



**MINUTES
SOLVANG PLANNING COMMISSION
Monday, February 3, 2025**

Regular Meeting - 6:00 PM

6:00 PM REGULAR MEETING OF THE PLANNING COMMISSION

CALL TO ORDER

Chair Williams called the Regular meeting to order at 6:00 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Commissioner Brandon Sparks-Gillis, William Zigler, Vice Chair Kief Adler and Chair Jack Williams

Absent: Commissioner Aaron Petersen

Staff: City Manager Randy Murphy, Assistant City Attorney David Fleishman, Planning Manager Rafael Castillo, Assistant Planner Lisa Scherman

PLEDGE OF ALLEGIANCE

Jack Williams led in the Pledge of Allegiance.

1. APPROVE ORDER OF AGENDA

Motion by Commissioner Adler, to approve the Order of the Agenda, as presented, seconded by Commissioner Williams and carried, 4-0. Commissioner Petersen was absent.

2. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Motion by Commissioner Adler, to elect Commissioner Williams as Chairperson, seconded by Commissioner Williams and carried, 4-0. Commissioner Petersen was absent.

Motion by Chair Williams, to elect Commissioner Adler as Vice Chairperson, seconded by Commissioner Zigler and carried, 4-0. Commissioner Petersen was absent.

3. PUBLIC COMMENT

Chair Williams opened the public communications portion of the meeting.

Dennis Beebe

Chair Williams closed public communications on non-agenda items.

4. CONSENT ITEMS

a. Approve the Minutes of the December 2, 2024 Regular Meeting

b. Receive and file Planning and Building Division Current Projects February 2025
Discussion followed regarding Planning and Building Division Current Projects February 2025.

Motion by Commissioner Adler, to approve Consent Items, as presented, seconded by Commissioner Sparks-Gillis and carried, 4-0. Commissioner Petersen was absent.

5. EX PARTE COMMUNICATION - None

6. PUBLIC HEARINGS

- a. Public hearing to consider Adopting Planning Commission Resolution No. 25-01 approving a one (1) year time extension for a Development Plan and previously adopted California Environmental Quality Act (CEQA) exemption located at 1420 Mission Drive (APN 137-590- 010)

Planning Manager Castillo presented details of the report.

There were no public comments on this item.

Discussion followed regarding whether another time extension can be requested, the expiration date, and Exhibit A.

Motion by Vice Chair Adler, to adopt Planning Commission Resolution No. 25-01 approving a one (1) year time extension for a Development Plan and previously adopted California Environmental Quality Act (CEQA) exemption located at 1420 Mission Drive (APN 137-590- 010) with the alteration of Exhibit A to delete the last part of the paragraph, seconded by Commissioner Zigler and carried, 4-0. Commissioner Petersen was absent.

7. DISCUSSION ITEMS

- a. Oral Presentation on the Brown Act

Assistant City Attorney David Fleishman narrated a PowerPoint presentation regarding the Brown Act and the Political Reform Act.

Discussion followed regarding responses to public comments, Form 700 reporting, real property interests, conflicts of interest, the rule of necessity, instilling confidence in government, getting formal advice from the FPPC, due process and ex parte disclosures.

There were no public comments on this item.

8. PLANNING COMMISSIONERS' COMMENTS

Commissioner Zigler expressed his appreciation for being on the Commission. Chair Williams welcomed new Members of the Commission.

9. PLANNING MANAGER REPORT

Planning Manager Castillo addressed upcoming City Council agenda items related to the Planning Commission as well as upcoming Planning Commission agenda items; commented on the increased applications for TUPs and noted an upcoming joint meeting of the Planning Commission and the DRC to discuss objective design standards.

10. ADJOURNMENT: 7:40 p.m.

Respectfully submitted:

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Rafael Castillo
Planning Manager