



**MINUTES  
SOLVANG DESIGN REVIEW COMMITTEE  
REGULAR MEETING**

June 18, 2025  
Wednesday  
Regular Meeting – 5:00 p.m.

---

**5:00 PM – REGULAR MEETING**

**1. PRELIMINARY MATTERS**

**CALL TO ORDER**

Chair Jacobsen Bates called the meeting to order at 5:00 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

**ROLL CALL**

Present: Committee Members: Esther Jacobsen Bates, Melissa Bates, Richard Boyd (left at 7:11 p.m.), Charlene Goetz (left at 6:00 p.m.), Jennifer Johnson

Staff: Planning Manager Rafael Castillo, Assistant Planner Lisa Scherman, Assistant City Attorney David Fleishman (via Zoom)

**PLEDGE OF ALLEGIANCE**

Member Goetz led in the Salute to the Flag.

**APPROVE ORDER OF AGENDA AS PRESENTED**

*Motion by Member Boyd, to approve the order of the agenda, as presented, seconded by Member Johnson, and carried 5-0.*

**2. CONSENT ITEMS**

- a. **Approve Minutes of May 15, 2025, Design Review Committee Meeting**
- b. **Receive and file Planning and Building Division Major Projects List June 2025**
- c. **Approve a sign permit for 1673 Fir Ave. (APN 139-143-009) for proposed signage: one (1) hanging sign, six square feet in size. The proposed project is categorically exempt from CEQA.**
- d. **Approve sign permit for 1660 Copenhagen Dr. (APN 139-192-004), for proposed signage: one (1) menu sign, twenty-four inches by eighteen inches in size. The proposed project is categorically exempt from CEQA.**

There were no public comments on Consent Items.

Discussion was had regarding Item No. 2.d.

*Motion by Member Goetz, to approve Consent Items as presented, seconded by Member Bates, and carried 5-0.*

### **3. PUBLIC COMMUNICATIONS – NON AGENDA**

Chair Jacobsen Bates opened the public communications portion of the meeting.

There were no public comments and Chair Jacobsen Bates closed this portion of the meeting.

### **4. DISCUSSION**

#### **a. Discussion and possible action to approve a sign permit and proposed modifications to an approved sign plan for 1623 Mission Dr. (APN 139-142-003). The proposed project is categorically exempt from CEQA.**

Assistant Planner Scherman narrated a PowerPoint presentation with details of the proposed project.

There were no public comments on this item.

Discussion followed regarding the display cases

*Motion by Member Goetz, to approve a sign permit and proposed modifications to an approved sign plan for 1623 Mission Dr. (APN 139-142-003), seconded by Member Boyd, and carried 5-0.*

#### **b. Discussion and direction on Color Palette for Design Handbook for the Village Design District (DD-1)**

Assistant Planner Scherman narrated a PowerPoint presentation with details of the staff report.

Discussion followed regarding item 4.b and continuing this matter until the DRC can review the paint chips and the need to consider different colors for the half-timbers.

Chair Jacobsen-Bates invited public comments.

Lynn Petersen

There were no other public comments.

Discussion followed to continue the matter to the next meeting for further discussion.

#### **c. Discussion and direction on Title 11, Chapter 13 Sign Ordinance Amendments**

Planning Manager Castillo narrated a PowerPoint presentation with details on Title 11, Chapter 13 Sign Ordinance Amendments.

Charlene Goetz left the meeting at 6:00 p.m.

Discussion followed regarding item 4.c.

Chair Jacobsen-Bates invited public comments.

Stephanie Statom

There were no other public comments.

Discussion followed, continuing with item 4.c.

## 5. COMMITTEE MEMBER COMMENTS

Chair Jacobsen-Bates commented on the inclusion of current projects on the City's website; asked about the American Legion building with temporary fencing around and asked how long temporary fencing is allowed to remain up. No other committee member comments.

Planning Manager Castillo announced that the work is finished, and the fencing is there to ensure the site is secure.

## 6. CITY STAFF COMMENTS

Planning Manager Castillo reported the DRC will meet in July, as scheduled and spoke about putting a pause for signs and colors until the August meeting.

The DRC agreed to the postponing colors and signs until August, noting that Member Boyd and Chair Jacobsen-Bates will not be available in July.

Discussion followed regarding opportunities for soliciting feedback and including illustrations with samples of colors.

## 7. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Respectfully submitted:

DocuSigned by:



BAF01144E01A40E

Rafael Castillo, Planning Manager