



**MINUTES
SOLVANG PLANNING COMMISSION
Monday, May 5, 2025**

Regular Meeting - 6:00 PM

6:00 PM REGULAR MEETING OF THE PLANNING COMMISSION

CALL TO ORDER

Chair Williams called the Regular meeting to order at 6:02 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Commissioners Brandon Sparks-Gillis, Vice Chair Kief Adler, Chair Jack Williams

Absent: Commissioners Aaron Petersen, William Zigler

Staff: Assistant City Attorney Taylor Foland (via Zoom), Planning Manager Rafael Castillo, Assistant Planner Lisa Scherman

PLEDGE OF ALLEGIANCE

Chair Williams led in the Pledge of Allegiance.

1. APPROVE ORDER OF AGENDA

Motion by Commissioner Sparks-Gillis, to approve the Order of the Agenda, as presented, seconded by Vice Chair Adler and carried, 3-0, with Commissioners Petersen and Zigler, absent.

2. PUBLIC COMMENT - None

3. CONSENT ITEMS

- a. Approve the Minutes of the April 7, 2025, Regular Meeting
- b. Receive and file Planning and Building Division Current Projects May 2025

Motion by Commissioner Sparks-Gillis, to approve Consent Items, as presented, seconded by Vice Chair Adler and carried, 3-0, with Commissioners Petersen and Zigler, absent.

4. EX PARTE COMMUNICATION - None

5. PUBLIC HEARINGS - None

6. DISCUSSION ITEMS

- a. Discussion and presentation on Proposed Fire Severity Zone Mapping and Update of Adopted Building Code

Planning Manager Castillo narrated a PowerPoint presentation regarding Fire Severity Zones Mapping; provided an update of the adopted Building Code and discussed next steps.

Discussion followed by commissioners.

There were no public comments on this item.

7. PLANNING COMMISSIONERS' COMMENTS - None

8. PLANNING MANAGER REPORT

Planning Manager Castillo reported on a recent structure fire at 425 and 535 First Street; upcoming agenda items for the Commission's June meeting and the upcoming DRC meeting.

9. ADJOURNMENT: 6:23 p.m.

Respectfully submitted:

DocuSigned by:



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Rafael Castillo
Planning Manager