



CITY OF SOLVANG

Planning & Building Department | Planning Division
411 Second Street | Solvang, CA 93463 | www.cityofsolvang.com
(805) 688-5575 | planningdept@cityofsolvang.com

July 21, 2025

Lukas Sundquist
1659 Copenhagen Ste. A
Solvang, CA 93463

Via Email

**RE: Notice of Approval, PA 25-032, Sign permit Application
1659 Copenhagen Ste A. (APN 139-181-012)**

Dear Lukas Sundquist:

Your application for proposed signage; One (1) Hanging sign, 3.67 square feet in size, at the above location was approved by the Design Review Committee (DRC) of the City of Solvang on **July 17, 2025**. Additional conditions imposed by the DRC include the following:

Consistent with Solvang Municipal Code (SMC) Section 2-4-3, decisions of the DRC are final unless an appeal of the decision is received within ten (10) days after the decision (on or before **July 28, 2025**), consistent with SMC section 1-6-2. Consistent with SMC section 11-13-12(G), the expiration date of the approval is six (6) months from the approval date, which is **January 19, 2026**. A building permit must be issued, or signage placed at the above location within six (6) months of this approval. A six (6) month extension may be granted by the Planning Manager. Any deviations from the approved signage as shown in Attachment A may require additional Design Review Committee review.

Be sure to follow up with the building and safety division to obtain your building permit. They can be reached at (805) 688-5575 x218 or buildingdept@cityofsolvang.com

If you have any questions regarding this approval, please feel free to contact me at (805) 688-5575 or via email at Lscherman@cityofsolvang.com

Sincerely,

Lisa Scherman
Assistant Planner

Attachment A – Approved Plans

Address and Assessor parcel number: **1659 Copenhagen Dr Ste. A Solvang CA 93463**
parcel #: 139-181-012

Total number of signs proposed: **1**

Square footage of signs: **3.67 sq ft**

Measurement of largest letter height: **7.5 inches**

Provide Specification for each sign proposed including the following:

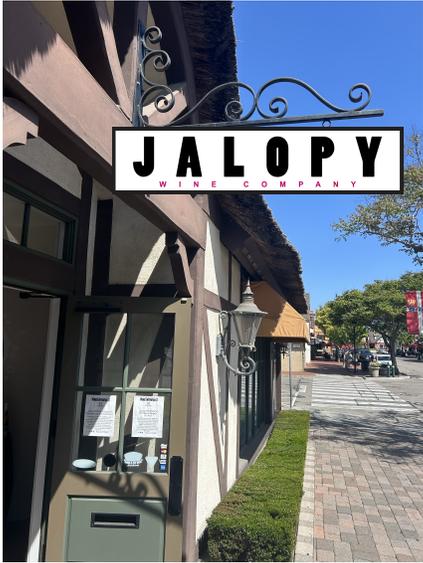
- Height and length of sign (in feet) **4 ft X 11 inches**
- Depth of sign measure (in feet) **3/8 inches**
- Measurement of the largest letter height if letters are on the sign **7.5 inches**
- Identify the type of material to be utilized for proposed signage **Wood**
- Provide ground clearance for all project and hanging signs (in feet) measured from finished grade (ground level) to the bottom of proposed sign. **8.5 ft**
- For projecting signs, provide the distance the sign projects from the building measured (in feet), measured from the edge of the sign closest to the building. **N/A**
- Provide information on hardware utilized to secure the sign. **Hooks on existing hanger**
- For signs that are illuminated, provide specifications on total watts per square foot, and illumination type (LED, CFL, etc.) **N/A**

Provide Color Photographic Renderings

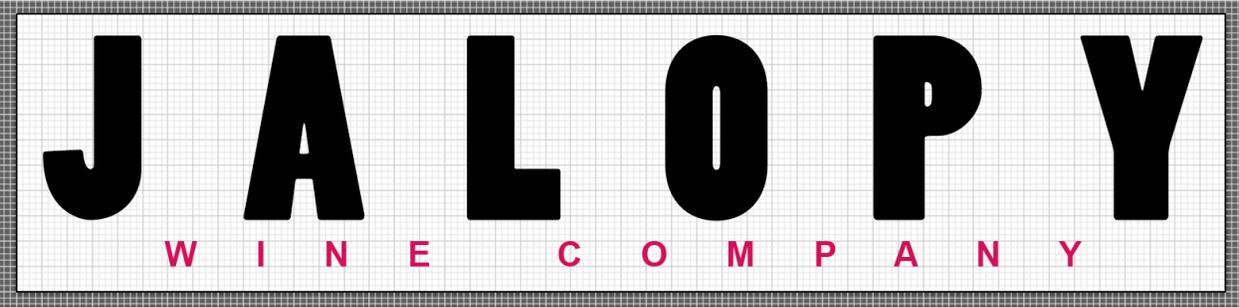
- Provide a mockup of the proposed signs:



- Provide a simulated depiction of the proposed sign on the building/location



- Provide a graphic scale if possible



Frame and all lettering raised by 1/8 inch



SIGN PERMIT APPLICATION CHECKLIST

CITY OF SOLVANG

PLANNING & BUILDING DEPARTMENT

411 Second Street | Solvang, CA 93463 | (805) 688-5575 | www.cityofsolvang.com

The information on this checklist **must** be submitted with your project to be accepted for review. These are the minimum requirements and additional information may be required to evaluate your application following initial review by staff. A copy of this list will be used to check your application for completeness after it is submitted. **Applications not containing the necessary information as shown on this checklist will not be accepted for review. Check each box under “applicant” to indicate that the information has been provided and sign the Checklist. If you believe an item is not applicable to your application, please indicate with “N/A”.** If you have any questions regarding this form or uncertain if a specific requirement applies to your project, please contact the planning staff at (805) 688-5575x220 or via email at planningdept@cityofsolvang.com

- | Applicant | City | |
|--------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | COMPLETED Planning APPLICATION FORM. Application form can be found here: https://www.cityofsolvang.com/DocumentCenter/View/4448/PB-P1-Planning-Application .
<i>Only this application will be accepted.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | EMAIL COMPLETED APPLICATION & PLANS. Email completed application and associated plans planningdept@cityofsolvang.com . All electronic plans shall be in PDF format. |
| <input type="checkbox"/> | <input type="checkbox"/> | PAYMENT OF APPLICATION FEE. Remittance of deposit as established by the Master Fee Schedule. Your application will not be processed until a fee has been paid. This can be completed by cash or check. |

Preliminary Signage Plan. The following must be included in all preliminary signage plans :

- | Applicant | City | N/A | |
|--------------------------|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Address and assessor parcel number of the project site. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Total number of signs proposed. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Total Square footage of all signs proposed (in square feet) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Total Square footage (in square feet) of proposed and existing signage if building is occupied by multiple tenants |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Provide Specification for each sign proposed including the following: <ul style="list-style-type: none">• Height and length of sign (in feet)• Depth of sign measure (in feet)• Measurement of the largest letter height if letters are on the sign (in inches)• Identify the type of material to be utilized for proposed signage• Provide ground clearance for all project and hanging signs (in feet) measured from finished grade (ground level) to the bottom of proposed sign.• For projecting signs, provide the distance the sign projects from the building measured (in feet), measured from the edge of the sign closest to the building.• Provide information on hardware utilized to secure the sign.• For signs that are illuminated, provide specifications on total watts per square foot, and illumination type (LED, CFL, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Provide Color Photographic Renderings <ul style="list-style-type: none">• Provide a mockup of the proposed signs• Provide a simulated depiction of the proposed sign on the building/location• Provide a graphic scale if possible |

Compliance with the California Environmental Quality Act (CEQA) - Please note that once your application is deemed complete, staff will determine if the proposed project qualifies as an exempt project (i.e., does not require environmental review).

Notice of Potential Requirements for Building Permits per California Building Code - If additional hardware will be used to secure the sign (i.e. new wall signs), electric or installation of lighting, a building permit may be required. Please contact the Building division to verify if a permit is needed.

I, the undersigned Applicant/Representative, have verified that all the submittal items required on this Checklist are included in the application materials and/or plans.



Signature

Date

Print Name



PLANNING APPLICATION

CITY OF SOLVANG

PLANNING & BUILDING DEPARTMENT

411 Second Street | Solvang, CA 93463 | (805) 688-5575 | www.cityofsolvang.com

Please complete this planning application form and submit with all required project plans and checklists. If you have any questions regarding the project information required to be submitted with this application, please, contact us at (805) 688-5575x220 or email at planningdept@cityofsolvang.com

Project Address & Information	
Project Address or Location:	
Assessor Parcel No.:	Lot Size (Gross):
Project Description:	

Applications Requested	
Please indicate the type of application(s) you are requesting (check all that apply). REFER TO THE SUBMITTAL CHECKLISTS FOR ITEMS REQUIRED FOR EACH TYPE OF APPLICATION	
<input type="checkbox"/> Appeal of Planning Manager/DRC/Planning Commission Decision <input type="checkbox"/> Conditional Use Permit <input type="checkbox"/> Certificate of Compliance <input type="checkbox"/> Development Plan <input type="checkbox"/> Final Map <input type="checkbox"/> Land Use Permit <input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Preliminary Review <input type="checkbox"/> Sign Permit <input type="checkbox"/> Specific Plan <input type="checkbox"/> Tentative / Vesting Parcel Map <input type="checkbox"/> Tentative / Vesting Parcel Subdivision Map <input type="checkbox"/> Variance <input type="checkbox"/> Other _____

General Information	
Applicant:	Phone:
Mailing Address:	Email:
Property Owner(s):	Phone:
Mailing Address:	Email:
Authorized Agent/Representative:	Phone:
Mailing Address:	Email:
Architect/Designer:	Phone:
Mailing Address:	Email:
Engineer:	Phone:
Mailing Address:	Email:
Please indicate the primary contact and person to send all correspondence to:	
<input type="checkbox"/> Applicant <input type="checkbox"/> Property Owner <input type="checkbox"/> Representative <input type="checkbox"/> Architect <input type="checkbox"/> Engineer	

Owner/Applicant Authority to File Application

Please read carefully before signing this application. Submission of this application does not imply approval by the City of Solvang Planning & Building Department, Design Review Committee, Planning Commission, or the City Council.

APPLICANT/REPRESENTATIVE: By signing this application I certify that the information provided is accurate to the best of my knowledge. I agree to allow the City to duplicate and distribute plans to interested persons as it determines is necessary for the processing of the application.

Signature 

Date _____

Print Name _____

PROPERTY OWNER AUTHORIZATION By signing this application I certify that I am the legal owner of the property that is the subject of this application and that I have read this completed application and attached materials and consent to its filing. I agree to allow the City to duplicate (if necessary) and distribute plans to interested persons as it determines is necessary for the processing of the application. If the undersigned is different than the legal property owner.

Signature 

Date _____

Print Name _____

AGREEMENT TO PAY APPLICATION FEES I (we) hereby agree to pay all personnel and related direct and indirect costs for the review and processing of the Planning Application for the subject property, at such time as requested by the Planning Manager, or their designee. Direct costs include, but are not limited to, the review of the application for completeness and code compliance by all applicable City departments; telephone or written communication with applicant/property owner/architect, engineer, noticing, outside consultants, etc.; preparation of staff reports; and attendance by staff at public hearings.

Project fees are paid at the time of application. In the event additional processing fees are required, the applicant shall provide fees or deposits to the City to complete the processing of the application. The City shall not perform any further review of the application until the applicant submits the required fees or deposits. No interest shall accrue on amounts deposited. Any unused portion of the deposit will be returned to the applicant.

I (we) hereby certify that the information stated on forms, plans and other materials submitted herewith in support of the application is true and correct to the best of my knowledge. It is my (our) responsibility to inform the City, through the assigned city staff member, of any changes to the information represented in these submittals. If there are multiple owners/authorized agents of the property, by signing below you are acknowledging that you have been provided authorization to sign by the other owners/authorized agents.

Signature 

Date _____

Print Name _____

FOR STAFF USE ONLY		
Date Application Submitted:	Application Number:	Receipt Number/Accepted By:
06/06/2025	PA 25-032	