subcontractors. By delivery of completed work, Consultant certifies that the work conforms to the requirements of this contract and all applicable federal, state and local laws. If Consultant is retained to perform services requiring a license, certification, registration or other similar requirement under California law, Consultant shall maintain that license, certification, registration or other similar requirement throughout the term of this Contract.

1.04 **Compensation**: In consideration for the services to be performed by Consultant, City agrees to pay Consultant monetary consideration for professional services in accordance with the **fee schedule** set forth in **Exhibit A**. The parties agree that total compensation for fees and costs for the services detailed in **Exhibit A** shall not exceed the sum of **\$289,035.00**, unless and until this Agreement is amended as provided herein.

1.05 **Billing/Payment Terms.** All charges for Consultant's services and authorized related reimbursable expenses shall be billed monthly, and all undisputed charges will be paid by City within 30 (thirty) days of receipt. The bills shall list all tasks under this Agreement, the task budget, project total budget, percentage completed for each task for that month, associated percentage billing against each task, and total billing for that month. In the event the Agreement is based on time & materials billing up to a not-to-exceed amount, the bill shall itemize by date all services and expenses provided during the invoice period (under this Agreement) including a brief description of the nature of work performed, the person or vendor performing them, the applicable billing rate, and the time expended. All Consultant service invoices must be approved by the City Manager prior to payment.

2.0 OBLIGATIONS OF CONTRACTOR

2.01 **Contract Management and Service Performance:** Principal shall serve as the project manager and will personally prepare, or direct and supervise the preparation of, all work product called for by this agreement. Consultant represents that it has the qualifications, experience and facilities to properly perform all services hereunder in a thorough, competent, timely, and professional manner and shall, at all times during the term of this Agreement, have in full force and effect all licenses required of it by law. Consultant agrees to devote the hours and the human resources necessary to timely perform the services set forth in this agreement in an efficient, professional, and effective manner.

2.02 **Avoidance of Conflict of Interest.**

(a) Consultant may represent, perform services for, and be employed by additional individuals or entities, in Consultant's sole discretion, as long as the performance of these extra-contractual services does not interfere with or present a conflict with City's business or interfere with the timely performance and completion of Consultant's services under this Agreement.

(b) Consultant shall comply with all conflict of interest laws and regulations including, without limitation, the City's Conflict of Interest Code (on file in the City Clerk's Office). All officers, employees and/or agents of Consultant who will be working on behalf of the City pursuant to this Agreement may be required to file Statements of Economic Interest. Therefore, it is incumbent upon the Consultant to notify the City of any staff changes relating to this Agreement.

(c) In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of the Consultant unless as indicated in Subsection (d), will be performing a very limited and closely supervised function, and therefore, unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection (d). _____ (*Initials*).

(d) In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally for the purpose of influencing a governmental decision. As a result, the following persons shall be subject to the City's Conflict of Interest Code.

_____None_____

2.03 **Tools and Instrumentalities:** Consultant shall provide all tools and instrumentalities to perform the services under this agreement.

2.04 **Workers' Compensation and Other Employee Benefits**: City and Consultant intend and agree that Consultant is an independent contractor of City and agree that Consultant and Consultant's employees and agents have no right to Workers' Compensation and other City-sponsored employee benefits. Consultant agrees to provide Workers' Compensation and other employee benefits, where required by law, for Consultant's employees and agents. Consultant agrees to hold harmless and indemnify City for any and all claims arising out of any claim for injury, disability, or death of Consultant and any of Consultant's employees or agents.

2.05 **Indemnification**

(a) **Non-design, non-construction Professional Services**: To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, including the City's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(b) **Non-design, construction Professional Services**: To the extent the Scope of Services involve a "construction contract" as that phrase is used in Civil Code Section 2783, this paragraph shall apply in place of paragraph (a). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8), Consultant shall indemnify, defend, and hold harmless the City, and its elected officials, officers, employees, volunteers, and agents ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Consultant's performance or Consultant's failure to perform its obligations under this Agreement or out of the operations conducted by Consultant, except for such loss or damage arising from the active negligence, sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

(c) **Design Professional Services**: In the event Consultant is a "design professional", and the Scope of Services require Consultant to provide "design professional services" as those phrases are used in Civil Code Section 2782.8, this paragraph shall apply in place of paragraphs (a) or (b). To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782 and 2782.8) Consultant shall indemnify, defend and hold harmless the City and its elected officials, officers, employees, volunteers and agents ("City Indemnitees"), from and against all claims, damages, injuries, losses, and expenses including costs, attorney fees, expert consultant and expert witness fees arising out of, pertaining to or relating to, the negligence, recklessness or willful misconduct of Consultant, except to the extent caused by the sole negligence, active negligence or willful misconduct of the City. Negligence, recklessness or willful misconduct of any subcontractor employed by Consultant shall be conclusively deemed to be the negligence, recklessness or willful misconduct of Consultant unless adequately corrected by Consultant. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of

this Agreement, the Consultant shall provide a defense to the City Indemnitees or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims. In no event shall the cost to defend charged to Consultant under this paragraph exceed Consultant's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, Consultant shall meet and confer with other parties regarding unpaid defense costs.

(d) Payment by City is not a condition precedent to enforcement of the indemnities in paragraph (a), (b), or (c). In the event of any dispute between Consultant and City, as to whether liability arises from the active negligence, sole negligence or willful misconduct of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as having been actively negligent, solely negligent or as having engaged in willful misconduct. Except as otherwise required by Civil Code Section 2782.8, Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation. The provisions of this Section 2.05 shall survive completion of Consultant's services or the termination of this Agreement.

2.06 **Insurance:** Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached to and part of this agreement.

2.07 **Campaign Contribution Disclosure:** Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached Exhibit C 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

3.0 OBLIGATIONS OF CITY

3.01 **Cooperation:** City agrees to comply with all reasonable requests of Consultant necessary to the performance of Consultant's duties under this agreement. City employees, agents and officers of the City agree to disclose all information relevant to this project to Consultant. Consultant shall be entitled to reasonably rely upon the accuracy and completeness of information furnished by City, provided that Consultant shall give City prompt written notice of any known defects in such information.

4.0 TERMINATION OF AGREEMENT

4.01 **Termination Notice:** Notwithstanding any other provision of this agreement, any party hereto may terminate this agreement, at any time, without cause, by giving at least 30 (thirty) days' prior written notice to the other parties to this agreement.

4.02 **Termination on Occurrence of Stated Events:** This agreement shall terminate automatically on the occurrence of any of the following events:

- a. Sale of the business of any party;
- b. The end of the 30 (thirty) days as set forth in section 4.01;
- c. End of the contract to which Consultant's services were necessary; or
- d. Assignment of this agreement by Consultant without the consent of City.
- e. Death of any party.

4.03 **Termination by any Party for Default:** Should any party default in the performance of this agreement or materially breach any of its provisions, the non-breaching party, at its option, may terminate this agreement, immediately, by giving written notice of termination to the breaching party.

4.04 **Termination:** This agreement shall terminate on **June 30, 2026**, unless earlier extended as set forth in this Section. The City, with the agreement of Consultant, is authorized to extend the term of this agreement beyond the termination date, as needed, under the same terms and conditions as set forth in this agreement. Any such extension shall be in writing and be an amendment to this agreement.

5.0 SPECIAL PROVISIONS

5.01 **Additional Tasks as May Be Assigned by the City Manager:** Prior to initiating any Consultant work on matters relating to the purposes of this Agreement, but outside the Scope of Services for this Agreement, it shall be the responsibility of Consultant to obtain written approval of the City Manager, prior to initiation of such tasks.

5.02 **Time Schedule:** Consultant is to begin work upon receipt and execution of City contract. Consultant agrees to engage its best efforts to adhere strictly to the schedule set forth in **Exhibit A** and incorporated herein.

5.03 **Work Outside Contract Scope:** No payment for changed or additional work shall be made unless the changed or additional work has first been approved in writing by the City Manager and the parties have agreed upon the appropriate adjustment, if any, to the payment schedule and maximum payment amount for the changed or additional work. The Contract Manger may order changes or additions to the scope of work. Whether a change or addition to the scope of work is proposed by the Consultant or ordered by the City Manager, the parties shall in good faith negotiate an appropriate adjustment, if any, to the payment schedule and maximum payment for the changed or additional work. An approved change or addition, along with the payment adjustment, if any, will be effective upon an amendment to this contract executed by both parties. The amendment shall not render ineffective or invalidate unaffected portions of this contract.

5.04 **Confidentiality:**

- (a) Confidential Nature of Information. Consultant shall treat all information obtained from the City in the performance of this contract as confidential and proprietary to the City. Consultant shall treat all records and work product prepared or maintained by Consultant in the performance of this contract as confidential.
- (b) Limitation on use and disclosure. Consultant agrees that it will not use any information obtained as a consequence of the performance of work for any purpose other than fulfillment of Consultant's scope of work. Consultant will not disclose any information prepared for the City, or obtained from the City or obtained as a consequence of the performance of work to any person other than the City, or its own employees, agents or

subcontractors who have a need for the information for the performance of work under this contract unless such disclosure is specifically authorized in writing by the City.

- (c) Security plan. If requested by the City Manager, Consultant shall prepare a security plan to assure that information obtained from the City or as a consequence of the performance of work is not used for any unauthorized purpose or disclosed to unauthorized persons. Consultant shall advise the City of any request for disclosure of information or of any actual or potential disclosure of information.
- (d) Survival. Consultant's obligations under this paragraph shall survive the termination of this contract.

6.0 MISCELLANEOUS

6.01 **Notices:** Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this agreement or by law to be served on or given to any party to this agreement shall be in writing and delivered or, in lieu of such personal service, when deposited in the United States mail, first class postage prepaid, to the following address for each respective party:

PARTY	ADDRESS
TO: CITY OF SOLVANG	City of Solvang 1644 Oak Street Solvang, CA 93463 Attention: City Clerk
Copy to:	Chelsea O'Sullivan, City Attorney Richards, Watson & Gershon 847 Monterey Street, Suite 206 San Luis Obispo, CA 93401
TO: CONSULTANT	Pavement Engineering, Inc. Joseph L. Ririe, Director 3485 Sacramento Dr., Ste. A San Luis Obispo, CA 93401

6.02 **Governing Law:** This agreement and all matters relating to this agreement shall be governed by the laws of the State of California in force at the time, should any need for interpretation of this agreement or any decision or holding concerning this agreement arise.

6.03 **Binding Effect:** This agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this Section shall be construed as consent by City to any assignment of this agreement or any interest in the agreement.

6.04 **Remedies:** The remedies set forth in this agreement shall not be exclusive, but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

6.05 **Due Authority:** The parties hereby represent that the individuals executing this agreement are expressly authorized to do so on and in behalf of the parties.

6.06 **Ownership of Work Product:** Upon delivery, the work product, including without limitation, all original reports, writings, recordings, drawings, files, and detailed calculations

developed under this contract are the property of the City. Consultant agrees that all copyrights, which arise from creation of the work pursuant to this contract, shall be vested in the City and waives and relinquishes all claims to copyright or other intellectual property rights in favor of the City. City acknowledges that its use of the work product is limited to the purposes contemplated by the scope of work and that the Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by the scope of work.

6.07. Integration and Modification:

- (a) This contract represents the entire understanding and agreement of the City and Consultant as to those matters contained herein. This agreement correctly sets forth the obligations of the parties hereto to each other as of the date of this agreement. All agreements or representations respecting the subject matter of this agreement not expressly set forth or referred to in this agreement are null and void. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This contract may not be modified, amended, or altered except in writing signed by the City and Consultant.
- (b) In the event of any conflict between the terms of this agreement and the terms of an exhibit, the terms of this agreement shall control, even if the exhibit purports to modify this agreement. In the event an exhibit incorporates by reference any additional physical documents, websites, web links or other electronic location not under the control of the City, the parties agree that such additional documents shall have no impact on this agreement and shall be deemed to be void unless actually attached to the exhibit that purports to incorporate such additional document. Notwithstanding the foregoing sentence, the provisions of Section 2.05 of this agreement shall not be altered, amended, limited or otherwise affected in any manner by any language included in an exhibit to this agreement, even if such exhibit purports to affect the provisions of Section 2.05. Furthermore, any attempt to limit liability to the City that is expressed in an exhibit shall have no force or effect unless City has expressly agreed to such limitation by providing the initials of its authorized representative here: _____.

6.08. Advice of Counsel: The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms, and conditions of this contract, and that the decision of whether or not to seek the advice of counsel with respect to this contract is a decision which is the sole responsibility of each of the parties hereto. This contract shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of the contract.

6.09. Independent Review: Each party hereto declares and represents that in entering this contract it has relied and is relying solely upon its own judgment, belief and knowledge of the nature, extent, effect and consequence relating thereto. Each party further declares and represents that this contract is being made without reliance upon any statement or representation not contained herein of any other party, or any representative, agent, or attorney of any other party.

6.10. Attorney Fees: In the event of any controversy, claim or dispute between the parties hereto, arising out of or relating to this agreement, or the breach hereof, the prevailing party shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorney fees.

6.11 No waiver: The waiver of any breach by any party of any provision of this agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this agreement.

6.12. **Assignment:** This agreement is specifically not assignable by Consultant to any person or entity. Any assignment or attempt to assign by Consultant whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this agreement, giving rise to a right to terminate as set forth in Section 4.03.

6.13. **Time for Performance:** Except as otherwise expressly provided for in this agreement, should the performance of any act required by this agreement to be performed by either party be prevented or delayed by reason by any act of God, strike, lockout, labor trouble, inability to secure materials, epidemics, pandemics, or any other cause, except financial inability, which is the fault of the party required to perform the act, the time for performance of the act will be extended for a period of time equivalent to the period of delay and performance of the act during the period of delay will be excused: provided, however, that nothing contained in this Section shall exclude the prompt payment by either party as required by this agreement of the performance of any act rendered difficult or impossible solely because of the financial condition of the party required to perform the act.

6.14. **Severability:** Should any provision of this agreement be held by a court of competent jurisdiction or by a legislative or rulemaking act to be either invalid, void or unenforceable, the remaining provisions of this agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

6.15. **Construction:** The parties agree that each has had an opportunity to have their counsel review this agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provision to which they relate.

6.16. **Amendments:** Amendments to this agreement shall be in writing and shall be made only with the mutual written consent of all the parties to this agreement.

6.17. **Signatures:** The individuals executing this contract represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this contract on the following date.

CITY OF SOLVANG

**CONTRACTOR
PAVEMENT ENGINEERING, INC.**

David Brown, Mayor

Joseph L. Ririe, Director

ATTEST:

APPROVED AS TO FORM
Richards, Watson & Gershon

Annamarie Porter, City Clerk

Chelsea O'Sullivan, City Attorney

EXHIBIT A
SCOPE OF WORK,
FEE SCHEDULE
&
PROJECT SCHEDULE

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, or a City approved equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence and in the aggregate.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992, or a City approved equivalent. Consultant also agrees to require all contractors, and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement

or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.
5. Consultant's general liability policy shall not contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, reasonable modification and reasonable additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.
8. Certificate(s) are to reflect that the insurer will provide 30 days notice to City of any cancellation of coverage by the carrier.
9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.
10. Consultant agrees to require that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.
11. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions. Consultant shall be responsible for paying any deductibles or self-insured retentions on its policies.
12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.
13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.
15. Consultant will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.
17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.
18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.
19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.
20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.
21. Consultant agrees to be responsible for ensuring that no contract used between itself and its sub-consultants reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
22. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

August 29, 2025

MP25-554A

Bridget Paris
City of Solvang
411 Second Street
Solvang, CA 93463

Subject: Provide CM/QA Services for the Alamo Pintado Road Pavement Rehab in the City of Solvang

Dear Bridget:

At your request, we are providing our revised proposal for construction management and engineering support, inspection and quality assurance control services for the subject project.

Our proposal includes providing complete construction engineering support, construction inspection and material testing services during construction. The scope of work can be modified to reflect any areas where the City will provide services. All work will be overseen directly by a registered engineer. Inspection personnel will depend on the exact timing of the project work.

SCOPE OF WORK

Task 1 – Construction Management and Engineering Support

PEI will provide construction management and engineering support throughout the duration of the project. For this task, PEI will provide a Resident Engineer / Project Manager to provide full-time CM services throughout the construction and close-out phases. The engineer assigned to the project will work closely with the City and will provide the support as requested. Our scope of services for this task will include the following:

1. Pre-Construction Meeting. Attend the pre-construction meeting, which will include the City, the Construction Manager, the design engineer, contractor, major subcontractors, and any other project stakeholders. Prepare agenda and minutes for the pre-construction meeting. The preconstruction meeting shall include a discussion of all items which are critical to the funding for the project.

2. Gather, distribute and file contact information sheet containing names and contact information for local agency/consultants/contractor including a contact list of key personnel to be contacted in the event of an emergency on the project. Provide copies to fire, police and other emergency groups at the beginning of the project.
3. Provide Public Outreach. Assist with the review of Notifications provided by contractor. Respond to public questions and issues that may arise during construction.
4. Project Meetings. Conduct and document weekly progress meetings and other special technical meetings. Prepare agenda describing key issues, schedule status, quality control / quality assurance, RFI's submittals, potential change orders and other topics as needed. Prepare minutes of the weekly meetings.
5. Schedule Management. Review contractor's as-planned schedule for conformance with the specifications and for reasonableness of activity durations and sequence. Coordinate review comments by the City and the design engineer and transmit review comments to the contractor. Meet with the contractor to discuss and clarify any significant issues. Review revised and/or updated schedules as required. Review work progress as compared to the as-planned schedule and notify contractor of schedule slippage. Analyze schedule to determine impact of the weather and change orders on the construction schedule. Review contractor's updates of the construction schedule which incorporates actual progress, weather delays, and change order impacts.
6. Utility Coordination. PEI will assist and support the coordination of the utility adjustments and assist in communicating and coordinating the schedule with all other affected utilities.
7. Maintain Project Records. Maintain project records including daily logs, weekly report of working- days (PEI will utilize Caltrans' Weekly Statement of Working Days to track project schedule), inspection reports, compliance testing results, photos, measurement of quantities, schedules and correspondence. Project records shall be kept in an organized manner with an index that describes each file category.
8. Weigh master certificates shall be validated by the inspector at the point of delivery.

9. On a weekly basis, provide City with a copy of the weekly statement of working days.
10. Review Monthly Progress Payments. Evaluate the monthly progress payment requests from the Contractor, assist City with negotiating differences over payment, and recommend payment to the City. Progress payment documentation shall provide a suitable accounting trail to support documentation for contract work (e.g., items, CCOs, etc.). Quantity pay sheet calculations shall be checked by a separate individual, other than the inspector and quantities paid shall be monitored and checked against estimated quantities.
11. The inspector and Construction Manager shall ensure the traffic control plan requirements are being followed.
12. Requests for Information (RFIs). Assist with the coordination and management of the RFI evaluation and response process. This includes log, transmit to the design engineer for response, coordinate with design engineer on field status, track progress, review response, and transmit response to contractor.
13. Potential Change Orders (PCOs) and Change Orders. Assist the City with their change order process, including log, review in conjunction with design engineer and City, assist with determination of changed conditions and scope definition as needed, assist with negotiation, and incorporate change orders into the construction contract.
14. Coordinate Submittal and Shop Drawing Review Process. Coordinate and manage the submittal/shop drawing review process. This work includes log, transmit to design engineer for response, coordinate with design engineer on field status, track progress, review response, and transmit response to contractor.
15. Monitor Construction Record Drawings. Monitor construction record drawings maintained by the Contractor and inspector on a regular basis.
16. Claims Management. Assist City to analyze potential claims for additional compensation that are submitted during the construction period and make recommendations to resolve them. Perform claims administration, including coordination and monitoring claims response preparation, logging claims, and tracking claims status.

17. Field Inspection. Provide construction inspection to monitor the Contractor's work for compliance with the contract documents.
18. Field Changes. Document field changes to the Drawings and Specifications.
19. Inspection Reports. Prepare and review Daily Inspection Reports. Each daily inspector report shall be reviewed by the Construction Manager. Provide photo documentation within the daily inspection reports.
20. The Construction Manager will coordinate materials testing by PEI personnel. Data will be coordinated with the contractor and stored in the project files.
21. Substantial Completion and Punch List. Construction Manager will schedule with City and PEI's design engineer, to conduct substantial completion inspections and issue punch lists.
22. Project Documents. Construction Manager will provide the City with a complete set of all records of the project, indexed and properly filed, and a listing of warranties provided under the project including the items covered and the warranty duration.
23. Close Out. Assist City with preparing the final pay estimate and balance change orders, the Notice of Completion, and help coordinate retention release.

Task 2 – Quality Assurance and Laboratory Testing for HMA Construction

During paving operations, PEI will provide full-time inspection services to observe all paving construction activities at the site and provide field testing and laboratory testing necessary to determine if the contractor is providing the required quality of workmanship and materials during construction.

During main-line paving operations, PEI's inspector will provide laydown inspection including thickness and temperature monitoring during the placement of the HMA. In addition, our inspector will provide field density tests using a nuclear density gauge to monitor the contractor's compaction efforts. Monitoring the compaction efforts of the contractor while the asphalt concrete materials are being placed will help the contractor with compaction. Once the asphalt concrete has cooled, the opportunity to obtain higher compaction is lost. Our inspector's goal is to work with the contractor and their QC lab by providing compaction feedback to achieve the highest relative density possible.

During HMA construction, PEI will include quality assurance testing of the asphalt concrete materials used for the digouts, leveling course and surface course. We will collect asphalt concrete samples and perform mix design tests at a rate of 1 per 2 days of paving. Asphalt mix tests include determining the following: Stability (CTM 366), LTMD (CTM 308), Rice Gravity (CTM 309), and Air Voids Content (CTM 367).

On the first day of paving each type of HMA material, PEI will perform a production start-up. The production start-up includes coring the placed HMA to correlate the nuclear gauge density and running a full set of mix and aggregate tests to verify the materials with the JMF (Job Mix Formula).

If compaction fails during construction, PEI is equipped to provide, as additional services, the core density/ nuclear gauge correlation and/ or core densities to establish compaction as outlined in the contract documents.

Our inspection services also includes monitoring the raising and lowering of utilities frames and covers as well as the placement of the striping and pavement markings.

Task 3 - Quality Assurance for PCC Elements

PEI will inspect construction of the miscellaneous PCC elements of the project. The miscellaneous PCC elements include curb and gutter, sidewalk, driveways, valley gutter, and, curb ramp construction. The testing for these locations will include casting cylinders to confirm flexural strength. Our inspection services will assure that the contractor is providing the required quality of workmanship and materials during construction.

When requested, PEI will test the aggregate base compaction placed under the PCC elements. Relative compaction will be based on relative wet density (CTM 216). PCC cylinders and slump testing will be performed periodically to verify the quality of the PCC materials being delivered to the job site. Laboratory testing for PCC elements will include breaking PCC cylinders.

Task 4 - Verification and Determination of Compliance and Acceptance

PEI will be monitoring the materials and contractor's compliance with the plans and specifications throughout the project and will report non-compliant issues as soon as possible, so that the City can notify the contractor that the item will need to be addressed or that a deduction will be in order.

We will prepare a final report that summarizes all the laboratory tests and will address the contractor's compliance with specifications, plans, and applicable adopted standards. Copies of the compaction and laboratory test results will be included. The report will outline any areas of non-compliance.

In addition to the final report, PEI is committed to providing feedback throughout the project. Knowing immediately (in some cases the next day) that density was low, or the supplied material did not meet the specified criteria, creates a pro-active environment to correct the problems as they arise and not after the fact. Having up-to-date information on the contractor's ability to conform to project specifications during the project will assist the City in managing its project and will result in the best possible product.

PROPOSAL FEE AND FEE BREAKDOWN

PEI's fee for this work is based on our experience with similar projects and knowledge of similar construction. Our proposal covers an estimated 50 working day contract based on the awarding the Base Bid and all four of the Alternates. This includes paving, concrete work, and materials testing. As well as oversee the miscellaneous work items such as adjusting utilities, monitoring the storm water pollution control plan and placing the pavement markings and legends. The contractor's actual schedule may result in a different level of effort and a modified estimate.

The outlined level of effort is estimated based on an eight-hour day and providing engineering support / contract administration, testing and inspection services.

We will invoice our work on a time and materials basis. Individual fees associated with each task will serve as a guideline for progress payments. Additional materials tests will be invoiced per the enclosed fee breakdown. We will invoice inspection services as follows:

Between 0 and 4 hours will be invoiced at 4 hours
Between 4 and 8 hours will be invoiced at 8 hours

Our inspection fees account for prevailing wages. Overtime will apply for workdays exceeding eight hours. PEI requires a 72-hour notification of changes in the schedule or a full eight-hour day fee will apply.

This proposal assumes that the City will monitor the contractor pertaining to all labor compliance issues.

Bridget Paris
MP25-554A
August 29, 2025
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All fees and costs associated with this project are subject to final negotiation with the City of Solvang. The enclosed proposal conditions apply. Please feel free to contact me at (805) 781-2265 with any questions.

Very truly yours,
PAVEMENT ENGINEERING INC.



Joseph L. Ririe, P.E.
Senior Principal Engineer

Attachments: Estimated Fee Breakdown Schedule
 Proposal Conditions

pc: C File
 M File
 S File
 E File (bridgetp@cityofsolvang.com)



ESTIMATED FEE BREAKDOWN SCHEDULE
Construction Management /Engineering Support, Construction Inspection and Quality Assurance
City of Solvang - Alamo Pintado Road Pavement Rehabilitation

Task 1 Construction Management and Engineering Support				
Position		Units	Rate	Total
	Senior Principal Engineer	25	\$270 / hour	\$6,750
	Construction/Project Management	50	\$230 / hour	\$11,500
	Asst. Project Manager	180	\$185 / hour	\$33,300
	Assistant Engineer	50	\$185 / hour	\$9,250
	Clerical	50	\$85 / hour	\$4,250
Estimated Task 1 Fees:				\$65,050
Task 2 Quality Assurance and Inspection				
Position		Units	Rate	Total
	Construction/Project Management	50	\$230 / hour	\$11,500
	Asst. Project Manager	200	\$185 / hour	\$37,000
	Full Time Construction Inspector	400	\$165 / hour	\$66,000
	Additional Construction Inspector / HMA (26 days)	208	\$165 / hour	\$34,320
	Additional Construction Inspector / PCC (10 days)	80	\$165 / hour	\$13,200
	Additional Construction Inspector / AB or Soils (5 days)	40	\$165 / hour	\$6,600
	Equipment / Vehicle Usage	91	\$225 / day	\$20,475
Estimated Task 2 Fees:				\$189,095
Task 3 Laboratory Testing				
Position		Units	Rate	Total
Hot Mix Asphalt (HMA)				
	Density Cores	6	\$75 / test	\$450
	3/8 inch HMA Production Start-up (Hveem)	1	\$2,000 / test	\$2,000
	1/2 inch HMA Production Start-up (Hveem)	1	\$2,000 / test	\$2,000
	HMA Mix Tests (Hveem)	12	\$750 / test	\$9,000
Concrete Pavement				
	PCC Cylinders	60	\$50 / test	\$3,000
	PCC Cylinder Pick up from Jobsite	10	\$50 / test	\$500
Soils Testing under Concrete				
	CTM 216 Moisture Density Curve	10	\$300 / test	\$3,000
Estimated Task 3 Fees:				\$19,950
Task 4 Verification and Determination of Compliance and Acceptance / Post Construction				
Position		Units	Rate	Total
	Senior Principal Engineer	18	\$270 / hour	\$4,860
	Asst. Project Manager	36	\$185 / hour	\$6,660
	Lab Manager	18	\$190 / hour	\$3,420
Estimated Task 4 Fees:				\$14,940
Total Estimated Fees:				\$289,035

Overtime Rates	Time and a Half	Double Time
Inspection	260 / hour	330 / hour
Compaction Testing	260 / hour	330 / hour



PROPOSAL CONDITIONS

1. Proposal is valid for thirty days from the date of the proposal.
2. All work shall be performed utilizing common methods and practices of the civil engineering profession.
3. Fees for lump sum or unit price proposals will be charged at the quoted price. Fees for engineering technical services will be charged on a time and materials basis will be charged at the applicable hourly rates shown on the enclosed fee schedule.
4. The proposal is based upon providing liability insurance with limits up to \$1,000,000.
5. Payment: Invoices will be submitted monthly. All invoices are due within 30 days. Attorney fees or other costs incurred in collecting any delinquent amount shall be paid by the client.



CITY OF SOLVANG

Applicant/Interested Party Campaign Contribution Disclosure Form

1644 Oak Street | Solvang, CA 93463 | www.cityofsolvang.com | (805) 688-5575

APPLICANT/INTERESTED PARTY INFORMATION

Applicant Name: Joseph L Ririe

Phone: 805-781-2265 Email (required): joer@pavementengineering.com

Representative/Agent:

Phone: _____ Email: _____

Mailing Address: 3485 Sacramento Drive, Ste A

City: San Luis Obispo State: CA Zip: 93401

Website: _____

Name and subject matter of applicant's proceeding:
Engineering / Pavement Analysis for Alamo Pintado Pavement Rehab

CONTRIBUTION DISCLOSURE (GOVERNMENT CODE SECTION 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

Contributor Name:			
Date of Contribution	Recipient Office/Candidate	Contribution Amount (\$):	Refund: Yes or No; Date of Refund.

By checking this box I certify that I have not given any contributions consistent with Government Code Section 84308

ACKNOWLEDGEMENT

This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).

I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct:

Signature: Date: 8.25.2025

Print Name: Joseph L. Ririe

OFFICIAL USE ONLY

File/Project No: _____ Date Received: _____