



9

Administration

The Administration chapter includes all the Implementation Programs that implement each of the individual General Plan element goals and policies. Each Implementation Program outlined in this Chapter includes the associated goal and/or policy in which the program is implementing as well as the responsible party or parties who would lead the implementation effort.



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Land Use Element Programs

Land Use Element Implementation Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>A Update the Zoning Code The City update the Zoning Code to implement and maintain consistency with the General Plan, including the following:</p> <ol style="list-style-type: none"> 1. Permitted use and development standards for all zoning districts; 2. Mixed-use development; 3. Objective residential design standards; 4. Accessory dwelling units; 5. Water-efficient landscaping; and 6. Vehicle and bicycle parking. 	LU-1.2 LU-1.3 LU-1.4 Lu-1.5 LU-1.5 LU-1.7 LU-1.8 LU-1.9 LU-3.3 LU-4.2 LU-4.4 LU-5.1 LU-5.2 LU-5.3 LU-6.2 LU-6.3 LU-9.3	Planning and Building <hr/>
<p>B Greenbelt Separators The City shall, in cooperation with Santa Barbara County and the City of Buellton, continue to maintain the permanent greenbelt separators between communities based on the adoption of the UGB.</p>	LU-8.1	Planning and Building <hr/>
<p>C Eight-year General Plan Review The City shall conduct a technical review of the General Plan every eight years and revise and update as necessary to assure compliance with State law and responsiveness to current City needs, including a jobs/housing balance and adequate municipal revenues to maintain adequate level of public services.</p>	LU-10.1	Planning and Building <hr/>



Community Design Element Programs

Community Design Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
A Citywide Beautification Plan The City shall prepare a Citywide Beautification Plan. The Beautification Plan should focus on enhanced gateway entry treatments into the city and Village Area, median treatments, public art, streetscape amenities, methods of improving the public realm, and potential incentives for property owners to continue routine maintenance.	CD-1.1 CD-1.3 CD-1.8 CD-1.11 CD-1.17	Planning and Building <hr/>
B Historic Designation Study The City shall prepare a study on the viability of designating the Village Area as a recognized Historic District in order to preserve the Danish heritage and identity of the community.	CD-1.1 CD-2.2	Planning and Building <hr/>
C Commercial Development Maintenance Requirements The City shall establish minimum maintenance requirements for all commercial developments in order to maintain a cohesive design style and aesthetic citywide.	CD-1.6	Planning and Building <hr/>
D Citywide Streetscape Standards The City shall identify and establish citywide streetscape standards that focus on consistent use of materials, pavings, and methods of feasible implementation.	CD-1.12 CD-1.13 CD-1.14	Public Works <hr/> Planning and Building
E Streetscape and Public Realm Catalog The City shall establish a system and consistent catalog of street furniture, energy efficient lighting, signage, directories, district signs and city identification symbols for installation on major arterials in the city.	CD-1.13 CD-1.17 CD-1.19	Public Works <hr/> Planning and Building

Community Design Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>F Design Criteria for Nodes The City shall establish design criteria and features that shall enhance focal points, or high activity areas which enhance the viability of recreation, commercial without detrimental impact to rural and residential areas.</p>	CD-1.13	Planning and Building
<p>G Hillside and Scenic Development Ordinance The City shall prepare a Hillside and Scenic Development Ordinance within the Zoning Code. The Ordinance at a minimum should define and identify designated scenic viewsheds and include hillside development standards.</p>	CD-1.38 CD-1.39 CD-1.40 CD-1.41 CD-1.42	Planning and Building
<p>H Village Area Multifamily and Mixed-Use Objective Design and Development Standards The City shall establish a comprehensive set of objective design and development standards for multifamily and mixed-use development within the Village Area. At a minimum the objective design and development standards should include:</p> <ul style="list-style-type: none"> • Architectural criteria that adequately and accurately reflects the Old-World Danish design theme • Site Orientation • Private and public open space • Massing and articulation • Parking • Street Activation • Required Amenities • Sustainable Design Principles • Landscaping • Lighting 	CD-2.2	Planning and Building



Community Design Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
I Mission Design District Sign Standards The City shall prepare sign design standards for incorporation into Chapter 13 of the Municipal Code that require all signage in the Mission Design District to emulate the Spanish Colonial Revival architectural style.	CD-2.27 CD-2.28	Planning and Building

Economic Development Element Programs

Economic Development Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>J Public Art The City shall develop guidelines and incentives within the City Wide Beautification plan to promote public art in suitable locations, particularly alleys and pedestrian walkways, to enhance downtown attractiveness. <i>(Source: New Implementation Program) (Source: New Implementation Program)</i></p>	ED-1.1 ED-1.2	City Manager <hr/> Economic Development <hr/> Planning and Building
<p>K Marketing Danish Heritage The City shall establish tourism and economic development marketing program to promote Solvang’s Danish heritage while also reaching the diverse market segments present in the community. <i>(Source: New Implementation Program)</i></p>	ED-1.2 ED-1.4	City Manager <hr/> Economic Development
<p>L Recreational Vehicle Parking The City shall prepare an analysis of potential locations for overnight recreational vehicle parking. <i>(Source: New Implementation Program)</i></p>	ED-1.6	Planning and Building <hr/> Public Works
<p>M Light Industrial Zone Amendments The City shall review, and if appropriate, amend zoning and development standards in the Light Industrial zone to ensure that support activities for local industries such as wine, olive oil, beer, cannabis, or other artisan manufacturing can be accommodated. <i>(Source: New Implementation Program)</i></p>	ED-2.5	Planning and Building <hr/>
<p>N Comprehensive Economic Development Strategy The City shall participate in Solvang Chamber of Commerce, REACH and other regional planning efforts to prepare a Comprehensive Economic Development Strategy for the Central Coast. <i>(Source: New Implementation Program)</i></p>	ED-4.1	City Manager <hr/> Economic Development



Economic Development Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>O Economic Council The City shall prepare a study to determine if an Economic Council is needed to help coordinate diverse business and public agency economic development activities. <i>(Source: New Implementation Program)</i></p>	ED-4.1	City Manager <hr/> Economic Development
<p>P Business Diversification The City shall conduct a study to identify potential incentives to encourage business diversification in new mixed-use developments. <i>(Source: New Implementation Program)</i></p>	ED-4.2	Planning and Building <hr/> City Manager
<p>Q Broadband Collaborative The City shall participate in the efforts of the Broadband Collaborative of the Pacific Coast and with other partners such as the County, Cal Trans, EconAlliance and Chumash Tribe to bring high speed broadband service to all areas in Solvang. <i>(Source: New Implementation Program)</i></p>	ED-4.2	City Manager Public Works Planning

Mobility Element Programs

Mobility Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>A Capital Improvements. The City shall continue to maintain through regular updates a capital improvement program (CIP) that prioritizes projects that improve safety and facilitates alternatives throughout the City. <i>(Source: Existing General Plan, Policies 1.3 and 1.3A)</i></p>	<p>MOB-1.1 MOB-1.7 MOB-1.11</p>	<p>Public Works</p> <hr/> <p>City Manager</p>
<p>B VMT Program Creation. The City shall coordinate with SBCAG to establish a program to mitigate vehicle miles travelled for new development that follows the framework put forward by the Governor’s Office for Planning and Research and guidance from Caltrans. The City shall also update its traffic impact analysis guidelines to reflect VMT thresholds and screening criteria for CEQA purposes as well as operational and safety analyses associated with Local Traffic Studies when requested by City. The City’s CEQA Guidelines shall also be reviewed and updated as appropriate to reflect legislative changes to the CEQA process. <i>(Source: New Implementation Program)</i></p>	<p>MOB-1.4</p>	<p>Public Works</p>
<p>C Local and Regional Bicycle Network The City shall coordinate with SBCAG and participating local jurisdictions to update the Santa Ynez Bicycle Master Bikeway Plan on a regular basis to maintain an adequate system for the safe and efficient movement of bicyclists. <i>(Source: New Implementation Program)</i></p>	<p>MOB-2.1 MOB-2.2 MOB-2.3</p>	<p>Public Works</p>



Mobility Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>D Parking Evaluation. The City shall conduct a study existing parking patterns to ensure that there is sufficient parking provided even as parking needs change across the city. The evaluation program should contain the following elements: 1) Assessment of existing parking studies 2) Assessment of the City’s in-lieu parking model 3) Responses to recommendations from the Downtown Solvang Parking Study, including the feasibility of a parking structure and the need for time-limited and paid parking. <i>(Source: New Implementation Program)</i></p>	MOB-3.1 MOB-3.2 MOB-3.3 MOB-3.5	Public Works <hr/> Planning and Building
<p>E Parking Monitoring Program The City shall develop parking occupancy threshold rates and monitor parking capacity to determine when design and construction of new parking facilities needs to begin as part of the parking management program. <i>(Source: Existing General Plan, Action 4.2.C)</i></p>	MOB-3.1 MOB-3.2 MOB-3.3	Public Works <hr/>
<p>F Complete Streets. The City shall prepare complete streets guidelines to assist with the improvement of the non-automobile transportation network. Possible solutions can range from traffic calming to closing streets to automotive traffic. <i>(Source: New Implementation Program)</i></p>	MOB-4.1 MOB-4.2 MOB-4.3	Public Works <hr/>

Public Facilities, Services, and Infrastructure Element Programs

Public Facilities, Services, and Infrastructure Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>A Water System Master Plan The City shall update every five-years or as needed the Water System Master Plan to address the development of multiple sources of water, water conservation and groundwater management to accommodate projected water demand and provide for water supply security. (Source: Existing General Plan Action 2.2A)</p>	PFS-1.1 PFS-1.3	Public Works
<p>B Wastewater Annual Review The City shall annually review the wastewater collection, treatment, and disposal system to ensure the financing structure and viability of the system. (Source: New Implementation Program)</p>	PFS-2.1	Public Works
<p>C Community Partnerships The City shall prepare a study of potential projects that could benefit from a partnership arrangement such as a community aquatic facility, youth, community center, senior center, and new or improved sports fields. (Source: Existing General Plan Action 2.2.B, modified)</p>	PFS-7.2 PFS-7.3	Public Works Planning and Building City Manager
<p>D Future Park Improvements The City shall facilitate opinion surveys and/or public workshops every five years or as needed to update and adapt the ongoing project list for park and facility improvements. (Source: Existing General Plan Action 2.4.A, modified)</p>	PFS-7.2	City Manager Parks and Recreation Public Works
<p>E Recreation Program Participation Report The City shall prepare an annual report on recreation program participation changes, review regional trends, and evaluate user response to the recreation programs and services in order to adapt and develop the City's yearly recreation program offerings. (Source: Existing General Plan Action 3.1.A, modified)</p>	PFS-7.1	Parks and Recreation



Public Facilities, Services, and Infrastructure Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>F Passive Recreation and Trails Plan The City shall prepare a Passive Recreation and Trails Plan for undeveloped natural areas. The Plan will include an evaluation of the effects of new uses, services, and trails in the undeveloped natural areas on natural resources such as native vegetation, wildlife habitats, and other natural resources, in order to minimize land use conflicts, native vegetation loss, and wetland sedimentation. <i>(Source: Existing General Plan Actions 4.1.A and 4.2.A, modified)</i></p>	PFS-7.11 PFS-7.13	Parks and Recreation <hr/> Planning and Building Public Works City Manager
<p>G Park Funding Program The City shall prepare an-analysis and recommendations for potential park and recreation facility funding. The analysis Investigate the potential benefits of a Quimby Act ordinance based on remaining vacant residential land in the city. The funding program must balance community need with available resources. <i>(Source: Existing General Plan policy 6.3 and Action 6.2.A)</i></p>	PFS-9.3 PFS-9.4 PFS-9.5	Parks and Recreation <hr/> Planning and Building City Manager

Environment and Sustainability Element Programs

Environment and Sustainability Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
H Tree Ordinance The City shall evaluate and update the City's tree ordinance to protect the City's urban forest and set standards for native and drought-tolerant species. <i>(Source: New Implementation Program)</i>	ENV-2.2	Planning and Building <hr/> Public Works
I Tree Inventory The City shall complete and maintain a citywide public tree inventory that includes species type, diameter, health, and maintenance. <i>(Source: New Implementation Program)</i>	ENV-2.2	Public Works <hr/> Planning and Building
J Approved Trees List The City shall update every five years the list of approved trees and plants for landscaping on the City's website. <i>(Source: New Implementation Program)</i>	ENV-2.2	Public Works <hr/> Planning and Building
K Significant Buildings/Site Inventory The City shall identify and maintain an inventory of structures and sites that are historically or architecturally significant to the City of Solvang. <i>(Source: New Implementation Program)</i>	ENV-5.1	Planning and Building <hr/>
L Water Quality Testing The City shall continue to regularly monitor water quality in City wells for evidence of toxics, saltwater intrusion, and other contaminants. <i>(Source: Existing General Plan, Action 2.1.E)</i>	ENV-7.1	Public Works Utilities <hr/>
M Repair Water Lines The City shall continue to systematically replace or repair leaking and deteriorated water lines. <i>(Source: Existing General Plan, Action 2.2.E)</i>	ENV-7.2	Public Works Utilities <hr/>



Environment and Sustainability Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>N Recycled Water The City shall prepare an analysis of options for implementing recycled water for municipal buildings and landscaping where appropriate and encourage recycled water use for private landowner and businesses. <i>(Source: New Implementation Program)</i></p>	ENV-7.2	Public Works Utilities
<p>O Alternative Fuel Strategy The City shall adopt an alternative fuel strategy and set a fuel efficiency standard for the City fleet. The strategy should present a funding plan and timeline for replacement of the City vehicle fleet and Recreation and Community Services and Public Works Department equipment. <i>(Source: New Implementation Program)</i></p>	ENV-9.6	Administration Public Works City Manager
<p>P GHG Inventory The City shall work with SBCAPCD and SBCAG to conduct a greenhouse gas emissions inventory and update at least once every five years. <i>(Source: New Implementation Program)</i></p>	ENV-10.4 ENV-10.3 ENV-10.4	Planning and Building Public Works
<p>Q Waive Permit Fees The City shall waive building permit fees for retrofit projects that make an existing home or business more energy-efficient. Eligible projects may include, but are not limited to, the installation of solar panels, tankless water heaters, and highly energy efficient heating, ventilation, and air-conditioning systems. <i>(Source: Existing General Plan, Action 5.5.E)</i></p>	ENV-12.4 ENV-12.5 ENV-12.6	Planning and Building
<p>R Renewable Energy Awareness The City shall provide updated information on the City's website and at City Hall on incentives and benefits of renewable energy options, such as solar panels, and clearly identify requirements and permitting process for businesses and property owners. <i>(Source: New Implementation Program)</i></p>	ENV-12.4 ENV-12.5	Planning and Building Administration

Environment and Sustainability Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
S Zero Waste Plan The City shall develop and adopt a zero waste action plan to maximize waste diversion from landfills. <i>(Source: New Implementation Program)</i>	ENV-14.1	Planning and Building <hr/> Public Works



Hazard and Safety Element Programs

Safety Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
<p>T Emergency Management Plan The City shall regularly maintain, periodically update, and test the effectiveness of the Emergency Management Plan. The Plan, among other things, should include the designation of an emergency command center and address responses to public health and climate change-related emergencies. As part of the periodic update, the City shall review County and State emergency response plans and procedures to ensure coordination with the City's plan. <i>(Source: Existing General Plan, Action 2.1.D)</i></p>	SAF-1.2 SAF-1.5 SAF-1.6 SAF-1.7	City Manager <hr/> Public Works
<p>U Evacuation Plan and Emergency Response Procedures The City shall prepare and regularly update an evacuation plan and emergency response procedures, including evacuation routes, for different types of disasters, including dam failure, within the Emergency Management Plan. <i>(Source: New Implementation Program)</i></p>	SAF-1.2 SAF-1.5	City Manager <hr/> Public Works
<p>V Roadway Capacity Evaluation The City shall periodically evaluate existing roadways, particularly along evacuation and emergency access routes, to ensure roads will have adequate capacity during times of emergency. <i>(Source: New Implementation Program)</i></p>	SAF-1.5 SAF-1.6	Public Works <hr/> Planning and Building
<p>W Capital Improvement Projects The City shall seek funding to implement capital improvement projects for low-lying, flood prone areas along Alamo Pintado Creek <i>(Source: Existing General Plan, Action 4.2.H)</i></p>	SAF-4.2 SAF-4.4	Public Works <hr/> Planning and Building <hr/> City Manager
<p>X Fire Flow Evaluation The City shall continue to regularly evaluate fire-flows to ensure they are adequate to serve the community. <i>(Source: New Implementation Program)</i></p>	SAF-6.3	Public Works <hr/> Utilities

Safety Element Programs	Implements Which Policy(ies)	Responsible
		Supporting Department(s)
Y Safe Routes for Hazardous Waste Transport The City shall designate and regularly evaluate safe routes to transport hazardous materials within the City. <i>(Source: New Implementation Program)</i>	SAF-7.2	Planning and Building <hr/> Public Works
Z Public Facilities Improvement Plan The City shall prepare a public facilities improvement plan, that is coordinated with the City Capital Improvement Program, to outline public facilities improvement projects to adapt to climate change stressors including fire, flood, extreme heat, and drought. <i>(Source: New Implementation Program)</i>	SAF-13.2	Public Works <hr/> Utilities <hr/> Administration
AA Building Retrofit Incentives The City shall develop and promote incentives for building improvements such as insulation improvements, heat pumps, and micro-grid energy storage systems to increase power reliability. Vulnerable populations such as seniors, low-income, and homeless services providers should be prioritized. <i>(Source: New Implementation Program)</i>	SAF-13.4	Planning and Building <hr/>
BB City Tree Inventory The City shall prepare and maintain an inventory of City trees to identify areas with disproportionately fewer trees. The tree inventory shall be used to prioritize areas for new tree plantings with prioritization of neighborhoods with vulnerable populations. <i>(Source: New Implementation Program)</i>	SAF-13.5	Planning and Building <hr/>
CC Climate Change Vulnerability Analysis The City shall update the City's Climate Change Vulnerability analysis over time and as new data becomes available. <i>(Source: New Implementation Program)</i>	SAF-13.6	Planning and Building <hr/>



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