



AUTHORIZATION OF AGENT TO ACT ON BEHALF OF PROPERTY OWNER

City of Solvang

Community Development Department

411 Second Street | Solvang, CA 93463 | (805) 688-5575 | www.cityofsolvang.com

Per California State Law, if you, the property owner, will be issued the permit, this form does not need to be completed, however, you will be required to sign the Owner-Builder Acknowledgement Form as of July 1, 2025

If you, the property owner, authorize a contractor, or agent to act on your behalf, please complete and sign the information below.

AUTHORIZED AGENT INFORMATION:		
SCOPE OF CONSTRUCTION PROJECT OR ENTITLEMENT PROJECT:		
PROJECT ADDRESS:		
ASSESSORS PARCEL NUMBER (APN):		
NAME OF AUTHORIZED AGENT:		
AUTHORIZED AGENT ADDRESS:		
CITY:	STATE:	ZIP:
PHONE NUMBER:	EMAIL ADDRESS:	

Required Forms of Identification Attached ***MUST INCLUDE A COPY OF YOUR STATE/FEDERAL ISSUED ID***	
COPY OF STATE/FEDERAL ID ATTACHED: <input type="checkbox"/> YES <input type="checkbox"/> NO	
ADDITIONAL REQUIRED FORM OF IDENTIFICATION ATTACHED (Please check one of the forms of identification below in addition to your State/Federal Issued ID):	
<input type="checkbox"/> Copy of Property Deed <input type="checkbox"/> Property Tax Bill <input type="checkbox"/> Closed Escrow Account <input type="checkbox"/> Title Report	
<input type="checkbox"/> Copy of Mortgage Statement <input type="checkbox"/> Copy of LLC Formation	

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. I acknowledge that the authorized agent may be issued a permit or be granted an entitlement at the above address. **I acknowledge that once a permit is issued to the authorized agent, I or my authorized agent is required to request all inspections associated with an issued permit,** and that the permit is null and void should if work is not started within 365 days of permit issuance and required inspections are performed, or if the work has been suspended or abandoned for a period of 180 days after an inspection has occurred.

Property Owner Signature

Date