



**MINUTES
SOLVANG PLANNING COMMISSION
REGULAR MEETING**

March 6, 2023
Monday
6:00 p.m.

6:00 PM – REGULAR MEETING OF THE PLANNING COMMISSION

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Commissioners: Aaron Petersen, Justin Rodriguez, Vice Chair Joannie Jamieson, Chair Jack Williams

Absent: Commissioner: Kief Adler

Staff: Planning Manager Sophia Checa, Assistant City Attorney Chelsea O’Sullivan, City Clerk Annamarie Porter

PLEDGE OF ALLEGIANCE

Vice Chair Jamieson led in the Salute to the Flag.

1. APPROVE ORDER OF AGENDA

Motion by Commissioner Petersen, to approve the agenda, as presented, seconded by Vice Chair Jamieson and carried, 4-0, with Commissioner Adler, absent.

2. PUBLIC COMMENTS

There were no public comments on this item.

3. CONSENT ITEMS

a. Approve the Minutes of February 6, 2023 Regular Meeting

b. Receive and file Planning and Building Division Current Projects March 2023

There were no public comments.

Discussion followed regarding the status of specific projects.

City Clerk Porter noted a correction in the minutes of February 6, 2023.

Motion by Commissioner Petersen, to approve Consent, as corrected, seconded by Vice Chair Jamieson and carried, 4-0, with Commissioner Adler, absent.

4. EX PARTE COMMUNICATION - None

5. PUBLIC HEARINGS - None

6. DISCUSSION ITEMS

a. Discussion and possible action to recommend the City Council approve the submittal of the 2022 Housing Element Annual Progress Report to the Governor's Office of Planning and Research and to the State Department of Housing and Community Development

Planning Manager Checa presented details of the report.

Chair Williams pointed out corrections to the report.

There were no public comments on this item.

Motion by Vice Chair Jamieson, to recommend the City Council to approve the submittal of the 2022 Housing Element Annual Progress Report to the Governor's Office of Planning and Research and to the State Department of Housing and Community Development, seconded by Commissioner Petersen and carried, 4-0, with Commissioner Adler, absent.

b. Discussion and possible action to approve Planning Commission Resolution No. 23-02 amending the Planning Commission Rules and Procedures and making a determination of exemption under the California Environmental Quality Act.

Planning Manager Checa presented details of the report discussed changes to the Planning Commission Rules and Procedures.

There were no public comments on this item.

Discussion followed regarding term limits, special meetings, changing the time to notice a special meeting to 48 hours prior versus 24 hours, public comments on Consent Items and on the agenda, clarification of specific rules and procedures and encouraging the public to submit written comments before the stated deadline.

It was noted the Chair Williams will work with staff to clarify requirements regarding providing public comments.

Discussion continued regarding the process for distributing copies of documents submitted by the public, during meetings.

Motion by Commissioner Petersen to Adopt Planning Commission Resolution No. 23-02 amending the Planning Commission Rules and Procedures and making a determination of exemption under the California Environmental Quality Act, with the understanding that Chair Williams will work with staff to clarify Section 2.h, seconded by Vice Chair Jamieson and carried, 4-0, with Commissioner Adler, absent.

7. PLANNING COMMISSIONERS' COMMENTS

Commissioner Petersen commended staff for working with Code Enforcement regarding signs; spoke recreational marijuana use and discussed the GPAC.

Commissioner Rodriguez spoke about meeting State guidelines relative to the submission of the City's Draft Housing Element.

Chair Williams reported attending the Planning Commission's training sessions in San Luis Obispo.

Commissioner Petersen commented on an article in the "Independent" on housing allocation.

8. STAFF COMMENTS

Planning Manager Checa discussed items that will be on the Planning Commission's next meeting agenda.

9. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

Respectfully submitted:

DocuSigned by:
Sophia Checa
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Sophia Checa, Planning Manager