



**MINUTES  
SOLVANG DESIGN REVIEW COMMITTEE  
REGULAR MEETING**

July 17, 2025  
Wednesday  
Regular Meeting – 5:00 p.m.

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**5:00 PM – REGULAR MEETING**

**1. PRELIMINARY MATTERS**

**CALL TO ORDER**

Vice Chair Boyd called the meeting to order at 5:00 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

**ROLL CALL**

Present: Committee Members: Melissa Bates, Richard Boyd, Charlene Goetz, Jennifer Johnson

Absent: Committee Members: Esther Jacobsen Bates,

Staff: City Manager Randy Murphy, Community Development Director Rafael Castillo, Assistant Planner Lisa Scherman, Assistant City Attorney David Fleishman (via Zoom)

**PLEDGE OF ALLEGIANCE**

Member Johnson led in the Salute to the Flag.

**APPROVE ORDER OF AGENDA AS PRESENTED**

*Motion by Member Bates, to approve the order of the agenda, as presented, seconded by Member Johnson, and carried 4-0, with Chair Jacobsen Bates, absent.*

**2. CONSENT ITEMS**

- a. Approve Minutes of June 18, 2025, Design Review Committee Meeting**
- b. Receive and file Planning and Building Division Major Projects List July 2025**
- c. Approve a sign permit for 1659 Copenhagen Dr. (APN 139-181-012) for proposed signage: one (1) hanging sign, 3.67 square feet in size. The proposed project is categorically exempt from CEQA**

There were no public comments on Consent Items.

*Motion by Member Goetz, to approve Consent Items as presented, seconded by Member Bates, and carried 4-0, with Chair Jacobsen Bates, absent.*

**3. PUBLIC COMMUNICATIONS – NON-AGENDA**

Vice Chair Boyd opened the public communications portion of the meeting.

There were no public comments and Vice Chair Boyd closed this portion of the meeting.

#### 4. DISCUSSION

##### a. Discussion and input on proposed Planning Manager/Director determination on minor modifications to façade and material changes to Land Use Permit located at 1704 Mission Drive (APN 139-240-033)

Planning Manager Castillo narrated a PowerPoint presentation with details of the proposed façade and material changes to the project.

Discussion followed regarding approval of the original building color schemes and reviewing building by building.

Vice Chair Boyd invited public comments.

Jim Billington, Hidden Wings  
Elizabeth Orona  
Stephanie Statom

There were no other public comments on this item.

Vice Chair Boyd read written comments submitted by Chair Jacobsen-Bates regarding this item, into the record.

Discussion followed regarding minor modifications to façade and material changes.

Vice Chair Boyd invited public comments.

Mr. St. George

There were no other public comments.

#### 5. COMMITTEE MEMBER COMMENTS - None

#### 6. CITY STAFF COMMENTS

Planning Manager Castillo reported there will be a DRC meeting in August and noted items that will be considered at that time.

#### 7. ADJOURNMENT

The meeting was adjourned at 6:28 p.m.

Respectfully submitted:

DocuSigned by:  
  
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Rafael Castillo, Planning Manager