

City of Solvang Solvang Parks and Recreation Department



Hans Christian Andersen and Sunny Fields Park Group Picnic Area Reservation Application

411 Second Street • Solvang, California 93463 • PH (805) 688-7529 • parksandrec@cityofsolvang.com www.cityofsolvang.com

Responsible Party (name) _____ Group Name _____
 Phone _____ Cell Ph _____ Work Ph _____ Driver's License _____
 Mailing Address _____ City _____ St _____ Zip _____
 E-mail Address _____ Event Type _____
 Event Date _____ Day _____ Start Time (include set-up) _____ End Time (include clean-up) _____
No Earlier Than 10:00 am

Reservation Details – Area requested:

Hans Christian Andersen Park: Area A Area B Area C Area D Atterdag Bowl

Sunny Fields: Area A Area B Softball Field Volleyball Courts Grass Area

Bounce House: Yes No *(see below for acceptable locations)*

Park Hours: HCA - You are required to clean your area and be out of the park by the designated closing times listed below.
 Sunny Fields - You are required to clean your area and be out of the park by dusk.

HCA & SUNNY FIELDS GROUP AREAS	CAPACITY	RESERVATION FEE	SECURITY DEPOSIT*
HCA – Area A	100 people	\$ 200.00	\$ 100.00
HCA – Area B	80 people	\$ 150.00	\$ 100.00
HCA – Area C (near playground)	25 people	\$ 100.00	\$ 100.00
HCA – Area D (Kitchen Included)	100 people	\$ 275.00	\$ 200.00
HCA – Atterdag Bowl	100 people	\$ 75.00	\$ 100.00
Sunny Fields – Area A (Kitchen Included)	44 people	\$ 175.00	\$ 100.00
Sunny Fields – Area B	32 people	\$ 100.00	\$ 100.00
Sunny Fields – Softball Field/Sand Volleyball Courts, Field Space	N/A	\$ 30.00/hr	N/A

*Deposits will be cashed. Deposits will be refunded (assuming there are no park infractions) approximately 2-3 weeks after the event.

Dates and/or closing times subject to change.

PARKS CLOSING TIME SCHEDULE SITES NOT AVAILABLE UNTIL 10 AM	
January 23 – February 26	5:30 pm
February 27 – March 10	6:00 pm
March 11 – April 10	7:00 pm
April 11 – May 17	7:30 pm
May 18 – August 10	8:00 pm
August 11 – September 1	7:30 pm
September 2 – September 20	7:00 pm
September 21 – October 12	6:30 pm
October 13 – November 2	6:00 pm
November 3 – January 22	5:00pm

INFLATABLE BOUNCER POLICY

Bounce House fee: \$25.00. Inflatable bouncers are only authorized in the following City locations or during approved special event activities.

PARK	PLACEMENT LOCATION
Hans Christian Andersen Park	Area A or Area D (lawn area)
Sunny Fields Park	Area A (lawn area just east of large BBQ)

IMPORTANT RULES

- Use of an inflatable bouncer is **ONLY** allowed in conjunction with a reservation of Hans Christian Andersen Park Area A or Area D or Sunny Fields Park Area A.
- No internal combustion powered generators may be used to power an inflatable bounce house within a City Park. During special events, location and power sources will be determined on an individual basis.
- Only **ONE** bouncer is allowed in the park per day.
- Stakes are strictly prohibited**; all bouncers are to be **weighted** down.
- Within Hans Christian Andersen Park, inflatable bouncers are limited in size to 16 ft x 16 ft.
- Within Sunny Fields Park, inflatable bouncers are limited in size to 18 ft x 18 ft.
- The following list of vendors hold liability insurance and are the only vendors authorized to operate inflatable bouncers within the City limits: (Solvang Parks & Recreation will call to confirm reservation. Using other agencies may lead to a full loss of deposit.)

- Luna's Jumps 805-705-9448 or lunasjumps@yahoo.com
- Little Bear Co 805-245-0572 or littlebearco24@gmail.com

RULES AND REGULATIONS

Please observe the following rules as well as those posted throughout the Park. VIOLATION OF ANY RULES AND/OR REGULATIONS WILL RESULT IN A MINIMUM \$25.00 PER INFRACTION FEE.

1. Renter will not have access to park site until the date of their reservation at 10am. (Renter may not drop off items the night before)
2. All vehicles must be parked in designated parking lot. No parking along Coyote Creek Road and Alamo Pintado Road.
3. No driveway access will be permitted at Sunny Fields Park, Area A.
4. All equipment, event supplies and decorations brought by the user must be removed at the end of each scheduled reservation.
5. The City will not be responsible for any personal items used or left at the parks.
6. No stakes of any type are allowed in dirt or turf areas.
7. If any damage occurs to the facilities used by a group, the user and/or organization will be required to pay for the damaged property and/or replace the damaged property as determined by the City.
8. For cancellation of an event or change in use times, the City needs to be notified in writing a minimum of 48 hours prior to the start of the event. If weather cancels the event, a full refund will be issued. Notification may be e-mailed to parksandrec@cityofsolvang.com If the City is not notified, the user will be billed for this use time.
9. Animals must be kept on a leash at all times. S.M.C. 8-1.2 E 2, 6-1-11 B Please clean up after your pet.
10. Pony rides are prohibited.
11. All users must be out of the parks by closing time. S.M.C. 8-1-2-G
12. Please do not litter. All decorations, including tape, balloons, ribbons, streamers, and other decorating materials must be removed from the picnic area and disposed of properly. Failure to do so will result in an infraction fee or full forfeiture of deposit. Use the trash containers provided. Recycling is encouraged. S.M.C. 8-1-2 A1
13. Glitter, confetti and confetti eggs are prohibited. Colored chalk and chalk powder (used for gender reveals, etc.) are prohibited. Failure to follow this rule will result in an infraction fee or full forfeiture of deposit.
14. The sale of food, drinks or alcoholic beverages is prohibited without prior written permission from the City. S.M.C. 8-1-2-0.1.2.3
15. Staff will empty trash receptacles, but the user shall remove any overflow trash. Place all excess trash into the large dumpster at the park's entrance. Trash combo: 2035
16. Areas reserved will be available to renter starting at 10:00 am allowing Parks staff the necessary time to prepare the site.
17. Personal BBQs, grills, etc are prohibited. Renters must use BBQs provided.
18. Slip N Slides, water pads, water balloons, blow-up pools, etc are prohibited.
19. Softball Field Specific Rule -- Field use will be by designated areas to ensure that there is always space available for the general public. All users may use any or all parts of the turf area. However, if any member(s) from the public wish to use the turf they must be given ample room to do so. At no point may assigned users of the turf monopolize the area in such a way that members of the public are kept from also using the turf.
20. _____ (Renter Initials)
No amplified sound (including radios, phones, IPods, with or without speakers, etc.) is allowed in either park. S.M.C. 8-1-2 M
Live music/bands are limited to string instruments only and a maximum of two (2) instruments allowed unless otherwise approved by the City of Solvang.
Violation of this rule will constitute full forfeiture of the security deposit.

NOTE: _____ (Renter Initials)

Keys must be returned within 48 hours of the date of your event. Late returns or lost keys may constitute a financial penalty.

I have read and understand the fees, rules and regulations. I understand that failure to comply with these rules and regulations may lead to partial or total loss of my security/damage deposit and may lead to a citation under Solvang Municipal Code Chapter (S.M.C.) 12.24.

Signed _____ Date _____
(RESPONSIBLE PARTY)